



Kenai Peninsula Borough

Assembly Packet
September 4, 2012
7:00 pm

September 2012

Monthly Planner

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		<div style="border: 1px solid black; padding: 5px; text-align: center;"> Aug 2012 S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 </div>	<div style="border: 1px solid black; padding: 5px; text-align: center;"> Oct 2012 S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 </div>			<i>1</i>
<i>2</i>	<i>3</i> Borough Holiday: Labor Day	<i>4</i> 7:00 PM Anchor Point APC <div style="border: 1px solid black; padding: 2px; text-align: center; margin-top: 10px;">7:00 PM Assembly Meeting</div>	<i>5</i> 6:00 PM Cooper Landing APC	<i>6</i> 7:00 PM Hope/Sunrise APC	<i>7</i>	<i>8</i>
<i>9</i>	<i>10</i> 5:30 PM Plat Committee & 7:30 PM Planning Commission	<i>11</i> 5:30 PM Nikiski Senior SA 7:30 PM Bear Creek FSA 7:00 PM Road SA (Homer)	<i>12</i> 7:30 PM Nikiski Fire SA	<i>13</i> 6:30 PM South Pen Hospital SA 7:00 PM KESA 7:15 PMAFHP Task Force	<i>14</i>	<i>15</i>
<i>16</i>	<i>17</i> 7:00 PM SewardBear Creek FSA	<i>18</i> 7:00 PM Anchor Point APC <div style="border: 1px solid black; padding: 2px; text-align: center; margin-top: 10px;">7:00 PM Assembly Meeting</div>	<i>19</i> 6:00 PM Anchor Point Fire	<i>20</i> 7:00 PM CES	<i>21</i>	<i>22</i>
Absentee Voting Available						
<i>23</i>	<i>24</i> 5:30 PM Plat Committee & 7:30 PM Planning Commission	<i>25</i>	<i>26</i>	<i>27</i>	<i>28</i>	<i>29</i>
Absentee Voting Available						
<i>30</i> <div style="border: 1px solid black; padding: 2px; margin-top: 10px;">Absentee Voting</div>						

October 2012

Monthly Planner

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday																																																																																																									
	1 7:00 PM SewardBear Creek FSA	2 7:00 PM Anchor Point APC BOROUGH ELECTION	3 6:00 PM Cooper Landing APC 7:00 PM Moose Pass APC	4 7:00 PM Hope/Sunrise APC	5	6																																																																																																									
Absentee Voting Available																																																																																																															
7	8 5:30 PM Plat Committee & 7:30 PM Planning Commission	9 5:30 PM Nikiski Senior SA 7:00 PM Assembly Meeting 7:30 PM Bear Creek FSA	10 7:30 PM Nikiski Fire SA	11 6:30 PM South Pen Hospital SA 7:00 PM KESA	12	13																																																																																																									
14	15 5:30 PM CKPGH SA 7:00 PM KPB School Board 7:00 PM SewardBear Creek FSA	16 7:00 PM Anchor Point APC 7:00 PM Road SA	17 6:00 PM Anchor Point Fire	18 7:00 PM CES	19	20																																																																																																									
21	22 5:30 PM Plat Committee & 7:30 PM Planning Commission 7:00 PM North Pen.Rec.SA	23 7:00 PM Assembly Meeting	24	25	26	27																																																																																																									
28	29	30	31	<table border="1" style="display: inline-table; margin-right: 20px;"> <thead> <tr> <th colspan="7">Sep 2012</th> </tr> <tr> <th>S</th> <th>M</th> <th>T</th> <th>W</th> <th>T</th> <th>F</th> <th>S</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>1</td> </tr> <tr> <td>2</td> <td>3</td> <td>4</td> <td>5</td> <td>6</td> <td>7</td> <td>8</td> </tr> <tr> <td>9</td> <td>10</td> <td>11</td> <td>12</td> <td>13</td> <td>14</td> <td>15</td> </tr> <tr> <td>16</td> <td>17</td> <td>18</td> <td>19</td> <td>20</td> <td>21</td> <td>22</td> </tr> <tr> <td>23</td> <td>24</td> <td>25</td> <td>26</td> <td>27</td> <td>28</td> <td>29</td> </tr> <tr> <td>30</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table> <table border="1" style="display: inline-table;"> <thead> <tr> <th colspan="7">Nov 2012</th> </tr> <tr> <th>S</th> <th>M</th> <th>T</th> <th>W</th> <th>T</th> <th>F</th> <th>S</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td>1</td> <td>2 3</td> </tr> <tr> <td>4</td> <td>5</td> <td>6</td> <td>7</td> <td>8</td> <td>9</td> <td>10</td> </tr> <tr> <td>11</td> <td>12</td> <td>13</td> <td>14</td> <td>15</td> <td>16</td> <td>17</td> </tr> <tr> <td>18</td> <td>19</td> <td>20</td> <td>21</td> <td>22</td> <td>23</td> <td>24</td> </tr> <tr> <td>25</td> <td>26</td> <td>27</td> <td>28</td> <td>29</td> <td>30</td> <td></td> </tr> </tbody> </table>			Sep 2012							S	M	T	W	T	F	S							1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30							Nov 2012							S	M	T	W	T	F	S						1	2 3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	
Sep 2012																																																																																																															
S	M	T	W	T	F	S																																																																																																									
						1																																																																																																									
2	3	4	5	6	7	8																																																																																																									
9	10	11	12	13	14	15																																																																																																									
16	17	18	19	20	21	22																																																																																																									
23	24	25	26	27	28	29																																																																																																									
30																																																																																																															
Nov 2012																																																																																																															
S	M	T	W	T	F	S																																																																																																									
					1	2 3																																																																																																									
4	5	6	7	8	9	10																																																																																																									
11	12	13	14	15	16	17																																																																																																									
18	19	20	21	22	23	24																																																																																																									
25	26	27	28	29	30																																																																																																										

September 2012 - December 2012

Assembly Yearly Planner

Sep 2012						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

SEPTEMBER

- 3 **Borough Holiday: Labor Day**
- 4 **Assembly Meeting**
- 18 **Assembly Meeting (Homer)**

Mar 2013						
S	M	T	W	T	F	S
						1 2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Oct 2012						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

OCTOBER

- 2 **Borough Election**
- 9 **Assembly Meeting**
- 23 **Assembly Meeting**

Apr 2013						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

Nov 2012						
S	M	T	W	T	F	S
					1	2 3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

NOVEMBER

- 6 **General Election**
- 12 **11/12-11/16 AML Annual Conf. (Anchorage)**
- Borough Holiday: Veterans Day**
- 20 **Assembly Meeting**

May 2013						
S	M	T	W	T	F	S
						1 2 3 4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Dec 2012						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

DECEMBER

- 22 **Borough Holiday: Thanksgiving**
- 23 **Borough Holiday: Thanksgiving**
- 4 **Assembly Meeting**
- 24 **Borough Holiday: Christmas Eve**
- 25 **Borough Holiday: Christmas**

Jun 2013						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

Jan 2013						
S	M	T	W	T	F	S
			1	2	3	4 5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Jul 2013						
S	M	T	W	T	F	S
						1 2 3 4 5 6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Feb 2013						
S	M	T	W	T	F	S
						1 2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28		

Aug 2013						
S	M	T	W	T	F	S
						1 2 3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

TUESDAY, SEPTEMBER 4, 2012

- 3:00 PM Finance Committee**
- 3:45 PM Lands Committee**
- 4:00 PM Policies and Procedures Committee**
- 4:30 PM Legislative Committee**
- 4:45 PM Committee of the Whole**
- 7:00 PM Regular Assembly Meeting**

Above listed meetings will be held in:

Assembly Chambers
George A. Navarre Kenai Peninsula Borough Administration Building
144 North Binkley Street, Soldotna, Alaska

September 4, 2012	3:00 PM	Assembly Chambers George A. Navarre Kenai Peninsula Borough Administration Building, Soldotna
Bill Smith, Chair	Ray Tauriainen, Vice Chair	All Assembly Members

AGENDA

M. PUBLIC HEARINGS ON ORDINANCES

1. Ordinance 2011-19-92: Recording Expenditures of \$2,175,259.65 Paid by the State of Alaska Department of Administration on Behalf of the Kenai Peninsula Borough Toward the Borough’s Unfunded PERS Liability (Mayor)36
2. Ordinance 2012-19-17: Accepting and Appropriating a Grant in the Amount of \$750,000 from the State of Alaska on Behalf of the North Peninsula Recreation Service Area for the Community Recreation Center Roof and Exterior Replacement Project (Mayor)43
3. Ordinance 2012-19-18: Appropriating \$250,000 in Kenai Health Center Major Maintenance Funds for Repairs Needed at the Kenai Health Center (Mayor)48
4. Ordinance 2012-19-20: Accepting and Appropriating a Grant in the Amount of \$3,976,000 from the State of Alaska on Behalf of the Bear Creek Fire Service Area for the Multi-Use Facility Construction Project (Mayor)55
5. Ordinance 2012-19-21: Accepting and Appropriating a Grant in the Amount of \$100,000 from the State of Alaska on Behalf of the Kachemak Emergency Service Area for the Diamond Ridge Community Center and Training Facility (Mayor)61
6. Ordinance 2012-19-22: Appropriating \$666,646 for the Purchase and Implementation of an Upgraded Electronic Health Record Program in the Emergency Department at Central Peninsula Hospital (Mayor)67
7. Ordinance 2012-19-24: Accepting and Appropriating Funding From the State of Alaska in the Amount of \$772,200 for Community Purposes Under the State’s 2012/2013 Community Revenue Sharing Program (Mayor)74

10. Ordinance 2012-32: Confirming the Assessment Roll for the Anchor Point Utility Special Assessment District and Establishing the Method for Terminating Assessments and Making Refunds to Property Owners (Mayor)86

O. NEW BUSINESS

2. Ordinances

*a. Ordinance 2012-19-27: Appropriating \$162,444.80 to the Special Assessment Fund for the Anchor View Estates Natural Gas Line Utility Special Assessment District (Mayor) (Shortened Hearing on 09/18/12)128

*b. Ordinance 2012-19-28: Appropriating Supplemental Funding of \$75,000 for Expansion of the North Peninsula Recreation Service Area Trails System (Mayor) (Shortened Hearing on 09/18/12)131

*c. Ordinance 2012-19-29: Appropriating \$776,228 from the Central Peninsula Hospital Plant Replacement and Expansion Fund for Remodeling of the Obstetrics Area and Relocation of Infusion Therapy, Wound Care, Massage Therapy and Speech Therapy (Mayor) (Shortened Hearing on 09/18/12)134

*f. Ordinance 2012-36: Authorizing the Assessor to Accept the Late-Filed Senior Citizen Exemption Application of Delores J. McCaslin for 2012, Filed after March 31 (Knopp, Mayor) (Hearing on 10/09/12)179

*Consent Agenda Items

September 4, 2012	3:45 PM	Assembly Chambers George A. Navarre Kenai Peninsula Borough Administration Building, Soldotna
Sue McClure, Chair	Brent Johnson, Vice Chair	Ray Tauriainen

AGENDA

O. NEW BUSINESS

2. Ordinances

- *e. Ordinance 2012-35: Authorizing a Negotiated Sale at Fair Market Value of a 160 Foot by 200 Foot Parcel Located Adjacent to Nikiska Beach Road in Nikiski to the Lessee, East Shore Home Properties (Mayor) (Hearing on 10/09/12)149

3. Other

- *a. Petition to Vacation that Portion of Mosquito Avenue, Lying West of Kalifornsky Beach Road, a 60-Foot Public Right-of-Way Adjacent to Tract 1A & 2A, Dedicated by Kalbea Subdivision (Plat KN 75-23), also shown on Kalbea Subdivision No. 2 (Plat KN 84-32); Retaining the 50-Foot Public Access Easement Adjacent to Cook Inlet; Within Section 31, Township 5 North, Range 11 West, Seward Meridian, Alaska and Within the Kenai Peninsula Borough; KPB File 2012-098; Location: West on Kalifornsky Beach Road in Kenai [NOTE: an Existing Public Beach Access, Watsjold Lane to the North, is Fully Developed and In Use Nearby].....186

[Clerk's Note: The Planning Commission approved the referenced vacation by unanimous consent during its regularly scheduled meeting of August 13, 2012.]

*Consent Agenda Items

Kenai Peninsula Borough Assembly

Policies and Procedures Committee

September 4, 2012	4:00 PM	Assembly Chambers George A. Navarre Kenai Peninsula Borough Administration Building, Soldotna
Mako Haggerty, Chair	Charlie Pierce, Vice Chair	Linda Murphy

AGENDA

K. MAYOR’S REPORT.....8

- 1. Assembly Requests/Responses – None.
- 2. Agreements and Contracts
 - a. Authorization to Award Contract for 13-DC-165 Central Emergency Services Rescue Boat to Northwind Marine.....9
 - b. Authorization to Award Contract for Professional Design Services for Road Service Area Capital Improvement Projects to McLane Consulting, Inc.....10
 - c. Authorization to Award Contract for Beach Drive Catchment Basin and Culvert Project #E2BEA to Metco, Inc.11
- 3. Other
 - a. Revenue-Expenditure Report June, 201212
 - b. Budget Revisions June, 2012.....15
 - c. Project Reports June 30, 201218

M. PUBLIC HEARINGS ON ORDINANCES

- 8. Ordinance 2012-30: Amending KPB 5.12.040 and 5.12.119(F) to Clarify the Procedures for Revocation of Property Tax Exemptions (Mayor)79
- 9. Ordinance 2012-31: Enacting KPB 5.12.295 — Application of Property Tax Payments (Mayor)83
- 11. Ordinance 2012-33: Amending KPB 14.31.070, Circulation and Filing of Petition; Signature Requirements, to Correct the Process for Withdrawing a Signature from a Petition in Support of a Road Improvement Assessment District (Mayor)107

O. NEW BUSINESS

1. Resolutions

*a. Resolution 2012-073: Approving a Mutual Aid Agreement and the Initial Operations Plan Between the Bear Creek Fire Service Area (“BCFSA”) and Lowell Point Volunteer Fire Department (“LPVFD”) (Mayor)111

*b. Resolution 2012-074: Authorizing an Amendment to Cooperative Agreement #68-0150-8-014 with the Natural Resources Conservation Service Regarding the Old Mill Subdivision Voluntary Buyout Project (Mayor).....119

2. Ordinances

*d. Ordinance 2012-34: Amending KPB Chapters 2.33, 2.34, 2.90 and 5.04 Renaming the General Services Department to Human Resources Department and Eliminating that Department’s Oversight of the Risk Management Office (Mayor) (Shortened Hearing on 09/18/12).....139

*Consent Agenda Items

September 4, 2012	4:30 PM	Assembly Chambers George A. Navarre Kenai Peninsula Borough Administration Building, Soldotna
Hal Smalley, Chair	Linda Murphy, Vice Chair	All Assembly Members

AGENDA

ITEMS NOT APPEARING ON THE REGULAR MEETING AGENDA

1. Synopsis of State of Alaska August 28, 2012 Primary Election Results

*Consent Agenda Items

September 4, 2012	4:45 PM	Assembly Chambers George A. Navarre Kenai Peninsula Borough Administration Building, Soldotna
All Assembly Members		

AGENDA

O. NEW BUSINESS

3. Other

- *b. Approval of the Precinct Boards, Canvass Board and Absentee
Voting Officials for the October 2, 2012 Regular Election211

*Consent Agenda Items

Assembly Agenda

September 4, 2012 - 7:00 PM

Regular Meeting

Borough Assembly Chambers, Soldotna, Alaska

Gary Knopp
Assembly President
Seat 1 - Kalifornsky
Term Expires 2012

Charlie Pierce
Assembly Vice President
Seat 5-Sterling/Funny
River
Term Expires 2014

Mako Haggerty
Assembly Member
Seat 9 - South Peninsula
Term Expires 2012

Brent Johnson
Assembly Member
Seat 7 - Central
Term Expires 2013

Sue McClure
Assembly Member
Seat 6 - East Peninsula
Term Expires 2012

Linda Murphy
Assembly Member
Seat 4 - Soldotna
Term Expires 2013

Hal Smalley
Assembly Member
Seat 2 - Kenai
Term Expires 2014

Bill Smith
Assembly Member
Seat 8 - Homer
Term Expires 2014

Ray Tauriainen
Assembly Member
Seat 3 - Nikiski
Term Expires 2013

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. INVOCATION

D. ROLL CALL

E. COMMITTEE REPORTS

F. APPROVAL OF AGENDA AND CONSENT AGENDA

(All items listed with an asterisk (*) are considered to be routine and non-controversial by the Assembly and will be approved by one motion. There will be no separate discussion of these items unless an Assembly Member so requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.)

G. APPROVAL OF MINUTES

*1. August 21, 2012 Regular Assembly Meeting Minutes 1

H. COMMENDING RESOLUTIONS AND PROCLAMATIONS

I. PRESENTATIONS WITH PRIOR NOTICE (20 minutes total)

1. Kenai Peninsula Borough School District Quarterly Report
(10 minutes)

J. PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA (3 minutes per speaker; 20 minutes aggregate)

K. MAYOR'S REPORT 8

1. Assembly Requests/Responses – None.

2. Agreements and Contracts

a. Authorization to Award Contract for 13-DC-165
Central Emergency Services Rescue Boat to
Northwind Marine 9

b.	Authorization to Award Contract for Professional Design Services for Road Service Area Capital Improvement Projects to McLane Consulting, Inc.....	10
c.	Authorization to Award Contract for Beach Drive Catchment Basin and Culvert Project #E2BEA to Metco, Inc.	11
3.	Other	
a.	Revenue-Expenditure Report June, 2012	12
b.	Budget Revisions June, 2012.....	15
c.	Project Reports June 30, 2012	18
L.	ITEMS NOT COMPLETED FROM PRIOR AGENDA – None.	
M.	PUBLIC HEARINGS ON ORDINANCES (Testimony limited to 3 minutes per speaker)	
1.	<u>Ordinance 2011-19-92</u> : Recording Expenditures of \$2,175,259.65 Paid by the State of Alaska Department of Administration on Behalf of the Kenai Peninsula Borough Toward the Borough’s Unfunded PERS Liability (Mayor) (Referred to Finance Committee).....	36
2.	<u>Ordinance 2012-19-17</u> : Accepting and Appropriating a Grant in the Amount of \$750,000 from the State of Alaska on Behalf of the North Peninsula Recreation Service Area for the Community Recreation Center Roof and Exterior Replacement Project (Mayor) (Referred to Finance Committee)	43
3.	<u>Ordinance 2012-19-18</u> : Appropriating \$250,000 in Kenai Health Center Major Maintenance Funds for Repairs Needed at the Kenai Health Center (Mayor) (Referred to Finance Committee).....	48
4.	<u>Ordinance 2012-19-20</u> : Accepting and Appropriating a Grant in the Amount of \$3,976,000 from the State of Alaska on Behalf of the Bear Creek Fire Service Area for the Multi-Use Facility Construction Project (Mayor) (Referred to Finance Committee).....	55
5.	<u>Ordinance 2012-19-21</u> : Accepting and Appropriating a Grant in the Amount of \$100,000 from the State of Alaska on Behalf of the Kachemak Emergency Service Area for the Diamond Ridge Community Center and Training Facility (Mayor) (Referred to Finance Committee).....	61

6.	<u>Ordinance 2012-19-22: Appropriating \$666,646 for the Purchase and Implementation of an Upgraded Electronic Health Record Program in the Emergency Department at Central Peninsula Hospital (Mayor) (Referred to Finance Committee).....</u>	67
7.	<u>Ordinance 2012-19-24: Accepting and Appropriating Funding From the State of Alaska in the Amount of \$772,200 for Community Purposes Under the State’s 2012/2013 Community Revenue Sharing Program (Mayor) (Referred to Finance Committee).....</u>	74
8.	<u>Ordinance 2012-30: Amending KPB 5.12.040 and 5.12.119(F) to Clarify the Procedures for Revocation of Property Tax Exemptions (Mayor) (Referred to Policies and Procedures Committee).....</u>	79
9.	<u>Ordinance 2012-31: Enacting KPB 5.12.295 — Application of Property Tax Payments (Mayor) (Referred to Policies and Procedures Committee).....</u>	83
10.	<u>Ordinance 2012-32: Confirming the Assessment Roll for the Anchor Point Utility Special Assessment District and Establishing the Method for Terminating Assessments and Making Refunds to Property Owners (Mayor) (Referred to Finance Committee).....</u>	86
11.	<u>Ordinance 2012-33: Amending KPB 14.31.070, Circulation and Filing of Petition; Signature Requirements, to Correct the Process for Withdrawing a Signature from a Petition in Support of a Road Improvement Assessment District (Mayor) (Referred to Policies and Procedures Committee)</u>	107

N. UNFINISHED BUSINESS - None.

O. NEW BUSINESS

1. Resolutions

*a.	<u>Resolution 2012-073: Approving a Mutual Aid Agreement and the Initial Operations Plan Between the Bear Creek Fire Service Area (“BCFSA”) and Lowell Point Volunteer Fire Department (“LPVFD”) (Mayor) (Referred to Policies and Procedures Committee)</u>	111
*b.	<u>Resolution 2012-074: Authorizing an Amendment to Cooperative Agreement #68-0150-8-014 with the Natural Resources Conservation Service Regarding the Old Mill Subdivision Voluntary Buyout Project (Mayor) (Referred to Policies and Procedures Committee).....</u>	119

2. Ordinances

- *a. Ordinance 2012-19-27: Appropriating \$162,444.80 to the Special Assessment Fund for the Anchor View Estates Natural Gas Line Utility Special Assessment District (Mayor) (Shortened Hearing on 09/18/12) (Referred to Finance Committee).....128
- *b. Ordinance 2012-19-28: Appropriating Supplemental Funding of \$75,000 for Expansion of the North Peninsula Recreation Service Area Trails System (Mayor) (Shortened Hearing on 09/18/12) (Referred to Finance Committee)131
- *c. Ordinance 2012-19-29: Appropriating \$776,228 from the Central Peninsula Hospital Plant Replacement and Expansion Fund for Remodeling of the Obstetrics Area and Relocation of Infusion Therapy, Wound Care, Massage Therapy and Speech Therapy (Mayor) (Shortened Hearing on 09/18/12) (Referred to Finance Committee)134
- *d. Ordinance 2012-34: Amending KPB Chapters 2.33, 2.34, 2.90 and 5.04 Renaming the General Services Department to Human Resources Department and Eliminating that Department's Oversight of the Risk Management Office (Mayor) (Shortened Hearing on 09/18/12) (Referred to Policies and Procedures Committee)139
- *e. Ordinance 2012-35: Authorizing a Negotiated Sale at Fair Market Value of a 160 Foot by 200 Foot Parcel Located Adjacent to Nikiska Beach Road in Nikiski to the Lessee, East Shore Home Properties (Mayor) (Hearing on 10/09/12) (Referred to Lands Committee)149
- *f. Ordinance 2012-36: Authorizing the Assessor to Accept the Late-Filed Senior Citizen Exemption Application of Delores J. McCaslin for 2012, Filed after March 31 (Knopp, Mayor) (Hearing on 10/09/12) (Referred to Finance Committee).....179

3. Other

- *a. Petition to Vacation that Portion of Mosquito Avenue, Lying West of Kalifornsky Beach Road, a 60-Foot Public Right-of-Way Adjacent to Tract 1A & 2A, Dedicated by Kalbea Subdivision (Plat KN 75-23), also shown on Kalbea Subdivision No. 2 (Plat KN 84-32); Retaining the 50-Foot Public Access Easement Adjacent to Cook Inlet; Within Section 31, Township 5 North, Range 11 West, Seward Meridian, Alaska and Within the Kenai Peninsula Borough; KPB File 2012-098; Location: West on Kalifornsky Beach Road in Kenai [NOTE: an Existing Public Beach Access, Watsjold Lane to the North, is Fully Developed and In Use Nearby] (Referred to Lands Committee)186

[Clerk's Note: The Planning Commission approved the referenced vacation by unanimous consent during its regularly scheduled meeting of August 13, 2012.]

- *b. Approval of the Precinct Boards, Canvass Board and Absentee Voting Officials for the October 2, 2012 Regular Election (Referred to Committee of the Whole)211

P. PUBLIC COMMENTS AND PUBLIC PRESENTATIONS (3 minutes per speaker)

Q. ASSEMBLY MEETING AND HEARING ANNOUNCEMENTS

- 1. September 13, 2012 Anadromous Fish Habitat Protection (AFHP) Task Force Meeting 7:15 PM Soldotna
- 2. September 18, 2012 Regular Assembly Meeting 7:00 PM Homer

R. ASSEMBLY COMMENTS

S. PENDING LEGISLATION (This item lists legislation which will be addressed at a later date as noted.)

- 1. Resolution 2011-108: Approving a New Senior Clerk Typist Classified Position in the River Center Department (Mayor) (Referred to Policies and Procedures Committee) *TABLED 01/17/12*
- 2. Ordinance 2011-36: Amending KPB 14.40.155 Temporary Road Closure, to Clarify and Expand the Reasons and Procedure for Closing Borough Roads and Rights-of-Way (Mayor) (Referred to Policies and Procedures Committee) *TABLED 12/06/11*

3. Ordinance 2012-19-25: Appropriating \$36,832 from the Kachemak Emergency Service Area Operating Fund Balance for Additional Personnel Cost and Authorizing Changing the Shared Mechanic Position Between Kachemak Emergency Service Area and Anchor Point Fire and Emergency Medical Service Area to a Full-Time Mechanic Position for Kachemak Emergency Service Area (Haggerty) (Hearing on 09/18/12) (Referred to Finance Committee)

4. Ordinance 2012-19-26: Accepting and Appropriating \$23,693 from the State of Alaska Department of Military and Veterans Affairs, Division of Homeland Security and Emergency Management to Support the Activities of the Kenai Peninsula Borough Local Emergency Planning Committee (Mayor) (Hearing on 09/18/12) (Referred to Finance Committee)

T. INFORMATIONAL MATERIALS AND REPORTS

U. NOTICE OF NEXT MEETING AND ADJOURNMENT

The next meeting of the Kenai Peninsula Borough Assembly will be held on September 18, 2012, at 7:00 P.M. in the Council Chambers, Homer City Hall, 491 E. Pioneer Avenue, Homer, Alaska.

This meeting will be broadcast on KDLL-FM 91.9 (Central Peninsula), KBBI-AM 890 (South Peninsula), K201AO-FM 88.1 (East Peninsula).

Copies of agenda items are available at the Borough Clerk's Office in the Meeting Room just prior to the meeting. For further information, please call the Clerk's Office at 714-2160 or toll free within the Borough at 1-800-478-4441, Ext. 2160. Visit our website at www.borough.kenai.ak.us for copies of the agenda, meeting summaries, ordinances and resolutions.

Kenai Peninsula Borough

Assembly Meeting Minutes

August 21, 2012

Regular Meeting - Soldotna, Alaska

CALL TO ORDER

A Regular Meeting of the Kenai Peninsula Borough Assembly was held on August 21, 2012, in the Borough Assembly Chambers, Soldotna, Alaska. President Knopp called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE AND INVOCATION

The Pledge of Allegiance was recited followed by the invocation given by Pastor Frank Alioto from the River Covenant Church.

There were present:

Gary Knopp, Presiding
Mako Haggerty
Brent Johnson
Sue McClure
Linda Murphy

Charlie Pierce
Hal Smalley
Bill Smith
Ray Tauriainen

comprising a quorum of the assembly.

Also in attendance were:

Colette Thompson, Borough Attorney
Johni Blankenship, Borough Clerk
Shellie Saner, Deputy Clerk

COMMITTEE REPORTS

Assembly Member Smith said the Finance Committee met and discussed its agenda items. *(07:01:50)*

Assembly Member Haggerty said the Policies and Procedures Committee met and discussed its agenda items.

APPROVAL OF THE AGENDA AND CONSENT AGENDA

MOTION TO APPROVE AGENDA:

Pierce moved for the approval of the agenda and consent agenda. *(07:10:44)*

President Knopp called for additions, corrections or deletions to the agenda or consent agenda.

Copies having been made available to the public, Borough Clerk Johni Blankenship noted by title only the resolutions and ordinances on the consent agenda.

- August 7, 2012 Regular Assembly Meeting Minutes
- Resolution 2012-067: Authorizing Road Service Area Capital Improvement Project: Starr Lane #E3STA Contract Award and Allocation (Mayor) (Referred to Finance Committee)
- Resolution 2012-068: Authorizing Road Service Area Capital Improvement Project: Woods Drive Paving #W7WOP Contract Award and Allocation (Mayor) (Referred to Finance Committee)
- Resolution 2012-069: Accepting \$71,600 from the State of Alaska Department of Military and Veterans Affairs for Emergency Management Operations (Mayor) (Referred to Finance Committee)
- Resolution 2012-070: Supporting the Leachate Thermal Evaporation Facility Project as the Number One Priority Solid Waste Major Capital Project for Fiscal Year 2014 (Mayor) (Referred to Policies and Procedures Committee)
- Resolution 2012-071: Authorizing the Borough, on Behalf of the South Kenai Peninsula Hospital Service Area, to Enter into a Lease Agreement with South Peninsula Professional Services, LLC for Pediatric Clinic Space Located in Homer, Alaska, and Authorizing an Amendment to the Sublease and Operating Agreement with South Peninsula Hospital, Inc. to Include the Lease Space (Mayor) (Referred to Policies and Procedures Committee)

[Clerk's Note: An amendment was made to Resolution 2012-071 as follows: The tenth whereas to read, "the KPB Planning Commission at its regularly scheduled meeting of August 13, 2012, recommended adoption by unanimous consent;"]

- Ordinance 2011-19-92: Recording Expenditures of \$2,175,259.65 Paid by the State of Alaska Department of Administration on Behalf of the Kenai Peninsula Borough Toward the Borough's Unfunded PERS Liability (Mayor) (Shortened Hearing on 09/04/12) (Referred to Finance Committee)
- Ordinance 2012-19-25: Appropriating \$36,832 from the Kachemak Emergency Service Area Operating Fund Balance for Additional Personnel Cost and Authorizing Changing the Shared Mechanic Position Between Kachemak Emergency Service Area and Anchor Point Fire and Emergency Medical Service Area to a Full-Time Mechanic Position for Kachemak Emergency Service Area (Haggerty) (Hearing on 09/18/12) (Referred to Finance Committee)
- Ordinance 2012-19-26: Accepting and Appropriating \$23,693 from the State of Alaska Department of Military and Veterans Affairs, Division of Homeland Security and Emergency Management to Support the Activities of the Kenai Peninsula Borough Local Emergency Planning Committee (Mayor) (Hearing on 09/18/12) (Referred to Finance Committee)

- Authorizing an Application for a New Liquor License Filed by Alaska Berries, LLC dba Alaska Berries (Referred to Finance Committee)

President Knopp called for public comment with none being offered.

AGENDA APPROVED AS AMENDED: Unanimous.

COMMENDING RESOLUTIONS AND PROCLAMATIONS - None.

PRESENTATIONS WITH PRIOR NOTICE

(07:15:11)

Rick Davis, Chief Executive Officer of Central Peninsula Hospital, Inc. and **Loren Weimer**, President of Central Peninsula General Hospital, Inc. Board presented a quarterly report for the period ending June 2012.

PUBLIC COMMENTS ON ITEMS NOT APPEARING ON THE AGENDA

(07:33:45)

President Knopp called for public comment.

Bill Stevens, P.O. Box 8596, Nikiski, addressed the Assembly regarding United Nations Agenda 21 and the Anadromous Fish Habitat Protection Task Force.

The following people addressed the Assembly regarding the Anadromous Fish Habitat Protection Task Force:

Wayne Ogle, 50160 Birch Grove Street, Nikiski
Christine Hutchison, 281 Juliussen Street, Kenai

Ray Southwell, P.O. Box 6881, Nikiski, addressed the Assembly regarding an Anti-bullying policy at Central Peninsula General Hospital and placement on the Central Peninsula General Hospital Board.

There being no one else who wished to speak, the public comment period was closed.

MAYOR'S REPORT

(07:46:45)

1. Assembly Requests/Responses - None.
2. Agreements and Contracts
 - a. Authorization to Award Contract Through a Cooperative Purchasing Group (Western States Contracting Alliance/ National Association of State Procurement Officials) for the Purchase of Three Physio-Control LifePak Cardiac Monitors

- b. Authorization to Award Contract for Central Peninsula Hospital Radiation Oncology Center to Denali General Contractors
3. Other
- a. Investment Portfolio Report

ITEMS NOT COMPLETED FROM PRIOR AGENDA - None.

PUBLIC HEARING ON ORDINANCES

(07:53:40)

Ordinance 2012-19-19: Appropriating \$8,000 for the Nikiski Fire Service Area Station #1 Bunkroom Remodel Project and Authorizing the Project to Start in FY2012 (Mayor) (Referred to Finance Committee)

MOTION: Smith moved to enact Ordinance 2012-19-19.

President Knopp called for public comment with none being offered.

VOTE ON MOTION TO ENACT:

Yes: Haggerty, Johnson, McClure, Murphy, Pierce, Smalley, Smith, Tauriainen, Knopp

No: None

Absent: None

MOTION TO ENACT PASSED: 9 Yes, 0 No, 0 Absent

(07:55:10)

Ordinance 2012-19-23: Appropriating \$1,010 in Donations for Youth Programming and Community Events at the Seldovia Recreation Service Area (Mayor) (Referred to Finance Committee)

MOTION: Smith moved to enact Ordinance 2012-19-23.

President Knopp called for public comment with none being offered.

MOTION: Smith moved to amend Ordinance 2012-19-23 as follows:

Title to read, "An Ordinance Appropriating \$1,010 in Donations for Youth Programming and Community Events at the Seldovia Recreational Service Area"

The first whereas to read, "the Seldovia Recreational Service Area (SRSA) conducted fund raising during the 2012 summer and raised \$1,010, which it would like to use for

youth programming and community events;
and”

MOTION TO AMEND PASSED:

Unanimous.

MOTION:

Smith moved to amend Ordinance 2012-19-23
as follows:

The second whereas to read, “the SRSA board
at its August [14] 8, 2012, meeting
recommended use of the \$1,010 for youth
programming and community events without
objection;”

MOTION TO AMEND PASSED:

Unanimous.

VOTE ON MOTION TO ENACT AS AMENDED:

Yes:

Haggerty, Johnson, McClure, Murphy, Pierce,
Smalley, Smith, Tauriainen, Knopp

No:

None

Absent:

None

MOTION TO ENACT AS AMENDED PASSED: 9 Yes, 0 No, 0 Absent

UNFINISHED BUSINESS - None.

NEW BUSINESS - None.

PUBLIC COMMENTS AND PUBLIC PRESENTATIONS

(07:58:02)

President Knopp called for public comment with none being offered.

ASSEMBLY MEETING AND HEARING ANNOUNCEMENTS

(07:58:14)

The next meeting of the Kenai Peninsula Borough Assembly was scheduled for September 4, 2012,
at 7:00 p.m. in the Borough Assembly Chambers, Soldotna, Alaska.

ASSEMBLY COMMENTS

(07:58:23)

Assembly Member Haggerty reminded everyone that the election season begins on Tuesday, August
28, 2012 and encouraged everyone to exercise their right to vote.

Assembly Member Johnson noted he had attended the Ninilchik Fair and commended the
community for putting on a fantastic fair. He encouraged researching the election issues and voting.

Assembly Member McClure encouraged everyone to vote and reminded the constituents in Seward
that the polling place had changed to the K.M. Rae Building. She said after voting people should
stop by the Seward Museum for the Annual Founders Day Celebration, there would be cake and door

prizes. She stated it would be the last chance to go to the museum for free in the old location since it was moving to the new building.

Assembly Member Tauriainen encouraged everyone to make an informed choice and vote. He noted his appreciation for the Mayor's comments regarding the establishment of the Anadromous Fish Habitat Protection Task Force, and stated that he did not feel a resolution from the Assembly was needed to define the scope of work for the task force.

Assembly Member Smith encouraged everyone to vote. He stated that he was unaware of what United Nations Agenda 21 was; however, he had no interest in it, and made his decisions based on what was best for the Kenai Peninsula Borough.

Assembly Member Murphy reminded everyone about the ordinance she had brought forward appointing the service area board members, and wanted to let everyone know that for the 2012 regular election there were thirty-three vacant seats up for election, of that there were only twenty-five candidates, all running unopposed, which left eight seats with no candidates. She stated that there were twenty-five different ballot types and if the service area board seats were appointed there would be only six (6) ballot types. She stated that she did not know what United Nations Agenda 21 was; however, her decisions were based on what was best for the borough, and preserving the fish was important to the economy. She encouraged everyone to vote.

Assembly Member Smalley encouraged everyone to educate themselves on the issues and vote. He stated that his trip report for the Alaska Municipal League Summer Legislative Meeting had been forwarded to the Clerk's Office.

Vice President Pierce noted how important it was to take the time to vote. He stated that Assembly Member Murphy's statement had proven that she was correct and the appointment of service area board seats would have been better for the borough; however, the Assembly had listened to the public and the ordinance failed.

President Knopp said he was sorry to see Mr. Russell Peterson leaving the Central Peninsula General Hospital, Inc. board. He noted that things were getting back to normal and kids had returned to school, he reminded everyone to watch out for busses and kids walking or biking to school.

ADJOURNMENT

With no further business to come before the assembly, President Knopp adjourned the meeting at 8:11 p.m.

I certify the above represents accurate minutes of the Kenai Peninsula Borough Assembly meeting of August 21, 2012.

Johni Blankenship, MMC, Borough Clerk

Approved by Assembly: _____



KENAI PENINSULA BOROUGH

144 North Binkley St. Soldotna, Alaska 99669-7520
Toll-Free within the Borough 1-800-478-4441
Phone 907-714-2150 • Fax 907-714-2377
www.borough.kenai.ak.us

**MIKE NAVARRE
BOROUGH MAYOR**

MAYOR'S REPORT TO THE ASSEMBLY

TO: Gary Knopp, Assembly President
Kenai Peninsula Borough Assembly Members

FROM: Mike Navarre, Kenai Peninsula Borough Mayor *mn*

DATE: September 4, 2012

Assembly Requests/ Response

None

Agreements and Contracts

- a. Authorization to Award Contract for 13-DC-165 Central Emergency Services Rescue Boat to Northwind Marine
- b. Authorization to Award Contract for Professional Design Services for Road Service Area Capital Improvement Projects to McLane Consulting, Inc.
- c. Authorization to Award Contract for Beach Drive Catchment Basin and Culvert Project #E2BEA to Metco, Inc.

Other

- a. Revenue-Expenditure Report June, 2012
- b. Budget Revisions June, 2012
- c. Project Reports June 30, 2012



Central Emergency Services

Central Kenai Peninsula Fire & EMS Providers

Chris Mokracek
Fire Chief

MEMORANDUM

TO: Mike Navarre, Mayor

THRU: Mark Fowler, Purchasing & Contracting Director *mf*

FROM: Chris Mokracek, Fire Chief *C.M.*

DATE: August 8, 2012

SUBJECT: Authorization to Award Contract for 13-DC-165 CES Rescue Boat

CES received a DCRA/DCCED grant for \$100,750 for a rescue boat, motor and trailer in the FY2013 State Capital Budget. This grant was accepted and appropriated at the August 7, 2012 KPB Assembly meeting (KPB Ord. 2012-19-07).

CES is requesting the purchase of a 17' rigid hull inflatable rescue boat, motor and trailer from Northwind Marine, Seattle, WA. This purchase will be a "piggy-back" to the current GSA-NOAA fleet utility boat contract (GS-07F-0416N). This contract meets the Federal, State and KPB purchasing requirements as it was competitively bid.

The quoted price for boat, motor and trailer (incl. shipping FOB Soldotna) is \$92,307.74.

Your approval for this award is hereby requested. Funding for this project is in account number 443.51610.13165.48514.

Approved: *Mike Navarre*
Mike Navarre, Mayor

Date: *8/13/12*

FINANCE DEPARTMENT FUNDS VERIFIED	
ACT #	<u>443.51610.13165.48514 (\$92,307.74)</u>
BY: <u><i>C. Chapman</i></u>	DATE: <u>8/9/12</u>



KENAI PENINSULA BOROUGH
 144 North Binkley Street • Soldotna, Alaska 99669-7520
 Toll free within the Borough (800) 498-4441 • Fax (907) 714-2373
 www.borough.kenai.ak.us/purchasing

**MIKE NAVARRE
 BOROUGH MAYOR**

MEMORANDUM

TO: Mike Navarre, Mayor
THRU: Mark Fowler, Purchasing & Contracting Director *mf*
FROM: Doug Schoessler, Road Service Area Director *Doug*
DATE: August 15, 2012
SUBJECT: Authorization to Award Contract for Professional Design Services for Road Service Area Capital Improvement Projects

The Purchasing and Contracting Office formally solicited and received proposals for Professional Design Services for Road Service Area Capital Improvement Projects. Proposal packets were released on July 10, 2012 and the Request for Proposal was advertised in the Peninsula Clarion on July 10, 13 & 15, 2012, Homer News on July 12 & 19, 2012 and Seward Journal on July 12 & 19, 2012.

The services will provide design, engineering, administration, and project inspection for road capital improvement projects.

On the due date of August 1, 2012 five (5) proposals were received and ranked by a review committee as follows:

<u>FIRM</u>	<u>TOTAL SCORE</u>
McLane Consulting, Inc.	280
Wince Corthell Bryson	256
Nelson Engineering	246
Tauriainen Engineering & Testing, Inc.	221
Schmueser Gordon Meyer	208

The highest ranking proposal, which includes a cost factor, was submitted by McLane Consulting, Inc. with a lump sum cost proposal of \$156,000.00. The proposal review committee recommends award of a contract to McLane Consulting, Inc. Your approval for this award is hereby requested.

Funding for these services is in account number 434.33950.11252.49999.

Mike Navarre

 Mike Navarre, Mayor

8/20/12

 Date

FINANCE DEPARTMENT FUNDS VERIFIED	
Acct. No. <u>434.33950.11252.49999</u>	
Amount <u>\$156,000.00</u>	
By: <i>pe</i> <i>Chen</i>	Date: <u>8/17/12</u>



KENAI PENINSULA BOROUGH

144 North Binkley Street • Soldotna, Alaska 99669-7520
Toll free within the Borough (800) 498-4441 • Fax (907) 714-2373
www.borough.kenai.ak.us/purchasing

**MIKE NAVARRE
BOROUGH MAYOR**

MEMORANDUM

TO: Mike Navarre, Mayor
THRU: Mark Fowler, Purchasing & Contracting Director *M*
FROM: Doug Schoessler, RSA Director *D.S.*
DATE: August 15, 2012
SUBJECT: Authorization to Award Contract for Beach Drive Catchment Basin and Culvert Project #E2BEA

The Purchasing and Contracting Office formally solicited and received bids for the Beach Drive Catchment Basin and Culvert Project #E2BEA. Bid packets were released on July 19, 2012 and the Invitation to Bid was advertised in the Peninsula Clarion on July 19, 22 & 24, 2012 and Seward Journal on July 19 & 26, 2012.

The project consists of constructing a catchment basin and culvert installation to direct storm water flooding on Beach Drive.

On the due date of August 9, 2012 three (3) bids were received and reviewed to ensure that all the specifications and delivery schedules were met. The low bid of \$314,053.75 was submitted by Metco, Inc., Seward, Alaska.

Your approval for this bid award is hereby requested. Funding for this project is in account number 434.33950.18436.43011.

Mike Navarre

Mike Navarre, Mayor

8/20/12

Date

FINANCE DEPARTMENT FUNDS VERIFIED	
Acct. No. <u>434.33950.18436.43011</u>	
Amount <u>\$314,053.75</u>	
By: <u><i>PC</i></u>	Date: <u>8/17/12</u>



KENAI PENINSULA BOROUGH

Finance Department

144 North Binkley Street • Soldotna, Alaska 99669-8250

PHONE: (907) 714-2170 • **FAX:** (907) 714-2376

MIKE NAVARRE
BOROUGH MAYOR

To: Gary Knopp, Assembly President
Members of the Kenai Peninsula Borough Assembly

Thru: Mike Navarre, Borough Mayor *MN*

Thru: Craig C. Chapman, Finance Director *C Chapman*

From: Brandi Harbaugh, Controller *BH*

Date: August 23, 2012

Subject: Revenue-Expenditure Report – June 2012

Attached is the Revenue-Expenditure Report of the General Fund for the month of June, 2012. Please note that 100% of the year has elapsed, 96.02% of budgeted expenditures have been made, and 101.33% of budgeted revenues have been collected.

KENAI PENINSULA BOROUGH
REVENUE REPORT
FOR THE PERIOD
JUNE 1
THROUGH JUNE 30, 2012

ACCOUNT NUMBER	DESCRIPTION	ESTIMATED REVENUE	YTD RECEIPTS	PTD RECEIPTS	VARIANCE	% COLLECTED
31100	TOTAL REAL TAX	\$ 25,255,890	\$ 24,817,396	\$ 77,565	\$ (438,494)	98.26%
31200	TOTAL PERS TAX	1,397,706	1,459,672	(80,182)	61,966	104.43%
31300	TOTAL OIL TAX	3,145,460	3,157,500	-	12,040	100.38%
31400	MOTOR VEHICLE TAX	700,000	716,502	220,483	16,502	102.36%
31510	PROPERTY TAX PENALTY & INTEREST	458,937	474,202	11,818	15,265	103.33%
31610	SALES TAX	28,671,825	28,637,525	713,765	(34,300)	99.88%
33110	IN LIEU PROPERTY TAX	3,118,550	3,080,253	-	(38,297)	98.77%
33117	OTHER FEDERAL REVENUE	68,500	66,373	17,190	(2,127)	96.89%
34110	SCHOOL DEBT REIMBURSEMENT	1,682,639	1,639,820	526,628	(42,819)	97.46%
34138	DOA DIV OF RETIREMENT & BENEFITS	796,077	796,077	796,077	-	0.00%
34221	ELECTRICITY AND TELEPHONE REVENUE	170,000	156,195	156,195	(13,805)	91.88%
34222	FISH TAX REVENUE SHARING	650,000	779,070	761,552	129,070	119.86%
34210	REVENUE SHARING	2,150,000	2,879,368	-	729,368	133.92%
37350	INTEREST ON INVESTMENTS	975,000	1,226,550	46,496	251,550	125.80%
39000	OTHER LOCAL REVENUE	257,015	257,652	48,883	637	100.25%
	SOLID WASTE REVENUE	669,690	959,043	214,851	289,352	143.21%
TOTAL REVENUES		\$ 70,167,289	\$ 71,103,196	\$ 3,511,321	\$ 935,907	101.33%

KENAI PENINSULA BOROUGH
EXPENDITURE REPORT
FOR THE PERIOD
JUNE 1
THROUGH JUNE 30, 2012

DESCRIPTION	REVISED BUDGET	YTD EXPENDED	PTD EXPENDED	AMOUNT ENCUMBERED	AVAILABLE BALANCE	% EXPENDED
ASSEMBLY ADMINISTRATION	\$ 495,600	\$ 392,084	\$ 65,020	\$ 31,863	\$ 71,653	79.11%
ASSEMBLY CLERK	544,559	519,218	96,720	-	25,341	95.35%
ASSEMBLY ELECTIONS	159,103	143,921	8,573	-	15,182	90.46%
ASSEMBLY RECORDS MANAGEMENT	254,321	233,400	43,622	(1,035)	21,956	91.77%
MAYOR ADMINISTRATION	623,214	568,910	104,430	-	54,304	91.29%
PURCHASING AND CONTRACTING	291,199	270,888	79,832	-	20,311	93.03%
GENERAL SERVICES	594,335	574,903	113,181	0	19,432	96.73%
GENERAL SERVICES - MIS	1,866,879	1,726,251	359,127	341	140,287	92.47%
GENERAL SERVICES - GIS	548,711	452,066	69,953	-	96,645	82.39%
GENERAL SERVICES - PRINT/MAIL	250,957	204,726	56,435	-	46,231	81.58%
GENERAL SERVICES - CUSTODIAL MAINT	130,492	123,397	24,717	-	7,095	94.56%
EMERGENCY MANAGEMENT	661,240	596,881	95,388	0	64,359	90.27%
LEGAL ADMINISTRATION	1,059,789	915,885	170,069	41,942	101,962	86.42%
FINANCE - ADMINISTRATION	524,940	491,979	89,269	5,000	27,961	93.72%
FINANCIAL SERVICES	951,221	908,098	164,508	0	43,123	95.47%
FINANCE - PROPERTY TAX AND COLLECTION	971,323	888,166	164,202	14,972	68,185	91.44%
FINANCE - SALES TAX	550,206	520,959	83,172	-	29,247	94.68%
ASSESSING ADMINISTRATION	1,276,366	1,192,900	208,647	-	83,466	93.46%
ASSESSING APPRAISAL	1,790,926	1,600,560	317,593	-	190,366	89.37%
RESOURCE PLANNING ADMINISTRATION	1,227,871	1,088,863	234,890	50	138,958	88.68%
THE RIVER CENTER	810,623	707,435	177,873	0	103,188	87.27%
MAJOR PROJECTS - ADMINISTRATION	349,684	289,596	92,719	-	60,088	82.82%
SENIOR CITIZENS GRANT PROGRAM	491,608	491,608	61,247	-	-	100.00%
SCHOOL DISTRICT OPERATIONS	46,614,905	46,543,735	3,604,261	-	71,170	99.85%
SOLID WASTE TRANSFER	9,001,200	8,341,137	1,298,153	30,716	629,347	92.67%
NON-DEPARTMENTAL	2,225,166	1,523,087	(19,328)	100,000	602,079	68.45%
TOTAL EXPENDITURES	\$74,266,438	\$ 71,310,653	\$ 7,764,273	\$ 223,849	\$ 2,731,936	96.02%



KENAI PENINSULA BOROUGH

Finance Department

144 North Binkley Street • Soldotna, Alaska 99669-8250

PHONE: (907) 714-2170 • **FAX:** (907) 714-2376

MIKE NAVARRE
BOROUGH MAYOR

To: Gary Knopp, Assembly President
Members of the Kenai Peninsula Borough Assembly

Thru: Mike Navarre, Borough Mayor *MN*

Thru: Craig C. Chapman, Finance Director *C Chapman*

From: Brandi Harbaugh, Controller *CC for BH*

Date: August 22, 2012

Subject: Budget Revisions – June 2012

Attached is a budget revision listing for June 2012. The attached list contains budget revisions between major expenditure categories (i.e., maintenance & operations and capital outlay). Other minor transfers were processed between object codes within major expenditure categories.

	<u>INCREASE</u>	<u>DECREASE</u>
<u>GENERAL SERVICES:</u> Transfer required to cover budget shortfall.		
100.11230.00000.43310 (Advertising)		1,000.00
100.11230.00000.42310 (Repair/Maintenance Supplies)		250.00
100.11230.00000.43610 (Public Utilities)	1,250.00	
<u>GENERAL SERVICES - PRINT SHOP/MAIL ROOM:</u> Transfer required to cover increase in cost of equipment due to change of vendor and equipment type. Letter opener.		
100.11233.00000.43720 (Equipment Maintenance)		485.00
100.11233.00000.48710 (Minor Office Equipment)	485.00	
<u>KACHEMAK EMERGENCY SERVICES:</u> Moving funds to cover increased cost of public utilities, temporary wages and balance end of year budget.		
212.51810.00000.48740 (Minor Machine & Equipment)		6,671.73
212.51810.00000.40120 (Temporary Wages)	4,000.00	
212.51810.00000.43610 (Public Utilities)	3,367.41	
212.51810.00000.61990 (Admin Service Fee)	304.32	
212.51810.00000.40130 (Overtime Wages)		1,000.00
212.51810.00000.43014 (Physical Exams)		1,769.00
212.51810.00000.43780 (Building & Grounds Maint)	1,500.00	
212.51810.00000.43210 (Transport & Subsistence)	781.27	
212.51810.00000.43260 (Training)		512.27
212.51810.00000.43810 (Rents & Operating)		39.44
212.51810.00000.43750 (Vehicle Maintenance)	39.44	
212.51810.00000.42110 (Office Supplies)		100.00
212.51810.00000.42360 (Motor Vehicle Repair Supplies)	100.00	
212.51810.00000.48710 (Minor Office Equipment)		412.90
212.51810.00000.43720 (Equipment Maintenance)	212.90	
212.51810.00000.43140 (Postage)	200.00	
<u>PLANNING - LAND MANAGEMENT:</u> Transfer funds due to increased costs and additional dues, licenses & subscriptions that were not previously included in budget. Operating supplies for field work.		
250.21210.00000.43310 (Advertising)		260.00
250.21210.00000.43920 (Dues & Subscriptions)	60.00	
250.21210.00000.42210 (Operating Supplies)	200.00	
<u>PLANNING:</u> Transfer funds due to increased costs and additional dues, licenses & subscriptions that were not previously included in budget. Also needed an additional hole punched in address sign posts.		
100.21110.00000.43310 (Advertising)		120.00
100.21110.00000.43920 (Dues & Subscriptions)	60.00	
100.21110.SIGNS.42020 (Signage Supplies)	60.00	

	<u>INCREASE</u>	<u>DECREASE</u>
<u>LOWELL POINT SERVICE AREA:</u> To move unspent funds to F/F equipment (service area closing) material items to be purchased for Seward Fire Dept.		
213.51510.00000.42210 (Operating Supplies)		1,023.10
213.51510.00000.42310 (Operating Supplies)		3,378.85
213.51510.00000.42424 (Safety Supplies)		155.40
213.51510.00000.42410 (Small Tools)		6,265.05
213.51510.00000.43110 (Communications)		668.92
213.51510.00000.43140 (Postage)		50.00
213.51510.00000.43764 (Snow Removal)		981.19
213.51510.00000.43740 (Minor Machines & Equipment)		1,650.00
213.51510.00000.43610 (Public Utilities)	346.46	
213.51510.00000.48760 (Minor Fire Fighting Equipment)	13,826.05	
 <u>ASSESSING - ADMINISTRATION:</u> End of year transfer to cover negative balances.		
100.11510.00000.43011 (Contract Services)		975.00
100.11510.00000.43210 (Transportation/Subsistence)	600.00	
100.11510.00000.43410 (Printing)	350.00	
100.11510.00000.48730 (Minor Communication Equipment)	25.00	
 <u>KACHEMAK EMERGENCY SERVICES:</u> Moving funds to cover emergency repair in bush truck, increase to temporary wages from calls for mutual aide to Anchor Point and cost of communications for end of fiscal year.		
212.51810.00000.48730 (Minor Communication Equipment)		1,770.90
212.51810.00000.43110 (Communications)	405.22	
212.51810.00000.43720 (Equipment Maintenance)	205.00	
212.51810.00000.40120 (Temporary Wages)	1,160.68	
 <u>CENTRAL EMERGENCY SERVICES:</u> Budget revision to add funds to meet end of fiscal year costs in postage, utilities, fuels and minor communications equipment.		
211.51610.00000.43014 (Physicals)		5,000.00
211.51610.00000.43210 (Transportation & Subsistence)		5,500.00
211.51610.00000.42410 (Small Tools)		1,335.00
211.51610.00000.42230 (Fuel, Oils & Lubricants)	8,400.00	
211.51610.00000.43140 (Postage)	200.00	
211.51610.00000.43610 (Utilities)	3,200.00	
211.51610.00000.48730 (Minor Communications)	35.00	
 <u>FINANCE:</u> To transfer additional budget to Aurora door replacement project to cover cost in excess of budgeted amounts.		
400.78050.AUDOR.40120 (Temporary Wages)	1,000.00	
400.78050.AUDOR.42310 (Repair & Maintenance Supplies)	500.00	
400.78050.AUDOR.40110 (Regular Wages)		1,500.00



KENAI PENINSULA BOROUGH - FINANCE DEPARTMENT

To: Gary Knopp, Assembly President
Members of the Kenai Peninsula Borough Assembly

Thru: Mike Navarre, Borough Mayor *MN*

Thru: Craig Chapman, Finance Director *C Chap*

From: Brandi Harbaugh, Controller *CC for BH*

Date: August 22, 2012

Subject: Project Reports – June 30, 2012

Attached are the quarterly project reports for the Borough's capital project funds.

Fund 400-Borough and Grant Funded School Capital Projects Fund
Fund 401-Bond Funded Capital Projects Fund
Fund 407-General Government Capital Projects Fund
Fund 409-Resource Management Capital Projects Fund
Fund 411-Solid Waste Capital Projects Fund
Fund 434-Road Service Area Capital Projects Fund
Fund 441-Nikiski Fire Service Area Capital Projects Fund
Fund 442-Bear Creek Service Area Capital Projects Fund
Fund 443-CES Service Area Capital Projects Fund
Fund 444-Anchor Point Service Area Capital Projects Fund
Fund 446-Kachemak Emergency Service Area Capital Projects Fund
Fund 455-911 Communication Capital Projects Fund
Fund 459-North Peninsula Recreation Service Area Capital Projects Fund
Fund 490-Central Peninsula Hospital Capital Projects Fund
Fund 491-South Peninsula Hospital Capital Projects Fund

School Revenue Projects - Fund 400

Balances through June 30, 2012

Project	Year Authorized	Site	Project Description	Authorized Amount	FY12 Budget	Expend FY12	Total LTD Expenditures	Unexpended Balance	Outstanding Encumbrances	Unencumbered Balance
Beginning Fund Balance 6/30/11								\$ 2,347,214		
Funds Provided:										
FY12 Transfer from General Fund							\$ 950,000			
FY12 Local Contribution - KPBSD Kenai Central High, FY12 appropriation 2011-19-74							73,132.00			
FY12 Local Contribution - KPBSD Nanwalek Welding Shop, FY12 appropriation 2011-19-74							38,505.00			
FY12 Local Contribution - KPBSD ADA Compliance, FY12 appropriation 2011-19-78							100,000.00			
FY12 Local Contribution - KPBSD Design Development, FY12 appropriation 2011-19-78							50,000.00			
FY12 Local Contribution - KPBSD Asphalt Repairs, FY12 appropriation 2011-19-78							250,000.00			
FY12 Local Contribution - KPBSD Move and Set up 2 Portables, FY12 appropriation 211-19-78							150,000.00			
FY12 Local Contribution - KPBSD Homer Track design, FY12 appropriation 211-19-78							75,000.00			
FY12 Local Contribution - KPBSD Seward H.S. Shop, FT12 appropriation 2011-19-74							179,898.00			
FY12 Local Contribution - KPBSD Skyview H.S. Shop Canopy, FY12 appropriation 2011-19-74							399,372.00			
FY12 Local Contribution - KPBSD Aurora, FY11 appropriation 2010-19-45							32,585			
FY12 Local Contribution - KPBSD Portable Buildings, FY11 appropriation 2010-19-50							75,000			
FY12 Local Contribution - KPBSD Smart Board Project							18,466			
Grants Awarded							<u>1,474,204</u>			
Total Funds Provided								3,866,162		
Funds Applied - Current Year Expenditures								(1,667,234)		
Funds obligated to existing projects								(4,521,048)		
Projects completed, cancelled or other funding source identified.								* 78,624		
Funds available for appropriation and to satisfy future capital expansion plans.								<u>\$ 103,717</u>		

Bond Projects - Fund 401

Balances through June 30, 2012

Project	Year Appropriated	Site	Project Description	Authorized Amount	FY12 Budget	Expend FY12	Total LTD Expenditures	Unexpended Balance	Outstanding Encumbrances	Unencumbered Balance
7ROOF	2007	McNeil Canyon Elementary	Reroof Project	\$ 750,100	\$ 95,238	\$ 95,238	\$ 750,100	\$ -	\$ -	\$ -
08SHB	2008	South Peninsula Hospital	FY08 SPH Cap Improv.Bonds	15,453,702	54,880	30,756	15,429,578	24,124	-	24,124
08SH1	2010	South Peninsula Hospital	SPH MRI Bldg Construction	625,000	103,081	15,301	537,220	87,780	-	87,780
10SWB	2010	Central Peninsula Landfill	Landfill Expansion Project	4,960,000	2,089,190	1,200,586	4,071,396	888,604	58,202	830,402
11SCH	2011	Areawide Roof Replacements	KPBSD Roof Replacements	16,865,000	15,176,224	6,277,968	7,966,744	8,898,256	4,205,032	4,693,225
Total				\$ 38,653,802	\$ 17,518,613	\$ 7,619,850	\$ 28,755,037	\$ 9,898,765	\$ 4,263,234	\$ 5,635,531
Beginning Fund Balance 6/30/11								\$ 17,653,042		
Funds Provided:										
FY2012 SW Bond (FY10) Interest								\$ 185		
FY2012 KPBSD Roofing Bonds Interest								(1,244)		
Total Funds Provided								(1,059)		
Funds Applied - Current Year Expenditures								(7,619,850)		
Funds obligated to existing projects								(9,898,765)		
Projects completed or cancelled								* 111,904		
Funds available for appropriation and to satisfy future capital expansion plans.								\$ 245,273		

General Government Projects - Fund 407

Balances through June 30, 2012

Project	Year Appropriated	Project Description	Authorized Amount	FY12 Budget	Expend FY12	Total LTD Expenditures	Unexpended Balance	Outstanding Encumbrances	Unencumbered Balance
08STX	2008	Sales Tax System Modification	\$ 83,536	\$ -	\$ -	\$ 83,536	\$ -	\$ -	\$ -
84073	2008	Vehicle Parking	125,000	72,109	20,884	73,775	51,225	-	51,225
09407	2009	Conference Rooms Upgrade	100,000	75,995	23,085	47,089	52,911	-	52,911
09AIR	2009	FY09 Cooling System for MIS Computer Rm.	558,595	49,576	25,467	534,485	24,110	-	24,110 *
09SEC	2009	Security Upgrades - Binkley Street	100,000	99,710	-	291	99,710	-	99,710 *
09POP	2009	SWD/Poppy Lane Bldg Remodel	250,000	210,959	-	39,041	210,959	-	210,959 *
10407	2010	Administration Building Remodel	139,324	53,824	43,166	128,667	10,657	-	10,657
1040A	2010	Administration Building Remodel FIN/Lega	189,497	189,497	18,239	18,239	171,258	107,502	63,756
10HVC	2010	HVAC/Fire Alarm/Sprinkler	450,000	434,721	713	15,992	434,008	-	434,008 *
12ADA	2012	Assembly Chambers ADA Compliance	40,000	40,000	-	-	40,000	-	40,000
Total			\$2,035,953	\$ 1,226,390	\$ 131,553	\$ 941,116	\$ 1,054,837	\$ 107,502	\$ 987,335

Beginning Fund Balance 6/30/11	\$ 1,230,475
Funds Provided:	
FY12 Transfer from General Fund	\$ -
Total Funds Provided	-
Funds Applied - Current Year Expenditures	(131,553)
Funds obligated to existing projects	(1,054,837)
Projects completed or cancelled	* 768,786
Funds available for appropriation and to satisfy future capital expansion plans.	\$ 812,870

Resource Management Projects - Fund 409

Balances through June 30, 2012

Project	Year Appropriated	Project Description	Authorized Amount	FY12 Budget	Expend FY12	Total LTD Expenditures	Unexpended Balance	Outstanding Encumbrances	Unencumbered Balance
			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		Beginning Fund Balance 6/30/11					\$ 38,132		
		Funds Provided:							
		FY2012 Transfer from General Fund			\$ -				
		Grants Awarded				-			
		Total Funds Provided					-		
		Funds Applied - Current Year Expenditure					-		
		Funds obligated to existing project					-		
		Projects completed or cancelled					-		
		Funds available for appropriation and to satisfy future capital expansion plans					\$ 38,132		

Solid Waste Projects - Fund 411

Balances through June 30, 2012

Project	Year Appropriated	Project Description	Authorized Amount	FY12 Budget	Expend FY12	Total LTD Expenditures	Unexpended Balance	Outstanding Encumbrances	Unencumbered Balance
09CAM	2009	Remote Monitoring @ SW Sites	\$ 135,924	\$ 12,747	\$ 11,901	\$ 135,078	\$ 846	\$ -	\$ 846 *
10GAS	2010	CPL Gas Master Plan Develop.	100,000	6,988	266	93,277	6,723	-	6,723 *
10HOM	2010	Homer Transf. Station Design	614,736	255,557	233,229	592,409	22,327	-	22,327
11PPP	2011	Pollution Prevention Program	100,000	99,801	8,280	8,479	91,521	-	91,521
11PTG	2011	Pt. Graham LF Feasibility Study	125,000	121,887	64,655	67,768	57,232	8,212	49,020
12LMS	2012	CPL Leacheate Management Study	150,000	150,000	79,324	79,324	70,676	34,983	35,693
12SCL	2012	CPL Truck Scale Replacement	310,000	310,000	5,175	5,175	304,825	286,500.00	18,325
Gri 12380	2012	Homer Transfer Station	8,998,000	8,998,000	2,420,060	2,420,060	6,577,940	5,528,106	1,049,834
			\$ 10,533,660	\$ 9,954,980	\$ 2,822,890	\$ 3,401,570	\$ 7,132,090	\$ 5,857,801	\$ 1,274,289

Beginning Fund Balance 6/30/11
Closure/Postclosure Costs

\$ 887,842
4,698,979
\$ 5,586,821

Funds Provided:

FY2012 Transfer from Solid Waste Operating 150,000
 FY2012 Provision for Future Closure/postclosure costs 758,929
 Transfer from Land Trust Fund cancelled -
 Interest 101,287
 Grants Awarded 8,998,000
 Total Funds Provided 10,008,216

Funds Applied:

Current Year Expenditures (2,822,890)
 Current Year Closure/Postclosure Expenditures -
 (2,822,890)

Funds obligated to existing projects

(7,132,090)

Projects completed or cancelled

* 7,569

Funds available for appropriation and to satisfy future capital expansion plans.

\$ 5,647,625

Closure/Postclosure Liability

(5,457,908)

Net Funds available for appropriation and to satisfy future capital expansion plans

\$ 189,717

Project	Year Appropriated	Project Description	Authorized Amount	FY12 Budget	Expend FY12	Total LTD Expenditures	Unexpended Balance	Outstanding Encumbrances	Unencumbered Balance
Projects Associated with State Grant									
DOTPF	2010	FY10 DOTPF GRANT	691	-	-	691	-	-	-
C10CH	2009	Cherokee, Fallhaven & Stassi Lane	211,886	-	-	211,886	-	-	-
C10DE	2009	Deville Road	69,735	-	-	69,735	-	-	-
C3LAK	2009	Lake Street	385,533	-	-	385,533	-	-	-
C3MOO	2009	Moose Ridge Ave, Amow & Kyee Streets	1,899	-	-	1,899	-	-	-
C6ARC	2009	Archie Drive	9,771	-	-	9,771	-	-	-
C6EVE	2009	Even Lane	55,423	-	-	55,423	-	-	-
C6IDI	2009	Iditarod & Nancy Streets	121,652	-	-	121,652	-	-	-
C6WOO	2009	Wood Drive	299,235	-	-	299,235	-	-	-
E2BEA	2009	Beach Drive	10,663	-	-	10,663	-	-	-
E3STO	2009	Stoney Creek, Bruno Bridge	423,850	-	-	423,849	-	-	-
N1INT	2009	Interlake Dr. & Shelikoff Street	195,676	-	-	195,676	-	-	-
N3BEL	2009	Bell Ave. & Boondocker Street	352,543	327,566	327,566	352,543	-	-	-
N5TAU	2009	Tauriainen Trail	254,457	-	-	254,457	-	-	-
S4SAR	2009	Sary Sue and David Lee	198,633	-	-	198,633	-	-	-
S7BON	2009	Bonnie Avenue	163,004	-	-	163,004	-	-	-
S8EAS	2009	East End Road	587,914	-	-	587,914	-	-	-
W1JUE	2009	Juel, Kenaitze, Nielson	1,300	-	-	1,300	-	-	-
W6LIB	2009	Liberty, Commerce, Brumlow, Masters, etc.	278,036	-	-	278,036	-	-	-
C10FA	2010	Fannie Mae Ave. & Reger Road -1	355,062	-	-	355,062	-	-	-
C10MO	2010	Moose Range Drive	462,304	-	-	462,304	-	-	-
C10RI	2010	Ridgecrest Circle, Greenfield Dr.	219,034	-	-	219,034	-	-	-
C1COZ	2010	Cozy Firelight St., White Spruce, Tributary	57,703	-	-	57,703	-	-	-
C2GRA	2010	Grandview Drive, Misty Morning Ave.	414,424	5,167	5,167	414,424	-	-	-
C4RAI	2010	Rainbow Dr., Haneybee Ave. East Lake	41,791	-	-	41,791	-	-	-
C5IRO	2010	Irons St., Petroulias Dr., & Rasmussen Ct.	387,008	-	-	387,008	-	-	-
C6BON	2010	Bonita Ave., Knackstedt St., ... Radcliff Ave	454,650	-	-	454,650	-	-	-
E3MOA	2010	Moat Way, Excalibur, Camelot	163,994	137,225	137,225	163,994	-	-	-
E3WOL	2010	Wolfe Trail Circle	43,461	-	-	43,461	-	-	-
N1TRE	2010	Treasure Chest Ave. & Grouse Ave.	34,004	-	-	34,004	-	-	-
N1WAR	2010	Warren Avenue	116,547	-	-	116,547	-	-	-
N3BIR	2010	Birchwood Drive & Jeffrey Ave.	130,953	-	-	130,953	-	-	-
S4RID	2010	Ridge St., Ring of Fire Ave. & Spruce	42,246	-	-	42,246	-	-	-
S5BEL	2010	Belknap Dr., Augusta Ln., Augusta Circle	181,679	-	-	181,679	-	-	-
S5SHE	2010	Sheep Drive and Charlie Drive	16,487	-	-	16,487	-	-	-
S7GLA	2010	Glacierview Road Emergency Culvert	4,294	-	-	4,294	-	-	-
W1PAT	2010	Patrick Dr. & Eastway Road	131,253	-	-	131,253	-	-	-
W2ETA	2010	Etau Maku, Tyena Ka Rd., Kwanta Hah	224,080	117,473	117,473	224,080	-	-	-
W3CAB	2010	Cabin Ave., Lichen St & Reggies Ave.	271,082	-	-	271,082	-	-	-
W3TRI	2010	Tri Rd., & Denise Street	333,090	-	-	333,090	-	-	-
W4SUN	2010	Sunshine Drive	123,573	-	-	123,573	-	-	-
W4TAL	2010	Tall Tree Avenue	169,382	-	-	169,382	-	-	-
Totals			\$ 26,576,371	\$ 16,464,672	\$ 5,429,588	\$ 15,541,307	\$ 11,035,065	\$ 2,700,084	\$ 8,334,981

Beginning Fund Balance 6/30/11

\$ 1,918,738

Funds Provided:

FY2012 transfer from Fund 250 - Land Management

\$ 57,664

Grants Awarded

15,627,152

FY2012 Interest Earnings

5,548

Total Funds Provided

15,690,363

Funds Applied - Current Year Expenditures

(5,429,588)

Funds obligated to existing projects

(11,035,065)

Projects completed or cancelled by Service Area Board Action

-

Funds available for appropriation and to satisfy future capital expansion plans.

\$ 1,144,449

Non-Project specific STIP Grant, FY 2011 State Grant, and FY 2012 State Grant

7,340,483

Funds available for appropriation and to satisfy future capital expansion plans.

\$ 8,484,932

(Includes grant funds that have not been committed to specific projects.)

Nikiski Fire Projects - Fund 441

Balances through June 30, 2012

	Year	Project Description	Authorized Amount	FY12 Budget	Expend FY12	Total LTD Expenditures	Unexpended Balance	Outstanding Encumbrances	Unencumbered Balance	
Grt	10411	2010	NFSA Fire Station Construction	\$ 1,500,000	\$ 17,398	\$ 17,398	\$ 1,500,000	\$ -	\$ -	\$ 0 *
			local funding	54,000	30,605	29,711	53,106	894	-	894 *
	8INT3	2011	Wildland Firefighting Equipment	40,907	27,438	24,960	38,429	2,478	-	2,478 *
Grt/Local	11ARL	2011	Fire Alarm System at Station #1	103,040	103,040	85,471	85,471	17,569	6,000	11,569
	11411	2011	NSFA Sign Replcmnt-Stn. #1	78,000	73,882	73,863	77,981	19	-	19 *
	11412	2011	Glidescopes	29,875	10,386	-	19,489	10,386	-	10,386 *
	11414	2011	Engineering Survey - Stn. #1	10,000	10,000	2,241	2,241	7,759	5,998	1,761
	12COR	2012	Sta. 2 - Corrosive Water Mitigatio	30,000	30,000	17,240	17,240	12,760	33	12,728
Grt/Local	12411	2012	Two 4,000 GPM Tankers/Pumper	1,050,000	1,050,000	881,644	881,644	168,356	-	168,356
	12412	2012	Air Bottle Replacement for SCBA	\$15,000	15,000	14,998	14,998	2	-	2 *
Total				\$ 2,910,822	\$ 1,367,749	\$ 1,147,527	\$ 2,690,599	\$ 220,223	\$ 12,031	\$ 208,193

Beginning Fund Balance 6/30/11	\$1,680,311
Funds Provided:	
FY2012 Transfer from Operating Fund	\$ 140,000
Grants Awarded	262,398
FY2012 Interest Earnings	24,227
Total Funds Provided	<u>426,625</u>
Funds Applied	
Current Year Expenditures	(1,147,527)
Funds obligated to existing projects	(220,223)
Projects completed or cancelled by Service Area Board Action	* <u>13,779</u>
Funds available for appropriation and to satisfy future capital expansion plans.	<u>\$ 752,966</u>

Bear Creek Fire Service Area Projects - Fund 442

Balances through June 30, 2012

Project	Year Appropriated	Project Description	Authorized Amount	FY12 Budget	Expend FY12	Total LTD Expenditures	Unexpended Balance	Outstanding Encumbrances	Unencumbered Balance
09421	2009	SCBA Fill Sta Replacement	\$ 10,000	\$ 1,919	\$ 1,919	\$ 10,000	\$ -	\$ -	\$ -
Grt 09422	2009	New Station Design	150,000	9,626	-	140,374	9,626	2,850	6,776
09482	2009	DCCED Grt-Toward Multi-Use Facility	55,000	40,932	707	14,776	40,224	1,500	38,724
10421	2012	Hose bed for Tanker/Pumper	7,114	7,114	-	-	7,114	7,114	-
11421	2011	New Fire Station-Site Work	65,000	65,000	677	677	64,323	-	64,323
12421	2012	Land for Proposed Station	100,000	100,000	1,499	1,499	98,501	-	98,501
12422	2012	Mobile Radio Repeater	15,000	15,000	-	-	15,000	-	15,000
Total			\$ 402,114	\$ 239,591	\$ 4,803	\$ 167,326	\$ 234,788	\$ 11,464	\$ 223,324

Beginning Fund Balance 6/30/11	\$ 157,923
Funds Provided:	
FY2012 Transfer from Operating Fund	\$ 100,000
Grants Awarded	40,932
FY2012 Interest Earnings	4,196
Total Funds Provided	<u>145,128</u>
Funds Applied - Current Year Expenditures	(4,803)
Funds obligated to existing projects	(234,788)
Projects completed or cancelled by Service Area Board Action	<u>-</u>
Funds available for appropriation and to satisfy future capital expansion plans	<u>\$ 63,460</u>

Central Emergency Services Projects - Fund 443

Balances through June 30, 2012

	Project	Year Appropriated	Project Description	Authorized Amount	FY12 Budget	Expend FY12	Total LTD Expenditures	Unexpended Balance	Outstanding Encumbrances	Unencumbered Balance
Grt	11033	2011	Off-Road Vehicles	\$ 50,021	\$ 1,030	\$ 1,030	\$ 50,021	\$ -	\$ -	\$ -
	11461	2011	Mechanic Vehicle	152,229	4,855	4,299	151,673	556	-	556 *
	11466	2011	Radio Equipment Upgrade	180,000	173,838	136,092	142,254	37,746	-	37,746
	12GNR	2012	Funny River Fire Sta. - Generator	35,000	35,000	17,840	17,840	17,160	1,500	15,660
	12RUF	2012	Soldotna Sta. 1 Roof Replacement	420,000	420,000	-	-	420,000	-	420,000
	12462	2012	Training Officer Vehicle Replace.	50,000	50,000	39,459	39,459	10,541	-	10,541
	12463	2012	Ambulance	190,000	190,000	-	-	190,000	-	190,000
Grt/Loc	12464	2012	Wildland Interface Engine - Kasilof	667,226	667,226	667,226	667,226	-	-	-
	12466	2012	ECG Monitor Replacement	109,000	109,000	99,741	99,741	9,259	-	9,259 *
	12468	2012	Storage Locker Replacement	21,000	21,000	19,498	19,498	1,502	-	1,502 *
	12469	2012	Training Facility Relocation	350,000	350,000	75,519	75,519	274,481	12,468	262,013
				\$2,224,476	\$ 2,021,948	\$1,060,704	\$1,263,232	\$ 961,244	\$ 13,968	\$ 947,277

Beginning Fund Balance 6/30/11	\$1,094,336
Funds Provided:	
FY2012 Transfer from Operating Fund	\$ 900,000
Grants Awarded	201,009
FY2012 Interest Earnings	21,538
Total Funds Provided	1,122,546
Funds Applied - Current Year Expenditures	(1,060,704)
Funds obligated to existing projects	(961,244)
Projects completed or cancelled by Service Area Board Action	* 11,317
Funds available for appropriation and to satisfy future capital expansion plans	<u>\$ 206,251</u>

Anchor Point Fire Service Area Projects - Fund 444

Balances through June 30, 2012

Project	Year Appropriated	Project Description	Authorized Amount	FY12 Budget	Expend FY12	Total LTD Expenditures	Unexpended Balance	Outstanding Encumbrances	Unencumbered Balance
11TNK	2011	Water Storage Tank Installation	\$ 50,000	\$ 50,000	\$ 474	\$ 474	\$ 49,526	\$ -	\$ 49,526
12PMP	2012	Class A Pumper	241,000	241,000	224,333	224,333.00	16,667	-	16,667
Total			\$ 291,000	\$ 291,000	\$224,807	\$ 224,807	\$ 66,193	\$ -	\$ 66,193

Beginning Fund Balance 6/30/11 \$ 208,407

Funds Provided:

FY2012 Transfer from Operating Fund	\$ 100,000
FY2012 Interest Earnings	5,243
Total Funds Provided	105,243

Funds Applied - Current Year Expenditures (224,807)

Funds obligated to existing projects (66,193)

Projects completed or cancelled by Service Area Board Action -

Funds available for appropriation and to satisfy future capital expansion plans. \$ 22,650

Kachemak Service Area Capital Projects - Fund 446

Balances through June 30, 2012

Project	Year Appropriated	Project Description	Authorized Amount	FY12 Budget	Expend FY12	Total LTD Expenditures	Unexpended Balance	Outstanding Encumbrances	Unencumbered Balance
08481	2008	FY08 Diamond Ridge Sta. Dvlpn	\$ 75,000	\$ 28,990	\$ 18,066	\$ 64,076	\$ 10,924	\$ -	\$ 10,924
ORPTR	2010	Repeater	13,750	13,750	9,637	9,637	4,113	-	4,113
11TKR	2011	Tanker/Pumper	341,250	341,250	11,069	11,069	330,181	330,181	-
Grt/Local 12379	2012	Diamond Ridge Station - Grant	450,000	450,000	47,294	47,294	402,706	17,610	385,097
12481	2012	5 Scott SCBA 4.5 Systems	36,640	36,640	36,640	36,640	-	-	-
Totals			\$ 916,640	\$ 870,630	\$ 122,705	\$ 168,715	\$ 747,925	\$ 347,791	\$ 400,134

Beginning Fund Balance 6/30/11 \$ 437,814

Funds Provided:

FY2012 Transfer from Operating Fund	\$ 100,000	
Grants Awarded	350,000	
FY2012 Interest Earnings	9,136	
Total Funds Provided		459,136

Funds Applied - Current Year Expenditures (122,705)

Total Funds Applied -

Funds obligated to existing projects (747,925)

Projects completed -

Funds available for appropriation and to satisfy future capital expansion plans. \$ 26,320

Communication Center 911 Projects - Fund 455

Balances through June 30, 2012

	Project	Year Appropriated	Project Description	Authorized Amount	FY12 Budget	Expend FY12	Total LTD Expenditures	Unexpended Balance	Outstanding Encumbrances	Unencumbered Balance
Gr	NARBN	2011	Narrow Banding	\$ 359,926	\$ 318,926	\$318,926	\$ 359,926	\$ -	\$ -	\$ -
Gr	ASFTY	2010	FY10 Comm Econ Stimulus Prog: Pub Safety	634,071	292,376	292,376	634,071	-	-	0
Total				\$ 993,997	\$ 611,302	\$611,302	\$ 993,997	\$ -	\$ -	\$ 0

Beginning Fund Balance 6/30/11

\$ 3,255

Funds Provided:

Grants Awarded

\$ 611,302

Total Funds Provided

611,302

Funds Applied - Current Year Expenditures

(611,302)

Funds obligated to existing projects

-

Projects completed or cancelled by Service Area Board Action

-

Funds available for appropriation and to satisfy future capital expansion plans.

\$ 3,255

North Pen Rec Capital Projects-Fund 459

Balances through June 30, 2012

Project	Year Appropriated	Project Description	Authorized Amount	FY12 Budget	Expend FY12	Total LTD Expenditures	Unexpended Balance	Outstanding Encumbrances	Unencumbered Balances
11459	2011	Glycol Exchange System	\$ 40,000	\$ 31,772	\$ 27,291	\$ 35,519	\$ 4,481	\$ -	\$ 4,481
Grt 11SHO	2011	Shower Replacement	20,000	3,102	3,099	19,998	2	-	2
Grt 12028	2012	Playground Equipment DCCED Grant	314,459	314,459	7,590	7,590	306,869	203,434	103,435
12451	2012	Wind Generation Feasibility Study	10,000	10,000	9,819	9,819	181	-	181
12452	2012	3/4 Ton Truck with Plow	40,000	40,000	33,323	33,323	6,677	-	6,677
12453	2012	Facilities	75,000	75,000	1,652	1,652	73,348	53,618	19,730
12454	2012	Siding & Exterior Paint for NCRC	100,000	100,000	4,019	4,019	95,981	-	95,981
Total			\$ 599,459	\$ 574,333	\$ 86,793	\$ 111,919	\$ 487,540	\$ 257,052	\$ 230,488

Beginning Fund Balance 6/30/11 \$ 631,905

Funds Provided:

FY2012 Transfer from Operating Fund	\$ 40,000
Donations	89,459
Grants Awarded	228,102
FY2012 Interest Earnings	12,739
Total Funds Provided	370,299

Funds Applied - Current Year Expenditures (86,793)

Funds obligated to existing projects (487,540)

Projects completed or cancelled by Service Area Board Action 11,341

Funds available for appropriation and to satisfy future capital expansion plans. \$ 439,213

Central Peninsula Hospital Capital Projects - Fund 490

Balances through June 30, 2012

Project	Year Authorized	Project Description	Authorized Amount	FY12 Budget	Expend FY12	Total LTD Expenditures	Unexpended Balance	Outstanding Encumbrances	Unencumbered Balance
ACTIVE PROJECTS									
FUNDS PROVIDED BY HOSPITAL PLANT REPLACEMENT FUND									
11CCD	2011	Document Exchange System	\$ 455,148	\$ 409,633	\$ 381,629	\$ 427,144	\$ 28,004	\$ -	\$ 28,004
11COR	2011	166/158 W Corral Ave	350,000	348,000	345,054	347,054	2,946	-	2,946 *
11MD1	2011	Mundel bldg improvements	750,000	427,587	255,216	577,629	172,371	-	172,371
12ANS	2012	Hospital Equipment	671,867	671,867	671,196	671,196	671	-	671
12IMG	2012	Renovations-Imaging Dept.	980,431	980,431	93	93	980,338	-	980,338
12ONC	2012	Radiation Oncology Facility	4,700,000	4,700,000	278,124	278,124	4,421,876	105,588	4,316,288
12OPR	2012	Operating Room (4th)	1,067,281.00	1,067,281.00	898,408	898,408	168,873	5,870	163,002
TOTAL FUNDS PROVIDED BY HOSPITAL PLANT REPLACEMENT FU			\$ 8,974,727	\$ 8,604,799	\$2,829,720	\$ 3,199,648	\$ 5,775,079	\$ 111,458	\$ 5,663,621
TOTAL ACTIVE PROJECTS			\$ 8,974,727	\$ 8,604,799	\$2,829,720	\$ 3,199,648	\$ 5,775,079	\$ 111,458	\$ 5,663,621
TOTAL CPGH CAPITAL PROJECTS			\$ 8,974,727	\$ 8,604,799	\$2,829,720	\$ 3,199,648	\$ 5,775,079	\$ 111,458	\$ 5,663,621
<u>Unrestricted Beginning Fund Balance 07/01/11</u>							601,158.47		
Funds Provided:									
FY2012 Transfer from Operating Fund/PRF (budgeted)						8,604,799.21			
FY2012 Interest Earnings						32,940.88			
Total Funds Provided							8,637,740.09		
Funds Applied: Current Year project related expenditures							(2,829,720.39)		
Kenai Health Center audit							(2,100.00)		
Current Year Expenditures							(2,831,820.39)		
Funds obligated to existing projects							(5,775,078.82)		
Projects completed or cancelled							* 2,946.21		
Funds available for appropriation and to satisfy future capital expansion plans.							634,945.56		
<u>Restricted Fund Balance:</u>									
Funds Reserved For Kenai Health Center Maintenance 6/30/11							485,239.47		
Funds Provided Current Year:									
Audit Services						(2,100.00)			
State Contributions						37,060.56			
Local Contributions						22,714.56			
Interest on Accumulated Balance						9,731.34			
Total Funds Provided							67,406.46		
Funds reserved for Kenai Health Center maintenance 6/30/12							552,645.93		
Balance in Obligated PPE Funds							\$5,772,133		

South Peninsula Hospital Capital Projects - Fund 491

Balances through June 30, 2012

Project	Year Authorized	Project Description	Authorized Amount	FY12 Budget	Expend FY12	Total LTD Expenditures	Unexpended Balance	Outstanding Encumbrances	Unencumbered Balance
8SH01	2008	FY08 Emergency Equipment	\$ 140,000	\$ 62,670	\$ -	\$ 77,330	\$ 62,670	\$ -	\$ 62,670
11SHK	2011	Security System Upgrade	50,000	24,443	250	25,807	24,193	-	24,193
11SHN	2011	OR Instrument Replacement	40,000	40,000	-	-	40,000	-	40,000
11SHQ	2011	IT Backup Project	51,200	51,200	51,200	51,200	-	-	-
11SHS	2011	Nurse Communication System	30,000	30,000	7,476	7,476	22,524	-	22,524
11SHT	2011	Health Information Mgmt. Furniture	30,000	27,401	5,638	8,237	21,763	-	21,763
11SHU	2011	Medical Vacuum Unit	27,300	27,300	22,225	22,225	5,075	-	5,075 *
11SHV	2011	Server Replacement (3 Depts)	25,500	25,500	16,869	16,869	8,631	-	8,631 *
12SHA	2012	Various Equipment	331,999	331,999	148,917	148,917	183,082	-	183,082
12SHB	2012	Digital Fluoro/Radiology Unit	550,000	550,000	550,000	550,000	-	-	-
12SHC	2012	Orothopedic Instrumentation & Equip. Upgrade	250,000	250,000	250,000	250,000	-	-	-
12SHD	2012	Nurse Call System	152,000	152,000	98,248	98,248	53,752	-	53,752
12SHE	2012	Anesthesia Machine	96,323	96,323	96,053	96,053	270	-	270 *
12SHF	2012	House Med Air/O2/Vcuum expansion in LTC	72,000	72,000	-	-	72,000	-	72,000
12SHG	2012	DXA Bone Densitometer	60,000	60,000	59,500	59,500	500	-	500 *
12SHH	2012	Medical Air Unit	44,400	44,400	42,484	42,484	1,916	-	1,916 *
12SHJ	2012	Ventilation System Upgrade	40,000	40,000	34,237	34,237	5,763	-	5,763 *
12SHK	2012	Draeger Vital Sign Monitor	39,000	39,000	-	-	39,000	-	39,000
12SHL	2012	Inpatient Medication Management	37,500	37,500	12,950	12,950	24,550	-	24,550
12SHM	2012	Parking Lot Stairs	35,000	35,000	33,598	33,598	1,402	-	1,402
12SHN	2012	Network Switches	30,000	30,000	24,860	24,860	5,140	-	5,140 *
12SHP	2012	Parking Lot Upgrade	30,000	30,000	29,152	29,152	848	-	848 *
12SHQ	2012	Conference Room Relocations	30,000	30,000	30,000	30,000	-	-	-
12SHR	2012	Page Writer TC 70 Cardiograph/Carts	26,785	26,785	19,608	19,608	7,177	-	7,177
12SHS	2012	Ceiling Life	26,000	26,000	-	-	26,000	-	26,000
12SHT	2012	MRI Ferromagnetic Detection System	25,600	25,600	25,600	25,600	-	-	-
Total			\$ 2,270,607	\$ 2,165,121	\$ 1,558,867	\$ 1,664,353	\$ 606,254	\$ -	\$ 606,254

Beginning Fund Balance 6/30/11	560,225.85
Funds Provided:	
FY2012 Transfer from Operating Fund	1,625,000.00
FY2012 Interest Earnings	21,631.10
Total Funds Provided	1,646,631.10
Funds Applied - Current Year Expenditures	
Current Year Expenditures	(1,558,866.55)
Funds obligated to existing projects	(606,253.65)
Projects completed or cancelled	* 28,141.46
Funds available for appropriation and to satisfy future capital expansion plans.	69,878.21

Introduced by: Mayor
Date: 08/21/12
Shortened Hearing: 09/04/12
Action:
Vote:

**KENAI PENINSULA BOROUGH
ORDINANCE 2011-19-92**

**AN ORDINANCE TO RECORD EXPENDITURES OF \$2,175,259.65 PAID BY THE
STATE OF ALASKA DEPARTMENT OF ADMINISTRATION ON BEHALF OF THE
KENAI PENINSULA BOROUGH TOWARD THE BOROUGH'S UNFUNDED PERS
LIABILITY**

1 **WHEREAS**, the 2011 Alaska Legislature enacted HB108 which appropriated funds to the
2 Department of Administration, Division of Retirement & Benefits on behalf of the
3 Borough, to reduce the liability of political subdivisions to the Public Employees
4 Retirement System (PERS) for FY2012; and

5 **WHEREAS**, the Borough was notified on July 27, 2012, that the amount received by the
6 Department of Administration, Division of Retirement & Benefits on behalf of the
7 Borough was \$2,175,259.65, an amount estimated to be equal to the difference
8 between the Borough's budgeted PERS rate of 22 percent and the actuarially
9 determined rate of 33.49 percent; and

10 **WHEREAS**, Generally Accepted Accounting Principals (GAAP) require the Borough to record
11 expenditures paid on its behalf; and

12 **WHEREAS**, FY2012 expenditure budgets will need to be increased (for which there will be a
13 corresponding revenue adjustment) to reflect the receipt of these funds by the
14 Department of Administration, Division of Retirement & Benefits on behalf of the
15 Borough;

1 **NOW, THEREFORE, BE IT ORDAINED BY THE ASSEMBLY OF THE KENAI**
 2 **PENINSULA BOROUGH:**

3 **SECTION 1.** That FY2012 revenue budgets should be increased by the following amounts to
 4 reflect funds the Department of Administration, Division of Retirement & Benefits
 5 received on behalf of the Kenai Peninsula Borough:

6	General Fund	\$ 796,076.81
7	Nikiski Fire Service Area	195,600.34
8	Bear Creek Fire Service Area	9,125.49
9	Anchor Point Fire Service Area	12,572.00
10	CES	368,387.09
11	KESA	25,564.21
12	North Peninsula Recreation Service Area	48,946.37
13	Road Service Area	64,005.76
14	School Maintenance	333,193.47
15	Land Trust	33,855.66
16	Seward Bear Creek Flood Service Area	3,747.81
17	Spruce Bark Beetle	31,725.80
18	911 Emergency Communications	76,623.20
19	Solid Waste	144,585.46
20	Risk Management	<u>31,250.18</u>
21		\$ 2,175,259.65

22 **SECTION 2.** That \$2,175,259.65 should be appropriated to the following accounts:

23	<u>Fund</u>	<u>Department</u>	<u>Object</u>	<u>Amount</u>
24	100	11110	40221	\$ 567.14
25	100	11120	40221	27,821.43
26	100	11130	40221	505.65

1	100	11140	40221	10,408.48
2	100	11210	40221	35,408.20
3	100	11227	40221	31,790.19
4	100	11230	40221	31,577.74
5	100	11231	40221	91,393.47
6	100	11232	40221	24,391.55
7	100	11233	40221	6,797.49
8	100	11235	40221	7,300.86
9	100	11250	40221	14,476.31
10	100	11310	40221	49,196.97
11	100	11410	40221	28,436.07
12	100	11430	40221	56,408.35
13	100	11440	40221	43,149.70
14	100	11441	40221	24,986.45
15	100	11510	40221	68,299.07
16	100	11520	40221	85,418.53
17	100	21110	40221	65,194.76
18	100	21135	40221	42,059.61
19	100	31110	40221	50,488.79
20	206	51110	40221	195,600.34
21	207	51210	40221	9,125.49
22	209	51410	40221	12,572.00
23	211	51610	40221	368,387.09
24	212	51810	40221	25,564.21
25	225	61110	40221	48,946.37
26	236	33950	40221	64,005.76
27	241	11235	40221	7,300.65
28	241	41010	40221	325,892.82
29	250	21210	40221	33,855.66
30	259	21212	40221	3,747.81

1	262	21320	40221	31,725.80
2	264	11255	40221	76,623.20
3	290	32010	40221	40,975.06
4	290	32122	40221	74,468.92
5	290	32150	40221	9.99
6	290	32310	40221	28,651.67
7	290	32570	40221	479.82
8	700	11234	40221	<u>31,250.18</u>
9				<u>\$ 2,175,259.65</u>

10 **SECTION 3.** That upon enactment this ordinance shall be effective retroactively on June 30, 2012.

11 **ENACTED BY THE ASSEMBLY OF THE KENAI PENINSULA BOROUGH THIS ***
12 **DAY OF * 2012.**

Gary Knopp, Assembly President

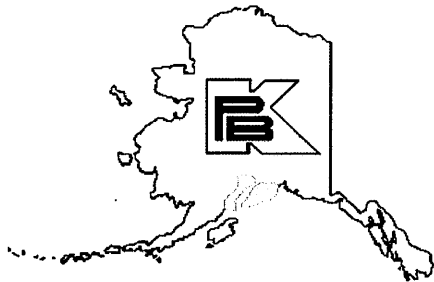
ATTEST:

Johni Blankenship, MMC, Borough Clerk

Yes:

No:

Absent:



KENAI PENINSULA BOROUGH

144 North Binkley Street • Soldotna, Alaska 99669-7520

Toll-free within the Borough: 1-800-478-4441

PHONE: (907) 262-4441 • FAX: (907) 262-1892

www.borough.kenai.ak.us

MIKE NAVARRE
BOROUGH MAYOR

MEMORANDUM

TO: Gary Knopp, Assembly President
Members, Kenai Peninsula Borough Assembly

THRU: Mike Navarre, Mayor *MN*

FROM: Craig Chapman, Director of Finance *C Chapman*

DATE: August 8, 2012

SUBJECT: Ordinance 2011-19-92, to record expenditures of \$2,175,259.65 paid by the State of Alaska Department of Administration, Division of Retirement & Benefits on behalf of the KPB toward the borough's unfunded PERS liability

As part of last year's legislative session, the Alaska legislature passed HB108 which appropriated \$242,609,397 to help defray the cost of increased employer contributions to the Public Employees' Retirement System (PERS) for fiscal year 2012. The purpose of this legislation was to contribute to the PERS system an amount estimated to be equal to the difference between the borough's budgeted PERS rate of 22 percent and the actuarially determined rate of 33.49 percent. Pursuant to the attached letter from the Division of Retirement and Benefits dated July 27, 2012, the amount contributed on the borough's behalf for FY2012 is \$2,175,259.65.

Generally Accepted Accounting Principles require that the borough record expenditures paid on its behalf. This ordinance amends the budget to reflect these expenditures; there will be no impact to fund balances of any fund as revenues equal to the expenditures will also be recorded.

Shortened hearing is requested for this ordinance as it is effective for FY2012.

FINANCE DEPARTMENT FUNDS VERIFIED	
Acct. No.	<u>N/A</u>
Amount	<u>N/A</u>
By: <u>pc</u>	Date: <u>8/9/12</u>

STATE OF ALASKA

**Department of Administration
Division of Retirement and Benefits**

Sean Parnell, GOVERNOR

P.O. Box 110203
Juneau, AK 99811-0203
Phone: (907) 465-4460
Fax: (907) 465-3086
Toll-Free: 1-800-821-2251

July 27, 2012

CRAIG C CHAPMAN, FINANCE DIRECTOR
KENAI PENINSULA BOROUGH
144 N BINKLEY ST
SOLDOTNA AK 99669-7520

Sent via email to: CCHAPMAN@BOROUGH.KENAI.AK.US

RE: Employer On-Behalf Funding - PERS ER 180

During the 2011 legislative session, House Bill 108 (HB108) passed providing on-behalf funding for PERS employer contributions for Fiscal Year 2012 (FY12). HB108, Section 29 (b) reads as follows:

(b) The sum of \$242,609,397 is appropriated from the general fund to the Department of Administration for deposit in the defined benefit plan account in the public employees' retirement system as an additional state contribution under AS 39.35.280 for the fiscal year ending June 30, 2012.

HB108 can be found at <http://www.legis.state.ak.us/PDF/27/Bills/HB0108Z.PDF> (Section 29 - page 84).

The Alaska Retirement Management Board approved the actuarially determined rate of 33.49% for FY12, with HB108 providing an on-behalf rate of 11.49% for each FY12 employer payroll. On-behalf funding was applied with the processing of each employer payroll with payroll end dates between July 1, 2011 and June 30, 2012, and received by the Division by July 15, 2012. All such payrolls have been processed, and we have trued-up your account by making an adjusting entry.

Enclosed is a report detailing the Employer On-Behalf Funding allocated for fiscal year 2012 payrolls. **This is your final statement for FY12.** Please feel free to contact me via telephone at (907) 465-5718 or email at keith.hermann@alaska.gov if you have any questions or need additional information regarding HB108.

Sincerely,



Keith Hermann, Accountant

FI/Enclosure

**State of Alaska, Division of Retirement & Benefits
 FY2012 - HB108 Employer On-Behalf Detail - Final Actuals
 KENAI PENINSULA BOROUGH - ER 180**

Payroll Ending Date	On-Behalf		Total
	Pension	Other Post-employment Healthcare	
07/01/2011	2,435.69	2,966.15	5,401.84
07/15/2011	35,576.19	43,324.22	78,900.41
07/29/2011	36,165.17	44,041.58	80,206.75
08/12/2011	35,084.54	42,725.44	77,809.98
08/26/2011	36,060.54	43,913.97	79,974.51
09/09/2011	35,737.80	43,520.97	79,258.77
09/23/2011	37,548.58	45,726.29	83,274.87
10/07/2011	36,897.34	44,933.08	81,830.42
10/21/2011	37,419.69	45,569.28	82,988.97
11/04/2011	36,842.10	44,865.94	81,708.04
11/18/2011	37,956.21	46,222.62	84,178.83
12/02/2011	36,928.37	44,970.92	81,899.29
12/16/2011	36,588.19	44,556.69	81,144.88
12/30/2011	36,626.15	44,602.89	81,229.04
01/13/2012	36,494.60	44,442.67	80,937.27
01/27/2012	37,236.00	45,345.48	82,581.48
02/10/2012	37,479.69	45,642.31	83,122.00
02/24/2012	37,129.52	45,215.91	82,345.43
03/09/2012	37,019.28	45,081.49	82,100.77
03/23/2012	37,499.06	45,665.85	83,164.91
04/06/2012	37,030.73	45,095.64	82,126.37
04/20/2012	36,246.95	44,141.06	80,388.01
05/04/2012	36,068.57	43,923.69	79,992.26
05/18/2012	35,763.41	43,552.21	79,315.62
06/01/2012	36,512.67	44,464.69	80,977.36
06/15/2012	36,155.23	44,029.16	80,184.39
06/29/2012	35,194.57	42,859.62	78,054.19
06/30/2012 Year-End Adjustment	220,072.76	(159,909.77)	60,162.99
TOTALS FOR KENAI PENINSULA BOROUGH	\$1,173,769.60	\$1,001,490.05	\$2,175,259.65

Introduced by: Mayor
Date: 08/07/12
Hearing: 09/04/12
Action:
Vote:

**KENAI PENINSULA BOROUGH
ORDINANCE 2012-19-17**

**AN ORDINANCE ACCEPTING AND APPROPRIATING A GRANT IN THE AMOUNT
OF \$750,000 FROM THE STATE OF ALASKA ON BEHALF OF THE NORTH
PENINSULA RECREATION SERVICE AREA FOR THE COMMUNITY
RECREATION CENTER ROOF AND EXTERIOR REPLACEMENT PROJECT**

1 **WHEREAS**, the North Peninsula Recreation Service Area (NPRSA) requested funding for
2 major repairs of the Nikiski Community Recreation Center in the borough's 2012
3 legislative priorities; and

4 **WHEREAS**, Senate Bill 160, which appropriated funding to the borough for the project, was
5 passed by the State Legislature and signed by the Governor on May 14, 2012; and

6 **WHEREAS**, the State of Alaska Department of Commerce, Community and Economic
7 Development will provide a grant award in the amount of \$750,000 to the
8 borough on behalf of the NPRSA for the project; and

9 **WHEREAS**, at its regular meeting on June 25, 2012, the NPRSA board passed Resolution
10 2012-02 recommending grant acceptance;

11 **NOW, THEREFORE, BE IT ORDAINED BY THE ASSEMBLY OF THE KENAI**
12 **PENINSULA BOROUGH:**

13 **SECTION 1.** That the mayor is authorized to accept, on behalf of the North Peninsula
14 Recreation Service Area, a grant from the State of Alaska Department of
15 Commerce, Community and Economic Development in the amount of \$750,000
16 for the Community Recreation Center Roof and Exterior Replacement project,
17 and is authorized to execute a grant agreement and any other documents deemed

1 necessary to accept and expend the grant and to fulfill the intents and purposes of
2 this ordinance.

3 **SECTION 2.** That funds in the amount of \$750,000 are appropriated to 459.61110.13011.49999
4 - project account number.

5 **SECTION 3.** That due to the length and nature of this project, the appropriations established
6 through this ordinance shall not lapse at the end of any particular fiscal year.

7 **SECTION 4.** This ordinance shall become effective immediately upon its enactment.

8 **ENACTED BY THE ASSEMBLY OF THE KENAI PENINSULA BOROUGH THIS ***
9 **DAY OF * 2012.**

Gary Knopp, Assembly President

ATTEST:

Johni Blankenship, Borough Clerk

Yes:

No:

Absent:



KENAI PENINSULA BOROUGH

North Peninsula Recreation Service Area

MEMORANDUM

TO: Gary Knopp, Assembly President
Members of the Kenai Peninsula Borough Assembly

MIKE NAVARRE
BOROUGH MAYOR

THRU: Mike Navarre Mayor *MN*
Craig Chapman, Director of Finance *C Chapman*
Brenda Ahlberg, Community & Fiscal Projects Manager *B Ahlberg*

FROM: Rachel Parra, NPRSA Director *RP*

DATE: July 23, 2012

SUBJECT: Ordinance 2012-19- 17, accepting and appropriating a grant in the amount of \$750,000 from the State of Alaska on behalf of the NPRSA Community Recreation Center Roof and Exterior Replacement project

The borough submitted a request for legislative grant funding in the Fiscal Year 2012/2013 State of Alaska Capital Budget. Senate Bill 160 was passed by the State Legislature and signed by Governor Parnell on May 14, 2012, appropriating \$750,000 for the NPRSA Community Recreation Center Roof and Exterior Replacement project.

The borough's "State Funding Priorities 2012" binder at page 33 identifies the project as follows:

The building is more than 40-years old and requires several upgrades. The roof is in need of replacement. Maintenance dollars have been exhausted in trying to repair or patch the existing roof, but to no avail. Water damage is occurring, and patching is no longer an option. Roof replacement is key to protecting the North Peninsula Recreation Service Area's investments and infrastructure. The exterior/siding of the building is in need of replacement. The existing siding is falling apart and deteriorating to the point where it is no longer an attractive facility. . . . This project aligns with the North Peninsula Recreation Service Area's goals in moving toward more efficiency and energy conscious efforts. Much of the heat loss in this facility occurs through the walls and ceiling. Replacement of both the roof and exterior will assist in a significant amount of energy conservation.

At its regular board meeting on June 25, 2012, the service area board passed Resolution 2012-02 recommending acceptance of the grant. The State of Alaska Department of Commerce, Community and Economic Development will provide the grant award with a five-year project performance period ending June 30, 2017. Rachel Parra, NPRSA Director, shall provide grant oversight and project completion.

Attachment: Alaska Act HCS CSSB 160(FIN)
excerpt [Sec. 37. HOUSE DISTRICTS 33-35. (d)]

FINANCE DEPARTMENT ACCOUNT VERIFIED	
Acct. No. <u>459.61110.13011.49999</u>	
Amount <u>N/A</u>	
By: <u>pc</u>	Date: <u>7/19/12</u>

1 the fiscal year ending June 30, 2013.

2 (b) Section 50(a), ch. 43, SLA 2010, is amended to read:

3 (a) The unexpended and unobligated balance, not to exceed \$99,500, of the
4 appropriation made in sec. 1, ch. 82, SLA 2006, page 4, lines 12 - 15 (Agrium U.S.,
5 Inc., Phase II development of the Kenai coal gasification project - \$5,000,000) is
6 reappropriated to the Department of Commerce, Community, and Economic
7 Development for payment as a grant under AS 37.05.316 to the Kenai Peninsula
8 Economic Development District for Cook Inlet **facility assessment and**
9 **recommendations** [TIDAL POWER ANALYSIS].

10 (c) The unexpended and unobligated balance, not to exceed \$110,000, of the
11 appropriation made in sec. 10, ch. 29, SLA 2008, page 79, lines 5 - 7 (Department of
12 Transportation and Public Facilities, Tustumena Lake, Crooked Creek and Johnson Lake
13 Roads paving - \$7,000,000) is reappropriated to the Department of Commerce, Community,
14 and Economic Development for payment as a grant under AS 37.05.315 to the City of
15 Seldovia for manufacturing plant construction.

16 (d) The unexpended and unobligated balance, not to exceed \$750,000, of the
17 appropriation made in sec. 10, ch. 29, SLA 2008, page 79, lines 5 - 7 (Department of
18 Transportation and Public Facilities, Tustumena Lake, Crooked Creek and Johnson Lake
19 Roads paving - \$7,000,000) is reappropriated to the Department of Commerce, Community,
20 and Economic Development for payment as a grant under AS 37.05.315 to the Kenai
21 Peninsula Borough, North Peninsula Recreation Service Area, for replacement of the
22 Community Recreation Center roof and exterior.

23 (e) The unexpended and unobligated balance, not to exceed \$500,000, of the
24 appropriation made in sec. 10, ch. 29, SLA 2008, page 79, lines 5 - 7 (Department of
25 Transportation and Public Facilities, Tustumena Lake, Crooked Creek and Johnson Lake
26 Roads paving - \$7,000,000) is reappropriated to the Department of Commerce, Community,
27 and Economic Development for payment as a grant under AS 37.05.316 to the Alaska SeaLife
28 Center for major maintenance and repairs.

29 (f) The unexpended and unobligated balance, not to exceed \$200,000, of the
30 appropriation made in sec. 10, ch. 29, SLA 2008, page 79, lines 5 - 7 (Department of
31 Transportation and Public Facilities, Tustumena Lake, Crooked Creek and Johnson Lake

**NORTH PENINSULA RECREATION SERVICE AREA
RESOLUTION 2012-02**

**A RESOLUTION RECOMMENDING ACCEPTANCE OF A STATE OF ALASKA
LEGISLATIVE GRANT IN THE AMOUNT OF \$750,000 FOR THE NORTH PENINSULA
RECREATION SERVICE AREA (NPRSA)—NIKISKI COMMUNITY RECREATION
CENTER ROOF AND EXTERIOR REPLACEMENT PROJECT**

WHEREAS, Senate Bill 160, which appropriated funding to the borough for the Nikiski Community Recreation Center Roof and Exterior Replacement Project, was passed by the State Legislature and signed by the Governor on May 14, 2012; and

WHEREAS, notice has been received from the Alaska Department of Commerce, Community and Economic Development that a legislative grant has been awarded to the Borough in the amount of \$750,000 for the roof and exterior replacement project; and

WHEREAS, the five-year grant performance period ends June 30, 2017.

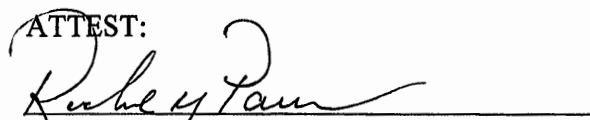
NOW, THEREFORE, BE IT RESOLVED BY THE NORTH PENINSULA RECREATION SERVICE AREA BOARD OF DIRECTORS:

SECTION 1. That the North Peninsula Recreation Service Area Board recommends the Mayor to accept the grant from the Alaska Department of Commerce, Community and Economic Development in the amount of \$750,000 for the Nikiski Community Recreation Center Roof and Exterior Replacement Project.

SECTION 2. A copy of this resolution shall be forwarded to the mayor.

RESOLVED BY THE NORTH PENINSULA RECREATION SERVICE AREA BOARD OF DIRECTORS THIS 25th DAY OF JUNE 2012.


Paul Lorenzo, NPRSA Chairperson

ATTEST:

Rachel M. Parra, NPRSA Recreation Director

Introduced by: Mayor
Date: 08/07/12
Hearing: 09/04/12
Action:
Vote:

**KENAI PENINSULA BOROUGH
ORDINANCE 2012-19-18**

**AN ORDINANCE APPROPRIATING \$250,000 IN KENAI HEALTH CENTER MAJOR
MAINTENANCE FUNDS FOR REPAIRS NEEDED AT THE KENAI HEALTH
CENTER**

1 **WHEREAS**, the Kenai Health Center was constructed as a joint project between the Kenai
2 Peninsula Borough and the State of Alaska utilizing local and grant funds and is
3 approximately ten years old; and

4 **WHEREAS**, as part of the grant acceptance requirement, the borough and state signed a shared
5 services agreement which required that funds be set aside every year for the
6 purpose of funding major repairs; and

7 **WHEREAS**, as of May 31, 2012, \$526,138 has been set aside for these repairs; and

8 **WHEREAS**, recently representatives from the borough capital projects department, the Central
9 Peninsula Hospital's maintenance department and the State of Alaska Department
10 of Health and Social Services conducted a walkthrough of the facility and
11 determined that a number of major repairs are needed; and

12 **WHEREAS**, the state has authorized that up to \$250,000 may be spent from the Kenai Health
13 Center Major Maintenance Fund for these repairs; and

14 **WHEREAS**, the CPGH, Inc. Board of Directors at its _____ meeting approved the use of
15 \$250,000 from the Kenai Health Center Major Maintenance Fund for repairs to
16 this facility subject to approval by the borough assembly after consideration by
17 the Central Kenai Peninsula Hospital Service Area board; and

1 **WHEREAS**, the Central Kenai Peninsula Hospital Service Area board at its _____
2 meeting recommended _____;

3 **NOW, THEREFORE, BE IT ORDAINED BY THE ASSEMBLY OF THE KENAI**
4 **PENINSULA BOROUGH:**

5 **SECTION 1.** That \$250,000 is appropriated from the Kenai Health Center Major Maintenance
6 Fund to account no. 490.81110.13KHC.49999 for major repairs at the Kenai
7 Health Center.

8 **SECTION 2.** That this ordinance takes effect immediately upon its enactment.

9 **ENACTED BY THE ASSEMBLY OF THE KENAI PENINSULA BOROUGH THIS ***
10 **DAY OF * 2012.**

Gary Knopp, Assembly President

ATTEST:

Johni Blankenship, Borough Clerk

Yes:

No:

Absent:

KENAI PENINSULA BOROUGH

Office of the Borough Clerk

144 North Binkley Street
Soldotna, AK 99669
Phone 907-714-2160
Fax 907-714-2388

Johni Blankenship, MMC
Borough Clerk

MEMORANDUM

To: Gary Knopp, Assembly President
Members, Kenai Peninsula Borough Assembly

Thru: Johni Blankenship, Borough Clerk (JB)

From: Michele Turner, Borough Clerk Assistant (MT)

Date: September 4, 2012

RE: Ordinance 2012-19-18: Appropriating \$250,000 in Kenai Health Center Major Maintenance Funds for Repairs Needed at the Kenai Health Center (Mayor)

The Central Peninsula General Hospital, Inc. Board and the Central Kenai Peninsula Hospital Service Area Board have both reviewed the referenced ordinance. Please amend Ordinance 2012-19-18 by filling in the blanks as follows:

Amend the Sixth Whereas to read:

WHEREAS, the CPGH, Inc. Board of Directors at its July 26, 2012 meeting approved the use of \$250,000 from the Kenai Health Center Major Maintenance Fund for repairs to this facility subject to approval by the borough assembly after consideration by the Central Kenai Peninsula Hospital Service Area board; and

Amend the Final Whereas to read:

WHEREAS, the Central Kenai Peninsula Hospital Service Area board at its August 6, 2012 meeting recommended approval by unanimous consent ;

Thank you.

RESOLUTION 2012 - 60

A RESOLUTION AUTHORIZING THE USE OF \$250,000 FROM THE KENAI HEALTH CENTER MAJOR MAINTENANCE FUND FOR REPAIRS NEEDED AT THE KENAI HEALTH CENTER

1. **WHEREAS**, the Kenai Health Center was constructed as a joint project between the Kenai Peninsula Borough and the State of Alaska utilizing local and grant funds and is approximately ten (10) years old; and,
2. **WHEREAS**, the Kenai Health Center was constructed using \$989,500 from the Central Peninsula Hospital Plant Expansion and Replacement Fund and \$1,700,000 in grant funds from the State of Alaska; and,
3. **WHEREAS**, as part of the grant acceptance requirement, the Borough and the State signed a shared service agreement which required that funds be set aside every year for the purpose of funding major repairs to the property; and,
4. **WHEREAS**, the Borough and CPHG, Inc. signed a sublease agreement on October 26, 2001 addressing occupancy and future maintenance responsibilities; and,
5. **WHEREAS**, in the sublease agreement, the Borough agreed to pay for major repairs, while CPGH, Inc. was to address any minor repairs to the property; and,
6. **WHEREAS**, as of May 31, 2012, \$526,138 has been set aside for major repairs as stipulated in the shared service agreement with the State of Alaska; and,
7. **WHEREAS**, recently the Borough's Capital Projects Department, the Central Peninsula Hospital's Maintenance Director and the State of Alaska Department of Health and Social Services conducted a walkthrough of the facility and determined that a number of major repairs are needed; and,
8. **WHEREAS**, the State has authorized that up to \$250,000 may be spent from the Kenai Health Center Major Maintenance Fund for these repairs; and,
9. **WHEREAS**, CPGH, Inc. will be responsible for managing the repairs project; and,
10. **WHEREAS**, CPGH, Inc. will be reimbursed for paid expenses associated with the major repairs performed at the Kenai Health Center by the Borough through the Kenai Health Center Major Maintenance Fund;

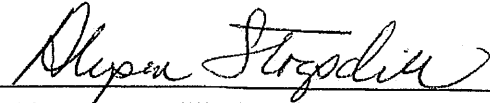
NOW, THEREFORE, BE IT RESOLVED, BY THE BOARD OF DIRECTORS OF CENTRAL PENINSULA GENERAL HOSPITAL, INC., A NOT-FOR-PROFIT ALASKA CORPORATION, THAT:

SECTION 1. The CPGH, Inc. Board of Directors approves and authorizes appropriations of \$250,000 in the Kenai Health Center Major Maintenance Fund for repairs needed at the Kenai Health Center pending approval of Borough Ordinance related to the project.

SECTION 2. This resolution takes effect immediately upon adoption by the CPGH, Inc. Board of Directors.

I certify that the above resolution was approved by vote of the Board of Directors of Central Peninsula General Hospital, Inc. at the 07/26/12 Board meeting.

Dated: 07/26/12



Alyson Stogsdill, Secretary/Treasurer
CPGH, Inc. Board of Directors

Turner, Michele

Subject: FW: CPH Service Area Board meeting 8-6-12

From: Joan Crow-Epps [mailto:crowepps@yahoo.com]

Sent: Monday, August 06, 2012 6:40 PM

To: Blankenship, Johni

Subject: CPH Service Area Board meeting 8-6-12

Dear Johni:

At the meeting this evening, the service area board approved unanimously recommending to the Assembly that they approve KPB Ordinances 2012-19-18 and 2012-19-22. Each approval was by a vote of six to zero.

The Board also voted to amend its rules/ByLaws to allow members who are out of town to participate in meetings by conference call.

Joan Crow-Epps
Sterling Court Reporters
(907) 262-9019

This e-mail is meant for only the intended recipient and may be a confidential e-mail. If you received this e-mail in error, review, use, distribution or copying of this e-mail or its attachments is strictly prohibited. Please notify us immediately of the error by return e-mail and delete the message from your system. Thank you!



KENAI PENINSULA BOROUGH

144 North Binkley Street • Soldotna, Alaska 99669-7520

Toll-free within the Borough: 1-800-478-4441

PHONE: (907) 262-4441 • FAX: (907) 262-1892

www.borough.kenai.ak.us

**MIKE NAVARRE
BOROUGH MAYOR**

MEMORANDUM

TO: Gary Knopp, Assembly President
Members, Kenai Peninsula Borough Assembly

THRU: Mike Navarre, Mayor *MN*

FROM: Craig Chapman, Director of Finance *C Chapman*
Kevin Lyon, Capital Projects Director *KL*

DATE: July 23, 2012

SUBJECT: Ordinance 2012-19-18, appropriating \$250,000 from the Kenai Health Center Major Maintenance Fund for repairs to the Kenai Health Center

The Kenai Health Center was constructed using \$989,500 from the Central Peninsula Hospital Plant Expansion and Replacement Fund and \$1,700,000 in grant funds from the State of Alaska. As part of the grant acceptance requirement, the borough and the state signed a shared services agreement which required that funds be set aside every year for the purpose of funding major repairs. As of May 31, 2012, \$526,138 has been set aside for these repairs.

The borough's capital projects department, the Central Peninsula Hospital's maintenance department and the State of Alaska Department of Health and Social Services recently did a walkthrough of the facility and determined that a number of major repairs are needed. The State has authorized that up to \$250,000 may be spent from the Kenai Health Center Major Maintenance Fund for these repairs. This ordinance would appropriate \$250,000 for that purpose.

FINANCE DEPARTMENT FUNDS VERIFIED	
Acct. No. <u>490.27910 FB</u>	
Amount <u>\$250,000</u>	
By: <u>pc</u>	Date: <u>7/19/12</u>

Introduced by: Mayor
Date: 08/07/12
Hearing: 09/04/12
Action:
Vote:

**KENAI PENINSULA BOROUGH
ORDINANCE 2012-19-20**

**AN ORDINANCE ACCEPTING AND APPROPRIATING A GRANT IN THE AMOUNT
OF \$3,976,000 FROM THE STATE OF ALASKA ON BEHALF OF THE BEAR CREEK
FIRE SERVICE AREA FOR THE MULTI-USE FACILITY CONSTRUCTION
PROJECT**

1 **WHEREAS**, the Bear Creek Fire Service Area (BCFSA) requested funding for the construction
2 of a multi-use facility in the borough’s 2012 legislative priorities; and

3 **WHEREAS**, Senate Bill 160, which appropriated funding to the borough for the facility, was
4 passed by the State Legislature and signed by the Governor on May 14, 2012; and

5 **WHEREAS**, the State of Alaska Department of Commerce, Community and Economic
6 Development (“DCCED”) will provide a grant award in the amount of \$3,976,000
7 to the borough on behalf of the BCFSA for the project; and

8 **WHEREAS**, at its regular meeting on June 12, 2012, the BCFSA board passed a motion
9 recommending grant acceptance;

10 **NOW, THEREFORE, BE IT ORDAINED BY THE ASSEMBLY OF THE KENAI**
11 **PENINSULA BOROUGH:**

12 **SECTION 1.** That the mayor is authorized to accept, on behalf of the Bear Creek Fire Service
13 Area, a grant from the State of Alaska Department of Commerce, Community and
14 Economic Development in the amount of \$3,976,000 for the multi-use facility
15 construction project, and is authorized to execute a grant agreement and any other
16 documents deemed necessary to accept and expend the grant and to fulfill the
17 intents and purposes of this ordinance.

1 **SECTION 2.** That funds in the amount of \$3,976,000 are appropriated to
2 442.51210.13566.49999 - project account number.

3 **SECTION 3.** That due to the length and nature of this project, the appropriations established
4 through this ordinance shall not lapse at the end of any particular fiscal year.

5 **SECTION 4.** This ordinance shall become effective immediately upon its enactment.

6 **ENACTED BY THE ASSEMBLY OF THE KENAI PENINSULA BOROUGH THIS ***
7 **DAY OF * 2012.**

Gary Knopp, Assembly President

ATTEST:

Johni Blankenship, Borough Clerk

Yes:

No:

Absent:



KENAI PENINSULA BOROUGH

Bear Creek Fire Service Area

MEMORANDUM

TO: Gary Knopp, Assembly President
Members of the Kenai Peninsula Borough Assembly

MIKE NAVARRE
BOROUGH MAYOR

THRU: Mike Navarre Mayor *MN*
Craig Chapman, Director of Finance *C Chapman*
Brenda Ahlberg, Community & Fiscal Projects Manager *B Ahlberg*

FROM: Mark Beals, BCFSA Chief *Mark Beals*

DATE: July 26, 2012

SUBJECT: Ordinance 2012-19-20, accepting and appropriating a grant in the amount of \$3,976,000 from the State of Alaska on behalf of the Bear Creek Fire Service Area for the multi-use facility construction project

The borough submitted a request for legislative grant funding in the Fiscal Year 2012/2013 State of Alaska Capital Budget. Senate Bill 160 was passed by the State Legislature and signed by Governor Parnell on May 14, 2012, appropriating \$3,976,000 for the Bear Creek Fire Service Area multi-use facility construction project.

The borough's "State funding priorities 2012" binder at page 17 describes the project as follows:

The replacement facility will provide an area for growth of public education services in addition to providing a venue for the multitude of organizations in the area that request meeting space and activity centers. Bear Creek Volunteer Fire Department provides services that include fire prevention education, fire suppression and fire protection. Vehicle extrication, basic life support, search and rescue, and swift water rescue.

Current construction plans are at 95 percent. The service area, working with the administration and various departments, continues to evaluate and peruse an alternative site location before final plan review and construction plans are taken to 100 percent. It is proposed that the project be put out for bid in January 2013 with construction to start in spring 2013 and completion the following year.

The service area board passed a motion recommending acceptance of the grant at its regular board meeting held June 12, 2012. The State of Alaska Department of Commerce, Community and Economic Development will provide the grant award with a five-year, project performance period ending June 30, 2017. Mark Beals, BCFSA Chief, shall provide grant oversight and project completion.

Attachment: Alaska Act HCS CSSB 160(FIN)
excerpt "Kenai Areawide (HD33-35) Only"

FINANCE DEPARTMENT ACCOUNT VERIFIED	
Acct. No.	<u>442.51210.13566.49999</u>
Amount	<u>N/A</u>
By:	<u>pc</u> Date: <u>7/24/12</u>

Kenai Areawide (HD 33-35) Only

Impact House District Detail

HD Dept	Project Title	Unrestricted GF Amount	Designated GF Amount	Other Amount	Federal Amount	Total
Kenai Areawide (HD 33-35)						
Commerce	Alaska Christian College - Emergency Generator Purchase	45,000	0	0	0	45,000
Commerce	Alaska Energy Authority - Stetson Creek Diversion	5,825,500	0	0	0	5,825,500
Commerce	Alutiiq Pride Shellfish Hatchery - Shellfish Hatchery Facilities Upgrades	0	460,000	0	0	460,000
Commerce	Anchor Point Senior Citizens, Inc. - Anchor Point Senior Center Improvements	244,000	0	0	0	244,000
Commerce	Boys & Girls Club of the Kenai Peninsula - Kaslof After School Program	75,000	0	0	0	75,000
Commerce	Boys & Girls Clubs of the Kenai Peninsula - Kenai Technology Center Equipment	14,000	0	0	0	14,000
Commerce	Boys & Girls Clubs of the Kenai Peninsula - Nikiski Technology Center Equipment	14,000	0	0	0	14,000
Commerce	Boys & Girls Clubs of the Kenai Peninsula - Soldotna Portable Planning, Permitting and Acquisition	163,000	0	0	0	163,000
Commerce	Cook Inlet Aquaculture - Tutka Bay Hatchery	699,000	0	0	0	699,000
Commerce	Cook Inlet Regional Citizens Advisory Council - Ice Forecasting Network	70,000	0	0	0	70,000
Trans	Cooper Landing - Walkable Community Project	550,000	0	0	0	550,000
Commerce	Cooper Landing Senior Citizens Corporation, Inc. - Senior Housing Energy Projects	100,000	0	0	0	100,000
Labor	Deferred Maintenance, Renewal, Repair and Equipment - AVTEC	1,000,000	0	0	0	1,000,000
NatRes	Exxon Valdez Oil Spill - Parcel Purchase on Kenai River Mile 11	0	0	1,100,000	0	1,100,000
Commerce	Friends of the Jesse Lee Home	5,000,000	0	0	0	5,000,000
Trans	Greer Road Surfacing	150,000	0	0	0	150,000
Commerce	Halibut Cove Community Organization - Alaska Mussel Farming Demonstration Project	300,000	0	0	0	300,000
Trans	Highway Safety Corridor - Sterling Highway - Sterling to Soldotna Widening	1,730,000	0	0	0	1,730,000
Commerce	Homer - Fishing Lagoon Improvements	100,000	0	0	0	100,000
Commerce	Homer - South Peninsula Natural Gas Pipeline	8,150,000	0	0	0	8,150,000
Commerce	Homer Society of Natural History - Pratt Museum Building Design and Construction	100,000	0	0	0	100,000
Commerce	Hope Community Resources, Inc. - Kenai/Soldotna Community Center	125,000	0	0	0	125,000
Commerce	Hospice of The Central Peninsula - Durable Medical Equipment for Community Loan Closet	10,000	0	0	0	10,000
Commerce	Kachemak - Kachemak Roads Repairs	60,000	0	0	0	60,000
Univ	Kachemak Bay Campus - Pioneer Avenue Building Addition	50,000	0	0	0	50,000
Commerce	Kachemak Bay Equestrian Association - Cottonwood Horse Park	10,000	0	0	0	10,000
Commerce	Kachemak Shellfish Mariculture Association - Oyster Remote Setting Facility	60,000	0	0	0	60,000
Commerce	Kaslof Regional Historical Association - Community of Kaslof - Cabin Restoration	38,000	0	0	0	38,000
Trans	Kenai - Kalifornsky Beach Road and Bridge Access Road Pedestrian Paths	3,000,000	0	0	0	3,000,000
Commerce	Kenai - Road and Infrastructure Improvements	4,000,000	0	0	0	4,000,000
Commerce	Kenai - State Personal Use Fishery Improvement	150,000	0	0	0	150,000
EnvCon	Kenai - Water Transmission Mains Phase 4	1,935,164	0	0	0	1,935,164
Correct	Kenai - Wildwood Correctional Center Deferred Maintenance	50,000	0	0	0	50,000

Kenai Areawide (HD 33-35) Only

Impact House District Detail

HD Dept	Project Title	Unrestricted GF Amount	Designated GF Amount	Other Amount	Federal Amount	Total
Kenai Areawide (HD 33-35)						
M&VA	Kenai Armory Deferred Maintenance	10,000	0	0	10,000	20,000
Commerce	Kenai Peninsula Borough - Bear Creek Fire Service Area Community Multi-Use Facility	3,976,000	0	0	0	3,976,000
Commerce	Kenai Peninsula Borough - Central Emergency Service Area Rescue Boat	100,750	0	0	0	100,750
Commerce	Kenai Peninsula Borough - Central Peninsula General Hospital Radiation Oncology Center	1,000,000	0	0	0	1,000,000
Commerce	Kenai Peninsula Borough - Classroom iTouch Project for Lower Peninsula Schools	52,500	0	0	0	52,500
Commerce	Kenai Peninsula Borough - Fox River Basargin Road Improvements	50,000	0	0	0	50,000
Commerce	Kenai Peninsula Borough - Gilman Kenai River Center Septic Tank Removal/Connection to Sewer System	15,000	0	0	0	15,000
Commerce	Kenai Peninsula Borough - Hazard Tree Removal	1,000,000	0	0	0	1,000,000
Commerce	Kenai Peninsula Borough - Homer High School Athletic Facilities	1,100,000	0	0	0	1,100,000
Commerce	Kenai Peninsula Borough - Kachemak Emergency Service Area Diamond Ridge Community Center / Training Facility	100,000	0	0	0	100,000
Commerce	Kenai Peninsula Borough - Kenai & Soldotna High School Track and Field Improvements	3,100,000	0	0	0	3,100,000
Commerce	Kenai Peninsula Borough - Nikiski Fire Service Area Aerial Fire Apparatus Replacement	975,000	0	0	0	975,000
Commerce	Kenai Peninsula Borough - North Peninsula Recreation Service Area Trails Upgrade and Expansion	150,000	0	0	0	150,000
Commerce	Kenai Peninsula Borough - Road Projects	8,000,000	0	0	0	8,000,000
Commerce	Kenai Peninsula Borough - School District Equipment	1,000,000	0	0	0	1,000,000
Commerce	Kenai Peninsula Borough - Security Camera System	1,625,000	0	0	0	1,625,000
Commerce	Kenai Peninsula Borough School District - Student Nutrition Services	40,000	0	0	0	40,000
Commerce	Kenai Peninsula Community Care Center - Gymnasium Repair and Renovations	52,000	0	0	0	52,000
Commerce	Kenai Peninsula Fair Association - Facilities Upgrades	188,000	0	0	0	188,000
Commerce	Kenai Peninsula Opportunities, Inc. - Kenai Peninsula Construction Academy Covered Storage	200,000	0	0	0	200,000
H&SS	Kenai Peninsula Youth Facility Deferred Maintenance	165,400	0	0	0	165,400
FishGm	Kenai River King Salmon Sonar Assessment Program	1,813,000	0	0	0	1,813,000
Commerce	Kenaitze Indian Tribe - Denaina Health and Wellness Center	15,000,000	0	0	0	15,000,000
Commerce	Lee Shore Center - Emergency Shelter Children's Outdoor Play Area Rehabilitation	96,444	0	0	0	96,444
NatRes	Lower Kaslof River Drift Boat Takeout - Phase 2 of 2	1,600,000	0	0	0	1,600,000
Labor	Marine Simulator Software	39,000	0	0	0	39,000
Commerce	Moose Pass Volunteer Fire Company - Fire Station Acquisition and Renovation	120,000	0	0	0	120,000
Commerce	Nikolaevsk, Inc. - Multi-Use Facility	50,000	0	0	0	50,000
Commerce	Ninilchik Emergency Services - Fire and EMS Station Project	2,275,000	0	0	0	2,275,000
Commerce	Ninilchik Senior Citizens, Inc. - Ninilchik Senior Center Improvements	24,800	0	0	0	24,800
Commerce	North Peninsula Community Council - Nikiski Beautification	100,000	0	0	0	100,000
NatRes	Parks and Outdoor Recreation Deferred Maintenance - Kenai Area	560,000	0	0	0	560,000

Kenai Areawide (HD 33-35) Only

Impact House District Detail

HD	Dept	Project Title	Unrestricted GF Amount	Designated GF Amount	Other Amount	Federal Amount	Total
Kenai Areawide (HD 33-35)							
Commerce		Seldovia - Jakolof Bay and Rocky Road Dusting	7,500	0	0	0	7,500
Trans		Seldovia - Small Boat Harbor	1,000,000	0	0	0	1,000,000
Commerce		Seldovia - Value Added Manufacturing Plant	330,000	0	0	0	330,000
EnvCon		Seward - North Seward Water Storage Tank and Pumping Facility	2,583,240	0	0	0	2,583,240
Trans		Seward - Seward Harbor	1,180,000	0	0	0	1,180,000
Trans		Seward Highway - Recreational Improvements	0	0	0	650,000	650,000
FishGm		Seward Vessel Wash-Down and Wastewater Recycling Facility	0	0	641,300	0	641,300
Trans		Soldotna - Birch Street Signal at Sterling Highway	0	0	0	1,500,000	1,500,000
Commerce		Soldotna - Centennial Park Trail Development	400,000	0	0	0	400,000
Commerce		Soldotna - Paving Improvements	1,500,000	0	0	0	1,500,000
Commerce		Soldotna - Police Building Roof Replacement	325,000	0	0	0	325,000
EnvCon		Soldotna - Sterling Street Water and Sewer Replacement	377,465	0	0	0	377,465
Commerce		Soldotna Area Senior Citizens, Inc. - Generator and Roof Improvements	82,000	0	0	0	82,000
Commerce		Soldotna Little League - Field Upgrades	25,000	0	0	0	25,000
PubSaf		Soldotna Post Facilities Deferred Maintenance	225,000	0	0	0	225,000
Commerce		Sterling Area Senior Citizens, Inc. Garage for Storage and Work Shop	300,000	0	0	0	300,000
Commerce		Sterling Community Club, Inc. - Multi-Use Building	400,000	0	0	0	400,000
Trans		Sterling Highway - Milepost 157 to 169 Rehabilitation - Anchor Point to Baycrest Hill	0	0	0	2,500,000	2,500,000
Trans		Sterling Highway - Milepost 37 to 45 Resurfacing	0	0	0	7,350,000	7,350,000
Labor		Third Avenue Dormitory Replacement	16,075,000	0	0	0	16,075,000
FishGm		Upper Cook Inlet East Side Set Net Chinook Salmon Harvest Patterns	0	789,000	0	0	789,000
Kenai Areawide (HD 33-35) total:			103,205,763	1,249,000	1,741,300	12,010,000	118,206,063
Report total:			103,205,763	1,249,000	1,741,300	12,010,000	118,206,063

Introduced by: Mayor
Date: 08/07/12
Hearing: 09/04/12
Action:
Vote:

**KENAI PENINSULA BOROUGH
ORDINANCE 2012-19-21**

**AN ORDINANCE ACCEPTING AND APPROPRIATING A GRANT IN THE AMOUNT
OF \$100,000 FROM THE STATE OF ALASKA ON BEHALF OF THE KACHEMAK
EMERGENCY SERVICE AREA FOR THE DIAMOND RIDGE COMMUNITY
CENTER AND TRAINING FACILITY**

1 **WHEREAS**, the Kachemak Emergency Service Area (KESA) requested funding for the
2 construction of the Diamond Ridge Community Center and Training Facility in
3 the borough's 2012 legislative priorities; and

4 **WHEREAS**, Senate Bill 160, which appropriated funding to the borough for the facility, was
5 passed by the State Legislature and signed by the Governor on May 14, 2012; and

6 **WHEREAS**, the Alaska Department of Commerce, Community and Economic Development
7 will provide a grant award in the amount of \$100,000 to the borough on behalf of
8 the KESA for the project; and

9 **WHEREAS**, at its regular meeting on June 21, 2012, the Service Area Board of Directors
10 passed a motion recommending grant acceptance;

11 **NOW, THEREFORE, BE IT ORDAINED BY THE ASSEMBLY OF THE KENAI**
12 **PENINSULA BOROUGH:**

13 **SECTION 1.** That the mayor is authorized to accept, on behalf of the Kachemak Emergency
14 Service Area, a grant from the State of Alaska Department of Commerce,
15 Community and Economic Development in the amount of \$100,000 for the
16 Diamond Ridge Community Center and Training Facility, and is authorized to

1 execute a grant agreement and any other documents deemed necessary to accept
2 and expend the grant and to fulfill the intents and purposes of this ordinance.

3 **SECTION 2.** That funds in the amount of \$100,000 are appropriated to 446.51810.12379.49999
4 - project account number.

5 **SECTION 3.** That due to the length and nature of this project, the appropriations established
6 through this ordinance shall not lapse at the end of any particular fiscal year.

7 **SECTION 4.** This ordinance shall become effective immediately upon its enactment.

8 **ENACTED BY THE ASSEMBLY OF THE KENAI PENINSULA BOROUGH THIS ***
9 **DAY OF * 2012.**

Gary Knopp, Assembly President

ATTEST:

Johni Blankenship, Borough Clerk

Yes:

No:

Absent:



KENAI PENINSULA BOROUGH

Kachemak Emergency Service Area

MEMORANDUM

TO: Gary Knopp, Assembly President
Members of the Kenai Peninsula Borough Assembly

THRU: Mike Navarre Mayor *MD*
Craig Chapman, Director of Finance *C Chapman*
Brenda Ahlberg, Community & Fiscal Projects Manager *B Ahlberg*

FROM: Bob Cicciarella, KESA Chief *BC*

DATE: July 17, 2012

SUBJECT: Ordinance 2012-19-21, accepting and appropriating a grant in the amount of \$100,000 from the State of Alaska on behalf of the Kachemak Emergency Service Area for the Diamond Ridge community center and training facility

MIKE NAVARRE
BOROUGH MAYOR

The borough submitted a request for legislative grant funding in the Fiscal Year 2012/2013 State of Alaska Capital Budget. Senate Bill 160 was passed by the State Legislature and signed by Governor Parnell on May 14, 2012, appropriating \$100,000 for the Kachemak Emergency Service Area Diamond Ridge community center and training facility.

The borough's "State Funding Priorities 2012" binder at page 25 identifies the project as follows:
For the construction of a Community Center/Firefighter/EMS Training Facility to be used for public meetings, the Ski Club, Firefighter Training and EMS Training. This facility will provide a place for local residents for meetings, shelter, Home Owner Associations and public gatherings in addition to use on occasion by the Kachemak Bay Ski Club who uses the area for their trail head convergence. The facility will be used more regularly for a training facility for fire and EMS personnel. Without having a building to hold regular training it has been difficult to recruit fire department personnel from the west side of the service area. Kachemak Emergency Service Area has had numerous applicants that have withdrawn their interest because of the lack of facilities on the west side. Personnel must drive 20 miles to attend training events at the McNeil Canyon Station at Mile 12 East End Road. With the construction of the Kachemak Emergency Service Area equipment building currently in progress this separate facility will augment that operation in many ways.

The service area board passed a motion recommending acceptance of the grant at its regular board meeting held June 12, 2012. The Alaska Department of Commerce, Community and Economic Development will provide the grant award with a five-year, project performance period ending June 30, 2017. Bob Cicciarella, KESA Chief, shall provide grant oversight and project completion.

Attachment: Alaska Act HCS CSSB 160(FIN) *excerpt*
"Kenai Areawide (HD33-35) Only"

FINANCE DEPARTMENT ACCOUNT VERIFIED	
Acct. No.	<u>446.51810.12379.49999</u>
Amount	<u>N/A</u>
By:	<u>PC</u> Date: <u>7/24/12</u>

Kenai Areawide (HD 33-35) Only

Impact House District Detail

HD	Dept	Project Title	Unrestricted GF Amount	Designated GF Amount	Other Amount	Federal Amount	Total
Kenai Areawide (HD 33-35)							
	Commerce	Alaska Christian College - Emergency Generator Purchase	45,000	0	0	0	45,000
	Commerce	Alaska Energy Authority - Stetson Creek Diversion	5,825,500	0	0	0	5,825,500
	Commerce	Alutiiq Pride Shellfish Hatchery - Shellfish Hatchery Facilities Upgrades	0	460,000	0	0	460,000
	Commerce	Anchor Point Senior Citizens, Inc. - Anchor Point Senior Center Improvements	244,000	0	0	0	244,000
	Commerce	Boys & Girls Club of the Kenai Peninsula - Kasilof After School Program	75,000	0	0	0	75,000
	Commerce	Boys & Girls Clubs of the Kenai Peninsula - Kenai Technology Center Equipment	14,000	0	0	0	14,000
	Commerce	Boys & Girls Clubs of the Kenai Peninsula - Nikiski Technology Center Equipment	14,000	0	0	0	14,000
	Commerce	Boys & Girls Clubs of the Kenai Peninsula - Soldotna Portable Planning, Permitting and Acquisition	163,000	0	0	0	163,000
	Commerce	Cook Inlet Aquaculture - Tutka Bay Hatchery	699,000	0	0	0	699,000
	Commerce	Cook Inlet Regional Citizens Advisory Council - Ice Forecasting Network	70,000	0	0	0	70,000
	Trans	Cooper Landing - Walkable Community Project	550,000	0	0	0	550,000
	Commerce	Cooper Landing Senior Citizens Corporation, Inc. - Senior Housing Energy Projects	100,000	0	0	0	100,000
	Labor	Deferred Maintenance, Renewal, Repair and Equipment - AVTEC	1,000,000	0	0	0	1,000,000
	NatRes	Exxon Valdez Oil Spill - Parcel Purchase on Kenai River Mile 11	0	0	1,100,000	0	1,100,000
	Commerce	Friends of the Jesse Lee Home	5,000,000	0	0	0	5,000,000
	Trans	Greer Road Surfacing	150,000	0	0	0	150,000
	Commerce	Halibut Cove Community Organization - Alaska Mussel Farming Demonstration Project	300,000	0	0	0	300,000
	Trans	Highway Safety Corridor - Sterling Highway - Sterling to Soldotna Widening	1,730,000	0	0	0	1,730,000
	Commerce	Homer - Fishing Lagoon Improvements	100,000	0	0	0	100,000
	Commerce	Homer - South Peninsula Natural Gas Pipeline	8,150,000	0	0	0	8,150,000
	Commerce	Homer Society of Natural History - Pratt Museum Building Design and Construction	100,000	0	0	0	100,000
	Commerce	Hope Community Resources, Inc. - Kenai/Soldotna Community Center	125,000	0	0	0	125,000
	Commerce	Hospice of The Central Peninsula - Durable Medical Equipment for Community Loan Closet	10,000	0	0	0	10,000
	Commerce	Kachemak - Kachemak Roads Repairs	60,000	0	0	0	60,000
	Univ	Kachemak Bay Campus - Pioneer Avenue Building Addition	50,000	0	0	0	50,000
	Commerce	Kachemak Bay Equestrian Association - Cottonwood Horse Park	10,000	0	0	0	10,000
	Commerce	Kachemak Shellfish Mariculture Association - Oyster Remote Setting Facility	60,000	0	0	0	60,000
	Commerce	Kasilof Regional Historical Association - Community of Kasilof - Cabin Restoration	38,000	0	0	0	38,000
	Trans	Kenai - Kalifornsky Beach Road and Bridge Access Road Pedestrian Paths	3,000,000	0	0	0	3,000,000
	Commerce	Kenai - Road and Infrastructure Improvements	4,000,000	0	0	0	4,000,000
	Commerce	Kenai - State Personal Use Fishery Improvement	150,000	0	0	0	150,000
	EnvCon	Kenai - Water Transmission Mains Phase 4	1,935,164	0	0	0	1,935,164
	Correct	Kenai - Wildwood Correctional Center Deferred Maintenance	50,000	0	0	0	50,000

Kenai Areawide (HD 33-35) Only

Impact House District Detail

HD Dept	Project Title	Unrestricted GF Amount	Designated GF Amount	Other Amount	Federal Amount	Total
Kenai Areawide (HD 33-35)						
M&VA	Kenai Armory Deferred Maintenance	10,000	0	0	10,000	20,000
Commerce	Kenai Peninsula Borough - Bear Creek Fire Service Area Community Multi-Use Facility	3,976,000	0	0	0	3,976,000
Commerce	Kenai Peninsula Borough - Central Emergency Service Area Rescue Boat	100,750	0	0	0	100,750
Commerce	Kenai Peninsula Borough - Central Peninsula General Hospital Radiation Oncology Center	1,000,000	0	0	0	1,000,000
Commerce	Kenai Peninsula Borough - Classroom ITouch Project for Lower Peninsula Schools	52,500	0	0	0	52,500
Commerce	Kenai Peninsula Borough - Fox River Basargin Road Improvements	50,000	0	0	0	50,000
Commerce	Kenai Peninsula Borough - Gilman Kenai River Center Septic Tank Removal/Connection to Sewer System	15,000	0	0	0	15,000
Commerce	Kenai Peninsula Borough - Hazard Tree Removal	1,000,000	0	0	0	1,000,000
Commerce	Kenai Peninsula Borough - Homer High School Athletic Facilities	1,100,000	0	0	0	1,100,000
Commerce	Kenai Peninsula Borough - Kachemak Emergency Service Area Diamond Ridge Community Center / Training Facility	100,000	0	0	0	100,000
Commerce	Kenai Peninsula Borough - Kenai & Soldotna High School Track and Field Improvements	3,100,000	0	0	0	3,100,000
Commerce	Kenai Peninsula Borough - Nikiski Fire Service Area Aerial Fire Apparatus Replacement	975,000	0	0	0	975,000
Commerce	Kenai Peninsula Borough - North Peninsula Recreation Service Area Trails Upgrade and Expansion	150,000	0	0	0	150,000
Commerce	Kenai Peninsula Borough - Road Projects	8,000,000	0	0	0	8,000,000
Commerce	Kenai Peninsula Borough - School District Equipment	1,000,000	0	0	0	1,000,000
Commerce	Kenai Peninsula Borough - Security Camera System	1,625,000	0	0	0	1,625,000
Commerce	Kenai Peninsula Borough School District - Student Nutrition Services	40,000	0	0	0	40,000
Commerce	Kenai Peninsula Community Care Center - Gymnasium Repair and Renovations	52,000	0	0	0	52,000
Commerce	Kenai Peninsula Fair Association - Facilities Upgrades	188,000	0	0	0	188,000
Commerce	Kenai Peninsula Opportunities, Inc. - Kenai Peninsula Construction Academy Covered Storage	200,000	0	0	0	200,000
H&SS	Kenai Peninsula Youth Facility Deferred Maintenance	165,400	0	0	0	165,400
FishGm	Kenai River King Salmon Sonar Assessment Program	1,813,000	0	0	0	1,813,000
Commerce	Kenaitze Indian Tribe - Denatina Health and Wellness Center	15,000,000	0	0	0	15,000,000
Commerce	Lee Shore Center - Emergency Shelter Children's Outdoor Play Area Rehabilitation	96,444	0	0	0	96,444
NatRes	Lower Kaslof River Drift Boat Takeout - Phase 2 of 2	1,600,000	0	0	0	1,600,000
Labor	Marine Simulator Software	39,000	0	0	0	39,000
Commerce	Moose Pass Volunteer Fire Company - Fire Station Acquisition and Renovation	120,000	0	0	0	120,000
Commerce	Nikolaevsk, Inc. - Multi-Use Facility	50,000	0	0	0	50,000
Commerce	Ninilchik Emergency Services - Fire and EMS Station Project	2,275,000	0	0	0	2,275,000
Commerce	Ninilchik Senior Citizens, Inc. - Ninilchik Senior Center Improvements	24,800	0	0	0	24,800
Commerce	North Peninsula Community Council - Nikiski Beautification	100,000	0	0	0	100,000
NatRes	Parks and Outdoor Recreation Deferred Maintenance - Kenai Area	560,000	0	0	0	560,000

Kenai Areawide (HD 33-35) Only

Impact House District Detail

HD	Dept	Project Title	Unrestricted GF Amount	Designated GF Amount	Other Amount	Federal Amount	Total
Kenai Areawide (HD 33-35)							
Commerce	Trans	Seldovia - Jakolof Bay and Rocky Road Dusting	7,500	0	0	0	7,500
Commerce	Trans	Seldovia - Small Boat Harbor	1,000,000	0	0	0	1,000,000
Commerce	Trans	Seldovia - Value Added Manufacturing Plant	330,000	0	0	0	330,000
EnvCon	Trans	Seward - North Seward Water Storage Tank and Pumping Facility	2,583,240	0	0	0	2,583,240
Trans	Trans	Seward - Seward Harbor	1,180,000	0	0	0	1,180,000
Trans	Trans	Seward Highway - Recreational Improvements	0	0	0	650,000	650,000
FishGm	Trans	Seward Vessel Wash-Down and Wastewater Recycling Facility	0	0	641,300	0	641,300
Trans	Trans	Soldotna - Birch Street Signal at Sterling Highway	0	0	0	1,500,000	1,500,000
Commerce	Trans	Soldotna - Centennial Park Trail Development	400,000	0	0	0	400,000
Commerce	Trans	Soldotna - Paving Improvements	1,500,000	0	0	0	1,500,000
Commerce	Trans	Soldotna - Police Building Roof Replacement	325,000	0	0	0	325,000
EnvCon	Trans	Soldotna - Sterling Street Water and Sewer Replacement	377,465	0	0	0	377,465
Commerce	Trans	Soldotna Area Senior Citizens, Inc. - Generator and Roof Improvements	82,000	0	0	0	82,000
Commerce	Trans	Soldotna Little League - Field Upgrades	25,000	0	0	0	25,000
PubSaf	Trans	Soldotna Post Facilities Deferred Maintenance	225,000	0	0	0	225,000
Commerce	Trans	Sterling Area Senior Citizens, Inc. Garage for Storage and Work Shop	300,000	0	0	0	300,000
Commerce	Trans	Sterling Community Club, Inc. - Multi-Use Building	400,000	0	0	0	400,000
Trans	Trans	Sterling Highway - Milepost 157 to 169 Rehabilitation - Anchor Point to Baycrest Hill	0	0	0	2,500,000	2,500,000
Trans	Trans	Sterling Highway - Milepost 37 to 45 Resurfacing	0	0	0	7,350,000	7,350,000
Labor	Trans	Third Avenue Dormitory Replacement	16,075,000	0	0	0	16,075,000
FishGm	Trans	Upper Cook Inlet East Side Set Net Chinook Salmon Harvest Patterns	0	789,000	0	0	789,000
Kenai Areawide (HD 33-35) total:			103,205,763	1,249,000	1,741,300	12,010,000	118,206,063
Report total:			103,205,763	1,249,000	1,741,300	12,010,000	118,206,063

Introduced by: Mayor
Date: 08/07/12
Hearing: 09/04/12
Action:
Vote:

**KENAI PENINSULA BOROUGH
ORDINANCE 2012-19-22**

**AN ORDINANCE APPROPRIATING \$666,646 FOR THE PURCHASE AND
IMPLEMENTATION OF AN UPGRADED ELECTRONIC HEALTH RECORD
PROGRAM IN THE EMERGENCY DEPARTMENT AT CENTRAL PENINSULA
HOSPITAL**

1 **WHEREAS**, the federal HITECH Act of 2009 authorized the Medicare and Medicaid
2 Electronic Health Record Incentive Program (EHR) to support hospitals,
3 physicians, and other providers, through incentive payments, in adopting,
4 implementing, and upgrading certified EHR technology, and in demonstrating
5 meaningful use of EHR systems; and

6 **WHEREAS**, Central Peninsula Hospital's (CPH) current EHR system does not fit the needs of
7 its Emergency Department; and

8 **WHEREAS**, Central Peninsula General Hospital, Inc. (CPGHI) evaluated several software
9 solutions and the Picis system was selected based on physician preference,
10 functionality, integration capability, vendor ability to deliver and cost; and

11 **WHEREAS**, CPGHI has indicated that the implementation of this software will improve
12 revenue efficiency, allow for more complete and rapid documentation, decrease
13 time to complete billings, and improve productivity; and

14 **WHEREAS**, CPGHI negotiated a package of License and Services Agreements with Picis, Inc.
15 and its subvendors to provide an upgraded Emergency Department Information
16 System (EDIS), using certified EHR technology; and

1 **WHEREAS**, the estimated vendor licensing and implementation cost is \$566,646 with total
2 project estimated to be \$666,646; and

3 **WHEREAS**, the CPGHI board at its July 26, 2012, meeting recommended _____
4 of the purchase of the EHR system from Picis, Inc ; and

5 **WHEREAS**, the Central Kenai Peninsula Hospital Service Area board at its _____, 2012
6 meeting recommended _____;

7 **NOW, THEREFORE, BE IT ORDAINED BY THE ASSEMBLY OF THE KENAI**
8 **PENINSULA BOROUGH:**

9 **SECTION 1.** That \$666,646 in CPH Plant Replacement and Expansion funds are appropriated
10 to 490.81110.13EHR.49999 for the purchase and implementation of an upgraded
11 EHR system for the CPH Emergency Department.

12 **SECTION 2.** That this ordinance is takes effect immediately upon its enactment.

13 **ENACTED BY THE ASSEMBLY OF THE KENAI PENINSULA BOROUGH THIS ***
14 **DAY OF * 2012.**

Gary Knopp, Assembly President

ATTEST:

Johni Blankenship, Borough Clerk

Yes:

No:

Absent:

KENAI PENINSULA BOROUGH

Office of the Borough Clerk

144 North Binkley Street
Soldotna, AK 99669
Phone 907-714-2160
Fax 907-714-2388

Johni Blankenship, MMC
Borough Clerk

MEMORANDUM

To: Gary Knopp, Assembly President
Members, Kenai Peninsula Borough Assembly

Thru: Johni Blankenship, Borough Clerk (JB)

From: Michele Turner, Borough Clerk Assistant (MT)

Date: September 4, 2012

RE: Ordinance 2012-19-22: Appropriating \$666,646 for the Purchase and Implementation of an Upgraded Electronic Health Record Program in the Emergency Department at Central Peninsula Hospital (Mayor)

The Central Peninsula General Hospital, Inc. Board and the Central Kenai Peninsula Hospital Service Area Board have both reviewed the referenced ordinance. Please amend Ordinance 2012-19-22 by filling in the blanks as follows:

Amend the Seventh Whereas to read:

WHEREAS, the CPGHI board at its July 26, 2012, meeting recommended approval of the purchase of the EHR system from Picis, Inc.; and

Amend the Final Whereas to read:

WHEREAS, the Central Kenai Peninsula Hospital Service Area board at its August 6, 2012 meeting recommended approval by unanimous consent ;

Thank you.

RESOLUTION 2012-63

**A RESOLUTION APPROVING LICENSE AND SERVICES AGREEMENTS WITH PICIS, INC.
FOR CERTIFIED EHR TECHNOLOGY FOR AN EMERGENCY DEPARTMENT
INFORMATION SYSTEM**

1. **WHEREAS**, the federal HITECH Act of 2009 authorized the Medicare and Medicaid EHR Incentive Programs to support hospitals, physicians, and other providers, through incentive payments, in adopting, implementing, and upgrading certified Electronic Health Record ("EHR") technology, and in demonstrating meaningful use of EHR systems; and,
2. **WHEREAS**, the Medicare and Medicaid EHR Incentive Programs require the provider's use of certified EHR technology, in order for a provider to qualify for EHR incentive payments; and,
3. **WHEREAS**, CPGH, Inc. dba Central Peninsula Hospital has adopted, implemented and upgraded EHR Systems using certified EHR technology; Central Peninsula Hospital is eligible to participate in the Medicare and Medicaid EHR Incentive Programs; and CPGH, Inc.'s employed physicians, including its Emergency Department physicians, make meaningful use of electronic health records in providing patient care, utilizing Central Peninsula Hospital's EHR systems; and,
4. **WHEREAS**, CPH Administration has negotiated a package of License and Services Agreements with Picis, Inc. and its subvendors in order to provide Central Peninsula Hospital with software licensing, maintenance and support services for the adoption, implementation and ongoing support of an upgraded Emergency Department Information System (EDIS), using certified EHR technology; and,
5. **WHEREAS**, in the Agreements, Picis, Inc. certifies and warrants that the software programs constitute an EHR module under the American Recovery and Reinvestment Act of 2009 and its regulations, and that the software programs have been tested and certified as Certified EHR Technology according to the applicable rules by an Office of the National Coordinator for Health Information Technology Authorized Testing and Certification Body; and,
6. **WHEREAS**, CPH Administration has requested that the Board approve the amount of \$666,646 out of the budgeted amount of \$693,000 that is budgeted in fiscal year 2013 for this project, for the following costs:

Estimated vendor licensing & implementation costs:	<u>\$566,646</u>
Estimated other capital / one-time costs:	<u>\$100,000</u> ; and,
7. **WHEREAS**, estimated consulting services required for implementation are \$75,000 and estimated vendor annual operating costs for ongoing maintenance and support are \$50,183; and,
8. **WHEREAS**, the Emergency Department expects that that revenue efficiency will improve with implementation of the PICIS system as the department's information system because the Picis system will allow for improved tracking of supplies, allow for more complete and rapid documentation for both physicians and nurses, leading to a shorter time to completion for billing, and is expected to improve productivity; and,

9. **WHEREAS**, if approved, the project will begin in Fall 2012 and be completed in the first quarter of 2013; and,
10. **WHEREAS**, CPH Administration recommends that the CPGH, Inc. Board of Directors approve the proposed package of License and Services Agreements with Picis, Inc. and its subvendors for the Emergency Department Information System (EDIS); and that the Board approve the amount of \$666,646 out of the budgeted amount of \$693,000 that is budgeted in fiscal year 2013 for this project; and,
11. **WHEREAS**, in accordance with corporate policy CP-101, Contract Authority and Review, ¶5, Review and Approval, corporate legal counsel has reviewed the proposed package of License and Services Agreements between Picis, Inc., its subvendors and CPGH, Inc. and has approved the Agreements as to legal form and content; and,

NOW, THEREFORE, BE IT RESOLVED, BY THE BOARD OF DIRECTORS OF CENTRAL PENINSULA GENERAL HOSPITAL, INC., A NOT-FOR-PROFIT ALASKA CORPORATION, THAT:

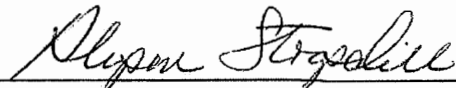
SECTION 1. The CPGH, Inc. Board of Directors approves package of License and Services Agreements between Picis, Inc., its subvendors and CPGH, Inc. and authorizes the Chief Executive Officer or designee to execute the Agreements on behalf of CPGH, Inc.

SECTION 2. The Board of Directors approves the amount of \$666,646 out of the budgeted amount of \$693,000 that is budgeted in fiscal year 2013 for this project.

SECTION 3. This resolution takes effect immediately upon its adoption.

I certify that the above resolution was approved by vote of the Board of Directors of Central Peninsula General Hospital, Inc. at the 07/26/12 Board meeting.

Dated: 07/26/12



Alyson Stogsdill, Secretary/Treasurer
CPGH, Inc. Board of Directors

Turner, Michele

Subject: FW: CPH Service Area Board meeting 8-6-12

From: Joan Crow-Epps [mailto:crowepps@yahoo.com]
Sent: Monday, August 06, 2012 6:40 PM
To: Blankenship, Johni
Subject: CPH Service Area Board meeting 8-6-12

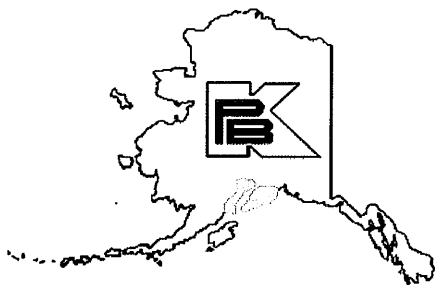
Dear Johni:

At the meeting this evening, the service area board approved unanimously recommending to the Assembly that they approve KPB Ordinances 2012-19-18 and 2012-19-22. Each approval was by a vote of six to zero.

The Board also voted to amend its rules/ByLaws to allow members who are out of town to participate in meetings by conference call.

Joan Crow-Epps
Sterling Court Reporters
(907) 262-9019





KENAI PENINSULA BOROUGH

144 North Binkley Street • Soldotna, Alaska 99669-7520

Toll-free within the Borough: 1-800-478-4441

PHONE: (907) 262-4441 • FAX: (907) 262-1892

www.borough.kenai.ak.us

MIKE NAVARRE
BOROUGH MAYOR

MEMORANDUM

TO: Gary Knopp, Assembly President
Members, Kenai Peninsula Borough Assembly

THRU: Mike Navarre, Mayor *MN*

FROM: Craig Chapman, Director of Finance *C Chapman*
Mark Fowler, Purchasing and Contracting Director *M Fowler*

DATE: July 26, 2012

SUBJECT: Ordinance 2012-19-22, appropriating \$666,646 for purchase and implementation of an upgraded emergency department information system using certified electronic health record technology

The federal HITECH Act of 2009 authorized the Medicare and Medicaid Electronic Health Record (EHR) Incentive Program to support hospitals, physicians, and other providers, through incentive payments, in adopting, implementing, and upgrading certified EHR technology, and in demonstrating meaningful use of EHR systems.

Central Peninsula Hospital's current EHR system does not fit the needs of its Emergency Department. The hospital evaluated several software solutions and the Picis system was selected based on physician preference, functionality, integration capability, vendor ability to deliver and cost. CPGH, Inc. (CPGHI) has indicated that the implementation of this software will improve revenue efficiency, allow for more complete and rapid documentation, decrease time to complete billings, and improve productivity.

CPGHI negotiated a package of license and services agreements with Picis, Inc. and its subvendors to provide an upgraded Emergency Department Information System (EDIS), using certified EHR technology. The estimated vendor licensing and implementation cost is \$566,646 and the total project is estimated to cost \$666,646.

The CPGHI board at its July 26, 2012, meeting approved the purchase of the EHR system from Picis, Inc. The Central Kenai Peninsula Hospital Service Area (CKPHSA) board is expected to consider this ordinance at its next meeting. Its recommendation will be provided to the assembly prior to final hearing.

FINANCE DEPARTMENT FUNDS VERIFIED	
Acct. No.	<u>490.20602</u>
Amount	<u>\$666,646</u>
By:	<u><i>pc</i></u> Date: <u>7/24/12</u>

Introduced by: Mayor
Date: 08/07/12
Hearing: 09/04/12
Action:
Vote:

**KENAI PENINSULA BOROUGH
ORDINANCE 2012-19-24**

**AN ORDINANCE ACCEPTING AND APPROPRIATING FUNDING FROM THE
STATE OF ALASKA IN THE AMOUNT OF \$772,200 FOR COMMUNITY PURPOSES
UNDER THE STATE'S 2012/2013 COMMUNITY REVENUE SHARING PROGRAM**

1 **WHEREAS**, the Alaska State Legislature has provided funding to municipalities and
2 unincorporated communities through the Community Revenue Sharing Program;
3 and

4 **WHEREAS**, AS 29.60.865 and 3 AAC 180.070 require the assembly of a borough or unified
5 municipality to adopt a resolution identifying those unincorporated communities
6 located within their municipal boundaries that the assembly determines meet the
7 Community Revenue Sharing Program eligibility criteria established under AS
8 29.60.865, AS 29.60.879, and 3 AAC 180.110; and

9 **WHEREAS**, through enactment of KPB Resolution 2012-013, the assembly certified that 27
10 unincorporated communities within the Kenai Peninsula Borough are eligible for
11 participation in the State's Community Revenue Sharing program; and

12 **WHEREAS**, funds in the amount of \$772,200 have been received from the Alaska Department
13 of Commerce, Community and Economic Development for the benefit of the 27
14 unincorporated communities; and

15 **WHEREAS**, pursuant to KPB Resolution 2006-036, a fee of 3.04 percent of the grant amount
16 will be charged against the grant to cover general administrative costs; and

1 **WHEREAS**, the \$772,200, less administrative costs, is to be distributed evenly among the 27
2 unincorporated communities within the borough, or may be expended by the
3 borough on behalf of the community; and

4 **WHEREAS**, the Community Revenue Sharing Program allows funds to be used for any public
5 purpose at the discretion of the local governing body and as allowed by state
6 statutes and borough code; and

7 **WHEREAS**, it is in the best interest of the borough to accept these state funds on behalf of the
8 27 unincorporated communities to help defray costs of providing services and
9 programs to their residents;

10 **NOW, THEREFORE, BE IT ORDAINED BY THE ASSEMBLY OF THE KENAI**
11 **PENINSULA BOROUGH:**

12 **SECTION 1.** That the mayor is authorized to accept \$772,200 from the State of Alaska for
13 distribution to eligible communities or for expenditure by the borough on the
14 community’s behalf.

15 **SECTION 2.** That the mayor is authorized to execute any documents deemed necessary to
16 accept and expend the community revenue sharing funds and to fulfill the intents
17 and purposes of this ordinance.

18 **SECTION 3.** That state funds in the amount of \$772,200 are appropriated to account
19 271.94910.13REV.43011, contract services.

20 **SECTION 4.** Acceptance of the above grant by a community is subject to the requirement that
21 prior to the distribution of grant funds, the recipient(s) and proposed project(s)
22 shall be approved by the assembly through adoption of a resolution.

1 **SECTION 5.** That due to the length and nature of this project, a community shall forfeit any
2 remaining grant distribution at the end of two consecutive fiscal years if the
3 community has not fulfilled the intent and purpose of its grant agreement, and the
4 funds shall be available for reappropriation by the assembly.

5 **SECTION 6.** This ordinance shall become effective immediately upon its enactment.

6 **ENACTED BY THE ASSEMBLY OF THE KENAI PENINSULA BOROUGH THIS ***
7 **DAY OF * 2012.**

Gary Knopp, Assembly President

ATTEST:

Johni Blankenship, Borough Clerk

Yes:

No:

Absent:



KENAI PENINSULA BOROUGH

Grant Management

MEMORANDUM

TO: Gary Knopp, Assembly President
Members of the Kenai Peninsula Assembly

THRU: Mike Navarre, Mayor *MN*
Craig Chapman, Director of Finance *C Chapman*

FROM: Brenda Ahlberg, Community & Fiscal Projects Manager *B Ahlberg*

DATE: July 26, 2012

SUBJECT: Ordinance 2012-19-24, accepting and appropriating funding from the State of Alaska in the amount of \$772,200 for community purposes under the State's 2012/2013 Community Revenue Sharing Program

MIKE NAVARRE
BOROUGH MAYOR

By Resolution 2012-13, the assembly recognized 27 unincorporated communities eligible to participate in the FY2013 Community Revenue Sharing Program, hereinafter referred to as "program." The assembly's enactment of this ordinance will authorize the borough to accept and appropriate \$772,200 from the State of Alaska Department of Commerce, Community and Economic Development (DCCED) to distribute funding to nonprofit or tribal entities in each community.

The program shall provide each community \$27,756 to support services and/or projects for a public purpose (\$28,600 less 3.04 percent administrative costs pursuant to KPB Resolution 2006-036). DCCED has indicated that funds may be used for a public purpose at the discretion of the local governing body and as allowed by state law and borough code.

The FY2013 program will commence with adequate public notice and scheduled community meetings held in conjunction with representing assembly members and borough staff. Additionally, the borough has determined a distribution process for which a representing entity may apply for and receive funding on behalf of its community. Funding will be provided for qualifying projects once a representing entity has completed an application request and grant agreement with the borough. The Community & Fiscal Projects Manager shall oversee the program.

FINANCE DEPARTMENT ACCOUNT/FUNDS VERIFIED	
Acct. No.	<u>271.94910.13 REV. 43011</u>
Amount	<u>N/A</u>
By: <u>pg</u>	Date: <u>7/24/12</u>

Smith, Cheryl

From: Carroll, Penny
Sent: Thursday, July 19, 2012 12:58 PM
To: Chapman, Craig; Ahlberg, Brenda
Subject: FW: FY13 Community Revenue Sharing

FYI.

Thanks!
Penny

From: Blood, Lawrence P (CED) [mailto:lawrence.blood@alaska.gov]
Sent: Thursday, July 19, 2012 12:49 PM
To: Carroll, Penny
Subject: RE: FY13 Community Revenue Sharing

Carroll,

The Borough's portion is \$3,066,445

The 27 unincorporated communities portion is \$772,200 at \$28,600 each.

Lawrence Blood

Local Government Specialist V
Department of Commerce, Community, and Economic Development
Division of Community and Regional Affairs
907-465-4751
907-465-4761 fax

From: Carroll, Penny [mailto:PCarroll@borough.kenai.ak.us]
Sent: Thursday, July 19, 2012 9:55 AM
To: Blood, Lawrence P (CED)
Subject: FY13 Community Revenue Sharing

Good morning Lawrence,

I noticed that we received FY13 Community Revenue Sharing in the amount of \$3,838,645.00 today in our bank account.

Could you provide me with a breakdown of the Borough portion and the amount for the Unincorporated Communities?

Nice talking with you this morning. Look forward to working with you.

Thanks!
Penny Carroll
Financial Planning Manager
Kenai Peninsula Borough
Phone: (907) 714-2194
Fax: (907) 714-2376

Introduced by: Mayor
Date: 08/07/12
Hearing: 09/04/12
Action:
Vote:

**KENAI PENINSULA BOROUGH
ORDINANCE 2012-30**

**AN ORDINANCE AMENDING KPB 5.12.040 AND 5.12.119(F) TO CLARIFY THE
PROCEDURES FOR REVOCATION OF PROPERTY TAX EXEMPTIONS**

1 **WHEREAS**, KPB 5.12.119(F) provides for the assessor to revoke property tax exemptions at
2 any time based on a determination that the exemption should not have been
3 granted; and

4 **WHEREAS**, KPB 5.12.040 restricts the assessor from making changes to the roll after June 1,
5 except pursuant to a board of equalization decision, supplementary assessment,
6 reassessment following a disaster, clerical error or court ordered change; and

7 **WHEREAS**, currently the code may be interpreted to restrict the assessor to revoking property
8 tax exemptions prior to June 1 of each year while the intent is for the assessor to
9 have the ability to revoke the exemption at any time it is determined that an
10 exemption should not have been granted; and

11 **WHEREAS**, KPB Chapter 5.12 should provide for the right to a hearing before an exemption is
12 revoked;

13 **NOW, THEREFORE, BE IT ORDAINED BY THE ASSEMBLY OF THE KENAI**
14 **PENINSULA BOROUGH:**

15 **SECTION 1.** That KPB 5.12.040 is hereby amended as follows:

1 **5.12.040. Corrections—Valuation and tax exemption disputes—**
2 **Administrative adjustment meeting.**

3 A. A person receiving an assessment notice must advise the assessor of errors
4 or omissions in the assessment of the person's property, in the
5 determination of ownership or classification of property subject to a flat
6 tax, or of disputes in the assessed value or taxable status of the property,
7 within 30 days after the date of mailing a notice of assessment.

8 B. The assessor may adjust the roll to correct errors or omissions in the roll,
9 or to make changes in valuation or taxable status of property on the roll,
10 and shall mail a notice of assessment, reflecting the assessor's decision,
11 allowing 30 days to appeal to the board of equalization or superior court.
12 Under no circumstances shall the assessor make changes to the roll after
13 June 1, except for those resulting from board of equalization decisions,
14 supplementary assessments, reassessments following a disaster as
15 provided in this chapter, clerical errors, or court ordered changes.

16 C. The assessor shall provide, upon request, an informal adjustment meeting
17 between the assessor and the person receiving an assessment notice, for
18 the purpose of resolving a valuation or tax exemption dispute. The
19 meeting shall be requested within 30 days of the mailing of the notice of
20 assessment[, AND SHALL BE HELD PRIOR TO BOARD OF EQUALIZATION
21 HEARINGS].

22 **SECTION 2.** That KPB 5.12.119(F) is hereby amended as follows:

23 **5.12.119. Real property tax—Exemptions—Borough mayor—Authority to**
24 **grant extensions of time—Approve TAR--Changes in exempt status--**
25 **Hearing.**
26

1 ...

2 F. *Property owner responsibility to notify borough of changes, changes in*
3 *exempt status, hearing.* It shall be the responsibility of every person who
4 obtains a property tax exemption under this chapter to notify the borough
5 assessor of any change in ownership, property use, residency, permanent
6 place of abode, or other factors affecting qualification for any exemption.
7 If the assessor determines that the property is not eligible for this
8 exemption, all taxes, penalty, and interest due on the property for all tax
9 years beginning with the year the property should have been subject to
10 taxation shall be [IMMEDIATELY] due and payable after 30 days of mailing
11 of a supplementary assessment notice, notifying the person of the
12 revocation of any exemption, unless an informal adjustment hearing is
13 timely requested pursuant to KPB 5.12.040. If an informal adjustment
14 hearing is timely requested all tax, penalty and interest shall be due within
15 30 days of the assessor’s written decision for any period the assessor
16 concludes that the property was not eligible for the exemption.

17 **SECTION 3.** That this ordinance takes effect immediately upon its enactment.

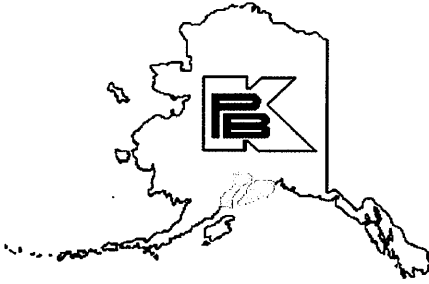
18 **ENACTED BY THE ASSEMBLY OF THE KENAI PENINSULA BOROUGH THIS ***
19 **DAY OF * 2012.**

Gary Knopp, Assembly President

ATTEST:

Johni Blankenship, Borough Clerk

- Yes:
- No:
- Absent:



KENAI PENINSULA BOROUGH

144 North Binkley Street • Soldotna, Alaska 99669-7520

Toll-free within the Borough: 1-800-478-4441

PHONE: (907) 262-4441 • **FAX:** (907) 262-1892

www.borough.kenai.ak.us

**MIKE NAVARRE
BOROUGH MAYOR**

MEMORANDUM

TO: Gary Knopp, Assembly President
Members, Kenai Peninsula Borough Assembly

THRU: Mike Navarre, Mayor *MN*

FROM: Tom Anderson, Director of Assessing *TA by Cheryl*

DATE: July 26, 2012

SUBJECT: Ordinance 2012-~~30~~, amending KPB 5.12.040 and 5.12.119(F) to clarify the process for revocation of a property tax exemption

KPB 5.12.119(F) provides for the assessor to revoke property tax exemptions at any time the assessor determines that the exemption should not have been granted based on ineligibility. KPB 5.12.040 however restricts the assessor from making changes to the roll after June 1 except for changes resulting from board of equalization decisions, supplementary assessments, reassessments following a disaster as provided in this chapter, clerical errors, or court ordered changes. The code does not specify how such exemption revocations are made.

The changes proposed by this ordinance would clarify that the assessor can revoke exemptions previously granted at any time if it is determined that the property or owners were ineligible for the exemption through the issuance of a supplemental assessment notice. Additionally, the recommended revisions specifically provide for an opportunity for a hearing prior to any revocation.

Introduced by: Mayor
Date: 08/07/12
Hearing: 09/04/12
Action:
Vote:

**KENAI PENINSULA BOROUGH
ORDINANCE 2012-31**

**AN ORDINANCE ENACTING KPB 5.12.295 – APPLICATION OF
PROPERTY TAX PAYMENTS**

1 **WHEREAS**, borough code currently does not specify how payments of property taxes are to be
2 applied in relation to taxes, fees, costs, penalties and interest; and

3 **WHEREAS**, the sales tax code does specifically provide how payments are applied with regard
4 to sales taxes, fees, costs, penalties and interest; and

5 **WHEREAS**, the finance department receives inquiries from taxpayers about application of
6 property tax payments and has adopted a policy on this matter; and

7 **WHEREAS**, enacting a code section to specify how property tax payments shall be applied will
8 provide clarity for taxpayers and the finance department;

9 **NOW, THEREFORE, BE IT ORDAINED BY THE ASSEMBLY OF THE KENAI**
10 **PENINSULA BOROUGH:**

11 **SECTION 1.** That a new section of the KPB code of ordinances in Chapter 5.12 is hereby
12 enacted as follows:

13 **5.12.295. Application of property tax payments.**

14 A. Payments on property tax accounts shall be applied to the oldest balance due,
15 by tax year, in the following order: first to accrued fees and costs, then
16 accrued interest, then accrued penalty, then to the tax principal; and then the

1 next oldest balance due, in the above order, and so forth, until the payment is
2 applied in full; except as otherwise provided in this section.

3 B. The borough may by written agreement, or shall by court order, vary the
4 application of payments.

5 **SECTION 2.** That this ordinance takes effect immediately upon its enactment.

6 **ENACTED BY THE ASSEMBLY OF THE KENAI PENINSULA BOROUGH THIS ***
7 **DAY OF * 2012.**

Gary Knopp, Assembly President

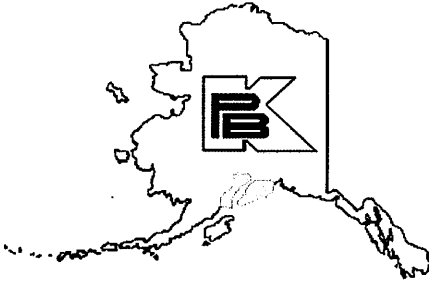
ATTEST:

Johni Blankenship, Borough Clerk

Yes:

No:

Absent:



KENAI PENINSULA BOROUGH

144 North Binkley Street • Soldotna, Alaska 99669-7520

Toll-free within the Borough: 1-800-478-4441

PHONE: (907) 262-4441 • **FAX:** (907) 262-1892

www.borough.kenai.ak.us

**MIKE NAVARRE
BOROUGH MAYOR**

MEMORANDUM

TO: Gary Knopp, Assembly President
Members, Kenai Peninsula Borough Assembly

THRU: Mike Navarre, Mayor *mn*
Craig Chapman, Director of Finance *cchapman*

FROM: *RK* Rhonda Krohn, Property Tax and Collections Supervisor

DATE: July 26, 2012

SUBJECT: Ordinance 2012-31, enacting KPB 5.12.295, Application of Property Tax Payments

Borough code provides rules for applying sales tax payments in relation to taxes, fees, costs, penalties and interest but is silent as to the application of property tax payments. Enacting a new code section to specify how property tax payments are applied will provide clarity for taxpayers and the finance department as well as consistency within the code.

Your consideration is appreciated.

Introduced by: Mayor
Date: 08/07/12
Hearing: 09/04/12
Action:
Vote:

**KENAI PENINSULA BOROUGH
ORDINANCE 2012-32**

**AN ORDINANCE OF ASSESSMENT CONFIRMING THE ASSESSMENT ROLL
FOR THE ANCHOR POINT UTILITY SPECIAL ASSESSMENT DISTRICT AND
ESTABLISHING THE METHOD FOR TERMINATING ASSESSMENTS AND
MAKING REFUNDS TO PROPERTY OWNERS**

1 **WHEREAS,** the assembly by Resolution 2011-075 approved the petition application for the
2 formation of the Anchor Point Utility Special Assessment District (the "District");
3 and

4 **WHEREAS,** the assembly by Ordinance 2011-19-18 appropriated \$723,410 for the Anchor Point
5 Utility Special Assessment District natural gas line project; and

6 **WHEREAS,** the assembly by Resolution 2011-090 established the District and authorized the
7 construction of the improvement; and

8 **WHEREAS,** the total costs of constructing the improvements, including all allowable amounts
9 as provided in KPB 5.35.080 and AS 29.46.110 ("Costs") are now known; and

10 **WHEREAS,** the District special assessment roll has been prepared and the total costs of the
11 improvement spread equally among all the lots within the District; and

12 **WHEREAS,** the borough clerk has published a notice of the filing of the assessment roll once in
13 a newspaper of general circulation within the borough stating that such assessment
14 has been made and is on file in the office of the borough clerk, and providing notice
15 of the time and place for the hearing held September 4, 2012, where objections
16 would be heard; and

1 **WHEREAS,** the assembly, on September 4, 2012, held a hearing on the assessment roll at which
2 time all persons objecting to assessments were given an opportunity to present their
3 objections; and

4 **WHEREAS,** notice of the assessment and hearing was mailed to each owner of record as shown
5 on the rolls of the borough assessor not less than ten days before the hearing; and

6 **WHEREAS,** the assembly found no errors or inequalities in the roll; and

7 **WHEREAS,** the assembly finds that the roll should be confirmed;

8 **WHEREAS,** the mainline has been constructed and any necessary property acquisitions
9 completed for the natural gas pipeline in the District (the "Project"); and

10 **WHEREAS,** special assessments of \$2,699.28 will be levied on properties in the District that are
11 specifically benefited by the Project, and said special assessments, with interest
12 thereon, will be sufficient (together with other amounts) and available to pay the
13 actual cost to the borough of the improvements plus interest;

14 **NOW, THEREFORE, BE IT ORDAINED BY THE KENAI PENINSULA BOROUGH**
15 **ASSEMBLY:**

16 **SECTION 1. Classification.** That this ordinance shall be a non-code ordinance.

17 **SECTION 2. Confirmation of Roll.** That the assessment roll for Anchor Point Utility Special
18 Assessment District, attached as Exhibit A to this ordinance, as presented to the
19 assembly on September 4, 2012 in the total amount of \$723,407.04 is confirmed.
20 The assessment amount of \$2,699.28 will constitute a lien on each parcel within the
21 District.

1 **SECTION 3. Notice of Assessment.** That within fifteen days after the enactment date of this
2 ordinance, the finance director shall mail to the record owner of each property
3 assessed a statement designating the property, the assessment amount, the schedule
4 of payments, the time of delinquency, and penalties. Within five days after the
5 statements are mailed, the finance director shall publish a notice that the statements
6 have been mailed and that the assessment roll is on file in the office of the borough
7 clerk. After enactment of this ordinance the clerk shall file in the office of the
8 Homer District Recorder a notice of assessment on all parcels assessed within the
9 utility special assessment district.

10 **SECTION 4. Payment of Assessment.** That the entire assessment may be prepaid without
11 interest or penalty within thirty days of the date of mailing of the assessment
12 statement. Thereafter, the assessment may be prepaid in whole or in part with
13 interest to the payment date. Interest on the unpaid amount of the assessment shall
14 accrue at the rate of 5.25 percent per annum. Assessments that are not prepaid shall
15 be paid in ten equal annual installments on March 31 of each year, commencing
16 March 31, 2013. Installments shall include principal plus accrued interest.

17 **SECTION 5. Delinquencies.** That if an installment of the assessment is delinquent, the balance
18 of the assessment, plus accrued interest, becomes due and delinquent thirty days
19 after the date of notice of the installment delinquency. Notice of the delinquency
20 shall be mailed to the owner of record. The notice must contain notice of the
21 nonpayment of the installment and that the balance of the assessment, plus accrued
22 interest, will become due and delinquent if the installment, interest and penalty are
23 not paid within thirty days of the date of the notice. The penalty for delinquent
24 installment and assessment payments is the same as the penalty for delinquent real
25 property taxes in effect on the date of the delinquency.

26 **SECTION 6. Establishment of Reserve and Refund Accounts.**
27

- 1 A. That there is established the District Reserve and Refund Account (the
2 "Reserve and Refund Account").
- 3 B. That there shall be paid into the Reserve and Refund Account:
- 4 1. All monies received from ENSTAR Natural Gas Company that are refund
5 entitlements arising out of new customers connecting to the gas line installed
6 within the District; and
- 7 2. The final refund due under the ENSTAR line extension tariff; and
- 8 3. Interest on the average Reserve and Refund Account balance at the rate
9 determined by the Finance Director to be the average interest earned on
10 borough investments during the year.

11 **SECTION 7. Distribution of Reserve and Refund Account Funds.**

- 12 A. The borough shall refund the funds in the Reserve and Refund Account at the
13 end of each fiscal year an amount equal to the fund balance divided by the
14 number of lots within the District provided the refunded amount is greater
15 than or equal to \$25.00 per parcel. If the amount is under \$25.00, the refund
16 will be carried over to the following fiscal year. The order of refund will be:
17 first, to ANY outstanding balance applied in the order of unpaid costs,
18 penalty, interest and then principal; and, second, to the owner of record as
19 shown on the most recent records of the borough assessor. If any lot or tract
20 within the District is divided into two or more lots, the refund for such re-
21 subdivided lots shall be computed by counting the re-subdivided lots as a
22 single lot for purposes of determining the initial refund entitlement. If any
23 lots or tracts are consolidated, the converse shall apply. The initial refund
24 entitlement shall then be divided equally among the subject lots. If an

1 account is in a delinquent or foreclosure status, any such refund shall be
2 applied against the delinquent balance in the order described above.

3 B. That upon the repayment to the borough of all indebtedness incurred for this
4 assessment district or after the borough receives the final refund entitlements
5 arising out of new customers connecting to the gas line, any funds remaining
6 in the Reserve and Refund Account shall be distributed as provided under
7 this section.

8 **SECTION 8. Termination of Assessment and Refund of Pro Rata Share of Assessment**
9 **Prepayments.**

10 A. That upon the discharge of all indebtedness to the borough, all unpaid, non-
11 delinquent assessment installments are cancelled. The finance director shall
12 refund to the owner of record as shown on the records of the borough
13 assessor an amount equal to the fund balance divided by the number of lots
14 within the District.

15 B. That for any lot upon which foreclosure proceedings to recover delinquent
16 assessment installments has been commenced prior to the cancellation of
17 remaining assessment installments, the amount due shall be recomputed as
18 provided in subsection A, except there will be no refund.

19 **SECTION 9. Appropriation.** That there is appropriated for the purposes set out in this
20 ordinance the refunds from ENSTAR attributable to the District, all assessments
21 and interest in the District, assessment foreclosure proceeds and interest earned on
22 the funds as provided in Section 6(B)(2). The appropriation under this section does
23 not lapse until after the final refund required under section 7(B) has been made.

1 **SECTION 10. Authority for Ordinance.** That the borough has ascertained and hereby
2 determines that each and every matter and thing as to which provision is made in
3 this ordinance is necessary in order to carry out and effectuate the purposes of the
4 borough in accordance with the constitution and statutes of the State of Alaska, and
5 the Code of Ordinances of the Kenai Peninsula Borough.

6 **SECTION 11. Severability.** That if any one or more of the covenants and agreements provided in
7 this ordinance to be performed on the part of the borough shall be declared by any
8 court of competent jurisdiction to be contrary to law, then such covenant or
9 covenants, agreements or agreements shall be null and void and shall be deemed
10 separable from the remaining covenants and agreements in this ordinance and shall
11 in no way affect the validity of the other provisions of this ordinance.

12 **SECTION 12. Effective Date.** That this ordinance shall take effect immediately upon enactment.

13 **ENACTED BY THE ASSEMBLY OF THE KENAI PENINSULA BOROUGH THIS * DAY**
14 **OF AUGUST, 2012.**

Gary Knopp, Assembly President

ATTEST:

Johni Blankenship, Borough Clerk

Yes:

No:

Absent:



KENAI PENINSULA BOROUGH

144 North Binkley Street • Soldotna, Alaska 99669-7520

Toll-free within the Borough: 1-800-478-4441

PHONE: (907) 262-4441 • FAX: (907) 262-1892

www.borough.kenai.ak.us

**MIKE NAVARRE
BOROUGH MAYOR**

MEMORANDUM

TO: Gary Knopp, Assembly President
Members, Kenai Peninsula Borough Assembly

THRU: Mike Navarre, Mayor *MN*

FROM: Craig Chapman, Director of Finance *C Chapman*

DATE: July 26, 2012

SUBJECT: Ordinance 2012-32, Anchor Point Utility Special Assessment District ordinance of assessment

Attached please find the ordinance of assessment and the final assessment roll for the Anchor Point Utility Special Assessment District. This is the final step for the borough in a process that began with the assembly approving resolution 2011-075, which approved the petition application for the formation of the Anchor Point Utility Special Assessment District, the passage of ordinance 2011-19-18, which appropriated \$723,410.00 for the project, and resolution 2011-090 which formed the district and authorized construction of the improvements. This ordinance confirms the assessment roll and establishes the method for terminating assessments and making refunds to property owners.

KPB 5.35.107 requires that the owners of more than 70 percent of the parcels within the proposed district sign a petition approving the utility special assessment district and 75.7 percent signed the petition in favor of the project. The gas mainline has been constructed and a bill has been presented to the borough for payment. The gas mainline benefits 268 parcels within the district. The total cost of the assessment is \$723,407.04. Based on equal allocation of the total cost of the project, the special assessment per lot in the district is \$2,699.28. The assessment may be prepaid without interest within thirty days of the notice of assessment. If not prepaid, the assessment is payable over a ten-year period in equal installments with interest accruing as provided in the attached ordinance. The assessment constitutes a lien on each parcel within the district.

Anchor Point USAD FINAL ASSESSMENT ROLL

Enstar Construction Cost
 KPB Overhead/ Admin Cost
 Total Cost

698,720.00
 24,687.04
\$723,407.04

Total Cost: 723,407.04
 Total Prepayments: 0.00
 Total Assessments: \$723,407.04

Number of Parcels
 Cost per Parcel

268
\$2,699.28

Parcels > 21%: 0
 Total To Prepay: \$0.00

NEW 2012 PARCEL ID	PARCEL ID	LEGAL	2012 ASSESSED	MAXIMUM ASSESSMENT	Required Prepay	OWNER	ADDRESS	CITY_STATE_ZIP
16516111		T 4S R 15W SEC 34 SEWARD MERIDIAN HM THAT PORTION OF USS 1048 LYING SOUTHEAST OF GRANROSS CREEK	75,000.00	2,699.28	0.00	COLEMAN PATSEY O	9704 BRYN MAWR CIR	FORT SMITH, AR 72908
16516114		T 4S R 15W SEC 34 SEWARD MERIDIAN HM SW 1/4 NE 1/4 LYING WEST OF THE STERLING HWY EXCLUDING THE NORTHEASTERLY 200 FT BY 200 FT	64,100.00	2,699.28	0.00	JOHNSON EARL C FAMILY LIMITED PARTNERSHIP	PO BOX 18	ANCHOR POINT, AK 99556
16517001		T 4S R 15W SEC 34 SEWARD MERIDIAN HM 06000045 SPRUCE ACRES SUB LOT 15	168,500.00	2,699.28	0.00	CRUM JOSEPH W & CHRISTINE M	PO BOX 375	ANCHOR POINT, AK 99556
16517002		T 4S R 15W SEC 34 SEWARD MERIDIAN HM 06000045 SPRUCE ACRES SUB LOT 14	125,200.00	2,699.28	0.00	BALDWIN MARK A	PO BOX 135	ANCHOR POINT, AK 99556
16517003		T 4S R 15W SEC 34 SEWARD MERIDIAN HM 06000045 SPRUCE ACRES SUB LOT 13	130,100.00	2,699.28	0.00	LOUYEH RAMIN AARON	1255 CENTRAL PARK AVE	LAKEPORT, CA 95453
16517004		T 4S R 15W SEC 34 SEWARD MERIDIAN HM 06000045 SPRUCE ACRES SUB LOT 12	21,300.00	2,699.28	0.00	ENGLISHBEE VIRGIL W LIVING TRUST	PO BOX 201	ANCHOR POINT, AK 99556
16517005		T 4S R 15W SEC 34 SEWARD MERIDIAN HM 06000045 SPRUCE ACRES SUB LOT 11	22,500.00	2,699.28	0.00	ENGLISHBEE VIRGIL W LIVING TRUST	PO BOX 201	ANCHOR POINT, AK 99556
16517006		T 4S R 15W SEC 34 SEWARD MERIDIAN HM 06000045 SPRUCE ACRES SUB LOT 16	41,600.00	2,699.28	0.00	MERRITT DWAYNE M & COX LOUISE I	4300 BARTLETT ST RM 3A	HOMER, AK 99603
16517007		T 4S R 15W SEC 34 SEWARD MERIDIAN HM 06000045 SPRUCE ACRES SUB LOT 17	71,600.00	2,699.28	0.00	MARQUARDT MARVIN & CHARMAINE TRUSTEES	W7631 CEMETERY RD	PEMBINE, WI 54156
16517008		T 4S R 15W SEC 34 SEWARD MERIDIAN HM 06000045 SPRUCE ACRES SUB LOT 18	80,700.00	2,699.28	0.00	HEIMBOLD TIMOTHY P	PO BOX 1364	ANCHOR POINT, AK 99556
16517009		T 4S R 15W SEC 34 SEWARD MERIDIAN HM 06000045 SPRUCE ACRES SUB LOT 10	24,900.00	2,699.28	0.00	BROWN PATRIC MICHAEL & MARGARET PATRICIA TRUSTEE	136 FOREST AVE	PACIFIC GROVE, CA 93950
16517010		T 4S R 15W SEC 34 SEWARD MERIDIAN HM 06000045 SPRUCE ACRES SUB LOT 09	57,900.00	2,699.28	0.00	WOLINE SCOTT ERIC & HILL JUANITA ANN	PO BOX 292	ANCHOR POINT, AK 99556
16517011		T 4S R 15W SEC 34 SEWARD MERIDIAN HM 06000045 SPRUCE ACRES SUB LOT 01	612,700.00	2,699.28	0.00	KOPCZYNSKI FAMILY LLC	720 S MONTAVILLA DR	SPOKANE, WA 99224
16517012		T 4S R 15W SEC 34 SEWARD MERIDIAN HM 06000045 SPRUCE ACRES SUB LOT 02	40,800.00	2,699.28	0.00	LARSON DOUG	3204 NE 110TH ST	VANCOUVER, WA 98686
16517022		T 4S R 15W SEC 34 SEWARD MERIDIAN HM 06000045 SPRUCE ACRES SUB LOT 24	52,100.00	2,699.28	0.00	BUSS GEORGE LYND B. VANWINKLE	1890 DOLOMITE PL	GOLD RIVER, CA 95670
16517023		T 4S R 15W SEC 34 SEWARD MERIDIAN HM 06000045 SPRUCE ACRES SUB LOT 19	152,000.00	2,699.28	0.00	ANCHOR PT CHURCH OF CHRIST	PO BOX 144	ANCHOR POINT, AK 99556

NEW 2012 PARCEL ID	PARCEL ID	LEGAL	2012 ASSESSED	MAXIMUM ASSESSMENT	Required Prepay	OWNER	ADDRESS	CITY_STATE_ZIP
16517024	T 4S R 15W SEC 34 SEWARD MERIDIAN HM 0600045 SPRUCE ACRES SUB LOT 20	17,500.00	2,699.28	0.00	CLARK THOMAS	PO BOX 962	ANCHOR POINT, AK 99556	
16517025	T 4S R 15W SEC 34 SEWARD MERIDIAN HM 0600045 SPRUCE ACRES SUB LOT 23	694,600.00	2,699.28	0.00	KENAI PENINSULA BOROUGH	144 N BINKLEY ST	SOLDOTNA, AK 99669	
16517026	T 4S R 15W SEC 34 SEWARD MERIDIAN HM 0600045 SPRUCE ACRES SUB LOT 22	47,200.00	2,699.28	0.00	CRAIG ROBERT	PO BOX 164	ANCHOR POINT, AK 99556	
16517027	T 4S R 15W SEC 34 SEWARD MERIDIAN HM 0600045 SPRUCE ACRES SUB LOT 21	81,100.00	2,699.28	0.00	JOHNSON MICHELLE A	PO BOX 1047	ANCHOR POINT, AK 99556	
16517028	T 4S R 15W SEC 34 SEWARD MERIDIAN HM 0742189 S J CHAPMAN SUB 1968 ADDN RESUB OF LOTS 14 & 15 LOT 14A BLK B-1	143,500.00	2,699.28	0.00	POINDEXTER PROPERTIES LLC	PO BOX 13	ANCHOR POINT, AK 99556	
16517031	T 4S R 15W SEC 34 SEWARD MERIDIAN HM 0742189 S J CHAPMAN SUB 1968 ADDN RESUB OF LOTS 14 & 15 LOT 15-B BLK B-1	22,400.00	2,699.28	0.00	POINDEXTER PROPERTIES LLC	PO BOX 13	ANCHOR POINT, AK 99556	
16517032	T 4S R 15W SEC 34 SEWARD MERIDIAN HM 0600045 SPRUCE ACRES SUB LOT 08	267,700.00	2,699.28	0.00	ANCHOR POINT CHURCH OF CHRIST DON LEDGER & NORMAN SMITH TRUSTEES	PO BOX 144	ANCHOR POINT, AK 99556	
16517033	T 4S R 15W SEC 34 SEWARD MERIDIAN HM 0600045 SPRUCE ACRES SUB LOT 07	13,800.00	2,699.28	0.00	ANCHOR POINT CHURCH OF CHRIST DON LEDGER & NORMAN SMITH TRUSTEES	PO BOX 144	ANCHOR POINT, AK 99556	
16517034	T 4S R 15W SEC 34 SEWARD MERIDIAN HM 0820046 CHAPMAN ST VACATION LOT 15-A2	128,700.00	2,699.28	0.00	EDWARDS BRYAN A	PO BOX 323	ANCHOR POINT, AK 99556	
16517035	T 4S R 15W SEC 34 SEWARD MERIDIAN HM 0820046 CHAPMAN ST VACATION LOT 15-A1	72,500.00	2,699.28	0.00	SMITH JULIE A	PO BOX 1317	ANCHOR POINT, AK 99556	
16517037	T 4S R 15W SEC 34 SEWARD MERIDIAN HM 0770036 S J CHAPMAN SUB 1977 ADDN TRACT 2	105,100.00	2,699.28	0.00	CHAPMAN ROBERT V & BEVERLY	PO BOX 11	ANCHOR POINT, AK 99556	
16517039	T 4S R 15W SEC 34 SEWARD MERIDIAN HM 0770036 S J CHAPMAN SUB 1977 ADDN TRACT 5	32,400.00	2,699.28	0.00	CHAPMAN JOHN G & CAROL S	4807 S DAWSON ST	SEATTLE, WA 98118	
16517043	T 4S R 15W SEC 34 SEWARD MERIDIAN HM 0780043 S J CHAPMAN SUB 1977 ADDN TRACT 3B	178,300.00	2,699.28	0.00	BAKER JOHN A & QURRATUL-AYN R	PO BOX 867	ANCHOR POINT, AK 99556	
16517044	T 4S R 15W SEC 34 SEWARD MERIDIAN HM 0780043 S J CHAPMAN SUB 1977 ADDN TRACT 3A	81,500.00	2,699.28	0.00	MCANELLY GEORGE CLINTON & MCANELLY JAMES PATRICK & MCANELLY ELIZABETH	PO BOX 30	ANCHOR POINT, AK 99556	
16517045	T 4S R 15W SEC 34 SEWARD MERIDIAN HM 0780070 SPRUCE ACRES SUB 1978 ADDN LOT 3- A	103,400.00	2,699.28	0.00	SYMENS JEREMY	PO BOX 185	ANCHOR POINT, AK 99556	
16517046	T 4S R 15W SEC 34 SEWARD MERIDIAN HM 0780070 SPRUCE ACRES SUB 1978 ADDN LOT 3- B	36,200.00	2,699.28	0.00	CORTEZ SHAWN M	PO BOX 703	ANCHOR POINT, AK 99556	
16517050	T 4S R 15W SEC 34 SEWARD MERIDIAN HM 0840052 S J CHAPMAN SUB NO 11 LOT 4B-2	46,900.00	2,699.28	0.00	MCKAY RUSSEL L	PO BOX 244	ANCHOR POINT, AK 99556	
16517053	T 4S R 15W SEC 34 SEWARD MERIDIAN HM 0850091 S J CHAPMAN SUB NO 12 LOT 1A	104,300.00	2,699.28	0.00	OBAYASHI DARRYL J & LESLIE M	4381 ROLFE RD	SAN DIEGO, CA 92117	
16517056	T 4S R 15W SEC 34 SEWARD MERIDIAN HM 0860032 S J CHAPMAN SUB ADDN NO 14 TRACT 7A	14,800.00	2,699.28	0.00	ANCHOR POINT SENIOR CITIZENS INC	PO BOX 438	ANCHOR POINT, AK 99556	

NEW 2012

2012

MAXIMUM

Required

Prepay

PARCEL ID	PARCEL ID	LEGAL	ASSESSED	MAXIMUM	Required	OWNER	ADDRESS	CITY_STATE_ZIP
			ASSESSMENT	ASSESSMENT	Prepay			
16517057		T 4S R 15W SEC 34 SEWARD MERIDIAN HM 0860032 S J CHAPMAN SUB ADDN NO 14 TRACT 7C	16,400.00	2,699.28	0.00	ANCHOR POINT SENIOR CITIZENS INC	PO BOX 438	ANCHOR POINT, AK 99556
16517058		T 4S R 15W SEC 34 SEWARD MERIDIAN HM 0860032 S J CHAPMAN SUB ADDN NO 14 TRACT 7B	16,300.00	2,699.28	0.00	ANCHOR POINT SENIOR CITIZENS INC	PO BOX 438	ANCHOR POINT, AK 99556
16517059		T 4S R 15W SEC 34 SEWARD MERIDIAN HM 0860068 S J CHAPMAN SUB NO 13 LOT 4-A1	66,500.00	2,699.28	0.00	LOOP EUGENE LEROY	PO BOX 632	ANCHOR POINT, AK 99556
16517060		T 4S R 15W SEC 34 SEWARD MERIDIAN HM 0860068 S J CHAPMAN SUB NO 13 LOT 4-A2	103,400.00	2,699.28	0.00	HINSBERGER JOHN F	PO BOX 131	ANCHOR POINT, AK 99556
16517061		0980059 SPRUCE ACRES 1988 COASTAL ADDN LOT 1	43,000.00	2,699.28	0.00	KATANA ENTERPRISES INC	PO BOX 549	ANCHOR POINT, AK 99556
16517065		T 4S R 15W SEC 34 SEWARD MERIDIAN HM 2004118 S J CHAPMAN SUB NO 15 TRACT A	192,500.00	2,699.28	0.00	NELSON KEITH	PO BOX 785	ANCHOR POINT, AK 99556
16517066		T 4S R 15W SEC 34 SEWARD MERIDIAN HM 2004118 S J CHAPMAN SUB NO 15 TRACT B	188,200.00	2,699.28	0.00	NELSON KEITH	PO BOX 785	ANCHOR POINT, AK 99556
16517067		T 4S R 15W SEC 34 SEWARD MERIDIAN HM 2007098 S J CHAPMAN SUB 1977 ADDN SENIORS' REPLAT TRACT 6A	602,800.00	2,699.28	0.00	ANCHOR POINT SENIOR CITIZENS INC	PO BOX 438	ANCHOR POINT, AK 99556
16517068		T 4S R 15W SEC 34 SEWARD MERIDIAN HM 2007098 S J CHAPMAN SUB 1977 ADDN SENIORS' REPLAT TRACT 6B	557,600.00	2,699.28	0.00	ANCHOR POINT SENIOR CITIZENS INC	PO BOX 438	ANCHOR POINT, AK 99556
16545050		T 4S R 15W SEC 34 SEWARD MERIDIAN HM GOVT LOT 8	19,400.00	2,699.28	0.00	SWISHER KEN	PO BOX 578	ANCHOR POINT, AK 99556
16550001		T 4S R 15W SEC 33 SEWARD MERIDIAN HM 0780002 ANCHOR BLUFF ACRES SUB LOT 18	185,500.00	2,699.28	0.00	CLARK THOMAS & CHEVONNE	PO BOX 962	ANCHOR POINT, AK 99556
16550002		T 4S R 15W SEC 33 SEWARD MERIDIAN HM 0780002 ANCHOR BLUFF ACRES SUB LOT 17	52,100.00	2,699.28	0.00	EMARD FAMILY LLC	PO BOX 806	ANCHOR POINT, AK 99556
16550003		T 4S R 15W SEC 33 SEWARD MERIDIAN HM 0780002 ANCHOR BLUFF ACRES SUB LOT 16	95,800.00	2,699.28	0.00	BARRON SEAN	PO BOX 450	ANCHOR POINT, AK 99556
16550005		T 4S R 15W SEC 33 SEWARD MERIDIAN HM 0780002 ANCHOR BLUFF ACRES SUB LOT 14	24,400.00	2,699.28	0.00	TRIMBLE EMMITT & MARY JOINT REVOCABLE TRUST	PO BOX 193	ANCHOR POINT, AK 99556
16550006		T 4S R 15W SEC 33 SEWARD MERIDIAN HM 0780002 ANCHOR BLUFF ACRES SUB LOT 13	27,600.00	2,699.28	0.00	TRIMBLE EMMITT & MARY JOINT REVOCABLE TRUST	PO BOX 193	ANCHOR POINT, AK 99556
16550008		T 4S R 15W SEC 33 SEWARD MERIDIAN HM 0780002 ANCHOR BLUFF ACRES SUB LOT 11	179,400.00	2,699.28	0.00	DAHL LYLE L	PO BOX 704	ANCHOR POINT, AK 99556
16550009		T 4S R 15W SEC 33 SEWARD MERIDIAN HM 0780002 ANCHOR BLUFF ACRES SUB LOT 10	573,100.00	2,699.28	0.00	SHAFFER CLIFFORD A & CHERYL A	3448T N FORK RD	ANCHOR POINT, AK 99556
16550010		T 4S R 15W SEC 33 SEWARD MERIDIAN HM 0780002 ANCHOR BLUFF ACRES SUB LOT 9	36,100.00	2,699.28	0.00	TFOU LLC	18730 MOUNTAIN PLOVER CIR	ANCHORAGE, AK 99516
16550011		T 4S R 15W SEC 33 SEWARD MERIDIAN HM 0780002 ANCHOR BLUFF ACRES SUB LOT 8	265,000.00	2,699.28	0.00	STEVENSON GARY L & GRACE O	PO BOX 326	ANCHOR POINT, AK 99556
16550012		T 4S R 15W SEC 33 SEWARD MERIDIAN HM 0780002 ANCHOR BLUFF ACRES SUB LOT 7	38,600.00	2,699.28	0.00	LYMAN SPENCER W & CAROLYN M	PO BOX 79	CROOKED CREEK, AK 99575
16550013		T 4S R 15W SEC 33 SEWARD MERIDIAN HM 0780002 ANCHOR BLUFF ACRES SUB LOT 6	35,500.00	2,699.28	0.00	BARRON SEAN & LISIA	PO BOX 450	ANCHOR POINT, AK 99556

NEW 2012 PARCEL ID	LEGAL	2012 ASSESSED	MAXIMUM ASSESSMENT	Required Prepay	OWNER	ADDRESS	CITY STATE ZIP
16550014	T 4S R 15W SEC 33 SEWARD MERIDIAN HM 0780002 ANCHOR BLUFF ACRES SUB LOT 5	462,400.00	2,699.28	0.00	BARRON SEAN & LISIA	PO BOX 450	ANCHOR POINT, AK 99556
16550015	T 4S R 15W SEC 33 SEWARD MERIDIAN HM 0780002 ANCHOR BLUFF ACRES SUB LOT 4	159,400.00	2,699.28	0.00	HEPLER JACK EDWARD & HEPLER TOM E C/O J GERALD HEPLER	2419 BROOKE DR	ANCHORAGE, AK 99517
16550016	T 4S R 15W SEC 33 SEWARD MERIDIAN HM 0780002 ANCHOR BLUFF ACRES SUB LOT 3	330,000.00	2,699.28	0.00	EMARD FAMILY LLC	PO BOX 806	ANCHOR POINT, AK 99556
16550017	T 4S R 15W SEC 33 SEWARD MERIDIAN HM 0780002 ANCHOR BLUFF ACRES SUB LOT 2	258,200.00	2,699.28	0.00	SUTHERLIN SHARA	3021 CHESAPEAKE CIR	ANCHORAGE, AK 99516
16550018	T 4S R 15W SEC 33 SEWARD MERIDIAN HM 0780002 ANCHOR BLUFF ACRES SUB LOT 1	382,100.00	2,699.28	0.00	UNDERWOOD REO L	PO BOX 1395	ANCHOR POINT, AK 99556
16550019	0870020 ANCHOR BLUFF ACRES SUB NO 2 LOT 15-A	22,400.00	2,699.28	0.00	TRIMBLE EMMITT & MARY JOINT REVOCABLE TRUST	PO BOX 193	ANCHOR POINT, AK 99556
16550020	T 4S R 15W SEC 33 SEWARD MERIDIAN HM 0870020 ANCHOR BLUFF ACRES SUB NO 2 LOT 12-A	241,800.00	2,699.28	0.00	SHAFFER BROK	PO BOX 1052	ANCHOR POINT, AK 99556
16551002	T 4S R 15W SEC 34 SEWARD MERIDIAN HM 0780005 GRANROSS GROVE SUB UNIT 1 LOT 9	31,000.00	2,699.28	0.00	TRIMBLE EMMITT & MARY JOINT REVOCABLE TRUST	PO BOX 193	ANCHOR POINT, AK 99556
16551003	T 4S R 15W SEC 34 SEWARD MERIDIAN HM 0780005 GRANROSS GROVE SUB UNIT 1 LOT 10	29,500.00	2,699.28	0.00	TRIMBLE EMMITT & MARY JOINT REVOCABLE TRUST	PO BOX 193	ANCHOR POINT, AK 99556
16551004	T 4S R 15W SEC 34 SEWARD MERIDIAN HM 0780005 GRANROSS GROVE SUB UNIT 1 LOT 11	29,500.00	2,699.28	0.00	TRIMBLE EMMITT & MARY JOINT REVOCABLE TRUST	PO BOX 193	ANCHOR POINT, AK 99556
16551005	T 4S R 15W SEC 34 SEWARD MERIDIAN HM 0780005 GRANROSS GROVE SUB UNIT 1 LOT 12	29,500.00	2,699.28	0.00	GORDON GARY & PAMELA	PO BOX 876130	WASILLA, AK 99687
16551006	T 4S R 15W SEC 34 SEWARD MERIDIAN HM 0780005 GRANROSS GROVE SUB UNIT 1 LOT 13	77,500.00	2,699.28	0.00	WILCOX ALEXANDER HENRY JR	PO BOX 73	ANCHOR POINT, AK 99556
16551007	T 4S R 15W SEC 34 SEWARD MERIDIAN HM 0780005 GRANROSS GROVE SUB UNIT 1 LOT 14	49,700.00	2,699.28	0.00	FEILER LINDA JOAN LIVING TRUST	PO BOX 148	ANCHOR POINT, AK 99556
16551008	T 4S R 15W SEC 34 SEWARD MERIDIAN HM 0780005 GRANROSS GROVE SUB UNIT 1 LOT 15	159,300.00	2,699.28	0.00	COURTRIGHT CAMILLE	PO BOX 3124	HOMER, AK 99603
16551009	T 4S R 15W SEC 34 SEWARD MERIDIAN HM 0780005 GRANROSS GROVE SUB UNIT 1 LOT 16	106,200.00	2,699.28	0.00	WAREHOUSE INC	PO BOX 506	ANCHOR POINT, AK 99556
16551010	T 4S R 15W SEC 34 SEWARD MERIDIAN HM 0780005 GRANROSS GROVE SUB UNIT 1 LOT 17	120,400.00	2,699.28	0.00	PETERSON SHERMAN H	PO BOX 53	ANCHOR POINT, AK 99556
16551011	T 4S R 15W SEC 34 SEWARD MERIDIAN HM 0780005 GRANROSS GROVE SUB UNIT 1 LOT 18	120,000.00	2,699.28	0.00	ALEXANDER JEFF A & SMITH KIM J	PO BOX 764	ANCHOR POINT, AK 99556
16551012	T 4S R 15W SEC 34 SEWARD MERIDIAN HM 0780005 GRANROSS GROVE SUB UNIT 1 LOT 19	125,500.00	2,699.28	0.00	JOHNSON ROGER D	PO BOX 2321	SOLDOTNA, AK 99669
16551013	T 4S R 15W SEC 34 SEWARD MERIDIAN HM 0780005 GRANROSS GROVE SUB UNIT 1 LOT 20	148,800.00	2,699.28	0.00	YAGER SANDOR J	PO BOX 11191	ANCHORAGE, AK 99511
16551014	T 4S R 15W SEC 34 SEWARD MERIDIAN HM 0780005 GRANROSS GROVE SUB UNIT 1 LOT 21	74,400.00	2,699.28	0.00	MORTON KENNETH V & LARKIN DOLLY E	8631 LEEPER CIR	ANCHORAGE, AK 99504
16551015	T 4S R 15W SEC 34 SEWARD MERIDIAN HM 0780005 GRANROSS GROVE SUB UNIT 1 LOT 22	33,000.00	2,699.28	0.00	MILLNER JAMES W SR & CAROLE R	141 W CORRAL AVE	SOLDOTNA, AK 99669
16551016	T 4S R 15W SEC 34 SEWARD MERIDIAN HM 0780005 GRANROSS GROVE SUB UNIT 1 LOT 23	112,600.00	2,699.28	0.00	NEWTON GEORGE R & SANDRA J	PO BOX 541	ANCHOR POINT, AK 99556

NEW 2012 PARCEL ID	2012 ASSESSED	MAXIMUM ASSESSMENT	Required Prepay	OWNER	ADDRESS	CITY STATE ZIP
16551017	31,700.00	2,699.28	0.00	ZORTMAN LIVING TRUST	19794 LAWRENCE RD	FAIRHOPE, AL 36532
16551018	28,100.00	2,699.28	0.00	JAIIME KATIE J & MARIA E	PO BOX 407	ANCHOR POINT, AK 99556
16551019	16,600.00	2,699.28	0.00	JAIIME JESSE M (A MINOR CHILD) & JAIIME ROSALIE M (A MINOR CHILD)	PO BOX 407	ANCHOR POINT, AK 99556
16551020	161,000.00	2,699.28	0.00	JAIIME ROBIN R	PO BOX 407	ANCHOR POINT, AK 99556
16551021	101,000.00	2,699.28	0.00	BLACK WAYNE	9410 EMERALD ST	ANCHORAGE, AK 99502
16551022	194,800.00	2,699.28	0.00	PETERSEN STEVEN M & DEBRA	PO BOX 1044	ANCHOR POINT, AK 99556
16551023	25,600.00	2,699.28	0.00	WORLEY FLOYD H & CHERI L	PO BOX 773	ANCHOR POINT, AK 99556
16551024	26,300.00	2,699.28	0.00	WORLEY FLOYD H & CHERI L	PO BOX 773	ANCHOR POINT, AK 99556
16551025	25,100.00	2,699.28	0.00	WORLEY FLOYD H & CHERI L	PO BOX 773	ANCHOR POINT, AK 99556
16551026	150,500.00	2,699.28	0.00	ROCKETT CHARLES M SR & CECILIA	PO BOX 1292	ANCHOR POINT, AK 99556
16551029	25,600.00	2,699.28	0.00	ALEXANDER MICHAEL	PO BOX 633	ANCHOR POINT, AK 99556
16551030	147,400.00	2,699.28	0.00	MASTOLIER PROPERTIES LLC	1025 DEWBERRY LN	HOMER, AK 99603
16551031	26,100.00	2,699.28	0.00	GREGOIRE RICHARD E	3725 E END RD	HOMER, AK 99603
16551032	137,400.00	2,699.28	0.00	BIRCH TREE PROPERTIES LLC	PO BOX 554	ANCHOR POINT, AK 99556
16551033	135,100.00	2,699.28	0.00	CLAY PHILLIP H & TAMERA S	PO BOX 2363	HOMER, AK 99603
16551034	65,000.00	2,699.28	0.00	ALEXANDER MICHAEL	PO BOX 633	ANCHOR POINT, AK 99556
16551035	40,900.00	2,699.28	0.00	SCHMIDT LYNN P	PO BOX 582	ANCHOR POINT, AK 99556
16551036	170,600.00	2,699.28	0.00	EPLEY BRYAN P & WILMA J	PO BOX 153	ANCHOR POINT, AK 99556
16551037	23,400.00	2,699.28	0.00	DUSTIN DENNIS O	PO BOX 209	ANCHOR POINT, AK 99556
16551038	175,600.00	2,699.28	0.00	DUSTIN DENNIS O & MARCELLA	PO BOX 209	ANCHOR POINT, AK 99556
16551039	145,100.00	2,699.28	0.00	ESKELSON MICHAEL G	PO BOX 312	SUTTON, AK 99674
16551040	127,700.00	2,699.28	0.00	HAMMOND JEFFERY DWIGHT	1574 MCKINLEY RD	NAPA, CA 94558
16551041	24,400.00	2,699.28	0.00	LENFERINK JOHN	1100 BUCKSKIN DR	GILLETTE, WY 82716

NEW 2012 PARCEL ID	LEGAL	2012 ASSESSED	MAXIMUM ASSESSMENT	Required Prepay	OWNER	ADDRESS	CITY STATE ZIP
16551042	T 4S R 15W SEC 34 SEWARD MERIDIAN HM 0780005 GRANROSS GROVE SUB UNIT 1 LOT 34	21,600.00	2,699.28	0.00	TRAVER MICHAEL A	PO BOX 761	ANCHOR POINT, AK 99556
16551043	T 4S R 15W SEC 34 SEWARD MERIDIAN HM 0780005 GRANROSS GROVE SUB UNIT 1 LOT 33	122,200.00	2,699.28	0.00	TRAVER JUDY L	PO BOX 761	ANCHOR POINT, AK 99556
16551044	T 4S R 15W SEC 34 SEWARD MERIDIAN HM 0780005 GRANROSS GROVE SUB UNIT 1 LOT 32	171,400.00	2,699.28	0.00	HILL CHARLES L & CARMEN L	1208 W LAKE SAMMAMISH PKWY SE	BELLEVUE, WA 98008
16551045	T 4S R 15W SEC 34 SEWARD MERIDIAN HM 0780005 GRANROSS GROVE SUB UNIT 1 LOT 31	21,900.00	2,699.28	0.00	HILL CHARLES L & CARMEN L	1208 W LAKE SAMMAMISH PKWY SE	BELLEVUE, WA 98008
16551046	T 4S R 15W SEC 34 SEWARD MERIDIAN HM 0780005 GRANROSS GROVE SUB UNIT 1 LOT 30	72,800.00	2,699.28	0.00	CAHOON COREY M	PO BOX 123	ANCHOR POINT, AK 99556
16551047	T 4S R 15W SEC 34 SEWARD MERIDIAN HM 0780005 GRANROSS GROVE SUB UNIT 1 LOT 8	411,700.00	2,699.28	0.00	HARBOR ENTERPRISES INC	PO BOX 389	SEWARD, AK 99664
16551048	T 4S R 15W SEC 34 SEWARD MERIDIAN HM 0780005 GRANROSS GROVE SUB UNIT 1 LOT 7	30,000.00	2,699.28	0.00	HARBOR ENTERPRISES INC	PO BOX 389	SEWARD, AK 99664
16551049	T 4S R 15W SEC 34 SEWARD MERIDIAN HM 0780005 GRANROSS GROVE SUB UNIT 1 LOT 6	31,400.00	2,699.28	0.00	HARBOR ENTERPRISES INC	PO BOX 389	SEWARD, AK 99664
16551050	T 4S R 15W SEC 34 SEWARD MERIDIAN HM 0780005 GRANROSS GROVE SUB UNIT 1 LOT 5	32,900.00	2,699.28	0.00	PALMER SHIRLEY KAY FAMILY TRUST C/O DARLENE GASS	7926 MARTINGALE LN	LAS VEGAS, NV 89123
16551051	T 4S R 15W SEC 34 SEWARD MERIDIAN HM 0780005 GRANROSS GROVE SUB UNIT 1 LOT 4	34,300.00	2,699.28	0.00	HOUGLUM JOHN	PO BOX 1336	ANCHOR POINT, AK 99556
16551052	T 4S R 15W SEC 34 SEWARD MERIDIAN HM 0780005 GRANROSS GROVE SUB UNIT 1 LOT 3	148,800.00	2,699.28	0.00	AURORA MANAGEMENT LLC	PO BOX 664	ANCHOR POINT, AK 99556
16551053	T 4S R 15W SEC 34 SEWARD MERIDIAN HM 0780005 GRANROSS GROVE SUB UNIT 1 LOT 2	37,500.00	2,699.28	0.00	KYLLONEN BUZZ	PO BOX 49	ANCHOR POINT, AK 99556
16551054	T 4S R 15W SEC 34 SEWARD MERIDIAN HM 0780005 GRANROSS GROVE SUB UNIT 1 LOT 1	39,100.00	2,699.28	0.00	KYLLONEN BUZZ	PO BOX 49	ANCHOR POINT, AK 99556
16551062	T 4S R 15W SEC 33 & 34 SEWARD MERIDIAN HM 0940023 ANCHOR RIVER AIR PARK SUB LOT 1	202,500.00	2,699.28	0.00	ANDERSON HAROLD H & SHARIN	PO BOX 710	ANCHOR POINT, AK 99556
16551063	T 4S R 15W SEC 34 SEWARD MERIDIAN HM 0940023 ANCHOR RIVER AIR PARK SUB LOT 2	379,900.00	2,699.28	0.00	FELL DONALD & MARY ANN JOINT REVOCABLE TRUST	PO BOX 615	HOMER, AK 99603
16551064	T 4S R 15W SEC 34 SEWARD MERIDIAN HM 0940023 ANCHOR RIVER AIR PARK SUB LOT 3	331,100.00	2,699.28	0.00	PICARD ROBERT D & MARY JUNE	PO BOX 812	ANCHOR POINT, AK 99556
16551065	T 4S R 15W SEC 34 SEWARD MERIDIAN HM 0940023 ANCHOR RIVER AIR PARK SUB LOT 4	62,100.00	2,699.28	0.00	LARAUX CHARLES	17604 SE 295TH ST	COVINGTON, WA 98042
16551066	T 4S R 15W SEC 34 SEWARD MERIDIAN HM 0940023 ANCHOR RIVER AIR PARK SUB LOT 5	59,900.00	2,699.28	0.00	WILLARD RAYMOND C	PO BOX 870302	WASILLA, AK 99687
16551067	T 4S R 15W SEC 33 & 34 SEWARD MERIDIAN HM 0940023 ANCHOR RIVER AIR PARK SUB LOT 6	264,100.00	2,699.28	0.00	DRESS HAROLD J & SANDRA K	PO BOX 104	ANCHOR POINT, AK 99556
16551068	T 4S R 15W SEC 33 & 34 SEWARD MERIDIAN HM 0940023 ANCHOR RIVER AIR PARK SUB LOT 7	269,800.00	2,699.28	0.00	ADICKES ROBERT F & MARINA A	PO BOX 536	ANCHOR POINT, AK 99556
16551069	T 4S R 15W SEC 34 SEWARD MERIDIAN HM 0940023 ANCHOR RIVER AIR PARK SUB LOT 8	221,800.00	2,699.28	0.00	ALLISON DAYMON L	PO BOX 190	ANCHOR POINT, AK 99556
16551070	T 4S R 15W SEC 34 SEWARD MERIDIAN HM 0940023 ANCHOR RIVER AIR PARK SUB LOT 9	51,400.00	2,699.28	0.00	YOUNG ROBERT D & TRUDY M	PO BOX 111871	ANCHORAGE, AK 99511

NEW 2012 PARCEL ID	LEGAL	2012 ASSESSED	MAXIMUM ASSESSMENT	Required Prepay	OWNER	ADDRESS	CITY STATE ZIP
16551071	T 4S R 15W SEC 34 SEWARD MERIDIAN HM 0940023 ANCHOR RIVER AIR PARK SUB LOT 10	170,400.00	2,699.28	0.00	ROWE DAVID R & LINDA M	40785 RUCKSACK DR	HOMER, AK 99603
16551072	T 4S R 15W SEC 34 SEWARD MERIDIAN HM 0940023 ANCHOR RIVER AIR PARK SUB LOT 11	330,400.00	2,699.28	0.00	WEBB JOHN M & CLEO O	PO BOX 3056	HOMER, AK 99603
16551073	T 4S R 15W SEC 33 & 34 SEWARD MERIDIAN HM 0940023 ANCHOR RIVER AIR PARK SUB LOT 12	67,500.00	2,699.28	0.00	KYLLONEN H V & SUSAN	PO BOX 49	ANCHOR POINT, AK 99556
16551076	T 4S R 15W SEC 33 & 34 SEWARD MERIDIAN HM 0940023 ANCHOR RIVER AIR PARK SUB LOT 34	284,500.00	2,699.28	0.00	YENASON JOHN ANTHONY	132 DARLING ST	WILKES BARRE, PA 18702
16551079	T 4S R 15W SEC 33 SEWARD MERIDIAN HM 0940023 ANCHOR RIVER AIR PARK SUB LOT 37	261,300.00	2,699.28	0.00	GOODNO KENNETH N & CORA H	PO BOX 663	ANCHOR POINT, AK 99556
16551080	T 4S R 15W SEC 33 SEWARD MERIDIAN HM 0940023 ANCHOR RIVER AIR PARK SUB LOT 38	86,300.00	2,699.28	0.00	LURK RONALD M & DEBORAH D	7200 MOUNTAIN LAKE CIR	ANCHORAGE, AK 99516
16551081	T 4S R 15W SEC 33 SEWARD MERIDIAN HM 0940023 ANCHOR RIVER AIR PARK SUB LOT 39	116,500.00	2,699.28	0.00	BRIDENBAUGH LLOYD DONALD & GLENNIA W	334 W ANDERSON RD	SEQUIM, WA 98382
16551084	0940024 GRANROSS CREEK ESTATES TOO SUB TRACT B-1	164,400.00	2,699.28	0.00	MICKE GERALD R & DIXIE LEE	PO BOX 11026	TERRA BELLA, CA 93270
16551087	T 4S R 15W SEC 34 SEWARD MERIDIAN HM 2000060 GRANROSS GROVE NO 3 LOT 45-A	225,000.00	2,699.28	0.00	WORLEY FLOYD H & CHERIL	PO BOX 773	ANCHOR POINT, AK 99556
16551088	T 4S R 15W SEC 34 SEWARD MERIDIAN HM 2000060 GRANROSS GROVE NO 3 LOT 46-A	207,100.00	2,699.28	0.00	VETER-ELUSKA OLGA N	10130 5TH PL SE	LAKE STEVENS, WA 98258
16551089	T 4S R 15W SEC 33 SEWARD MERIDIAN HM 2002011 ANCHOR RIVER AIR PARK FOUR LOT 35- A1	476,300.00	2,699.28	0.00	GRAY TED J & JOAN M	PO BOX 480	ANCHOR POINT, AK 99556
16551102	T 4S R 15W SEC 34 SEWARD MERIDIAN HM 0940047 ANCHOR RIVER AIR PARK SUB UNIT 2 LOT 17	16,400.00	2,699.28	0.00	BARCLAY CHARLES S & TERI M	12731 VON SCHEBEN DR	ANCHORAGE, AK 99516
16551103	T 4S R 15W SEC 34 SEWARD MERIDIAN HM 0940047 ANCHOR RIVER AIR PARK SUB UNIT 2 LOT 16	20,500.00	2,699.28	0.00	BARCLAY CHARLES S & TERI M	12731 VON SCHEBEN DR	ANCHORAGE, AK 99516
16551104	T 4S R 15W SEC 34 SEWARD MERIDIAN HM 0940047 ANCHOR RIVER AIR PARK SUB UNIT 2 LOT 15	205,500.00	2,699.28	0.00	WRIGHT JAMES M & BARBARA J	PO BOX 288	ANCHOR POINT, AK 99556
16551105	T 4S R 15W SEC 34 SEWARD MERIDIAN HM 0940047 ANCHOR RIVER AIR PARK SUB UNIT 2 LOT 14	20,500.00	2,699.28	0.00	TOMS KATHY	PO BOX 664	ANCHOR POINT, AK 99556
16551106	T 4S R 15W SEC 34 SEWARD MERIDIAN HM 0940047 ANCHOR RIVER AIR PARK SUB UNIT 2 LOT 13	52,900.00	2,699.28	0.00	KELLY PATRICK S & MARJORIE M	PO BOX 287	UTTICA, IL 61373
16551107	T 4S R 15W SEC 34 SEWARD MERIDIAN HM 0940047 ANCHOR RIVER AIR PARK SUB UNIT 2 LOT 18	40,500.00	2,699.28	0.00	NORTH PACIFIC BUSINESS INSTITUTE INC	821 N ST STE 205	ANCHORAGE, AK 99501
16551108	T 4S R 15W SEC 34 SEWARD MERIDIAN HM 0940047 ANCHOR RIVER AIR PARK SUB UNIT 2 LOT 19	112,200.00	2,699.28	0.00	MUNSELL GEORGE R III & CYNTHIA J	PO BOX 586	ANCHOR POINT, AK 99556
16551109	T 4S R 15W SEC 34 SEWARD MERIDIAN HM 0940047 ANCHOR RIVER AIR PARK SUB UNIT 2 LOT 20	139,200.00	2,699.28	0.00	NEWBY ADAM M	1114 H ST	ANCHORAGE, AK 99501

NEW 2012 PARCEL ID	LEGAL	2012 ASSESSED	MAXIMUM ASSESSMENT	Required Prepay	OWNER	ADDRESS	CITY_STATE_ZIP
16551110	T 4S R 15W SEC 34 SEWARD MERIDIAN HM 0940047 ANCHOR RIVER AIR PARK SUB UNIT 2 LOT 21	20,100.00	2,699.28	0.00	TUFC LLC	7850 N SILVERBELL RD STE 114- 217	TUCSON, AZ 85743
16551111	T 4S R 15W SEC 34 SEWARD MERIDIAN HM 0940047 ANCHOR RIVER AIR PARK SUB UNIT 2 LOT 22	16,100.00	2,699.28	0.00	CLARK THOMAS & CHEVONNE	PO BOX 962	ANCHOR POINT, AK 99556
16551112	T 4S R 15W SEC 34 SEWARD MERIDIAN HM 0940047 ANCHOR RIVER AIR PARK SUB UNIT 2 LOT 27	16,100.00	2,699.28	0.00	MUTCH PAUL J	200 W 34TH AVE 981	ANCHORAGE, AK 99503
16551113	T 4S R 15W SEC 34 SEWARD MERIDIAN HM 0940047 ANCHOR RIVER AIR PARK SUB UNIT 2 LOT 26	20,100.00	2,699.28	0.00	CLOUSE KELLY & RICHARD LIVING TRUST	7720 BERRY CIR	ANCHORAGE, AK 99502
16551114	T 4S R 15W SEC 34 SEWARD MERIDIAN HM 0940047 ANCHOR RIVER AIR PARK SUB UNIT 2 LOT 25	20,100.00	2,699.28	0.00	MCDONALD KENNETH DARRELL	PO BOX 1585	BLOOMFIELD, NM 87413
16551115	T 4S R 15W SEC 34 SEWARD MERIDIAN HM 0940047 ANCHOR RIVER AIR PARK SUB UNIT 2 LOT 24	20,100.00	2,699.28	0.00	GARIS LARRY R	3061 BRITTANY PL	ANCHORAGE, AK 99504
16551116	T 4S R 15W SEC 34 SEWARD MERIDIAN HM 0940047 ANCHOR RIVER AIR PARK SUB UNIT 2 LOT 23	190,700.00	2,699.28	0.00	BONEY CRAIG	PO BOX 325	BETHEL, AK 99559
16551117	T 4S R 15W SEC 34 SEWARD MERIDIAN HM 0940047 ANCHOR RIVER AIR PARK SUB UNIT 2 LOT 28	51,400.00	2,699.28	0.00	NELSON MICHAEL & JOYCE LIVING TRUST MICHAEL & JOYCE NELSON	4441 E BIRCHWOOD DR	WASILLA, AK 99654
16551118	T 4S R 15W SEC 34 SEWARD MERIDIAN HM 0940047 ANCHOR RIVER AIR PARK SUB UNIT 2 LOT 29	52,300.00	2,699.28	0.00	QUARLES GARY W & JOANNE L	17122 LAOANA DR	EAGLE RIVER, AK 99577
16551119	T 4S R 15W SEC 34 SEWARD MERIDIAN HM 0940047 ANCHOR RIVER AIR PARK SUB UNIT 2 LOT 30	20,500.00	2,699.28	0.00	BARTLEY JEFFREY J REVOCABLE TRUST	PO BOX 945	ANCHOR POINT, AK 99556
16551120	T 4S R 15W SEC 34 SEWARD MERIDIAN HM 0940047 ANCHOR RIVER AIR PARK SUB UNIT 2 LOT 31	20,500.00	2,699.28	0.00	UNDERWOOD REO L & STEPHANIE J	PO BOX 544	DOUGLAS, WY 82633
16551121	T 4S R 15W SEC 34 SEWARD MERIDIAN HM 0940047 ANCHOR RIVER AIR PARK SUB UNIT 2 LOT 32	592,300.00	2,699.28	0.00	UNDERWOOD REO L & STEPHANIE J	PO BOX 544	DOUGLAS, WY 82633
16551122	T 4S R 15W SEC 34 SEWARD MERIDIAN HM 2000025 GRANROSS HILLS NO 2 TRACT B-1	366,900.00	2,699.28	0.00	ANCHOR POINT SAFE WATER CORP	PO BOX 382	ANCHOR POINT, AK 99556
16551128	T 4S R 15W SEC 34 SEWARD MERIDIAN HM 2003034 GRANROSS HILLS NO 3 TRACT 5	35,100.00	2,699.28	0.00	TRIMBLE EMMITT & MARY JOINT REVOCABLE TRUST	PO BOX 193	ANCHOR POINT, AK 99556
16551130	T 4S R 15W SEC 34 SEWARD MERIDIAN HM 2004056 GRANROSS HILLS NO 4 TRACT 1-A	63,300.00	2,699.28	0.00	THOMAS JAMES F	PO BOX 741	HOMER, AK 99603
16551133	T 4S R 15W SEC 34 SEWARD MERIDIAN HM 2004056 GRANROSS HILLS NO 4 TRACT 4-B	29,400.00	2,699.28	0.00	TRIMBLE EMMITT & MARY JOINT REVOCABLE TRUST	PO BOX 193	ANCHOR POINT, AK 99556
16551134	T 4S R 15W SEC 34 SEWARD MERIDIAN HM 2004056 GRANROSS HILLS NO 4 TRACT 6-A	34,800.00	2,699.28	0.00	TRIMBLE EMMITT & MARY JOINT REVOCABLE TRUST	PO BOX 193	ANCHOR POINT, AK 99556
16551135	T 4S R 15W SEC 34 SEWARD MERIDIAN HM 2004056 GRANROSS HILLS NO 4 TRACT 6-B	32,500.00	2,699.28	0.00	TRIMBLE EMMITT & MARY JOINT REVOCABLE TRUST	PO BOX 193	ANCHOR POINT, AK 99556
16551136	T 4S R 15W SEC 34 SEWARD SW HM 2006046 GRANROSS HILLS SUB NO 5 LOT 1	17,400.00	2,699.28	0.00	SEAY GARY	PO BOX 2567	HOMER, AK 99603

NEW 2012 PARCEL ID	PARCEL ID	LEGAL	2012 ASSESSED	MAXIMUM ASSESSMENT	Required Prepay	OWNER	ADDRESS	CITY_STATE_ZIP
16551137		T 4S R 15W SEC 34 SEWARD SW HM 2006046 GRANROSS HILLS SUB NO 5 LOT 2	17,600.00	2,699.28	0.00	LARSON DAVID E	PO BOX 3633	HOMER, AK 99603
16551138		T 4S R 15W SEC 34 SEWARD SW HM 2006046 GRANROSS HILLS SUB NO 5 LOT 3	21,400.00	2,699.28	0.00	IMHOFF ROGER W & PITTMAN MARGUERITE	PO BOX 2588	HOMER, AK 99603
16551139		T 4S R 15W SEC 34 SEWARD SW HM 2006046 GRANROSS HILLS SUB NO 5 LOT 4	21,300.00	2,699.28	0.00	IMHOFF ROGER W & PITTMAN MARGUERITE	PO BOX 2588	HOMER, AK 99603
16551140		T 4S R 15W SEC 34 SEWARD SW HM 2006046 GRANROSS HILLS SUB NO 5 LOT 5	21,400.00	2,699.28	0.00	FLINT JEREMIAH	PO BOX 1383	ANCHOR POINT, AK 99556
16551141		T 4S R 15W SEC 34 SEWARD SW HM 2006046 GRANROSS HILLS SUB NO 5 LOT 6	21,500.00	2,699.28	0.00	FLINT JEREMIAH	PO BOX 1383	ANCHOR POINT, AK 99556
16551142		T 4S R 15W SEC 34 SEWARD MERIDIAN HM 2010030 GRANROSS HILLS NO 6 PHASE 1 LOT 1- B-1	17,900.00	2,699.28	0.00	GREGOIRE RICHARD A	PO BOX 2372	HOMER, AK 99603
16551143		T 4S R 15W SEC 34 SEWARD MERIDIAN HM 2010030 GRANROSS HILLS NO 6 PHASE 1 LOT 1- B-2	17,900.00	2,699.28	0.00	GREGOIRE RICHARD A	PO BOX 2372	HOMER, AK 99603
16551144		T 4S R 15W SEC 34 SEWARD MERIDIAN HM 2010030 GRANROSS HILLS NO 6 PHASE 1 LOT 4- A-1	19,000.00	2,699.28	0.00	TRIMBLE EMMITT & MARY JOINT REVOCABLE TRUST	PO BOX 193	ANCHOR POINT, AK 99556
16551145		T 4S R 15W SEC 34 SEWARD MERIDIAN HM 2010030 GRANROSS HILLS NO 6 PHASE 1 LOT 4- A-2	19,000.00	2,699.28	0.00	TRIMBLE EMMITT & MARY JOINT REVOCABLE TRUST	PO BOX 193	ANCHOR POINT, AK 99556
16901101		T 5S R 15W SEC 4 SEWARD MERIDIAN HM 2002023 HMS RESOLUTION RIDGE LOT 1	72,000.00	2,699.28	0.00	UNDERWOOD REO L	PO BOX 1395	ANCHOR POINT, AK 99556
16901102		T 5S R 15W SEC 4 & 5 SEWARD MERIDIAN HM 2002023 HMS RESOLUTION RIDGE LOT 2	75,800.00	2,699.28	0.00	UNDERWOOD REO L	PO BOX 1395	ANCHOR POINT, AK 99556
16901103		T 5S R 15W SEC 4 & 5 SEWARD MERIDIAN HM 2002023 HMS RESOLUTION RIDGE LOT 3	84,900.00	2,699.28	0.00	UNDERWOOD REO L	PO BOX 1395	ANCHOR POINT, AK 99556
16901104		T 5S R 15W SEC 4 & 5 SEWARD MERIDIAN HM 2002023 HMS RESOLUTION RIDGE LOT 4	81,600.00	2,699.28	0.00	BAKER JOHN A	PO BOX 867	ANCHOR POINT, AK 99556
16901105		T 5S R 15W SEC 4 & 5 SEWARD MERIDIAN HM 2002023 HMS RESOLUTION RIDGE LOT 5	404,700.00	2,699.28	0.00	HENDRIKS JERRY L & RITA D	PO BOX 561	ANCHOR POINT, AK 99556
16901106		T 5S R 15W SEC 4 SEWARD MERIDIAN HM 2002023 HMS RESOLUTION RIDGE LOT 6	317,400.00	2,699.28	0.00	BARTLEY INVESTMENTS LLC	PO BOX 495	ANCHOR POINT, AK 99556
16901107		T 5S R 15W SEC 4 SEWARD MERIDIAN HM 2002023 HMS RESOLUTION RIDGE LOT 7	90,900.00	2,699.28	0.00	BARTLEY JEFFERY J REVOCABLE TRUST AGREEMENT	PO BOX 945	ANCHOR POINT, AK 99556
16901108		T 5S R 15W SEC 4 SEWARD MERIDIAN HM 2002023 HMS RESOLUTION RIDGE LOT 8	95,800.00	2,699.28	0.00	BRINKERHOFF SCOTT & DONNA E	269 PLAINS RD	HADDAM, CT 06438
16901109		T 5S R 15W SEC 4 SEWARD MERIDIAN HM 2002023 HMS RESOLUTION RIDGE LOT 9	241,600.00	2,699.28	0.00	LEIGHTY ROBIN L & JONES MICHAEL A	PO BOX 91865	ANCHORAGE, AK 99509
16901110		T 5S R 15W SEC 4 SEWARD MERIDIAN HM 2002023 HMS RESOLUTION RIDGE LOT 10	61,400.00	2,699.28	0.00	BREZINA STEPHEN D & CUARESMA DORINDA A	3311 BALCHEN DR UNIT B	ANCHORAGE, AK 99517
16901111		T 5S R 15W SEC 4 SEWARD MERIDIAN HM 2002023 HMS RESOLUTION RIDGE LOT 11	66,000.00	2,699.28	0.00	WELSH CHIROPRACTIC LLC	7926 OLD SEWARD HWY STE C3	ANCHORAGE, AK 99518
16901112		T 5S R 15W SEC 4 SEWARD MERIDIAN HM 2002023 HMS RESOLUTION RIDGE LOT 12	230,200.00	2,699.28	0.00	BLUSHKOFSKI REVOCABLE TRUST	51113 N STEINWAY DR	WICKENBURG, AZ 85390

NEW 2012 PARCEL ID	LEGAL	2012 ASSESSED	MAXIMUM ASSESSMENT	Required Prepay	OWNER	ADDRESS	CITY STATE ZIP
16901113	T 5S R 15W SEC 4 SEWARD MERIDIAN HM 2002023 HMS RESOLUTION RIDGE LOT 13	451,600.00	2,699.28	0.00	NESS RONALD & ROBERTA	PO BOX 329	ANCHOR POINT, AK 99556
16901114	T 5S R 15W SEC 4 SEWARD MERIDIAN HM 2002023 HMS RESOLUTION RIDGE LOT 14	65,000.00	2,699.28	0.00	SLEEPER MICKEY	800 E DIMOND BLVD STE 3-131	ANCHORAGE, AK 99515
16901115	T 5S R 15W SEC 4 SEWARD MERIDIAN HM 2002023 HMS RESOLUTION RIDGE LOT 15	63,000.00	2,699.28	0.00	KYLLONEN H V & SUSAN	PO BOX 49	ANCHOR POINT, AK 99556
16901120	T 5S R 15W SEC 4 SEWARD MERIDIAN HM 2005007 FIREWEED MEADOWS NO 1 AMENDED LOT 3	48,500.00	2,699.28	0.00	SWISHER BRIAN	PO BOX 24	ANCHOR POINT, AK 99556
16901121	T 5S R 15W SEC 4 SEWARD MERIDIAN HM 2005007 FIREWEED MEADOWS NO 1 AMENDED LOT 4	42,600.00	2,699.28	0.00	WELSH CHIROPRACTIC LLC	7928 OLD SEWARD HWY STE C3	ANCHORAGE, AK 99518
16901122	T 5S R 15W SEC 4 SEWARD MERIDIAN HM 2005007 FIREWEED MEADOWS NO 1 AMENDED LOT 5	42,600.00	2,699.28	0.00	MUTCH PAUL J	200 W 34TH AVE PMB 981	ANCHORAGE, AK 99503
16901123	T 5S R 15W SEC 4 SEWARD MERIDIAN HM 2005007 FIREWEED MEADOWS NO 1 AMENDED LOT 6	43,400.00	2,699.28	0.00	BARTLEY GERRY E & MARY ANN	16306 AGATE POINT RD NE 98110	BAINBRIDGE ISLAND, WA 98110
16901124	T 5S R 15W SEC 4 SEWARD MERIDIAN HM 2005007 FIREWEED MEADOWS NO 1 AMENDED LOT 7	42,800.00	2,699.28	0.00	BUGLIONE JOHN S	PO BOX 1255	HOMER, AK 99603
16901125	T 5S R 15W SEC 4 SEWARD MERIDIAN HM 2005007 FIREWEED MEADOWS NO 1 AMENDED LOT 8	42,800.00	2,699.28	0.00	TURNER HILERY DEAN	1112 AURORA CT	HOMER, AK 99603
16901126	T 5S R 15W SEC 4 SEWARD MERIDIAN HM 2005007 FIREWEED MEADOWS NO 1 AMENDED LOT 9	44,500.00	2,699.28	0.00	ROWELL WALTER R & EDITH L	PO BOX 876312	WASILLA, AK 99687
16901127	T 5S R 15W SEC 4 SEWARD MERIDIAN HM 2005007 FIREWEED MEADOWS NO 1 AMENDED LOT 10	49,100.00	2,699.28	0.00	SLEEPER MICKEY	800 E DIMOND BLVD STE 3-131	ANCHORAGE, AK 99515
16901128	T 5S R 15W SEC 4 SEWARD MERIDIAN HM 2005007 FIREWEED MEADOWS NO 1 AMENDED LOT 11	43,300.00	2,699.28	0.00	KYLLONEN H V & SUSAN KYLONEN ENTERPRISES	PO BOX 49	ANCHOR POINT, AK 99556
16901131	T 5S R 15W SEC 4 SEWARD MERIDIAN HM 2004071 FIREWEED MEADOWS NO 2 LOT 12	42,900.00	2,699.28	0.00	KYLLONEN H V & SUSAN KYLONEN ENTERPRISES	PO BOX 49	ANCHOR POINT, AK 99556
16901132	T 5S R 15W SEC 4 SEWARD MERIDIAN HM 2004071 FIREWEED MEADOWS NO 2 LOT 14	43,400.00	2,699.28	0.00	KYLLONEN H V & SUSAN KYLONEN ENTERPRISES	PO BOX 49	ANCHOR POINT, AK 99556
16901133	T 5S R 15W SEC 4 SEWARD MERIDIAN HM 2004071 FIREWEED MEADOWS NO 2 LOT 16	43,500.00	2,699.28	0.00	KYLLONEN H V & SUSAN KYLONEN ENTERPRISES	PO BOX 49	ANCHOR POINT, AK 99556
16901134	T 5S R 15W SEC 4 SEWARD MERIDIAN HM 2004071 FIREWEED MEADOWS NO 2 LOT 15	42,900.00	2,699.28	0.00	KACHER STANLEY P & TOMS KATHY L	PO BOX 664	ANCHOR POINT, AK 99556
16901135	T 5S R 15W SEC 4 SEWARD MERIDIAN HM 2004071 FIREWEED MEADOWS NO 2 LOT 13	42,600.00	2,699.28	0.00	SLEEPER MICKEY	800 E DIMOND BLVD STE 3-131	ANCHORAGE, AK 99515
16901136	T 5S R 15W SEC 4 SEWARD MERIDIAN HM 2004071 FIREWEED MEADOWS NO 2 LOT 26	42,400.00	2,699.28	0.00	KYLLONEN H V	PO BOX 49	ANCHOR POINT, AK 99556
16901137	T 5S R 15W SEC 4 SEWARD MERIDIAN HM 2004071 FIREWEED MEADOWS NO 2 LOT 25	46,300.00	2,699.28	0.00	KYLLONEN H V & SUSAN KYLONEN ENTERPRISES	PO BOX 49	ANCHOR POINT, AK 99556
16901138	T 5S R 15W SEC 4 SEWARD MERIDIAN HM 2004071 FIREWEED MEADOWS NO 2 LOT 21	45,400.00	2,699.28	0.00	KYLLONEN H V	PO BOX 49	ANCHOR POINT, AK 99556

NEW 2012 PARCEL ID	LEGAL	2012 ASSESSED	MAXIMUM ASSESSMENT	Required Prepay	OWNER	ADDRESS	CITY_STATE_ZIP
16901139	T 5S R 15W SEC 4 SEWARD MERIDIAN HM 2004071 FIREWEED MEADOWS NO 2 LOT 22	44,100.00	2,699.28	0.00	KYLLONEN H V & SUSAN KYLLOEN ENTERPRISES	PO BOX 49	ANCHOR POINT, AK 99556
16901141	T 5S R 15W SEC 4 SEWARD MERIDIAN HM NE1/4 NW1/4 EXCLUDING FIREWEED MEADOWS NO 1 & FIREWEED MEADOWS NO 2	365,100.00	2,699.28	0.00	KYLLONEN H V & SUSAN KYLLOEN ENTERPRISES	PO BOX 49	ANCHOR POINT, AK 99556
16901142	T 5S R 15W SEC 4 SEWARD MERIDIAN HM 2009019 FIREWEED MEADOWS NO 3 LOT 1-A	49,900.00	2,699.28	0.00	KYLLONEN H V & SUSAN KYLLOEN ENTERPRISES	PO BOX 49	ANCHOR POINT, AK 99556
16901143	T 5S R 15W SEC 4 SEWARD MERIDIAN HM 2009019 FIREWEED MEADOWS NO 3 LOT 2-A	45,900.00	2,699.28	0.00	KYLLONEN H V & SUSAN KYLLOEN ENTERPRISES	PO BOX 49	ANCHOR POINT, AK 99556
16904007	T 5S R 15W SEC 4 SEWARD MERIDIAN HM E1/2 SW1/4 SE1/4 NW1/4	50,000.00	2,699.28	0.00	ALASKA STATE D N R	550 W 7TH AVE STE 650	ANCHORAGE, AK 99501
16904009	T 5S R 15W SEC 4 SEWARD MERIDIAN HM 0860063 MARYSVILLE SUB LOT 4	197,200.00	2,699.28	0.00	KOCH DOUGLAS A & VALERIE D	PO BOX 554	ANCHOR POINT, AK 99556
16904010	T 5S R 15W SEC 4 SEWARD MERIDIAN HM 0860063 MARYSVILLE SUB LOT 3	25,000.00	2,699.28	0.00	TRIMBLE EMMITT & MARY JOINT REVOCABLE TRUST	PO BOX 193	ANCHOR POINT, AK 99556
16904013	T 5S R 15W SEC 4 SEWARD MERIDIAN HM 0860093 MARYSVILLE TOO SUB LOT 12	31,800.00	2,699.28	0.00	KRAMER EARL J	PO BOX 1106	HOMER, AK 99603
16904014	T 5S R 15W SEC 4 SEWARD MERIDIAN HM 0860093 MARYSVILLE TOO SUB LOT 11	35,300.00	2,699.28	0.00	KRAMER EARL J	PO BOX 1106	HOMER, AK 99603
16904015	T 5S R 15W SEC 4 SEWARD MERIDIAN HM 0860093 MARYSVILLE TOO SUB LOT 10	41,300.00	2,699.28	0.00	KRAMER EARL J	PO BOX 1106	HOMER, AK 99603
16904018	T 5S R 15W SEC 4 SEWARD MERIDIAN HM 0860093 MARYSVILLE TOO SUB LOT 7	59,300.00	2,699.28	0.00	NORCROSS JAMES H II	PO BOX 3676	HOMER, AK 99603
16904019	T 5S R 15W SEC 4 SEWARD MERIDIAN HM 0860093 MARYSVILLE TOO SUB LOT 6	170,800.00	2,699.28	0.00	HOLTEN RAYMOND D & BARBARA L	10718 W PALMERAS DR	SUN CITY, AZ 85373
16904020	T 5S R 15W SEC 4 SEWARD MERIDIAN HM 0860093 MARYSVILLE TOO SUB LOT 5	108,500.00	2,699.28	0.00	GRIFFITH DENNIS J	PO BOX 1172	ANCHOR POINT, AK 99556
16904021	T 5S R 15W SEC 4 SEWARD MERIDIAN HM - PW SE1/4 SW1/4 NW1/4 ON N SIDE OF ANCHOR RIVER PER PW RES 95-8 REC @241/823	144,800.00	2,699.28	0.00	BANKS JEAN L	PO BOX 127	ANCHOR POINT, AK 99556
16904022	T 5S R 15W SEC 4 SEWARD MERIDIAN HM - PW S1/2 N1/2 SW1/4 NW1/4 & SW1/4 SW1/4 NW1/4 ON N SIDE OF ANCHOR RIVER PER PW RES 95-8 REC @241/823	214,800.00	2,699.28	0.00	BLOCK 16 LLC	395 E SUNSET RD	LAS VEGAS, NV 89119
16904023	T 5S R 15W SEC 4 SEWARD MERIDIAN HM 0000000 - PW N1/2 N1/2 SW1/4 NW1/4 PER PW RES 95-8 REC @241/823	137,500.00	2,699.28	0.00	BLOCK 16 LLC	395 E SUNSET RD	LAS VEGAS, NV 89119
16904024	T 5S R 15W SEC 4 SEWARD MERIDIAN HM 2002077 MARYSVILLE SUB NO 3 LOT 1	174,300.00	2,699.28	0.00	CHESSER BETHA J	PO BOX 383	ANCHOR POINT, AK 99556
16904025	T 5S R 15W SEC 4 SEWARD MERIDIAN HM 2002077 MARYSVILLE SUB NO 3 LOT 2	98,700.00	2,699.28	0.00	RENNER PAULINE	PO BOX 1255	HOMER, AK 99603
16904026	T 5S R 15W SEC 4 SEWARD MERIDIAN HM 2002077 MARYSVILLE SUB NO 3 LOT 3	21,300.00	2,699.28	0.00	TRIMBLE ALLISON S	3020 UPLAND RD	FERNDAL, WA 98248
16904027	T 5S R 15W SEC 4 SEWARD MERIDIAN HM 2002077 MARYSVILLE SUB NO 3 LOT 4	21,300.00	2,699.28	0.00	TRIMBLE EMMITT & MARY JOINT REVOCABLE TRUST	PO BOX 193	ANCHOR POINT, AK 99556
16904028	T 5S R 15W SEC 4 SEWARD MERIDIAN HM 2002077 MARYSVILLE SUB NO 3 LOT 5	140,700.00	2,699.28	0.00	FOWLER JAMES E & LOLA RENEE	PO BOX 635	ANCHOR POINT, AK 99556

NEW 2012 PARCEL ID	LEGAL	2012 ASSESSED	MAXIMUM ASSESSMENT	Required Prepay	OWNER	ADDRESS	CITY_STATE_ZIP
16904029	T 5S R 15W SEC 4 SEWARD MERIDIAN HM 2002077 MARYSVILLE SUB NO 3 LOT 6	21,300.00	2,699.28	0.00	TRIMBLE EMMITT & MARY JOINT REVOCABLE TRUST	PO BOX 193	ANCHOR POINT, AK 99556
16904030	T 5S R 15W SEC 4 SEWARD MERIDIAN HM 2002077 MARYSVILLE SUB NO 3 LOT 7	23,300.00	2,699.28	0.00	TRIMBLE EMMITT & MARY JOINT REVOCABLE TRUST	PO BOX 193	ANCHOR POINT, AK 99556
16904031	T 5S R 15W SEC 4 SEWARD MERIDIAN HM 2002077 MARYSVILLE SUB NO 3 LOT 8	23,300.00	2,699.28	0.00	TRIMBLE EMMITT & MARY JOINT REVOCABLE TRUST	PO BOX 193	ANCHOR POINT, AK 99556
16904032	T 5S R 15W SEC 4 SEWARD MERIDIAN HM 2002077 MARYSVILLE SUB NO 3 LOT 8-A	26,000.00	2,699.28	0.00	VAN HAUWAERT MARC	PLUVIERLAAN 22	STERREBEEK, 1933
16904033	T 5S R 15W SEC 4 SEWARD MERIDIAN HM 2002077 MARYSVILLE SUB NO 3 LOT 9-A	21,800.00	2,699.28	0.00	VAN HAUWAERT MARC	PLUVIERLAAN 22	STERREBEEK, 1933
16904034	T 5S R 15W SEC 4 SEWARD MERIDIAN HM 2007009 MARYSVILLE SUB NO 4 LOT 1	26,100.00	2,699.28	0.00	TRIMBLE EMMITT & MARY JOINT REVOCABLE TRUST	PO BOX 193	ANCHOR POINT, AK 99556
16904035	T 5S R 15W SEC 4 SEWARD MERIDIAN HM 2007009 MARYSVILLE SUB NO 4 LOT 2	27,100.00	2,699.28	0.00	TRIMBLE EMMITT & MARY JOINT REVOCABLE TRUST	PO BOX 193	ANCHOR POINT, AK 99556
16904036	T 5S R 15W SEC 4 SEWARD MERIDIAN HM 2007009 MARYSVILLE SUB NO 4 LOT 3	60,000.00	2,699.28	0.00	JENSEN JAY F	PO BOX 447	PAULDEN, AZ 86334
16904037	T 5S R 15W SEC 4 SEWARD MERIDIAN HM 2007009 MARYSVILLE SUB NO 4 LOT 4	173,300.00	2,699.28	0.00	TRIMBLE EMMITT & MARY JOINT REVOCABLE TRUST	PO BOX 193	ANCHOR POINT, AK 99556
16904038	T 5S R 15W SEC 4 SEWARD MERIDIAN HM 2007009 MARYSVILLE SUB NO 4 LOT 5	71,000.00	2,699.28	0.00	TRIMBLE EMMITT & MARY JOINT REVOCABLE TRUST	PO BOX 193	ANCHOR POINT, AK 99556
16904039	T 5S R 15W SEC 4 SEWARD MERIDIAN HM 2007009 MARYSVILLE SUB NO 4 LOT 6	64,100.00	2,699.28	0.00	TRIMBLE EMMITT & MARY JOINT REVOCABLE TRUST	PO BOX 193	ANCHOR POINT, AK 99556
16904040	T 5S R 15W SEC 4 SEWARD MERIDIAN HM 2007009 MARYSVILLE SUB NO 4 LOT 7	26,600.00	2,699.28	0.00	TRIMBLE EMMITT & MARY JOINT REVOCABLE TRUST	PO BOX 193	ANCHOR POINT, AK 99556
16904041	T 5S R 15W SEC 4 SEWARD MERIDIAN HM 2007009 MARYSVILLE SUB NO 4 LOT 8	25,500.00	2,699.28	0.00	TRIMBLE EMMITT & MARY JOINT REVOCABLE TRUST	PO BOX 193	ANCHOR POINT, AK 99556
16904042	T 5S R 15W SEC 4 SEWARD MERIDIAN HM 2010008 MARYSVILLE NO 5 LOT 1-A	267,600.00	2,699.28	0.00	ELLISON JEFFREY S	PO BOX 569	ANCHOR POINT, AK 99556
16905018	T 5S R 15W SEC 4 SEWARD MERIDIAN HM THAT PORTION OF THE NW1/4 NE1/4 BEGINNING AT THE EAST 1/16 CORNER OF SEC 4 PROCEED S 45 DEG 00 MIN W 42.42 FT TO THE POB TH S 00 DEG 01 MIN E 150.00 FT TH WEST 200.00 FT TH N 00 DEG 01 MIN W 150.00 FT TH EAST 200.00 F	26,800.00	2,699.28	0.00	HILL EARL M III TRUST ROSE ANN HILL TRUSTEE	267 MORETON BAY LN UNIT 1	GOLETA, CA 93117
16905027	T 5S R 15W SEC 4 SEWARD MERIDIAN HM 0700536 S J CHAPMAN SUB 1968 ADDN LOT 16 BLK 3	243,900.00	2,699.28	0.00	ANCHOR POINT VETERANS OF FOREIGN WARS POST 10221	PO BOX 374	ANCHOR POINT, AK 99556
16905033	T 5S R 15W SEC 4 SEWARD MERIDIAN HM 0700536 S J CHAPMAN SUB 1968 ADDN LOT 22 BLK 3	17,000.00	2,699.28	0.00	TRIMBLE EMMITT & MARY JOINT REVOCABLE TRUST	PO BOX 193	ANCHOR POINT, AK 99556
16905034	T 5S R 15W SEC 4 SEWARD MERIDIAN HM 0700536 S J CHAPMAN SUB 1968 ADDN LOT 23 BLK 3	21,000.00	2,699.28	0.00	TRIMBLE EMMITT & MARY JOINT REVOCABLE TRUST	PO BOX 193	ANCHOR POINT, AK 99556
16905036	T 5S R 15W SEC 4 SEWARD MERIDIAN HM 0741687 S J CHAPMAN SUB 1968 ADDN LOT 24B	58,600.00	2,699.28	0.00	WARDEN LOIS E	PO BOX 512	ANCHOR POINT, AK 99556
16905037	T 5S R 15W SEC 4 SEWARD MERIDIAN HM 0741687 S J CHAPMAN SUB 1968 ADDN LOT 24A	99,500.00	2,699.28	0.00	BRODERICK M B	PO BOX 202	ANCHOR POINT, AK 99556

NEW 2012 PARCEL ID	LEGAL	2012 ASSESSED	MAXIMUM ASSESSMENT	Required Prepay	OWNER	ADDRESS	CITY_STATE_ZIP
16905043	T 5S R 15W SEC 4 SEWARD MERIDIAN HM 0770019 NELSON-COLLIE TRACTS SUB LOT 1 BLK 1	11,400.00	2,699.28	0.00	HARTER JEFF & MICHELE	12243 SILVER SPRINGS PL	GRASS VALLEY, CA 95949
16905044	T 5S R 15W SEC 4 SEWARD MERIDIAN HM 0770019 NELSON-COLLIE TRACTS SUB LOT 2 BLK 1	130,900.00	2,699.28	0.00	TRIMBLE LAUREN M	PO BOX 317	ANCHOR POINT, AK 99556
16905045	T 5S R 15W SEC 4 SEWARD MERIDIAN HM 0770019 NELSON-COLLIE TRACTS LOT 3 BLK 1	34,100.00	2,699.28	0.00	BROWN-BRACE WHITNEY L	6701 NIEDERWALD STRASSE	KYLE, TX 78640
16905046	T 5S R 15W SEC 4 SEWARD MERIDIAN HM 0770019 NELSON-COLLIE TRACTS SUB LOT 3 BLK 2	11,400.00	2,699.28	0.00	BROWN-BRACE WHITNEY L	6701 NIEDERWALD STRASSE	KYLE, TX 78640
16905047	T 5S R 15W SEC 4 SEWARD MERIDIAN HM 0770019 NELSON-COLLIE TRACTS SUB LOT 2 BLK 2	163,700.00	2,699.28	0.00	CRANE JOAN M LIVING TRUST	PO BOX 398	ANCHOR POINT, AK 99556
16905048	T 5S R 15W SEC 4 SEWARD MERIDIAN HM 0770019 NELSON-COLLIE TRACTS SUB LOT 1 BLK 2	11,400.00	2,699.28	0.00	KRUZIC JOHN D REVOCABLE LIVING TRUST	17403 OCEAN DR	FORT BRAGG, CA 95437
16905059	T 5S R 15W SEC 4 SEWARD MERIDIAN HM 0810080 S J CHAPMAN SUB NO 9 LOT 17A	14,000.00	2,699.28	0.00	V F W POST 10221	PO BOX 374	ANCHOR POINT, AK 99556
16905060	T 5S R 15W SEC 4 SEWARD MERIDIAN HM 0810080 S J CHAPMAN SUB NO 9 LOT 17B	14,000.00	2,699.28	0.00	V F W POST 10221	PO BOX 374	ANCHOR POINT, AK 99556
16905061	T 5S R 15W SEC 4 SEWARD MERIDIAN HM 0830099 CHAPMAN-JEPPESEN TOO SUB TRACT 5-A	275,900.00	2,699.28	0.00	LIGHTHOUSE COMMUNITY ASSEMBLY	PO BOX 308	ANCHOR POINT, AK 99556
16905062	T 5S R 15W SEC 4 SEWARD MERIDIAN HM 0830099 CHAPMAN-JEPPESEN TOO SUB TRACT 5-B	127,400.00	2,699.28	0.00	JOHNSON ANTHONY L & BETTY JO	PO BOX 1331	ANCHOR POINT, AK 99556
16905063	T 5S R 15W SEC 4 SEWARD MERIDIAN HM 0830120 S J CHAPMAN SUB NO 10 LOT 18A	14,000.00	2,699.28	0.00	ANCHOR POINT PUBLIC LIBRARY INC	PO BOX 129	ANCHOR POINT, AK 99556
16905064	T 5S R 15W SEC 4 SEWARD MERIDIAN HM 0830120 S J CHAPMAN SUB NO 10 LOT 18B	10,500.00	2,699.28	0.00	ANCHOR POINT PUBLIC LIBRARY INC	PO BOX 129	ANCHOR POINT, AK 99556
16905065	T 5S R 15W SEC 4 SEWARD MERIDIAN HM 0830120 S J CHAPMAN SUB NO 10 LOT 19A	10,500.00	2,699.28	0.00	LIGHTHOUSE COMMUNITY ASSEMBLY	PO BOX 308	ANCHOR POINT, AK 99556
16905066	T 5S R 15W SEC 4 SEWARD MERIDIAN HM 0830120 S J CHAPMAN SUB NO 10 LOT 19B	14,000.00	2,699.28	0.00	LIGHTHOUSE COMMUNITY ASSEMBLY	PO BOX 308	ANCHOR POINT, AK 99556
16905067	T 5S R 15W SEC 4 SEWARD MERIDIAN HM THAT PORTION OF S1/2 NE1/4 AS PER QCD 194 @ 985	16,400.00	2,699.28	0.00	KENAI PENINSULA BOROUGH	144 N BINKLEY ST	SOLDOTNA, AK 99669
16905071	T 5S R 15W SEC 4 SEWARD MERIDIAN HM THAT PORTION OF S1/2 NE1/4 AS PER W/D 143 @ 830 EXCLUDING THAT PORTION AS PER COMMISSIONERS QCD 194 @ 990	102,300.00	2,699.28	0.00	KENAI PENINSULA BOROUGH	144 N BINKLEY ST	SOLDOTNA, AK 99669
16905075	T 5S R 15W SEC 4 SEWARD MERIDIAN HM 2009066 ANCHOR RIVER S J CHAPMAN JEPPESEN LOT 1A	154,600.00	2,699.28	0.00	HANING JAMES M	PO BOX 550	ANCHOR POINT, AK 99556
16905081	T 5S R 15W SEC 4 SEWARD MERIDIAN HM 2009066 ANCHOR RIVER S J CHAPMAN JEPPESEN TRACT 3B	150,900.00	2,699.28	0.00	KYLLONEN H V & SUSAN	PO BOX 49	ANCHOR POINT, AK 99556
16922026	T 5S R 15W SEC 4 SEWARD MERIDIAN HM 0930041 SILVER KING SEVEN SUB TRACT SP	45,500.00	2,699.28	0.00	KYLLONEN H V	PO BOX 49	ANCHOR POINT, AK 99556

NEW 2012 PARCEL ID LEGAL 2012 ASSESSED MAXIMUM ASSESSMENT Required Prepay OWNER ADDRESS CITY_STATE_ZIP

Per 5.35.030 (E)(4), "No subdivision, reversion of acreage, or lot line adjustment will be recognized for USAD assessment purposes after assembly approval of the petition application." The parcels listed below were replatted after the approval of Resolution 2011-75, Approving the Petition Application, passed 7/5/2011.

NEW 2012 PARCEL ID	LEGAL	2012 ASSESSED	MAXIMUM ASSESSMENT	Required Prepay	OWNER	ADDRESS	CITY_STATE_ZIP
16517051	T 4S R 15W SEC 34 SEWARD MERIDIAN HM 2011034 S J CHAPMAN #16 LOT 1-F	80,900.00	10,797.12	0.00	POINDEXTER CHARLES A & GRACE M	PO BOX 32	ANCHOR POINT, AK 99556
16517052	"	"	"	"	"		
16517055	"	"	"	"	"		
16517054	"	"	"	"	"		
16905031	T 5S R 15W SEC 4 SEWARD MERIDIAN HM 2011046 S J CHAPMAN NO 17 LOT 20-A BLOCK 4	15,800.00	1,349.64	0.00	TRIMBLE EMMITT & MARY JOINT REVOCABLE TRUST	PO BOX 193	ANCHOR POINT, AK 99556
"	T 5S R 15W SEC 4 SEWARD MERIDIAN HM 2011046 S J CHAPMAN NO 17 LOT 20-B BLOCK 4	15,900.00	1,349.64	0.00	TRIMBLE EMMITT & MARY JOINT REVOCABLE TRUST	PO BOX 193	ANCHOR POINT, AK 99556
16905032	T 5S R 15W SEC 4 SEWARD MERIDIAN HM 2011046 S J CHAPMAN NO 17 LOT 21-A BLOCK 4	52,900.00	1,349.64	0.00	TRIMBLE EMMITT & MARY JOINT REVOCABLE TRUST	PO BOX 193	ANCHOR POINT, AK 99556
"	T 5S R 15W SEC 4 SEWARD MERIDIAN HM 2011046 S J CHAPMAN NO 17 LOT 21-B BLOCK 4	15,800.00	1,349.64	0.00	TRIMBLE EMMITT & MARY JOINT REVOCABLE TRUST	PO BOX 193	ANCHOR POINT, AK 99556

268 # Parcels \$723,407.04 0.00 PrePay 0 Count

Introduced by: Mayor
Date: 08/07/12
Hearing: 09/04/12
Action:
Vote:

**KENAI PENINSULA BOROUGH
ORDINANCE 2012-33**

**AN ORDINANCE AMENDING KPB 14.31.070, CIRCULATION AND FILING OF
PETITION; SIGNATURE REQUIREMENTS, TO CORRECT THE PROCESS FOR
WITHDRAWING A SIGNATURE FROM A PETITION IN SUPPORT OF A ROAD
IMPROVEMENT ASSESSMENT DISTRICT**

1 **WHEREAS**, KPB chapter 14.31 provides the process for creating road improvement
2 assessment districts; and

3 **WHEREAS**, KPB 14.31.070 improperly provides that a signature on a petition supporting a
4 road improvement assessment district may be withdrawn not less than six months
5 after the date of the signature on the petition and before the filing of the petition
6 with the borough clerk; and

7 **WHEREAS**, once the clerk certifies a petition for a road improvement assessment district, the
8 remedy for those who signed the petition and wish to withdraw their support is to
9 file a written objection as provided for in KPB 14.31.090(D) not withdraw their
10 signature from the certified petition; and

11 **WHEREAS**, the road service area board at its _____ meeting recommended _____
12 _____;

13 **NOW, THEREFORE, BE IT ORDAINED BY THE ASSEMBLY OF THE KENAI**
14 **PENINSULA BOROUGH:**

15 **SECTION 1.** That KPB 14.31.070 is amended as follows:

1 **14.31.070. Circulation and filing of petition; signature requirements.**

2 A. After the road service area board has determined that a special assessment
3 district should proceed, the sponsor may circulate the petition for
4 signature. The petition must be filed with the clerk's office within 30 days
5 of the date of the first signature on the petition.

6 B. A signature on a petition may be withdrawn only by written notice from
7 the signer filed with the borough clerk. A withdrawal is effective only if
8 notice of the withdrawal is filed with the borough clerk[:

9 1. NOT LESS THAN SIX MONTHS AFTER THE DATE OF THE SIGNATURE ON
10 THE PETITION; AND

11 2.] [B]before the filing of the petition with the borough clerk.

12 C. The sponsor shall file the signed petition with the borough clerk. If the
13 borough clerk finds that the petition contains sufficient signatures, the
14 borough clerk shall certify the petition and submit the petition to the
15 mayor for preparation of a resolution to form the district and proceed with
16 the improvement under KPB 14.31.090. The sufficiency of signatures on a
17 petition shall be determined as of the date the petition is filed with the
18 borough clerk. The petition contains sufficient signatures only if it
19 contains the signatures of:

20 1. The record owners of more than seventy percent of the total
21 number of parcels subject to assessment in the proposed district;
22 and

23
24 2. The record owners of parcels that would bear more than seventy
25 percent of the total assessments in the proposed district.

1 **SECTION 2.** That this ordinance takes effect immediately upon its enactment.

2 **ENACTED BY THE ASSEMBLY OF THE KENAI PENINSULA BOROUGH THIS ***

3 **DAY OF * 2012.**

Gary Knopp, Assembly President

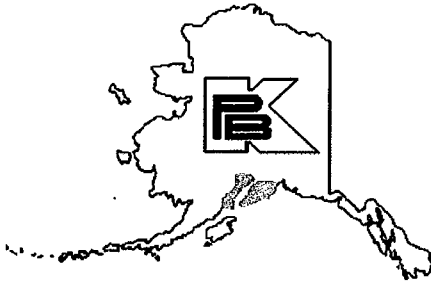
ATTEST:

Johni Blankenship, Borough Clerk

Yes:

No:

Absent:



KENAI PENINSULA BOROUGH

144 North Binkley Street • Soldotna, Alaska 99669-7520
Toll-free within the Borough: 1-800-478-4441
PHONE: (907) 262-4441 • **FAX:** (907) 262-1892
www.borough.kenai.ak.us

MIKE NAVARRE
BOROUGH MAYOR

MEMORANDUM

TO: Gary Knopp, Assembly President
Members, Kenai Peninsula Borough Assembly

THRU: Mike Navarre, Mayor *MN*

FROM: Doug Schoessler, Roads Director *D. Schoessler*

DATE: July 26, 2012

SUBJECT: Ordinance 2012-33, amending KPB 14.31.070, Circulation and Filing of Petition, Signature Requirements, to correct the process for withdrawing a signature from a petition in support of a road improvement assessment district

KPB 14.31.070 improperly provides that a person may withdraw their signature from a petition supporting a road improvement assessment district (RIAD) not less than six months after the date of the signature on the petition and before the filing of the petition with the borough clerk. Once the clerk certifies the petition as containing sufficient signatures, such signatures cannot be withdrawn. Instead, after the petition has been certified, KPB 14.31.090(D) provides that property owners may file written objections, and if 50 percent of the owners file such objections the process is stopped. This ordinance is intended to correct the language in KPB 14.31.070.

Your consideration is appreciated.

Introduced by: Mayor
Date: 09/04/12
Action:
Vote:

**KENAI PENINSULA BOROUGH
RESOLUTION 2012-073**

**A RESOLUTION APPROVING A MUTUAL AID AGREEMENT AND THE INITIAL
OPERATIONS PLAN BETWEEN THE BEAR CREEK FIRE SERVICE AREA
("BCFSA") AND LOWELL POINT VOLUNTEER FIRE DEPARTMENT ("LPVFD")**

1 **WHEREAS**, mutual aid agreements and their operational plans provide for additional resources
2 to residents of the Kenai Peninsula Borough in the form of fire and medical
3 personnel when required; and

4 **WHEREAS**, mutual aid agreements and operational plans are common in the fire and
5 emergency medical service professions; and

6 **WHEREAS**, Alaska Statute 18.70.150 provides that: "A city, other incorporated entity, and
7 other fire protection groups may organize a mutual-aid program by adopting an
8 ordinance or resolution authorizing and permitting their fire department, fire
9 company, emergency relief squad, fire police squad, or fire patrol to go to the aid
10 of another city, incorporated entity, or fire protection group, or territory outside of
11 it;" and

12 **WHEREAS**, all associated costs are borne by each responding agency, and in this manner,
13 costs for manpower, materials, supplies and equipment are exchanged between
14 the agencies, ultimately resulting in service area funds being expended for the
15 benefit of the service area; and

16 **WHEREAS**, in recent years the operational plans have been considered as matters within the
17 expertise of the agencies providing the mutual aid and, therefore, future
18 amendments to the operational plans have been left to the discretion of the
19 agencies; and

1 **WHEREAS**, at its meeting of August 14, 2012, the BCFSA board considered this agreement
2 and recommended approval; and

3 **WHEREAS**, at its meeting of August 21, 2012, the LPVFD board approved entering this
4 mutual aid agreement;

5 **NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE KENAI**
6 **PENINSULA BOROUGH:**

7 **SECTION 1.** The attached mutual aid agreement between BCFSA and LPVFD is hereby
8 approved. The Mayor is authorized to execute the mutual aid agreement.

9 **SECTION 2.** The initial operations plan accompanying this resolution is hereby approved and
10 the Chief of BCFSA is hereby authorized to approve amendments to the
11 operational plan with the Mayor's approval without further review by the
12 Assembly so long as any such amendments do not conflict with the mutual aid
13 agreement.

14 **SECTION 3.** That this resolution takes effect immediately upon its adoption.

15 **ADOPTED BY THE ASSEMBLY OF THE KENAI PENINSULA BOROUGH THIS 4TH**
16 **DAY OF SEPTEMBER, 2012.**

Gary Knopp, Assembly President

ATTEST:

Johni Blankenship, MMC, Borough Clerk

Yes:

No:

Absent:



KENAI PENINSULA BOROUGH

144 North Binkley Street • Soldotna, Alaska 99669-7520

Toll-free within the Borough: 1-800-478-4441

PHONE: (907) 262-4441 • **FAX:** (907) 262-1892

www.borough.kenai.ak.us

**MIKE NAVARRE
BOROUGH MAYOR**

MEMORANDUM

TO: Gary Knopp, Assembly President
Members, Kenai Peninsula Borough Assembly

THRU: Mike Navarre, Mayor *mn*

FROM: *sb* Scott Bloom, Assistant Borough Attorney

DATE: August 22, 2012

SUBJECT: Resolution 2012-073 approving a mutual aid agreement between Bear Creek Fire Service Area and Lowell Point Volunteer Fire Department

This resolution would approve the attached mutual aid agreement and initial operations plan between Bear Creek Fire Service Area (BCFSA) and Lowell Point Volunteer Fire Department (LPVFD) for the provision of firefighting services. Mutual aid agreements allow for emergency service agencies to assist each other with emergency response through the provision of equipment and personnel as set out in mutual aid agreements and operational plans.

The agreement will continue in effect until modified or a party withdraws. The resolution would allow the operations plan, which details specific response procedures, to be modified in the future without assembly approval as long as it does not conflict with the agreement itself.

Thank you for your consideration.

MUTUAL AID AGREEMENT

THIS AGREEMENT is made and entered into this _____ day of _____, 2012, by and between BEAR CREEK FIRE SERVICE AREA (BCFSA) and LOWELL POINT VOLUNTEER FIRE DEPARTMENT (LPVFD) for the provision of fire services as follows:

1. Mutual Aid Requests. Aid may be requested by either department in the form of personnel, equipment, facilities or materials for the purpose of assisting in fighting fires. Requests for aid may include direct response to the incident(s), cover assignments, or any other form of assistance needed. Requests for aid shall include as much detail as circumstance and time allow.

2. Response to Mutual Aid Request. The senior officer on duty at the requested department shall determine whether to respond in whole, in part, or to deny the request based on a determination of what level of response can be provided without unreasonably limiting the requested department's ability to meet its responsibility within its own jurisdictional area. The senior officer at the requested department shall promptly notify the requesting department of the level of response, if any, the requested department will provide. Departments that cannot meet a request should document in writing why the request could not be met.

3. Emergencies - Information Provided. Upon dispatch by the requested department, the requesting department shall at a minimum:
 - a. give concise directions as to the location of the emergency and/or to the location at which the requested department's equipment/personnel will be staged;
 - b. describe the type of emergency, and provide a description of the planned utilization of the requested department's resources; and
 - c. provide communications channels for command functions as well as any tactical channels.

4. Command Authority. Upon arrival of the requested department's resources at the incident scene, staging area, or cover assignment location, all such personnel, equipment, and materials shall remain under the command of the requested department's senior responding personnel. The requested department's senior responding personnel shall report to and operate under the direction of the requesting (jurisdictional) department's Incident Command ("IC"). In no case shall any equipment be loaned for use to personnel who have not been trained in its use.

5. Responsibility for Liability. Each department shall bear its own costs for responding to requests for aid under this Agreement. Each responding department shall be responsible for damages caused by its personnel's negligence while traveling to the scene, at the scene, and returning to the station of origin. In rendering emergency services, each department will bear the responsibility to other parties for actions of its own personnel, and any liability incurred as a result of such acts. Nothing in this provision shall preclude individuals from being held personally liable for damage caused by their own intentional misconduct.

6. Mutual Aid Withdrawal or Assignment Turn Down - Circumstances.

a. After arrival at the incident, staging area, or location of cover assignment, if it becomes necessary to withdraw a portion or all of such requested personnel, equipment or materials in order to meet an emergency situation in the jurisdictional area served by the requested department, such withdrawal may be initiated at the sole discretion of the requested department's senior personnel at the scene.

b. Turn down of an assignment may be made at the scene of an incident, at the sole discretion of the requested department's senior personnel, if she/he determines that the requested department's personnel, equipment, or materials are being exposed to unnecessary or unreasonable danger, or if the requested department's personnel do not have the training or resources to accomplish the requested assignment.

c. In either case, the requested department's senior personnel shall coordinate the withdrawal or assignment turn down with the requesting department's IC in such a manner as to best mitigate the consequences of a withdrawal or turn down of assignment to avoid endangering personnel and property of either department.

7. Withdrawal from Agreement. This Agreement shall continue until either department gives thirty (30) days notice of its withdrawal, in writing, to the other department.

8. Training. Joint training exercises shall be carried out at least annually under the direction of the Chief or Training Officers in each department.

9. Annual Operating Plan. Annual operating plans shall be cooperatively developed by the departments and become part of this Agreement upon execution by the Department Chiefs and Borough Mayor. The Annual Operating Plan in effect at the time of execution of this Agreement is attached hereto and incorporated herein by reference as Exhibit A.

BEAR CREEK FIRE SERVICE AREA

By: _____

Its: President, BCFSA Board

Dated: _____

Approved by Motion _____

LOWELL POINT VOLUNTEER FIRE DEPARTMENT

By: _____

Its: Chief, Karl Van Buskirk

Dated: _____

KENAI PENINSULA BOROUGH

By: _____

Its: Mayor, Mike Navarre

Dated: _____

Approved by
KPB Resolution No. _____

ATTEST:

Borough Clerk

APPROVED AS TO FORM and
LEGAL SUFFICIENCY

Assistant Borough Attorney

**Exhibit A to Mutual Aid Agreement
2012 OPERATIONS PLAN**

Bear Creek Fire Service Area/ Lowell Point Volunteer Fire Department

This Agreement between Bear Creek Fire Service Area (“BCFSA”) and Lowell Point Volunteer Fire Department (“LTVFD”) is for the exchange of fire fighting services, equipment, facilities and personnel pursuant to the Mutual Aid Agreement between these services areas dated _____. The purpose of this Operations Plan is to outline the day-to-day procedures for carrying out a mutual aid response between the above departments.

I. AMOUNT AND TYPE OF ASSISTANCE

Each department may provide equipment, apparatus and personnel as necessary and available to respond. The responding department must retain sufficient equipment, apparatus and personnel to ensure a reasonable level of fire response within its own jurisdictional boundaries.

II. AREA COVERED

- a. The jurisdictional boundaries of BCFSA are as described in KPB 16.28.010.
- b. The jurisdictional boundaries of LPVFD are within the boundaries of the community of Lowell Point, Alaska.
- c. The departments shall exchange map books of their jurisdictional areas, and/or other maps as available.

III. TRAINING

Joint training exercises shall be carried out at least annually under the direction of the Chief or Training Officers in each department, with a higher frequency of joint training sessions recommended.

IV. COMMUNICATIONS

RADIO – Representatives of the responding departments, after notifying their dispatch center they are en route, will switch to the requesting department’s command channel, and advise they are en route. In all cases the incoming party will communicate with Incident Command (IC) unless advised otherwise by IC. Radio traffic will be kept to a minimum. Clear text will be used.

V. INCIDENT COMMAND

Each department shall use the Incident Command System, ICS, within the National Incident Management System, NIMS.

VI. INCIDENT REPORTING

Each department shall be responsible for documenting the incident to satisfy their respective department's needs, state and national requirements.

VII. REVISIONS

Annual Operational Plans shall be cooperatively developed and become part of the Mutual Aid Agreement upon execution by the Kenai Peninsula Borough Mayor.

AGREED:

AGREED:

BEAR CREEK FIRE SERVICE AREA

LOWELL POINT VOLUNTEER
FIRE DEPARTMENT

By: _____
Its: Chief
Date: _____

By: _____
Its: Chief
Date: _____

APPROVED:
KENAI PENINSULA BOROUGH

APPROVED AS TO FORM and
LEGAL SUFFICIENCY:

By: _____
Its: Mayor
Date: _____

Assistant Borough Attorney

Approved by
KPB Resolution No. 2012-____

ATTEST:

Johni Blankenship
Borough Clerk

Introduced by: Mayor
Date: 9/04/12
Action:
Vote:

**KENAI PENINSULA BOROUGH
RESOLUTION 2012-074**

**A RESOLUTION AUTHORIZING AN AMENDMENT TO COOPERATIVE
AGREEMENT #68-0150-8-014 WITH THE NATURAL RESOURCES CONSERVATION
SERVICE REGARDING THE OLD MILL SUBDIVISION VOLUNTARY BUYOUT
PROJECT**

1 **WHEREAS,** on September 22, 2008, the Kenai Peninsula Borough and the USDA Natural
2 Resources Conservation Service (NRCS) entered into Cooperative Agreement #68-
3 0150-8-014 establishing the Old Mill Subdivision Voluntary Buyout Project; and

4 **WHEREAS,** on September 1, 2009, a supplement to the agreement established the framework for
5 implementing the project; and

6 **WHEREAS,** under the guidelines of the agreement, KPB has undertaken the acquisition of six
7 properties within Old Mill Subdivision and has completed the required work to
8 reclaim the properties for floodplain purposes; and

9 **WHEREAS,** the agreement required that KPB convey to NRCS a conservation easement as a final
10 step to completing the project; and

11 **WHEREAS,** NRCS, in consultation with KPB, has proposed to amend the agreement to replace
12 the conservation easement requirement with a declaration of covenant to achieve
13 similar purposes; and

14 **WHEREAS,** a declaration of covenant is advantageous to both parties for administrative purposes;
15 and

1 **WHEREAS**, Section 1 of Ordinance 2009-45 provides that amendments to the agreement shall be
2 approved by the assembly, which may be done by resolution;

3 **NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE KENAI**
4 **PENINSULA BOROUGH:**

5 **SECTION 1.** That the mayor is authorized to execute an amendment to Cooperative Agreement
6 #68-0150-8-014 with the NRCS regarding the Old Mill Subdivision Voluntary
7 Buyout Project as described above and substantially in the form of the draft attached
8 hereto.

9 **SECTION 2.** That this resolution takes effect immediately upon its adoption.

10 **ADOPTED BY THE ASSEMBLY OF THE KENAI PENINSULA BOROUGH THIS 4TH**
11 **DAY OF SEPTEMBER, 2012.**

Gary Knopp, Assembly President

ATTEST:

Johni Blankenship, MMC, Borough Clerk

Yes:

No:

Absent:



KENAI PENINSULA BOROUGH

Planning Department • Land Management Division
144 North Binkley Street • Soldotna, Alaska 99669-7520
PHONE: (907) 714-2200 • **FAX:** (907) 714-2378
Toll-free within the Borough: 1-800-478-4441, Ext. 2200
www.borough.kenai.ak.us

MIKE NAVARRE
BOROUGH MAYOR

MEMORANDUM

TO: Gary Knopp, Assembly President
Kenai Peninsula Borough Assembly Members

THRU: Mike Navarre, Mayor *mn*
Max Best, Director of Planning *mb*

FROM: Marcus A. Mueller, Land Management Officer *mac*

DATE: August 23, 2012

SUBJECT: Resolution 2012-*014*, Authorizing an Amendment to Cooperative Agreement #68-0150-8-014 with the Natural Resources Conservation Service Regarding the Old Mill Subdivision Voluntary Buyout Project

KPB and the USDA Natural Resources Conservation Service (NRCS) entered into a cooperative agreement to establish the Old Mill Subdivision Voluntary Buyout Project. KPB has implemented the project buying six properties in Old Mill Subdivision and restoring those properties to serve their floodplain functions along Lost Creek. A final provision of the agreement calls for KPB to convey to NRCS a conservation easement to preserve the floodplain use and intent of the project. NRCS in consultation with KPB would like to amend the agreement to replace the requirement of a conservation easement with a declaration of covenant to serve similar purposes. The parties believe that a declaration of covenant is advantageous for administrative purposes as the declaration would not necessitate the federal survey or title work needed with an easement.

Attached for your consideration is a resolution authorizing an amendment to cooperative agreement #68-0150-8-014 to replace the easement requirement with a declaration of covenant. The project is scheduled to be completed before September 30th when the agreement expires.

AMENDMENT 02
Cooperative Agreement #68-0150-8-014
between the
Natural Resources Conservation Service
and the
Kenai Peninsula Borough

WHEREAS, on September 22, 2008, the Natural Resources Conservation Service (“NRCS”) and the Kenai Peninsula Borough (“Borough”) entered Cooperative Agreement #68-0150-8-014 (“Agreement”) in which the parties agreed to provide funds and perform activities for the purpose of implementing the voluntary acquisition of properties in the Old Mill Subdivision affected by a major flooding event, subject to financial limitations and other terms and conditions in the agreement; and

WHEREAS, NRCS project personnel in consultation with Borough project personnel have evaluated the option of culminating the project by way of restrictive covenants in lieu of the conveyance of easement deeds from the Borough to the NRCS for the acquired six parcels within the Old Mill Subdivision; and

WHEREAS, the NRCS finds that restrictive covenants would serve the fundamental objectives of the agreement while also serving the best interests of the government of the United States of America; and

WHEREAS, the Borough finds that instituting restrictive covenants would serve the fundamental objectives of the agreement while also serving the best interests of the Borough;

NOW THEREFORE, THE AGREEMENT IS HEREBY AMENDED to reflect the following changes:

1. The Borough shall transact and record restrictive covenants against the deeds of the properties acquired as a part of this project; and
2. Said covenants shall be substantially in the form of the document hereto attached as Amendment Attachment A – Land and Management Covenants; and
3. Said covenants shall grant NRCS the rights of access and enforcement in order to assure that the floodplain’s functions and values are maintained in perpetuity; and
4. Said covenants shall be done in lieu of transacting individual warranty easement deeds as originally specified in the Agreement and as originally identified as Attachment B - Easement Deed.

Specific terms and conditions in the Supplement to the Cooperative Agreement #68-0150-8-014 are hereby revised as follows:

II. Background and Objective:

The Old Mill Subdivision, located in the Kenai Peninsula Borough, approximately six miles north of Seward, Alaska, experiences annual flooding associated with Lost Creek. Residents of the area are seeking financial and technical assistance to alleviate damages associated with the Lost Creek flooding. The Kenai Peninsula Borough and the NRCS have a mutual interest in implementing a voluntary floodplain acquisition program to restore and enhance the floodplain's functions and values while helping landowners relocate to avoid future damages and potentially to mitigate downstream damages to the floodplain and associated property. This acquisition program is specifically intended to acquire a fee title interest by the Borough from the landowners who choose to participate in the program. Following the acquisition of the fee interest from the landowner, the Borough agrees to institute and record Land and Management Covenants with enforcement authority granted to the NRCS ~~convey an easement deed to the NRCS~~ substantially in the form of the ~~deed document~~ attached hereto as ~~Attachment B~~ Amendment 02-Attachment A. A map depicting the area is attached as Attachment C.

III. Implementation Plan:

13. All acquired lands will be maintained, in perpetuity, in uses compatible with protecting floodplain values and function. Restrictive covenants substantially in the form of the document attached as Amendment 02-Attachment A will be instituted and recorded by the Borough after the Borough acquires the property. ~~A separate easement deed document substantially in the form of the deed attached as Attachment B will be executed by the Borough and NRCS after the Borough acquires the property.~~ All property acquired through this project will be restricted by way of the restrictive covenants ~~encumbered with the easement deed~~. The Borough will own the property subject to at least the following rights and prohibitions identified below in this agreement. Exceptions may be agreed upon in writing signed by both parties.

IV. The Kenai Peninsula Borough agrees to:

7. Be responsible for managing, as long as the parcel is owned by the Borough, all fee acquisitions deeded to the Borough as part of the voluntary acquisition process. Management will be in accordance with Amendment 02-Attachment A, Land and Management Covenants Attachment B, Easement Deed.
8. Institute and record as soon as is practical by the Borough or its agents Land and Management Covenants substantively in the form of the document attached as Amendment 02-Attachment A. ~~Convey to the NRCS~~

~~as soon as is practical after acquisition by the Borough or its agents,
Easement Deeds in the format described in Attachment B.~~

V. The Natural Resources Conservation Service agrees to:

- 9. Assist the Borough with monitoring of the subject six parcels ~~Be responsible for monitoring~~ all the acquired easement areas for purposes of flood plain protection.

All other terms and conditions of the Agreement remain in full force and effect as supplemented and amended as established on September 22, 2009.

Signatures:

 Mike Navarre, Mayor
 Kenai Peninsula Borough

 Robert N. Jones, State Conservationist
 United States Department of Agriculture
 Natural Resources Conservation Service

Date: _____

Date: _____

AMENDMENT 02-ATTACHMENT A
Kenai Peninsula Borough
Old Mill Subdivision – Lost Creek Flood Acquisition Project
Land and Management Covenants

The Kenai Peninsula Borough, a municipal corporation under the laws of the State of Alaska whose address is 144 North Binkley Street, Soldotna, Alaska 99669, being the owner of that certain real property having been acquired under the federally-funded Old Mill Subdivision - Lost Creek Voluntary Flood Acquisition Project, described as:

Parcel 1

Lot 1, Block 3, Old Mill Subdivision, Plat S-93, filed as Document 2011-000767 in the records of the Seward Recording District, Third Judicial District, State of Alaska;

Parcel 2

Lot 2, Block 3, Old Mill Subdivision, Plat S-93, filed as Document 2011-001231 in the records of the Seward Recording District, Third Judicial District, State of Alaska;

Parcel 3

Lot 1A, Block 1, Old Mill Subdivision, Plat 96-31, filed as Document 2011-001268 in the records of the Seward Recording District, Third Judicial District, State of Alaska;

Parcel 4

Lot 1, Block 2, Old Mill Subdivision, Plat S-93, filed as Document 2011-000447 in the records of the Seward Recording District, Third Judicial District, State of Alaska;

Parcel 5

Lot 2, Block 2, Old Mill Subdivision, Plat S-93, filed as Document 2011-000448 in the records of the Seward Recording District, Third Judicial District, State of Alaska;

Parcel 6

Lot C-1, Vandeusen Addition, Old Mill Subdivision, Plat 84-17, filed as Document 2011-000766 in the records of the Seward Recording District, Third Judicial District, State of Alaska;

does hereby declare and impose these restrictive covenants for the benefit of the public upon said real property, which shall constitute a servitude upon the land so encumbered: shall run with the land in perpetuity; and shall bind the Kenai Peninsula Borough, its heirs, successors in interest, assigns, lessees, and any other person claiming or acquiring title or interest under/from the Kenai Peninsula Borough:

- I. Prohibited Activities. Unless authorized by United States Department of Agriculture, Natural Resources Conservation Service (NRCS) as a compatible use hereunder, it is expressly understood that the following activities and uses are prohibited:

- a. Constructing or placing any building, structure, or facility intended to remain for more than 30 days and that cannot be readily and completely removed from the site by way of its attached skids or wheels and axles;
 - b. Dumping or storing any refuse, wastes, sewage, gravel, or other debris; and
 - c. Initiating any activity in which a reasonable expectation would be that the floodplain values and functions would be compromised.
- II. Activities Requiring Concurrence. All other landuse activities not expressly discussed herein require NRCS concurrence. Only those activities consistent with the conservation and protection of the functions and values of the floodplain of Lost Creek are eligible for consideration and concurrence by NRCS.
- III. Rights of the United States of America. On behalf of the interests of the government of the United States of America, the enforcement rights of these restrictive covenants by NRCS or its assigns, agents, or successors in interest are as follows:
- a. Public Access. NRCS shall have the right to prohibit public access to the property upon its determination that such use is injurious to the land or incompatible with protection of the floodplain;
 - b. Government Access. NRCS has a right of reasonable ingress and egress to the property for the exercise of any of the rights of the United States under this restrictive covenant, and the authorized representatives of NRCS may use vehicles and other reasonable modes of transportation for access purposes;
 - c. Delegation of Duty. The Secretary of Agriculture, by and through the NRCS Alaska State Conservationist, may delegate all or part of the monitoring or enforcement responsibilities under this restrictive covenant to any entity authorized by law that he or she determines to have the appropriate authority, expertise and resources necessary to carry out such delegated responsibilities; and
 - d. Violations and Remedies – Enforcement. The Parties hereto agree that this restrictive covenant may be introduced in any enforcement proceeding as the stipulation of the Parties. If there is any failure of the Kenai Peninsula Borough to comply with any of the provision of this restrictive covenant, the United States shall have any legal or equitable remedy provided by law, including the right to:
 - i. Enter upon the subject properties to perform necessary monitoring for the intended prevention of damage to floodplain protection values; and
 - ii. Reasonable attorney fees and costs for enforcing this restrictive covenant.
- IV. Reservations to the Kenai Peninsula Borough: The Kenai Peninsula Borough reserves:
- a. Title. Record title, along with Kenai Peninsula Borough right to convey, transfer, and otherwise alienate title to these reserved rights;
 - b. Quiet Enjoyment. The right of quiet enjoyment of the rights reserved on the property, including the right to grant public access that is compatible with floodplain protection;
 - c. Vegetative Management. The right to establish, restore, and maintain native vegetation and to control invasive species;
 - d. Floodplain Management. The right to take other appropriate measures to protect the floodplain, but not to construct any buildings or structures; and
 - e. Flood Protection Measures. The right to use or contract for the use of the property to access flooded areas for the purpose of flood mitigation and response activities as required, provided

there is no stockpiling or permanent storage on the site.

This declaration is made pursuant to Kenai Peninsula Borough Resolution Number _____ adopted September ____, 2012, by the Kenai Peninsula Borough Assembly.

Signed this _____ day of _____, 2012.

KENAI PENINSULA BOROUGH

ATTEST:

Mike Navarre, Mayor

Johni Blankenship, Borough Clerk

AFTER RECORDING, RETURN TO:
Kenai Peninsula Borough
ATTN: Marcus Mueller, Land Management Officer
144 N. Binkley Street, Soldotna, AK 99669

ACKNOWLEDGEMENT

STATE OF ALASKA)
) ss.
THIRD JUDICIAL DISTRICT)

This instrument was acknowledged before me on this _____ day of _____, 2012, by _____, Mayor of the Kenai Peninsula Borough, a municipal corporation under the laws of the State of Alaska.

Notary Public for the State of Alaska
My commission expires _____

Introduced by: Mayor
Date: 09/04/12
Shortened Hearing: 09/18/12
Action:
Vote:

**KENAI PENINSULA BOROUGH
ORDINANCE 2012-19-27**

**AN ORDINANCE APPROPRIATING \$162,444.80 TO THE SPECIAL ASSESSMENT
FUND FOR THE ANCHOR VIEW ESTATES NATURAL GAS LINE
UTILITY SPECIAL ASSESSMENT DISTRICT**

1 **WHEREAS**, KPB 5.35 provides authority for creating and financing utility special assessment
2 districts for utility line extension; and

3 **WHEREAS**, a petition has been received requesting the formation of a special assessment district
4 in the Anchor View Estates Subdivision for construction of a natural gas mainline;
5 and

6 **WHEREAS**, the resolution to form the district and proceed with the improvement for the Anchor
7 View Estates special assessment district, Resolution 2012-072 was _____ at the
8 September 18, 2012 assembly meeting; and

9 **WHEREAS**, financing is necessary to complete the administrative requirements of the ordinance
10 and regulations; and

11 **WHEREAS**, pursuant to KPB 5.10.040(A)(13) the borough may invest in special assessment
12 districts; and

13 **WHEREAS**, the estimated total cost of the project of \$162,444.80 is to be provided as an
14 investment by the general fund which will be repaid with interest by assessments on
15 the parcels within the district;

1 **NOW, THEREFORE, BE IT ORDAINED BY THE ASSEMBLY OF THE KENAI**
2 **PENINSULA BOROUGH:**

3 **SECTION 1.** That the amount of \$162,444.80 is authorized to be advanced to the assessment fund
4 from the general fund and appropriated into Account No. 897.92037.ANCVW.49999
5 for the Anchor View Estates Natural Gas Line project.

6 **SECTION 2.** That the special assessment fund shall repay the full amount with interest to the
7 general fund through payments made on the special assessments levied.

8 **SECTION 3.** That this ordinance shall take effect immediately upon its enactment.

9 **ENACTED BY THE ASSEMBLY OF THE KENAI PENINSULA BOROUGH THIS * DAY**
10 **OF * 2012.**

Gary Knopp, Assembly President

ATTEST:

Johni Blankenship, MMC, Borough Clerk

Yes:

No:

Absent:



KENAI PENINSULA BOROUGH

144 North Binkley Street • Soldotna, Alaska 99669-7520
Toll-free within the Borough: 1-800-478-4441
PHONE: (907) 262-4441 • FAX: (907) 262-1892
www.borough.kenai.ak.us

MIKE NAVARRE
BOROUGH MAYOR

MEMORANDUM

TO: Gary Knopp, Assembly President
Members, Kenai Peninsula Borough Assembly

THRU: Mike Navarre, Mayor *MN*

FROM: Craig Chapman, Director of Finance *C Chapman*

DATE: August 23, 2012

SUBJECT: Ordinance 2012-19-27, appropriating \$162,444.80 to the special assessment fund for the Anchor View Estates natural gas line utility special assessment district

With passage of the resolution to form the district and proceed with the improvement through resolution 2012-072 the next step in the utility special assessment district (USAD) process is assembly consideration of the appropriating ordinance. The attached ordinance appropriates the estimated project costs and authorizes an interfund loan from the General Fund to finance the USAD.

The total cost of the gas line project is estimated at \$162,444.80. This includes direct cost of \$153,015.00 and indirect administrative cost of \$9,429.80. Funding for the project will be provided through an interfund loan from the borough's general fund. The loan will be repaid through 10 annual assessments levied on property located within the USAD. Billings will include an interest charge equal to the published prime rate in effect at the time of the loan plus 2 percent. The prime rate is currently 3.25 percent. If it remains unchanged through project completion, residents of the USAD will be charged an interest rate of 5.25 percent (3.25 + 2). This is the same formula used to determine the rate of interest on the interfund loans used to finance the other USAD projects. Penalties are not imposed for accelerated payments.

If for any reason the USAD is not formed, the loan will not be made and the General Fund will absorb any administrative costs that exceed the \$1,000 filing fee received with the petition.

To begin construction of the gas line during the 2012 construction season a shortened hearing on the attached ordinance to appropriate the funds is requested.

FINANCE DEPARTMENT FUNDS VERIFIED	
Acct. No.	<u>100.27910</u>
Amount	<u>\$162,444.80</u>
By:	<u>BH</u> Date: <u>8/22/12</u>

Introduced by: Mayor
Date: 09/04/12
Shortened Hearing: 09/18/12
Action:
Vote:

**KENAI PENINSULA BOROUGH
ORDINANCE 2012-19-28**

**AN ORDINANCE APPROPRIATING SUPPLEMENTAL FUNDING OF
\$75,000 FOR EXPANSION OF THE NORTH PENINSULA RECREATION
SERVICE AREA TRAILS SYSTEM**

1 **WHEREAS**, the North Peninsula Recreation Service Area (NPRSA) is in the process of
2 expanding its trails system; and

3 **WHEREAS**, the NPRSA received a \$150,000 legislative grant from the State of Alaska for this
4 project which was appropriated through Ordinance 2012-19-03; and

5 **WHEREAS**, the cost of this project is now estimated at \$225,000 and supplemental funds are
6 needed in order to complete the project; and

7 **WHEREAS**, the NPRSA board at its meeting of July 23, 2012, unanimously approved the use
8 of \$75,000 from its capital project fund balance for the additional funds needed
9 for this project;

10 **NOW, THEREFORE, BE IT ORDAINED BY THE ASSEMBLY OF THE KENAI**
11 **PENINSULA BOROUGH:**

12 **SECTION 1.** That \$75,000 is appropriated from the NPRSA Capital Project Fund fund balance
13 to account no. 459.61110.13TRL.49999 for costs associated with expanding its
14 trail system.

15 **SECTION 2.** That this ordinance takes effect immediately upon its enactment.

1 **ENACTED BY THE ASSEMBLY OF THE KENAI PENINSULA BOROUGH THIS ***
2 **DAY OF * 2012.**

Gary Knopp, Assembly President

ATTEST:

Johni Blankenship, MMC, Borough Clerk

Yes:

No:

Absent:



KENAI PENINSULA BOROUGH

North Peninsula Recreation Service Area

MEMORANDUM

MIKE NAVARRE
BOROUGH MAYOR

TO: Gary Knopp, Assembly President
Members, Kenai Peninsula Borough Assembly

THRU: Mike Navarre, Mayor *MN*

FROM: Craig Chapman, Director of Finance *C Chapman*
Rachel M. Parra, NPRSA Recreation Director *RP*

DATE: August 21, 2012

SUBJECT: Ordinance 2012-19-*28*, appropriating \$75,000 from the North Peninsula Recreation Service Area's Capital Improvements Fund for the NPRSA Trails Project

As one of its FY13 capital improvements, the North Peninsula Recreation Service Area (NPRSA) is expanding its current trail system that is adjacent to the NPRSA facilities. The NPRSA Board of Directors appointed a trails committee to determine a defined scope of work and provide direction for the project. There are four areas of focus for the project: repair existing trails where necessary, expand the trail system to provide for additional lake access and create more recreational usage of service area land, install a disc golf course within the new trail system, and acquire maintenance equipment needed for upkeep and maintenance of the trails.

Based on the scope of work, the estimated project cost is \$225,000. The service area has been awarded a DCCED State of Alaska legislative grant in the amount \$150,000, leaving a remaining balance of \$75,000 required to complete the project. The service area is requesting \$75,000 be appropriated from its capital improvements fund to the NPRSA Trails Project. The NPRSA Board of Directors unanimously approved this appropriation during its regular meeting on July 23, 2012.

In order to meet the goal of completion by October 31, 2012, and in consideration of the weather and construction season necessary to complete the work, time is essential. A shortened hearing is requested.

Your approval of this ordinance would be greatly appreciated.

FINANCE DEPARTMENT FUNDS VERIFIED	
Acct. No.	<u>459.27910 FB</u>
Amount	<u>\$75,000.00</u>
By:	<u>BH</u> Date: <u>8/22/12</u>

Introduced by: Mayor
Date: 09/04/12
Shortened Hearing: 09/18/12
Action:
Vote:

**KENAI PENINSULA BOROUGH
ORDINANCE 2012-19-29**

AN ORDINANCE APPROPRIATING \$776,228 FROM THE CENTRAL PENINSULA HOSPITAL PLANT REPLACEMENT AND EXPANSION FUND FOR REMODELING OF THE OBSTETRICS AREA AND RELOCATION OF INFUSION THERAPY, WOUND CARE, MASSAGE THERAPY AND SPEECH THERAPY

1 **WHEREAS**, to improve patient care, Central Peninsula Hospital (CPH) plans to relocate
2 Infusion Therapy next to the new Radiation Oncology Center, allowing patients
3 better access when accessing both services; and

4 **WHEREAS**, relocating the existing Wound Care, Massage Therapy and Speech Therapy to the
5 current Infusion Therapy location will allow for improved security and renovation
6 in the obstetrics (OB) area; and

7 **WHEREAS**, renovation of the OB will improve the Nursery space, Labor Tub space, and overflow
8 rooms in the OB area through window replacement, medical gas replacement, labor
9 tub relocation, and nursery remodel; and

10 **WHEREAS**, the Central Peninsula General Hospital, Inc. board at its August 30, 2012, meeting
11 _____ the use of the Plant replacement and expansion funds for this project;
12 and

13 **WHEREAS**, the Central Kenai Peninsula General Hospital Service Area board at its meeting of
14 _____, 2012, recommended _____;

15 **NOW, THEREFORE, BE IT ORDAINED BY THE ASSEMBLY OF THE KENAI**
16 **PENINSULA BOROUGH:**

1 **SECTION 1.** That \$776,228 is appropriated from the Central Peninsula Hospital Plant
2 Replacement and Expansion Fund to account 490.81110.13OBR.49999 for this
3 above-described project.

4 **SECTION 2.** That this ordinance takes effect immediately upon its enactment.

5 **ENACTED BY THE ASSEMBLY OF THE KENAI PENINSULA BOROUGH THIS ***
6 **DAY OF * 2012.**

Gary Knopp, Assembly President

ATTEST:

Johni Blankenship, MMC, Borough Clerk

Yes:

No:

Absent:



KENAI PENINSULA BOROUGH

144 North Binkley Street • Soldotna, Alaska 99669-7520

Toll-free within the Borough: 1-800-478-4441

PHONE: (907) 262-4441 • FAX: (907) 262-1892

www.borough.kenai.ak.us

MIKE NAVARRE
BOROUGH MAYOR

MEMORANDUM

TO: Gary Knopp, Assembly President
Members, Kenai Peninsula Borough Assembly

THRU: Mike Navarre, Mayor *mn*

FROM: Craig Chapman, Director of Finance *C Chapman*

DATE: August 23, 2012

SUBJECT: Ordinance 2012-19-29, appropriating \$769,228 from the Central Peninsula Hospital Plant Replacement and Expansion Fund for remodeling of the Obstetrics Area and Relocation of Infusion Therapy, Wound Care, Massage Therapy, and Speech Therapy

To improve patient care Central Peninsula Hospital (CPH) plans to relocate Infusion Therapy next to the new Radiation Oncology Center, allowing patients better access when utilizing both services. This would allow the existing Wound Care, Massage Therapy and Speech Therapy to be relocated to the current Infusion Therapy space, allowing for easier access for patients of these services.

Relocation of the existing Wound Care, Massage Therapy and Speech Therapy will provide improved security in the obstetrics (OB) area by separating the OB department from ancillary departments currently located at the end of the OB overflow wing through the installation of a secure door in the hallway of the OB overflow wing.

In addition, renovation of the OB area will improve the Nursery space, Labor Tub space, and overflow rooms in the OB area through window replacement, medical gas replacement, labor tub relocation, and nursery remodel. Replacement/upgrade of the medical gas system will address safety concerns.

Shortened hearing is being requested on this ordinance to allow completion of the Infusion Therapy relocation project to coincide with completion of the Radiation Oncology Center.

FINANCE DEPARTMENT FUNDS VERIFIED	
Acct. No.	<u>490.00000.00000.20002</u>
Amount	<u>\$769,228.00</u>
By:	<u>C Chapman</u> Date: <u>8/23/2012</u>

RESOLUTION 2012 - 68

A RESOLUTION APPROVING REMODELING OF OB AND RELOCATION OF INFUSION THERAPY, WOUND CARE, MASSAGE THERAPY AND SPEECH THERAPY

1. **WHEREAS**, the Kenai Peninsula Borough (“Borough”) has entered into a Lease and Operating Agreement with Central Peninsula General Hospital, Inc. for the lease and operation of Central Peninsula Hospital and other Medical Facilities, and to provide other healthcare programs and services, on a nonprofit basis in order to ensure continued availability to the Service Area residents; and,
2. **WHEREAS**, Central Peninsula General Hospital, Inc. plans to relocate Infusion Therapy next to the Radiation Oncology Center, allowing Oncology patients better access when accessing both services; and,
3. **WHEREAS**, patient satisfaction in OB has shown a continued challenge in satisfaction with the physical environment; and,
4. **WHEREAS**, Central Peninsula General Hospital, Inc. plans to upgrade the medical gases in the OB department; and,
5. **WHEREAS**, Wound Care, Massage Therapy and Speech Therapy will be relocated to the existing Infusion Therapy space, providing easier access for patients of these services; and,
6. **WHEREAS**, this relocation of services will provide improved OB security by separating the OB department from ancillary departments currently located at the end of the OB overflow wing through the installation of a secure door in the hallway of the OB overflow wing; and,
7. **WHEREAS**, renovation of the OB will improve the Nursery space, Labor Tub space, and overflow rooms in the OB area through window replacement, medical gas replacement, labor tub relocation, and nursery remodel; and,
8. **WHEREAS**, upgrades to the medical gases will resolve known safety concerns; and,
9. **WHEREAS**, the project will be managed by KPB Capital Projects; and,
10. **WHEREAS**, the budget for the project is \$769,228.

NOW, THEREFORE, BE IT RESOLVED, BY THE BOARD OF DIRECTORS OF CENTRAL PENINSULA GENERAL HOSPITAL, INC., A NOT-FOR-PROFIT ALASKA CORPORATION, THAT:

SECTION 1. The CPGH, Inc. Board of Directors approves and authorizes the relocation project to move Infusion Therapy, Massage Therapy and Speech Therapy, which will be managed by KPB Capital Projects and which will have a budget of \$769,228. The Chief Executive Officer or designee is authorized to execute this project with KPB Capital Projects on behalf of CPGH, Inc.

SECTION 2. This resolution takes effect immediately upon adoption by the CPGH, Inc. Board of Directors.

I certify that the above resolution was approved by vote of the Board of Directors of Central Peninsula General Hospital, Inc. at the 08/30/12 Board meeting.

DATED: _____

Alyson Stogsdill, Secretary/Treasurer
CPGH, Inc. Board of Directors

Introduced by: Mayor
Date: 09/04/12
Shortened Hearing: 09/18/12
Action:
Vote:

**KENAI PENINSULA BOROUGH
ORDINANCE 2012-34**

**AN ORDINANCE AMENDING KPB CHAPTERS 2.33, 2.34, 2.90 AND 5.04 RENAMING
THE GENERAL SERVICES DEPARTMENT TO HUMAN RESOURCES
DEPARTMENT AND ELIMINATING THAT DEPARTMENT'S OVERSIGHT OF THE
RISK MANAGEMENT OFFICE**

- 1 **WHEREAS**, KPB Chapter 2.33 of the Kenai Peninsula Borough Code establishes the General
2 Services Department and sets forth the powers and duties of that department; and
- 3 **WHEREAS**, KPB 2.33.010 states that the executive officer of the department shall be the
4 general services director; and
- 5 **WHEREAS**, KPB 2.33.020 establishes that the general services department shall, among other
6 powers and duties, oversee the risk management office; and
- 7 **WHEREAS**, KPB 2.34.101 states “[t]here is in the general services department, the office of
8 risk management;” and
- 9 **WHEREAS**, human resource laws and healthcare laws have changed significantly over the past
10 few years and it is expected that there will be continuing changes in these areas;
11 and
- 12 **WHEREAS**, it would be in the best interests of the borough to employ a human resources
13 director whose primary functions are human resources and healthcare; and
- 14 **WHEREAS**, the general services director position will be vacant as of October 1, 2012; and

1 **WHEREAS**, under KPB 2.34.010 the office of risk management is administered by the risk
2 manager and the risk management committee; and

3 **WHEREAS**, with the expertise of the positions of risk manager and those on the risk
4 management committee, oversight by the general services department is no longer
5 necessary; and

6 **WHEREAS**, it would be appropriate for the office of risk management to report to the mayor
7 and the risk management committee and be budgeted in the office of the mayor;
8 and

9 **WHEREAS**, amendments to KPB chapters 2.90 and 5.04 are necessary to reflect the change in
10 the name of the department director from Director of General Services to Director
11 of Human Resources;

12 **NOW, THEREFORE, BE IT ORDAINED BY THE ASSEMBLY OF THE KENAI**
13 **PENINSULA BOROUGH:**

14 **SECTION 1.** That KPB Chapter 2.33 be amended as follows:

15 **CHAPTER 2.33. HUMAN RESOURCES [GENERAL SERVICES]**
16 **DEPARTMENT.**

17 **2.33.010. Established — Director appointment and authority.**

18 There is established a human resources [GENERAL SERVICES] department in the
19 executive branch of the Kenai Peninsula Borough. The principal executive of the
20 department shall be the director of human resources [GENERAL SERVICES] whose
21 position shall be appointed by, and under the supervision of, the mayor.

1 **2.33.020. Department — Powers and duties.**

2 The human resources [GENERAL SERVICES] department shall:

3 A. Administer the office of human resources;

4 B. Manage the mail/print room; and

5 C. Administer custodial maintenance. [;

6 D. OVERSEE THE RISK MANAGEMENT OFFICE IN ACCORDANCE WITH KPB CHAPTER
7 2.34.]

8 **SECTION 2.** That KPB 2.34.010 be amended as follows:

9 **2.34.010. Risk Management Office established — Administrator.**

10 [THERE IS IN THE GENERAL SERVICES DEPARTMENT, THE OFFICE OF RISK
11 MANAGEMENT.] The office of risk management shall be administered by the risk
12 manager and a risk management committee consisting of the Kenai Peninsula
13 Borough attorney, the Kenai Peninsula Borough finance officer and an employee
14 of the Kenai Peninsula Borough School District who has significant responsibility
15 for managing school district finances and is appointed by the Superintendent. The
16 members of the risk management committee may each designate a person to act
17 as a committee member in the event of absence of that committee member.
18 Meetings of the risk management committee shall be held on a regular monthly
19 basis, and are exempt from the Open Meetings Act as now enacted or as may be
20 hereinafter amended.

1 **SECTION 3.** That KPB 2.90.080(F) is amended as follows:

2 **2.90.080. Initial screening.**

3 ...

4 F. If the borough clerk or deputy clerk is the subject of the complaint,
5 the complaint should be filed with the [GENERAL SERVICES]
6 director of human resources who shall perform the responsibilities
7 of the clerk for those complaints.

8 **SECTION 4.** That KPB 2.90.270 is amended as follows:

9 **2.90.270. Declaration of a potential violation or conflict.**

10 A. An employee who is or may become involved in a matter that may
11 result in a violation of a section in this chapter shall refrain from
12 taking any official action relating to the matter until a
13 determination is made under this section and immediately make a
14 full and complete disclosure, in writing, to the director of the
15 employee's department.

16 B. The director shall make a written determination whether an
17 employee's involvement would be a violation of this chapter and
18 shall provide a copy of the written determination to the employee
19 and to the borough attorney and [GENERAL SERVICES] director of
20 human resources. The director shall review the summaries of
21 previous determinations as set forth in subsection (D) of this
22 section and may request guidance from the borough attorney
23 before making the written determination.

1 C. An employee is not liable under this chapter for any action carried
2 out in accordance with a determination made pursuant to this
3 section if the employee fully disclosed all known relevant facts
4 reasonably necessary to the determination.

5 D. All written determinations shall be confidential and submitted to
6 the borough attorney for review. The borough attorney shall make
7 sufficient deletions to prevent disclosure of the employee's identity
8 from the summary. An indexed copy of the summaries shall be
9 maintained by the [GENERAL SERVICES] director of human
10 resources for inspection by the public and employees.

11 **SECTION 5.** That KPB 2.90.280 is amended as follows:

12 **2.90.280. Complaint procedure—Employee.**

13 A. Any person may file a complaint under this chapter concerning an
14 employee with the [GENERAL SERVICES] director of human
15 resources. The complaint may be filed with the mayor if the
16 [GENERAL SERVICES] director of human resources is the subject of
17 the complaint. A complaint shall specify the provisions of this
18 chapter alleged to have been violated and facts alleged to constitute
19 the violation.

20 B. All complaints under this section shall be in writing and signed and
21 sworn to under oath by the complainant in accord with KPB
22 2.90.050(A) and .060.

23 C. All proceedings in respect of a complaint filed under this section
24 are confidential and may not be disclosed to any person except as
25 required for the proper processing and handling of the complaint.

- 1 D. It is not a violation of this section for a person to contact or retain
2 an attorney or to cooperate in a criminal investigation if one is
3 proceeding.
- 4 E. Upon request by the complainant, the name of the complainant
5 shall be kept confidential and shall not be revealed unless for good
6 cause shown.
- 7 F. Upon receipt of the complaint, the [GENERAL SERVICES] director of
8 human resources or mayor shall give the person under
9 investigation notice of the substance of the complaint and an
10 opportunity to present written information or oral testimony
11 including the names of any individuals the person wishes to have
12 interviewed.
- 13 G. At the conclusion of an investigation, the [GENERAL SERVICES]
14 director of human resources or mayor shall prepare a written report
15 including:
- 16 1. A summary of the investigation; and
- 17 2. Recommendations for such administrative or legal action as
18 deemed appropriate.
- 19 H. The report shall be delivered to the person under investigation, the
20 mayor, and the borough attorney.
- 21 I. Action on complaints and investigations shall be completed within
22 90 days of the filing of the complaint unless good cause is shown
23 for a 30-day extension.

1 J. If an employee is found in violation of this chapter or found to
2 have furnished false or misleading information during the
3 investigation, the employee may be subject to reprimand,
4 demotion, suspension, discharge, or otherwise subject to
5 disciplinary action. This section does not prohibit the review of a
6 disciplinary action in the manner prescribed by an applicable
7 collective bargaining agreement or personnel statute or rule.

8 K. All documents, records, testimony, final determination, and
9 disciplinary action relating to the investigation of the complaint are
10 confidential and shall not be released to the public, with the
11 exception of the determination summaries required by KP
12 2.90.270.

13 L. An employee found in violation of this chapter may appeal the
14 determination within 30 days of receipt of the report referenced in
15 subsection H to the superior court in accordance with the Alaska
16 Rules of Appellate Procedure.

17 **SECTION 6.** That KP 2.90.310(D) is amended as follows:

18 ...

19 D. Notwithstanding subsections (A) through (C) of this section, the
20 [GENERAL SERVICES] director of human resources may publish
21 summary opinions to inform borough personnel and the public
22 about the interpretation of provisions of this chapter relating to an
23 investigation and determination as long as such publication does
24 not divulge any material facts which would lead to the identity of
25 the person who was the subject of the complaint.
26

1 **SECTION 7.** That the following definitions in KPB 2.90.320 are amended as follows:

2 ...

3 "Complainant" means a person filing a complaint with the clerk or
4 [GENERAL SERVICES] director of human resources, as appropriate.

5 ...

6 "Respondent" means the person against whom a complaint is filed with
7 the clerk or [GENERAL SERVICES] director of human resources, as
8 appropriate.

9 ...

10 **SECTION 8.** That KPB 5.04.095(B) is amended as follows:

11 **5.04.095. Level of budgetary control.**

12 ...

13 B. That departments for the general fund are defined as assembly,
14 clerk (to include elections and record management), mayor,
15 purchasing and contracting, [GENERAL SERVICES] human resources
16 (to include [MANAGEMENT INFORMATION SERVICES, GEOGRAPHIC
17 INFORMATION SYSTEMS,] print shop, and custodial), information
18 technology, office of emergency management [(TO INCLUDE 911)],
19 legal, finance, assessing, planning, river center, capital projects,
20 [MAJOR PROJECTS ADMINISTRATION, SENIORS,] and non-
21 departmental.

22 ...

1 **SECTION 9.** That this ordinance takes effect immediately upon its enactment.

2 **ENACTED BY THE ASSEMBLY OF THE KENAI PENINSULA BOROUGH THIS ***
3 **DAY OF * 2012.**

Gary Knopp, Assembly President

ATTEST:

Johni Blankenship, MMC, Borough Clerk

Yes:

No:

Absent:



KENAI PENINSULA BOROUGH

144 North Binkley Street • Soldotna, Alaska 99669-7520

Toll-free within the Borough: 1-800-478-4441

PHONE: (907) 262-4441 • **FAX:** (907) 262-1892

www.borough.kenai.ak.us

**MIKE NAVARRE
BOROUGH MAYOR**

MEMORANDUM

TO: Gary Knopp, Assembly President
Members, Kenai Peninsula Borough Assembly

THRU: Mike Navarre, Mayor *MN*

FROM: Mark A. Dixson, Director of General Services *MAD*

DATE: August 23, 2012

SUBJECT: Ordinance 2012-34, amending KPB Chapters 2.33, 2.34, 2.90 and 5.04 renaming the General Services Department to Human Resources Department and eliminating the department's oversight of the risk management office

With the increase in regulations affecting human resources and healthcare, including the continued implementation of the remaining requirements of the Patient Protection and Affordability Act, the borough needs to maintain an office whose expertise is primarily focused on human resources and healthcare rather than an office which is only partially dedicated to these disciplines.

As the Director of General Services position will soon be vacant it would be prudent to change the department at this time to the Department of Human Resources and allow the Risk Management Office to be overseen by the Risk Manager and the Risk Management Committee.

On the date this ordinance is set for hearing and vote, a resolution will be presented changing the position description of the General Services Director to Human Resources Director with accompanying changes to qualifications and duties. The Risk Manager position will also be amended to reflect the change in oversight.

Shortened hearing is requested to allow advertising for a new director to commence as soon as possible.

Introduced by: Mayor
Date: 09/04/12
Hearing: 10/09/12
Action:
Vote:

**KENAI PENINSULA BOROUGH
ORDINANCE 2012-35**

**AN ORDINANCE AUTHORIZING A NEGOTIATED SALE AT FAIR MARKET
VALUE OF A 160 FOOT BY 200 FOOT PARCEL LOCATED ADJACENT TO
NIKISHKA BEACH ROAD IN NIKISKI TO THE LESSEE, EAST SHORE HOME
PROPERTIES**

1 **WHEREAS**, the Kenai Peninsula Borough was conveyed through municipal entitlement the 0.73-
2 acre parcel known as ADL 36812 located within Section 36 T8N R12W, S.M. (KPB
3 Tax Parcel No. 012-020-08) on May 16, 1980; and

4 **WHEREAS**, the property was subject to a long-term state lease (ADL 36812) to East Shore Home
5 Properties; and

6 **WHEREAS**, pursuant to KPB 17.10.100(I) Jesse Wade on behalf of East Shore Home Properties
7 filed an application for the negotiated purchase of the 0.73-acre parcel; and

8 **WHEREAS**, a building that was erected in 1967 and owned by East Shore Home Properties is
9 located on the property; and

10 **WHEREAS**, the fair market value of subject land determined by the Kenai Peninsula Borough
11 Assessor is \$20,700; and

12 **WHEREAS**, the KPB Planning Commission at its regularly scheduled meeting of August 27, 2012
13 recommended _____;

14 **NOW, THEREFORE, BE IT ORDAINED BY THE ASSEMBLY OF THE KENAI**
15 **PENINSULA BOROUGH:**

1 **SECTION 1.** That the assembly finds that selling the parcel described as 160 feet by 200 feet
2 known as “Preferred Contractors Parcel,” ADL 36812, tax parcel 012-020-08, within
3 Section 36, Township 8 North , Range 12 West, S.M., Kenai Recording District,
4 Third Judicial District, State of Alaska, containing 0.73 +/- acre, subject to Nikishka
5 Beach Road Right of Way ADL 32264, pursuant to KPB 17.10.100 (I) to East Shore
6 Home Properties is in the best interest of the borough based on the following
7 findings:

- 8 1. The parcel is less than an acre and was created by the state without a
9 platting process and now straddles the boundary of two underlying
10 government lots.
- 11 2. The parcel is largely occupied by a long-standing oil field shop owned by
12 East Shore Home Properties which extends beyond the parcel boundary
13 of ADL 36812.
- 14 3. The conveyance would merge title of the building and underlying land.
- 15 4. The borough has no need to retain the parcel.
- 16 5. The applicant has held a long-term lease for the parcel.
- 17 6. The conveyance would fulfill the assembly’s intent set forth in ordinance
18 86-19(Substitute) to convey the parcel that is subject to a long-term lease
19 to the lessee.

20 **SECTION 2.** The sale of subject land shall be at the fair market value of \$20,700. The property
21 will be conveyed by quitclaim deed. Purchaser shall pay the purchase price and all
22 closing costs including without limitation all escrow fees, title insurance charges,
23 recording fees and bank charges in full at closing.

1 **SECTION 3.** That the assembly makes an exception to KPB 17.10.090 requiring classification
2 prior to disposal. This exception is based on the following findings of facts pursuant
3 to KPB 17.10.230:

4 1. Special circumstances or conditions exist.

5 A. KPB 17.10.080(A) states, classification of property is for review, plan
6 implementation and management purposes. The classification system
7 designates the most appropriate uses for land and thereby guides borough
8 management of such lands and implementation actions to provide for the
9 identified uses.

10 2. That the exception is necessary for the preservation and enjoyment of a
11 substantial property right and is the most practical manner of complying with
12 the intent of this chapter.

13 A. The use of the property was established in 1967 under a long-term lease
14 issued by the State of Alaska.

15 3. That the granting of the exception will not be detrimental to the public
16 welfare or injurious to other property in the area.

17 A. The land use will remain unchanged.

18 **SECTION 4.** Pursuant to KPB 17.10.230 the assembly authorizes an exception to the requirements
19 of KPB 17.10.110, Notice of disposition, based on the following facts:

20 1. That special circumstances or conditions exist:

1 A. KPB 17.10.110, Notice of disposition, requires publishing notice of the
2 sale four times in the 30-day period immediately preceding the date of the
3 sale. This notice requirement is intended to make the public aware of an
4 opportunity to purchase borough land. Publishing notice of this
5 conveyance will not serve a useful purpose as the sale is to a specific
6 party.

7 2. That the exception is necessary for the preservation and enjoyment of a
8 substantial property right and is the most practical manner of complying with
9 the intent of this chapter:

10 A. This exception to the notice requirement is not necessary to preserve a
11 substantial property right, and the assembly hereby authorizes this
12 exception to that finding requirement as it is impractical, and compliance
13 is not in the best interests of the borough due to the delay and unnecessary
14 expense it would cause.

15 B. Notice has been provided for the Planning Commission and Assembly
16 hearings. Additional notice is not necessary to comply with the intent of
17 KPB 17.10.

18 3. That the granting of the exception will not be detrimental to the public
19 welfare or injurious to other property in the area:

20 A. The public will receive notice of this conveyance through publication of
21 the Planning Commission and Assembly meeting agendas.

22 B. The land use conforms to the surrounding light industrial land uses.

1 **SECTION 5.** East Shore Home Properties shall have 180 days from the date of enactment of this
2 ordinance to execute the purchase agreement. This deadline may be extended by
3 assembly resolution.

4 **SECTION 6.** The mayor is authorized to execute a purchase agreement substantially similar to the
5 one attached, and any other documents necessary to effectuate the intent and purposes
6 of this ordinance.

7 **SECTION 7.** This ordinance shall take effect immediately upon its enactment.

8 **ENACTED BY THE ASSEMBLY OF THE KENAI PENINSULA BOROUGH THIS * DAY**
9 **OF * 2012.**

Gary Knopp, Assembly President

ATTEST:

Johni Blankenship, MMC, Borough Clerk

Yes:

No:

Absent:



KENAI PENINSULA BOROUGH

Planning Department • Land Management Division
144 North Binkley Street • Soldotna, Alaska 99669-7520
PHONE: (907) 714-2200 • **FAX:** (907) 714-2378
Toll-free within the Borough: 1-800-478-4441, Ext. 2200
www.borough.kenai.ak.us

MIKE NAVARRE
BOROUGH MAYOR

MEMORANDUM

TO: Gary Knopp, Assembly President
Kenai Peninsula Borough Assembly Members

THRU: Mike Navarre, Mayor *MN*
Max Best, Planning Director *MB*
Marcus Mueller, Land Management Officer *MM*

FROM: Keith Snarey, Land Management Agent *KS*

DATE: August 23, 2012

SUBJECT: Ordinance 2012-35, authorizing a negotiated sale at fair market value of a 160 foot by 200 foot parcel located adjacent to Nikishka Beach Road in Nikiski to the Lessee, East Shore Home Properties

The subject property was conveyed to the borough through municipal entitlement subject to both a long-term lease, ADL 36812, and to Nikishka Beach Road Right of Way, ADL 32264. The lease was originally entered in 1966 and eventually assigned to East Home Shore Properties in 1979. The subject parcel containing .73+/- acres was created by the State of Alaska from a portion of two government lots without platting.

Ordinance 86-19(Substitute) authorized the sale of 17 parcels of land that were subject to state issued long term leases. The subject parcel was included in that ordinance but a purchase was not processed.

Mr. Jesse Wade, Trustee, on behalf of East Shore Home Properties has applied for a negotiated purchase of the subject property. Fair market value of the parcel is \$20,700. The sale of the property to East Shore Home Properties would complete the prior unfulfilled intent of the assembly.

A fair market value sale to East Shore Home Properties is in the borough's best interest. The parcel is largely occupied by an oil field shop owned by the applicant. East Shore Home Properties has held a long term lease on the parcel, the borough has no need for the parcel, the parcel straddles the property boundary of two other parcels, and a prior ordinance authorized this conveyance.

The assembly's consideration of this ordinance is appreciated.

PURCHASE AGREEMENT

This Agreement is made on this _____ of _____, 2012, by and between the KENAI PENINSULA BOROUGH, an Alaska municipal corporation, whose address is 144 North Binkley Street, Soldotna, Alaska 99669 (hereinafter referred to as "KPB") and EAST SHORE HOME PROPERTIES whose address is 103 Linwood Lane, Kenai, Alaska 99611; (hereinafter referred to as "BUYER").

WHEREAS, KPB is the owner of that real property located in the Kenai Recording District, Third Judicial District, State of Alaska, and more particularly described as follows:

160 feet by 200 feet known as "Preferred Contractors Parcel," ADL 36812, tax parcel 012-020-08, within Section 36, Township 8 North, Range 12 West, S.M., Kenai Recording District, Third Judicial District, State of Alaska, containing 0.73 +/- acres, subject to Nikishka Beach Road Right of Way ADL 32264

WHEREAS, BUYER has offered to buy, and KPB is willing to sell the above-described property as evidenced by KPB Ordinance 2012-___enacted _____, by the Assembly of the Kenai Peninsula Borough.

NOW THEREFORE, in consideration of the promises herein contained, KPB hereby agrees to sell to BUYER, and BUYER hereby agrees to buy from KPB, the property on the terms and conditions as set forth below:

1. PURCHASE PRICE

The purchase price of the property is \$20,700.00 dollars and NO cents and shall be paid in full at closing.

2. TITLE

Title shall be delivered at time of closing by **quitclaim deed** which shall be issued to BUYER. Seller sells only its interest in the property, if any, without warranty of any kind or nature whatsoever. Title shall also be subject to reservations, easements, rights-of-way, covenants, conditions and restrictions of record. BUYER warrants and covenants that at the time of closing there shall be no liens or judgments recorded against BUYER in the same recording district in which the property subject to this purchase agreement is situated.

3. ESCROW AND CLOSING COSTS

In addition to the purchase price, BUYER agrees to pay for all closing costs in connection with this Agreement, including without limitation all escrow fees, title insurance charges, recording fees and bank charges. All costs must be paid in full at the time of closing.

4. CLOSING

Closing will occur within 90 days of execution of this agreement. Both parties will execute all documents required to complete the Purchase Agreement.

5. POSSESSION

Possession shall be delivered to BUYER at time of recording.

6. BREACH BY BUYER; REMEDIES OF KPB

Prior to closing of the sale, in the event that BUYER fails to make any payment required, or fails to submit or execute any and all documents and papers necessary in examination of BUYER's financial background, or with closing and transfer of title within time periods specified in this Agreement, up to lesser of \$1,000.00 or 10% of the purchase price of BUYER's deposit shall be retained by KPB as liquidated damages. Additionally, other funds may be retained for out-of-pocket expenses incurred, and this Agreement shall be terminated.

In addition to the foregoing, in the event of a default in the performance or observance of any of the agreement terms, conditions, covenants and stipulations thereto, either prior to or after the closing of the sale, and such default continues thirty days after written notice of the default, KPB may cancel the agreement or take any legal action for damages or recovery of the property. No improvements may be removed during the time which the contract is in default. This provision shall survive the execution of sale documents and shall continue in full force and effect until either the purchase price is paid in full or the sale is otherwise terminated.

7. NOTICE OF DEFAULT. Notice of default will be in writing as provided hereinbelow. A copy of the notice will be forwarded to all lienholders or others who have properly recorded their interest in the purchase agreement with KPB.

8. REMOVAL OR REVERSION OF IMPROVEMENTS UPON CANCELLATION OF PURCHASE AGREEMENT OR LEASE.

- A. BUYER covenants that improvements owned by the BUYER on KPB lands shall, within thirty calendar days after termination of the agreement, be removed by BUYER; provided, such removal will not cause injury or damage to the land; and further provided, that the mayor or planning director when applicable may extend time for removing such improvements in cases where hardship is proven. The retiring BUYER may, with consent of the mayor or planning director when applicable, dispose of BUYER'S improvements to the succeeding BUYER.

- B. If any improvements and/or chattels having an appraised value in excess of ten thousand dollars, as determined by a qualified appraiser, are not removed within the time allowed, such improvements and/or chattels shall, upon due notice to the BUYER, under the terminated or canceled contract, be sold at public sale under the direction of the mayor and in accordance with provisions of KPB Title 5. Proceeds of the sale shall inure to the former BUYER, lessee, or permittee who placed such improvements and/or chattels on the lands, or his successors in interest, after paying to KPB all monies due and owing and expenses incurred in making such a sale. In case there are no other bidders at any such sale, the mayor is authorized to bid, in the name of KPB, on such improvements and/or chattels. Bid money shall be taken from the fund to which said lands belong, and the fund shall receive all moneys or other value subsequently derived from the sale or leasing of such improvements and/or chattels. KPB shall acquire all rights, both legal and equitable, that any other BUYER could acquire by reason of the purchase.
- C. If any improvements and/or chattels having an appraised value of ten thousand dollars or less, as determined by the mayor, are not removed within the time allowed, such improvements and/or chattels shall revert and absolute title shall vest in KPB. Upon request, BUYER, lessee, or permittee shall convey said improvements and/or chattels by appropriate instrument to KPB.
- D. Rental for Improvements or Chattels not Removed. Any improvements and/or chattels belonging to the BUYER and placed on the land during BUYER'S tenure with or without BUYER'S permission and remaining upon the premises after termination of the contract shall entitle KPB to charge a reasonable rent therefor.

9. RESALE.

In the event that a purchase agreement should be terminated, canceled, forfeited or abandoned, KPB may offer said lands for sale, lease or other appropriate disposal pursuant to provisions of KPB 17.10 or other applicable regulations. If said land is not immediately disposed of then said land shall return to the Land Bank.

10. DEFENSE AND INDEMNIFICATION

To the extent allowed by law and subject to appropriation The BUYER shall indemnify, defend, save and hold the borough, its elected and appointed officers, agents and employees, harmless from any and all claims, demands, suits, or liability of any nature, kind or character including costs, expenses, and attorneys fees resulting from BUYER'S performance or failure to perform in accord with the terms of this Agreement in any way whatsoever. The BUYER shall be responsible under this clause for any and all claims of any character resulting from BUYER or BUYER'S officers, agents, employees, partners, attorneys, suppliers, and

subcontractors performance or failure to perform this Agreement in any way whatsoever. This defense and indemnification responsibility includes claims alleging acts or omissions by the borough or its agents, which are said to have contributed to the losses, failure, violations, or damage. However, BUYER shall not be responsible for any damages or claims arising from the sole negligence or willful misconduct of the borough, its agents, or employees.

11. HAZARDOUS MATERIAL

- A. BUYER covenants and agrees that no hazardous substances or wastes shall be located on or stored on the property, or any adjacent property, nor shall any such substance be owned, stored, used, or disposed of on the property or any adjacent property by BUYER, its agents, employees, contractors, or invitees, prior to BUYER's ownership, possession, or control of the property.

- B. BUYER covenants and agrees that if the presence of hazardous material on the property is caused or permitted by BUYER, its agents, employees, contractors, or invitees, or if contamination of the property by hazardous material otherwise occurs on the property, BUYER shall defend, indemnify, and hold harmless KPB from any and all claims, judgements, damages, penalties, fines, costs, liabilities, or losses (including, but not limited to, sums paid in the settlement of claims, attorney's fees, consultant fees and expert fees) which may arise as a result of such contamination. This defense and indemnification includes, without limitation, costs incurred in connection with any investigation of site conditions or any clean-up, remedial, removal, or restoration work required by any federal, state or local government on or under the property. As used herein, the term "hazardous material" means a substance or material that the Secretary of Transportation has determined is capable of posing an unreasonable risk to health, safety, and property when transported in commerce, and has designated as hazardous under section 5103 of Federal hazardous materials transportation law (49 U.S.C. 5103). The term includes hazardous substances, hazardous wastes, marine pollutants, elevated temperature materials, materials designated as hazardous in the Hazardous Materials Table (see 49 CFR 172.101), and materials that meet the defining criteria for hazard classes and divisions in part 173 of subchapter C of this chapter.

12. ASSIGNMENTS

BUYER may assign the lands upon which BUYER has an agreement only if approved by the mayor or planning director when applicable. Applications for assignment shall be made in writing on a form provided by the land management division. Assignment shall be approved if it is found that all interests of KPB are fully protected. Assignee shall be subject to and governed by provisions of KPB 17.10 applicable thereto.

13. ENTIRE AGREEMENT

This Agreement and the documents referred to herein contain the entire agreement of the parties with respect to the subject matter hereof. Any changes, additions or deletions hereto must be made in writing and signed by both KPB and BUYER or their respective successors in interest. Provisions of this agreement, unless inapplicable on their face, shall be covenants constituting terms and conditions of the sale and of the agreement to finance the sale, and shall continue in full force and effect until the purchase price is paid in full, or this agreement is earlier terminated.

14. MISCELLANEOUS

- A. Covenants. BUYER agrees to comply with any Declaration of Covenants, Conditions, and Restrictions of record, affecting the Property.
- B. No Warranty. BUYER acknowledges its responsibility to inspect the property and agrees KPB assumes no liability for matters that would have been disclosed to the BUYER by an inspection of the property. BUYER further acknowledges that KPB makes no warranties, either expressed or implied, nor assumes any liability whatsoever, regarding the social, economic or environmental aspects of the property, to include without limitation, soil conditions, water drainage, physical access, availability of personal use wood supplies now or in the future, or natural or artificial hazards which may or may not exist or merchantability, suitability, or profitability of the property for any use or purpose. The parties mutually agree that this transfer will not be covered by the Residential Real Property Transfers Act, AS 34.70.010 et. seq.
- C. Development. BUYER agrees the construction and maintenance of any improvements, roads, drainage systems and common areas shall be the responsibility of the BUYER. BUYER further agrees to comply with all federal, state, and borough regulations regarding use and development of the property, which includes but is not limited to; State of Alaska, Department of Environmental Conservation regulations regarding water and sewer installation; and if applicable, regulations of the U.S. Army Corps of Engineers regarding filling or draining any area within the property designated as wetlands by the appropriate authority.
- D. Time. Time is of the essence in performance of this Agreement.
- E. Cancellation. This agreement, while in good standing may be canceled in whole or in part, at any time, upon mutual written agreement by BUYER and the mayor or planning director when applicable. This purchase agreement is subject to cancellation in whole or in part if improperly issued through error in procedure or with respect to material facts.

- F. Entry or Re-entry. In the event that this agreement is terminated, canceled or forfeited, or in the event that the demised lands, or any part thereof, should be abandoned by the BUYER during the agreement term, or prior to payment in full of the purchase price, KPB or its agents, servants or representative, may immediately or any time thereafter, enter or re-enter and resume possession of said lands or such part thereof, and remove all persons and property therefrom either by summary proceedings or by a suitable action or proceeding at law or equity without being liable for any damages therefor. Entry or re-entry by KPB shall not be deemed an acceptance or surrender of the contract.
- G. Fire Protection. The BUYER shall take all reasonable precautions to prevent, and take all reasonable actions to suppress destructive and uncontrolled grass, brush, and forest fires on the land under agreement, and comply with all laws, regulations and rules promulgated and enforced by the protection agency responsible for forest protection within the area wherein the demised premises are located.
- H. Notice. Any notice or demand, which under the terms of this agreement or under any statute must be given or made by the parties thereto, shall be in writing, and be given or made by registered or certified mail, addressed to the other party at the address shown on the contract. However, either party may designate in writing such other address to which such notice of demand shall thereafter be so given, made or mailed. A notice given hereunder shall be deemed received when deposited in an U.S. general or branch post office by the addressor.
- I. Responsibility of Location. It shall be the responsibility of the BUYER to properly locate himself and his improvements on the purchased, leased, or permitted lands.
- J. Rights-of-way. All trails or roads in existence at the time the land is sold may be considered to be an easement for public use. Nothing herein contained shall prevent the mayor or planning director when applicable from specifically reserving such additional easements and rights-of-way across KPB lands as deemed reasonable and necessary prior to the sale thereof.
- K. Sanitation. The BUYER, lessee, or permittee shall comply with all regulations or ordinances which a proper public authority in its discretion shall promulgate for promotion of sanitation. Premises under purchase or lease agreement, or permit shall be kept in a clean and sanitary condition and every effort shall be made to prevent any pollution of waters and lands.

- L. Shore Land Public Access Easement. As established by AS 38.05, KPB lands sold or leased may be subject to a minimum 50 foot public access easement landward from the ordinary high water mark or mean high water mark.
- M. Violation. Violation of any provision of KPB Chapter 17.10, or of the terms of the agreement of sale may expose BUYER to appropriate legal action including forfeiture of purchase interest, termination, or cancellation of BUYER'S interest in accordance with state law.
- N. Written Waiver. Receipt of payment by KPB, regardless of knowledge of any breach of the purchase agreement by BUYER, or of any default on the part of BUYER, in observance or performance of any of the conditions or covenants of the agreement, shall not be deemed to be a waiver of any provision of the agreement. Failure of KPB to enforce any covenant or provision therein contained shall not discharge or invalidate such covenants or provision or affect the right of KPB to enforce the same in the event of any subsequent breach or default. Receipt by KPB of any payment of any other sum of money after notice of termination or after the termination of the agreement for any reason, shall not reinstate, continue or extend the agreement, nor shall it destroy or in any manner impair the efficacy of any such notice of termination unless the sole reason for the notice was nonpayment of money due and payment fully satisfies the breach.
- O. Construction. This Agreement shall be deemed to have been jointly drafted by both parties. It shall be constructed according to the fair intent of the language as a whole, not for or against any party. The interpretation and enforcement of this Agreement shall be governed by the laws of the State of Alaska. The titles of sections in this Agreement are not to be construed as limitations of definitions but are for identification purposes only.

This Agreement has been executed by the parties on the day and year first above written.

KENAI PENINSULA BOROUGH:

BUYERS:

Mike Navarre, Mayor

Jesse S. Wade, Trustee
East Shore Home Properties

Dated: _____

Dated: _____

Catherine A. Wade, Trustee
East Shore Home Properties
Dated: _____

ATTEST:

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY BY:

Johni Blankenship,
Borough Clerk

Holly B. Montague,
Deputy Borough Attorney

NOTARY ACKNOWLEDGMENT

STATE OF ALASKA)
)ss.
THIRD JUDICIAL DISTRICT)

The foregoing instrument was acknowledged before me this _____ day of _____, 2012, by **Mike Navarre**, Mayor of the Kenai Peninsula Borough, an Alaska municipal corporation, for and on behalf of the corporation.

Notary Public in and for Alaska
My commission expires: _____

NOTARY ACKNOWLEDGMENT

STATE OF ALASKA)
)ss.
THIRD JUDICIAL DISTRICT)

The foregoing instrument was acknowledged before me this _____ day of _____, 2012, by **Jesse S. Wade**, Trustee of East Shore Home Properties whose address is 103 Linwood Lane, Kenai, Alaska 99611, for and on behalf of the trust.

Notary Public in and for Alaska
My commission expires: _____

NOTARY ACKNOWLEDGMENT

STATE OF ALASKA)
)ss.
THIRD JUDICIAL DISTRICT)

The foregoing instrument was acknowledged before me this _____ day of _____, 2012, by **Catherine A. Wade**, Trustee of East Shore Home Properties whose address is 103 Linwood Lane, Kenai, Alaska 99611, for and on behalf of the trust.

Notary Public in and for Alaska
My commission expires: _____

QUITCLAIM DEED

The GRANTOR, KENAI PENINSULA BOROUGH, an Alaska municipal corporation, whose address is 144 North Binkley Street, Soldotna, Alaska 99669, for ten dollars and other good and valuable consideration, receipt of which is hereby acknowledged, and pursuant to Assembly Ordinance 2012-___, enacted _____, 2012, conveys and quitclaims unto the GRANTEE, EAST SHORE HOME PROPERTIES whose address is 103 Linwood Lane, Kenai, Alaska 99611 all interest it has, if any, in the following described real property located in the Kenai Recording District, Third Judicial District, State of Alaska, and more particularly described as follows:

160 FEET BY 200 FEET KNOWN AS "PREFERRED CONTRACTORS PARCEL," ADL 36812, TAX PARCEL 012-020-08, WITHIN SECTION 36, TOWNSHIP 8 NORTH, RANGE 12 WEST, S.M., KENAI RECORDING DISTRICT, THIRD JUDICIAL DISTRICT, STATE OF ALASKA, CONTAINING 0.73 +/- ACRES

TOGETHER WITH all the improvements thereon, if any, and all rights of the Grantor to any and all hereditaments and appurtenances hereto, and

SUBJECT TO any taxes and assessments, exceptions, reservations, restrictions, conditions, covenants, easements, rights-of-way, encroachments either of record or ascertainable by physical inspection.

FURTHER SUBJECT TO Nikishka Beach Road Right of Way ADL 32264

Dated this ____ day of _____, 2012.

KENAI PENINSULA BOROUGH

Mike Navarre
Mayor

ATTEST:

Johni Blankenship, Borough Clerk

NOTARY ACKNOWLEDGMENT

STATE OF ALASKA)
)ss.
THIRD JUDICIAL DISTRICT)

The foregoing instrument was acknowledged before me this _____ day of _____, 2012 by Mike Navarre, Mayor of the Kenai Peninsula Borough, an Alaska municipal corporation, for on behalf of the corporation.

Notary Public in and for Alaska
My commission expires: _____

Please return to: East Shore Home Properties
 103 Linwood Lane
 Kenai, AK 99611

**KENAI PENINSULA BOROUGH
RESOURCE PLANNING DEPARTMENT
LAND MANAGEMENT DIVISION**

144 North Binkley Street
Soldotna, Alaska 99669
(907) 714-2200

**APPLICATION TO REQUEST THE NEGOTIATED PURCHASE, LEASE, OR
EXCHANGE OF BOROUGH OWNED LAND**

A \$500 FEE MUST BE SUBMITTED WITH THIS APPLICATION. THE \$500 IS NOT APPLIED TO THE PURCHASE PRICE AND IS REFUNDED ONLY IF THE APPLICATION IS NOT FOUND TO BE IN THE PUBLIC'S BEST INTEREST. IF APPROVED BY THE BOROUGH ASSEMBLY, A \$1,000 EARNEST MONEY PAYMENT MUST BE SUBMITTED WITHIN SEVEN DAYS OF AFFIRMATIVE ASSEMBLY ACTION.

THIS FORM IS TO BE COMPLETED BY INDIVIDUAL(S) OR ORGANIZATION'S WISHING TO PURCHASE, LEASE OR EXCHANGE BOROUGH LAND PURSUANT TO KPB 17.10.100(C) or (I). IT IS TO BE COMPLETED, **IN FULL**, TO THE BEST OF KNOWLEDGE OF THE INDIVIDUAL OR AUTHORIZED REPRESENTATIVE. IF REQUESTED, PROPRIETARY AND FINANCIAL INFORMATION OF APPLICANTS THAT IS SO MARKED, WILL BE KEPT CONFIDENTIAL. THE ASSEMBLY MUST APPROVE, BY ORDINANCE, ANY DISPOSITION OF BOROUGH LAND.

ATTACH SEPARATE SHEETS IF MORE SPACE IS NEEDED FOR EXPLANATION. IF A SECTION (or, portion thereof) IS NOT APPLICABLE, MARK WITH THE ABBREVIATION "N/A". ASK KPB LAND MANAGEMENT STAFF IF YOU HAVE ANY QUESTIONS ABOUT THE INFORMATION REQUESTED. PLEASE TYPE OR PRINT.

1. NAME OF INDIVIDUAL COMPLETING APPLICATION FORM:

Name Jan S. Wade Phone # (907) 233 9199
Mailing Address 183 Lincoln Lane Kenai Alaska 99611
Physical Address Same as mail address

2. OTHER INDIVIDUAL(S) OR ORGANIZATION(S) PARTY TO THIS APPLICATION:

a) Name _____ Phone # () _____
Mailing Address _____
Physical Address _____
Relationship to applicant(s) _____

b) Organization name East Shore Home Properties

Mailing Address 103 Lincoln Lane Kenai AK 99611
 Physical Address same
 Primary Contact: John B Wade Title: Justice
 Phone # 907 283 9199

3. TYPE OF ORGANIZATION: (CHECK ONE)

Individual _____ Sole Proprietorship _____
 General Partnership _____ Non-Profit Corporation _____
 Limited Partnership _____ Non-Profit Association _____
 Other Trust Corporation _____

Note: Please submit, as appropriate, the following items with this application: 1) current Alaska business license; 2) designation of signatory authority to act for organization or individuals. If non-profit, has IRS Tax Exempt Status been obtained? Yes ___ No ___ If yes, attach letter of determination. If no, please attach certificate, articles of incorporation, by-laws, or other appropriate documentation.

4. LEGAL DESCRIPTION: attachment

Township _____, Range _____, Section _____, _____ Meridian
 Lot/Block/Subdivision _____
 Plat Number _____ Recording District _____
 Assessors Parcel Number(s) _____ Size/Acreage _____
 Other description _____

5. THIS APPLICATION IS BEING MADE FOR THE FOLLOWING: (CIRCLE ONE)

Purchase Lease Exchange

Other (specify): _____

6. PROPOSAL: To Pay 1/2 price market price

a) Purchase Price: Prop a comparative equitable price

b) Down Payment Amount (Minimum 10% of Purchase Price): _____

c) Payment Terms (Maximum 10 years; except for agricultural land where maximum is 20 years):

d) Interest Rate (Minimum: prime plus 2%): _____

OTHER TERMS AND CONDITIONS: Payment in full at time of sell lease.

ARE THERE ANY CONTINGENCIES TO THIS TRANSACTION: YES ___ NO IF YES, LIST:

7. PLEASE DESCRIBE ALL SPECIAL CIRCUMSTANCES AND ANY OTHER REASONS YOU BELIEVE THE BOROUGH SHOULD SELL THIS LAND TO YOU ON YOUR PROPOSED TERMS. BE SPECIFIC.

would be glad to explain and elaborate if need, have had control and custody since 1975.

8. IF PROPOSAL IS OTHER THAN FAIR MARKET VALUE, PLEASE STATE WHY IT WOULD BE IN THE "BEST PUBLIC INTEREST" TO APPROVE THIS PROPOSAL. INCLUDE ALL SUPPORTING FACTS AND DOCUMENTS.

possibilities

9. LAND STATUS: DESCRIBE ANY EXISTING IMPROVEMENTS; PROVIDE PHOTOGRAPHS IF AVAILABLE.

Improvements; Erected 1967, fire damaged structurally and gutted total building after 4 to 6 years, frame made bought from SBA in 1975, snow loads on roof caused collapse repaired 78-79, wind damage fall 2011 with high winds, tore front roof off, blew half east 100' wall out, off and on ground, most repairs done.

10. ATTACH SITE PLAN DEPICTING THE PROPOSED USE OF THE PROPERTY.

11. LIST THREE (3) CREDIT REFERENCES. IN ADDITION, AN ACTUAL CREDIT REPORT FROM A LOCAL PROVIDER IS REQUESTED IF BALANCE TO BE FINANCED BY THE BOROUGH EXCEEDS \$50,000.

NAME	ADDRESS	PHONE #
Kup Bank		() 283 9199
First National Bank of Alaska		()
Credit Cards, Utilities		()

Parent made any loans in the past 20 years

12. HAS APPLICANT OR AFFILIATED ENTITY PREVIOUSLY PURCHASED OR LEASED BOROUGH OWNED LAND OR RESOURCES? YES NO IF YES, PROVIDE LEGAL DESCRIPTION; TYPE OF PURCHASE OR LEASE; AND CURRENT STATUS:

Bernice Luke Industrial Sites. Lots 8, 9, 10, 13, 14, 1998

13. HAS APPLICANT, OR AFFILIATED ENTITY, EVER FILED A PETITION FOR BANKRUPTCY, BEEN ADJUDGED BANKRUPT OR MADE AN ASSIGNMENT FOR THE BENEFIT OF CREDITORS? YES NO IF YES, EXPLAIN, INCLUDING DATES:

14. IS APPLICANT, OR AFFILIATED ENTITY, NOW IN DEFAULT ON ANY OBLIGATION TO, OR SUBJECT TO ANY UNSATISFIED JUDGEMENT OR LIEN? YES NO IF YES EXPLAIN:

15. COMPLETE THE FOLLOWING APPLICANT QUALIFICATION STATEMENT FOR EACH INDIVIDUAL

APPLICANT OR ORGANIZATION. ATTACH ADDITIONAL STATEMENTS AS NECESSARY.

APPLICANT/BIDDER QUALIFICATION STATEMENT

I _____,
(printed name)
of _____,
(address)

(city, state)

do hereby swear and affirm

I am eighteen years of age or older; and

I am a citizen of the United States; a permanent resident; or a representative of a group, association or corporation which is authorized to conduct business under the laws of Alaska; and

I am not delinquent on any deposit or payment of any obligation to the Borough; and

I am not in breach or default on any contract or lease involving land in which the Borough has an interest; and

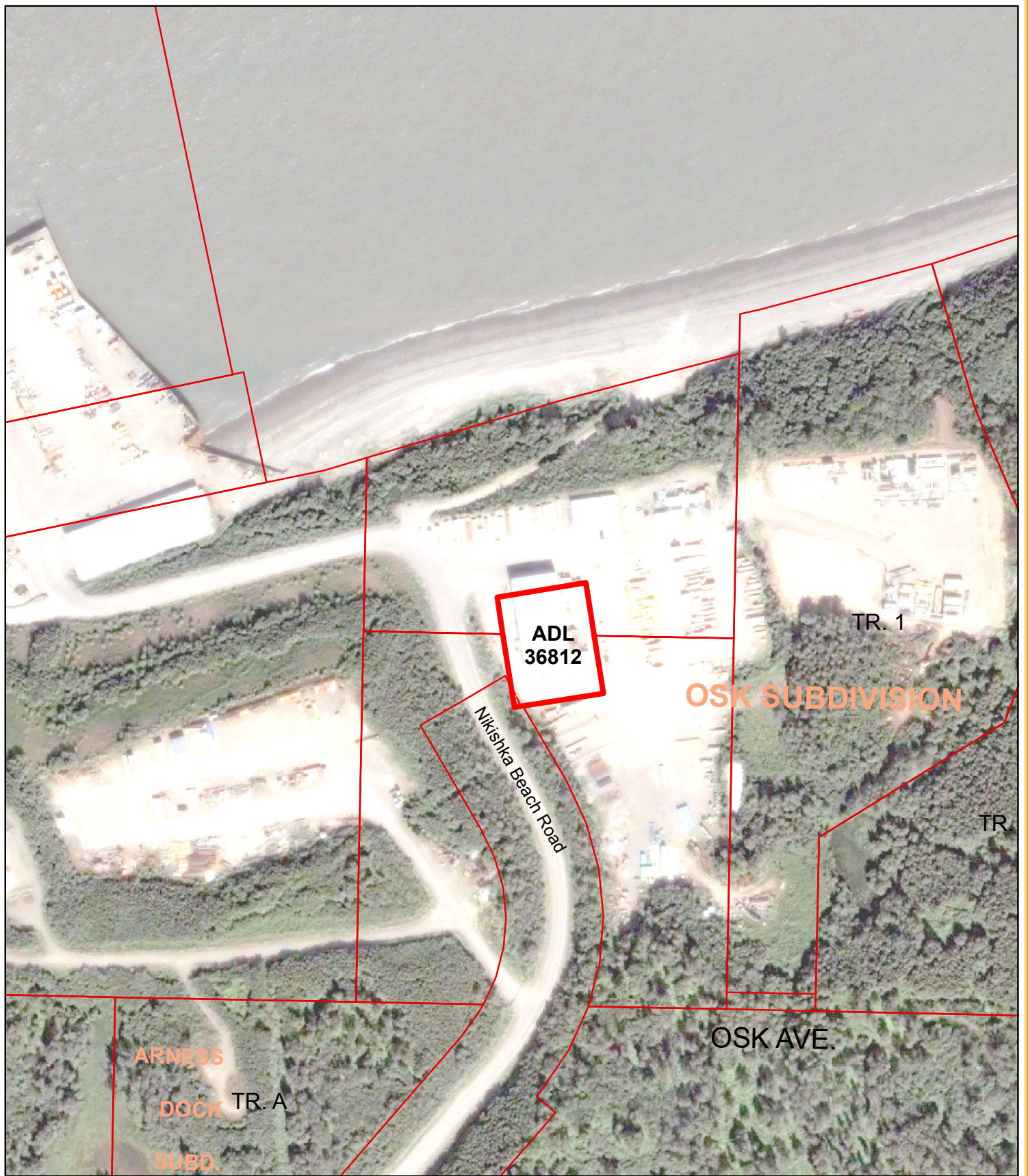
I have not failed to perform under a contract or lease involving Borough land in the previous five years and the Borough has not acted to terminate the contract or lease or to initiate legal action.

Unless agreed otherwise in writing and signed by the Borough Mayor, I agree to pay recording fees, closing fees, escrow setup fees, annual escrow fees, collection fees, surveying fees, and acquisition of title insurance. If my proposal is to lease the land, I agree to provide a performance bond, general liability insurance, provide a damage deposit, and pay for remote site inspection, if applicable.

I HEREBY CERTIFY THAT THE INFORMATION CONTAINED HEREIN IS TRUE TO THE BEST OF MY KNOWLEDGE AND BELIEF.

Jesse S. Wade
Print Name

Jesse S. Wade 6-27-12
Applicant Signature /Date



**ADL
36812**

OSK SUBDIVISION

Nikishka Beach Road

OSK AVE.

ARNESS

DOCK TR. A

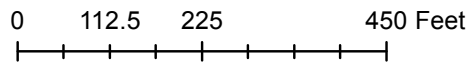
SUBD.

TR. 1

TR.



The information depicted hereon is for a graphical representation only of best available sources. The Kenai Peninsula Borough assumes no responsibility for any errors on this map.



**Negotiated Sale of Tax Parcel
012-020-08**



8/6/2012 KRS

VICINITY MAP





KENAI PENINSULA BOROUGH

Assessing Department

144 North Binkley Street • Soldotna, Alaska 99669-7520

Toll-free within the Borough: 1-800-478-4441, Ext. 2230

PHONE: (907) 714-2230 • **FAX:** (907) 714-2393

www.borough.kenai.ak.us

MIKE NAVARRE
BOROUGH MAYOR

Date: July 9, 2012

To: Keith Snarey, Land Management Agent

Through: Tom Anderson, Director of Assessing *TCA*

From: Paul Knight, Lead Appraiser *PK*

Subject: Land Value of Parcel 012-020-08

The land in this area was updated in 2010. A cursory review of sales in that area indicates that the assessed value of \$20,700 is a reasonable reflection of current value.

Introduced by: Mayor
Date: March 18, 1986
Hearing: May 20, 1986
Vote: 14 Yes, 1 No
Action: Enacted

KENAI PENINSULA BOROUGH
ORDINANCE 86-19 (Substitute)

CLASSIFICATION OF CERTAIN BOROUGH PATENTED LANDS UNDER LONG TERM
LEASES FOR SALE AND ESTABLISHING PROVISIONS THEREFORE.

WHEREAS, the Borough has selected certain lands from the State of Alaska pursuant to the Municipal Entitlement Act; and

WHEREAS, a portion of the lands are subject to long term leases which were issued by the State of Alaska; and

WHEREAS, the Borough has received patent to lands which are subject to State issued long term leases; and

WHEREAS, interest has been expressed by leaseholders of their desire to purchase the lease land; and

WHEREAS, the Planning Commission held a public hearing on this ordinance at its February 10, 1986 meeting; and

WHEREAS, the assembly finds that it is in the best interest of the Borough to allow such lease holders to purchase the lease lands;

NOW THEREFORE, BE IT ORDAINED BY THE ASSEMBLY OF THE KENAI PENINSULA BOROUGH:

Section 1. That the Mayor is authorized to negotiate the sale of Borough patented lands to holders of State issued long term leases other than mining leases, timber leases, agricultural leases and/or grazing leases. A "long term lease" is defined as a lease which when originally entered into was for the length of 55 years or longer.

Section 2. That those lands eligible for disposal as defined by this ordinance, listed on Attachment A and for which application is made are hereby classified as sale lands.

Section 3. That notwithstanding the provisions of any other KPB ordinance, theretofore or now in effect, all sales under this ordinance shall be made in compliance with the following terms and conditions:

A. All Borough lands sold under this ordinance are sold "as is" and the purchaser shall be responsible for ascertaining the condition of the parcel and the extent of any easements, encroachments, alterations, or infringements upon the parcel by other persons. The Borough will make a reasonable effort to

Kenai Peninsula Borough
Ordinance 86-19 (Sub.)
Page 1 of 5 Pages

disclose all types of information in its possession to assist in determining soil conditions, wetlands, flood plains, easements and other encroachments. In the event that certain other rights to the parcel have been previously granted by the Borough or the State of Alaska, or any previous owner, then the sale of the parcel shall be made subject to them.

B. All conveyances of land shall be by quitclaim deed, and balances due shall be secured by promissory note and deed of trust including additional provisions prohibiting the resubdivision of any parcel or the utilization or removal of any timber or gravel resources for any commercial purpose until the balance due is paid in full, and providing for trustee's sale upon default of payment or upon condition broken. The quitclaim deed shall be made out in the name of the current leaseholder of record at the time of application.

C. Purchase may be made by payment in full or by down payment of not less than ten percent (10%) of the purchase price for each parcel. The purchase price shall be the value as determined by the Borough Assessor for the year in which all documents necessary to complete the transaction are executed. The Borough will cause the proper documents to be recorded in the appropriate recording district. The purchaser will pay the cost of recording and any applicable collection and escrow fees.

D. Promissory notes for balances remaining unpaid for any borough lands sold pursuant to this ordinance shall provide for equal monthly installment payments of principal together with the interest at the rate of ten percent (10%) per annum. The scheduled installment payments will be based upon the initial amount financed according to the following schedule:

1. Less than \$30,000; up to 120 equal monthly installments.
2. \$30,000 or more but less than \$50,000; up to 180 equal monthly installments.
3. \$50,000 or more; up to 240 equal monthly installments.
4. Nothing contained herein shall prevent the prepayment of principal amounts with interest to date of payment; however, no prepayment shall extend or suspend the due date of any future installments until the entire balance of principal together with interest is paid in full.
5. If there is a partial prepayment of principal, this shall not diminish the monthly payment amount initially established.
6. The purchaser shall be charged a late penalty of any amount equal to ten percent (10%) of his monthly

Kenai Peninsula Borough
Ordinance 86-19 (Sub.)
Page 2 of 5 Pages

payment for any payment which is made fifteen (15) calendar days or more past the established due date.

Section 4. That application for purchase of such lands shall be made on a form as provided by the Borough.

A. Application for the purchase of the lands must be made by the leaseholder of record at the time of application.

B. Proof shall be submitted by the applicant that all rentals due are current, and that any and all of applicant's sales taxes and real and personal property taxes are current.

C. The burden of proof is on the applicant to establish that he/she has met all requirements of this ordinance.

Section 5. That within thirty (30) calendar days of the date of receipt of a completed application, the Mayor shall provide for publication of a notice of proposed sale including the name and address of the applicant, a description of the land applied for and a description of the lease interest which applicant claims in the property. If no protest is filed with the Borough Planning Department within thirty (30) calendar days of initial publication and the applicant has established compliance with the requirements of this ordinance, then the Mayor shall enter into a conveyance of the land according to the terms and conditions of this ordinance. Where a protest is filed within the time allowed or where the administration determines that the applicant has not met the requirements of the ordinance and the applicant wishes further review, then the Planning Commission shall conduct a hearing and rule on the application. Any determination of the Planning Commission shall be susceptible to appeal to the Borough assembly.

Section 6. That this ordinance shall take effect immediately upon its enactment and expire two (2) years from the date of such enactment.

ENACTED BY THE ASSEMBLY OF THE KENAI PENINSULA BOROUGH ON THIS 20th DAY OF May, 1986.

ATTEST:

Joanne Bridgely
Borough Clerk

Betty J. Glick
Betty J. Glick, Assembly President

Ray (V. L.) DeLace
Dep. Clerk

Kenai Peninsula Borough
Ordinance 86-19 (Sub.)
Page 3 of 5 Pages

ATTACHMENT A

<u>Legal Description</u>	<u>Acreage</u>	<u>State ADL #</u>
Lot 2, Bernice Lake Alaska Industrial Subdivison, Plat #K-1560, Excluding Parcel No. 58-N, Alaska Project No. S-0490(2) (North Kenai Road)	.76	17207
Lot 3, Bernice Lake Alaska Industrial Subdivision, Plat #K-1560, Excluding Parcel No. 58-M, Alaska Project No. S-0490(2) (North Kenai Road)	.99	17219
Lot 4, Bernice Lake Alaska Industrial Subdivision, Plat #K-1560, Excluding Parcel No. 58-L, Alaska Project No. S-0490(2) (North Kenai Road)	.90	17220
Lot 5, Bernice Lake Alaska Industrial Subdivision, Plat #K-1560, Excluding Parcel No. 58-K, Alaska Project No. S-0490(2) (North Kenai Road)	1.03	17221
Lot 6, Bernice Lake Alaska Industrial Subdivision, Plat #K-1560, Excluding Parcel No. 58-J, Alaska Project No. S-0490(2) (North Kenai Road)	1.35	17210
Lot 7, Bernice Lake Alaska Industrial Subdivision, Plat #K-1560, Excluding Parcel No. 58-I, Alaska Project No. S-0490(2) (North Kenai Road)	1.46	17211
Lot 8, Bernice Lake Alaska Industrial Subdivision, Plat #K-1560, Excluding Parcel No. 58-H, Alaska Project No. S-0490(2) (North Kenai Road)	1.58	17212
<u>Legal Description</u>	<u>Acreage</u>	<u>State ADL #</u>
Lot 9, Bernice Lake Alaska Industrial Subdivision, Plat #K-1560, Excluding Parcel No. 58-G, Alaska Project No. S-0490(2) (North Kenai Road)	1.69	17213
Lot 10, Bernice Lake Alaska		

Kenai Peninsula Borough
Ordinance 86-19 (Sub.)
Page 4 of 5 Pages

Industrial Subdivision, Plat #K-1560, Excluding Parcel No. 58-F, Alaska Project No. S-0490(2) (North Kenai Road)	1.80	17214
Lot 11, Bernice Lake Alaska Industrial Subdivision, Plat #K-1560, Excluding Parcel No. 58-E, Alaska Project No. S-0490(2) (North Kenai Road)	1.94	17215
Lot 12, Bernice Lake Alaska Industrial Subdivision, Plat #K-1560, Excluding Parcel No. 58-D, Alaska Project No. S-4090(2) (North Kenai Road)	2.05	17216
Lot 13, Bernice Lake Alaska Industrial Subdivision, Plat #K-1560, Excluding Parcel No. 58-C, Alaska Project No. S-0490(2) (North Kenai Road)	2.16	25068
Lot 14, Bernice Lake Alaska Industrial Subdivision, Plat #K-1560, Excluding Parcel No. 58-B, Alaska Project No. S-0490(2) (North Kenai Road)	2.89	17218
Sec. 36, T8N, R12W, S.M., Portion of Lot 1	.73	36812
Sec. 36, T8N, R12W, S.M. W $\frac{1}{2}$ of Lot 1 Except a 0.73 acre parcel	4.70	02844
<u>Legal Description</u>	<u>Acreage</u>	<u>State ADL #</u>
Sec. 36, T8N, R12W, S.M., NW $\frac{1}{2}$ NW $\frac{1}{2}$ SE $\frac{1}{2}$	10.00	21879
Sec. 36, T8N, R12W, S.M., N $\frac{1}{2}$ of Lot 3	21.26	01391

Kenai Peninsula Borough
Ordinance 86-19 (Sub.)
Page 5 of 5 Pages

Introduced by: Knopp, Mayor
Date: 09/04/12
Hearing: 10/09/12
Action:
Vote:

**KENAI PENINSULA BOROUGH
ORDINANCE 2012-36**

**AN ORDINANCE AUTHORIZING THE ASSESSOR TO ACCEPT THE LATE-FILED
SENIOR CITIZEN EXEMPTION APPLICATION OF DELORES J. MCCASLIN FOR
2012, FILED AFTER MARCH 31**

1 **WHEREAS**, KPB 5.12.105(E) provides that an application for a senior citizen exemption must
2 be filed by February 15 of the year for which the exemption is sought; and

3 **WHEREAS**, consistent with AS 29.45.030(f) and KPB 5.12.105(E) late-filed applications may
4 be accepted by the assembly until March 31 of the year for which the exemption
5 is sought, for good cause shown; and

6 **WHEREAS**, KPB 5.12.105(E)(5) allows for the assembly to waive the claimant's failure to file
7 the application by March 31 based on the claimant's inability to comply caused
8 by a serious condition or extraordinary event beyond the taxpayers control;

9 **NOW, THEREFORE, BE IT ORDAINED BY THE ASSEMBLY OF THE KENAI**
10 **PENINSULA BOROUGH:**

11 **SECTION 1.** Upon reviewing Delores McCaslin's application and affidavit submitted with this
12 ordinance, for good cause shown the assembly waives the March 31 deadline for
13 filing the senior citizen exemption application based on a finding that Ms.
14 McCaslin's inability to comply with the March 31 deadline was caused by a
15 serious condition or extraordinary event beyond her control.

16 **SECTION 2.** That the assessor shall process the application in accordance with standard
17 assessing department procedures for processing such applications.

1 **SECTION 3.** That this ordinance takes effect immediately upon its enactment.

2 **ENACTED BY THE ASSEMBLY OF THE KENAI PENINSULA BOROUGH THIS ***
3 **DAY OF * 2012.**

Gary Knopp, Assembly President

ATTEST:

Johni Blankenship, MMC, Borough Clerk

Yes:

No:

Absent:



KENAI PENINSULA BOROUGH

144 North Binkley Street • Soldotna, Alaska 99669-7520

Toll-free within the Borough: 1-800-478-4441

PHONE: (907) 262-4441 • **FAX:** (907) 262-1892

www.borough.kenai.ak.us

**MIKE NAVARRE
BOROUGH MAYOR**

MEMORANDUM

TO: Members, Kenai Peninsula Borough Assembly

FROM: Gary Knopp, Assembly President *mn GK*
Mike Navarre, Borough Mayor

DATE: August 24, 2012

SUBJECT: Ordinance 2012-36, authorizing the assessor to accept the late-filed senior citizen exemption application of Delores J. McCaslin for 2012, filed after March 31

Delores J. McCaslin has requested the assembly allow the assessor to accept her late-filed real property senior citizen tax exemption application filed after March 31, 2012. KPB 5.12.105 and AS 29.45.030(f) allow for late-filed exemptions to be granted by the assembly. For an application filed after February 15 and before March 31 the applicant must file an affidavit stating good cause for failure to comply with the February 15 deadline. Good cause is defined by KPB 5.12.105(E)(4) as:

Good cause for failure to file by February 15, for purposes of this subsection, include but are not limited to extended travel out of state, medical conditions, health related conditions, family medical needs or emergencies, or other similar causes that reasonably prevented the applicant from timely filing. Absent extraordinary circumstances, a mere failure to pick up or read mail or to make arrangements for an appropriate and responsible person to pick up or read mail or a failure to timely provide a current address to the Department of Assessing will not be deemed good cause.

For applications filed after March 31 the applicant has the additional burden of showing an inability to comply based on a serious condition or extraordinary event beyond the taxpayers control. KPB 5.12.105(E)(5) provides:

If an otherwise qualified claimant is unable to comply with the March 31 deadline for filing an application, the assembly may, by ordinance, waive the claimant's failure to file the application by such date, and authorize the Assessor

to accept the application as if timely filed. For purposes of this subsection, an inability to comply must be caused by a serious condition or extraordinary event beyond the taxpayer's control. This section does not create any private rights whatsoever, nor does it in any manner require the mayor or any assembly member to introduce or approve any such ordinance.

Ms. McCaslin states in her attached application for approval of late filing for senior citizen exemption that she came into the assessing department in August 2011 to pay her taxes expecting to receive the senior exemption because she was 65 years old. She states that she was told at the time that she could not receive the exemption because she was not 65 for a full year before receiving the exemption (the actual requirement is that she qualify as of January 1 for the year the exemption is sought.) She states she said "ok, I'll see you next year." She states she then paid her taxes for 2012 and forgot about the exemption until after the taxes were already paid. She then came back to the assessing department and says she was told she would not receive the exemption for 2012 because she had not filed for it by February 1. She states that before this occurred she was not informed at any time that she had to file an exemption application or that there was a filing deadline. Ms. McCaslin's application for the senior citizen exemption and for late filing approval is attached for your consideration.

The administration supports this ordinance as it appears the communications between the administrative staff and Ms. McCaslin did not adequately convey the required procedure and process for applying for and receiving the senior citizen property tax exemption. Ms. McCaslin did not understand that an application was required for the exemption to be received.

AFFIDAVIT OF DELORES J. McCASLIN
(Senior Citizen or Disabled Veteran Name)
AND APPLICATION FOR APPROVAL OF LATE FILING
FOR SENIOR CITIZEN AND/OR DISABLED VETERAN

RECEIVED
AUG 24 2012
KPB ASSESSING DEPT.

This Application is made Pursuant to A.S. 29.45.030 Required Exemptions and KPB Code 5.12.105. Real Property Tax-Exemptions - Senior Citizens, Disabled Veterans and surviving spouses thereof.

Failure to meet the filing deadline is based on the following good cause: (see reverse for definition of good cause) I CAME INTO THE BOROUGH OFFICES IN AUGUST ~~2011~~ 2011

TO PAY MY TAXES EXPECTING TO RECEIVE THE SENIOR EXEMPTION

BECAUSE I WAS 65 yrs. OLD. I WAS TOLD AT THAT TIME THAT

"NO" I COULD NOT RECEIVE IT BECAUSE I NEEDED TO BE 65

FURTHER AFFIANT SAITH NAUGHT.

Dated at SOLDOTNA, Alaska, this 24 day of AUGUST, 2012.

Delores J. McCaslin
(Senior Citizen and/or Disabled Veteran Signature)

SUBSCRIBED AND SWORN TO before me this 24 day of August, 2012.

Christine M. Tilly
Notary Public, State of Alaska
My Commission Expires: 4/29/2013



(Exemption applications submitted for consideration for late-file acceptance will be forwarded to the Assembly from the Mayor's Office).

ASSEMBLY ACTION: APPROVAL _____ DENIAL _____

FOR A FULL YEAR BEFORE RECEIVING THE SENIOR EXEMPTION. ACTUALLY 66 YEARS OLD. SO, I SAID "OK, I'LL SEE YOU NEXT YEAR." THIS YEAR, I CAME IN AND PAID MY TAXES FORGETING ABOUT THE EXEMPTION UNTIL AFTER I HAD ALREADY PAID THEM. SO, I CAME BACK IN AND WAS TOLD AGAIN THAT I WOULD NOT RECEIVE THE EXEMPTION AGAIN BECAUSE I HAD NOT FILED FOR IT BEFORE FEBRUARY 1ST. AT NO TIME WAS I TOLD THAT I HAD TO FILE FOR IT OR THAT THERE WAS A FILING DEADLINE.

FOR THESE REASONS I WOULD LIKE FOR YOU TO RETURN THE MONEY I PAID IN TAXES ON MY HOME. TWICE I CAME IN EXPECTING TO NOT HAVE TO PAY THEM.

IT SEEMS LIKE IT WOULD BE EASIER IF WHEN YOU ARE 65 YRS OLD TO SHOW YOUR I.D. AND SIGN A DOCUMENT WHEN YOU COME IN TO PAY YOUR TAXES. SMILES ALL AROUND. 😊

2012
~~2013~~



SENIOR CITIZEN EXEMPTION (INCLUDING THE \$20,000 RESIDENTIAL EXEMPTION)

DUE ON OR BEFORE FEBRUARY 15TH OF THE EXEMPTION YEAR
APPLICANTS MUST BE AGE 65 ON OR BEFORE DECEMBER 31 OF THE PRECEDING YEAR
VERIFICATION OF AGE MUST ACCOMPANY INITIAL FILING

Return completed form and requested information to:
Kenai Peninsula Borough Assessor - 144 North Binkley - Soldotna, AK 99669
907-714-2230 or 1-800-478-4441 Fax 907-714-2393
www.borough.kenai.ak.us/assessingdept

RECEIVED
AUG 24 2012
KPB ASSESSING DEPT.

MCCASLIN DELORES
PO BOX 667
STERLING AK 99672-0667

Assessor's Parcel Number: 063-330-36
Physical Address: 38980 GRANDVIEW DR
Legal Description: T 5N R 9W SEC 12 Seward Meridian KN 0840055
GRANDVIEW SUB NO 6 LOT 1

Home Phone: 907-262-5575	Applicants date of birth:	Spouses name:
Cell Phone:	Applicants Social Security Number:	Spouses date of birth:
I am applying as a: <input type="checkbox"/> Senior age 65 and spouse <input checked="" type="checkbox"/> Individual age 65 or older <input type="checkbox"/> Surviving spouse age 60 or older		
Dwelling type: <input checked="" type="checkbox"/> Single Family <input type="checkbox"/> Condominium <input type="checkbox"/> Mobile Home <input type="checkbox"/> Multi-Family Dwelling <input type="checkbox"/> Other _____		
What percent of ownership do you alone (or jointly with your spouse) have in this property? 100 %		
Is any portion of this property used for any Commercial Purposes? <input checked="" type="radio"/> No Yes Rental Purposes? No Yes		
Is occupancy shared with someone other than your spouse and/or minor children? <input checked="" type="radio"/> No Yes		
If yes, when did shared occupancy begin? Date _____ What percent of the home do they occupy? _____ %		
If live in care is medically necessary, attach letter from the doctor.		
Do you or your spouse own property in another state? <input checked="" type="radio"/> No Yes Do you receive any exemptions on that property? No Yes		
When traveling outside the state of Alaska, at what address do you primarily reside?		
Did you receive a 2012 Alaska Permanent Fund Dividend? No <input checked="" type="radio"/> Yes		
Will you qualify for a 2013 Alaska Permanent Fund Dividend? No <input checked="" type="radio"/> Yes Will you or have you applied? No <input checked="" type="radio"/> Yes		
If you answered "No" to any of the PFD questions, you must also complete KPB Supplemental Form #1(available at the Assessing Department or online).		

I CERTIFY: This property is my primary residence and permanent place of abode. I will occupy it for a minimum of 185 days prior to each year in which I receive exemption. The property is not used for non residential, temporary or vacation purposes, and is my true and fixed permanent residence. I hereby certify that the information I am supplying on and with this form is TRUE and CORRECT to the best of my knowledge. I understand that willful misrepresentation is punishable by (1) forfeiture of the exemption for that year, and (2) imposition of a civil fine of up to \$1,000 for each violation: and (3) loss of eligibility to receive the next five years' exemptions.

DELORES J. MCCASLIN DeLoree J. McCaslin 8-24-12
PRINT OR TYPE OWNER NAME SIGNATURE DATE

****ASSESSOR'S USE ONLY ****

___ New Filing ___ Occupancy ___ Age ___ Denied ___ Approved Entered by:
___ Prior Filing ___ Ownership ___ / ___ Perm Fund ___ Full ___ Variable ___ Contig ___



KENAI PENINSULA BOROUGH

PLANNING DEPARTMENT

144 North Binkley Street • Soldotna, Alaska 99669-7520

PHONE: (907) 714-2200 • **FAX:** (907) 714-2378


Toll-free within the Borough: 1-800-478-4441, Ext. 2200

www.borough.kenai.ak.us

MIKE NAVARRE
BOROUGH MAYOR

M E M O R A N D U M

TO: Gary Knopp, Assembly President
Kenai Peninsula Borough Assembly Members

FROM: Max Best, Planning Director 

DATE: August 15, 2012

SUBJECT: Vacate that portion of Mosquito Avenue, lying west of Kalifornsky Beach Road, a 60-foot public right-of-way adjacent to Tract 1A & 2A, dedicated by Kalbea Subdivision (Plat KN 75-23), also shown on Kalbea Subdivision No. 2 (Plat KN 84-32); retaining the 50-foot public Access Easement adjacent to Cook Inlet; within Section 31, Township 5 North, Range 11 West, Seward Meridian, Alaska and within the Kenai Peninsula Borough; KPB File 2012-098; Location: West on Kalifornsky Beach Road in Kenai. **Note:** An existing public beach access, Watsjold Lane to the north, is fully developed and in use nearby.

In accordance with AS 29.40.140, no vacation of a Borough right-of-way and/or easement may be made without the consent of the Borough Assembly.

During their regularly scheduled meeting of August 13, 2012 the Kenai Peninsula Borough Planning Commission granted approval of the proposed vacation by unanimous consent based on the following findings of fact. This petition is being sent to you for your consideration and action.

Findings

1. Sufficient rights-of-way exist to serve surrounding properties.
2. No surrounding properties will be denied access.
3. Per the submittal, the right-of-way proposed for vacation is not in use for access.
5. The right-of-way does not appear to be in use for utilities.
6. All subdivision plats finalizing vacations are sent to utility companies for review and easement requirements.
7. Per the parent plat (KN 8-32); approximately half of the right-of-way proposed for vacation is in a ravine.
8. Near shore photography supports the parent plat's depiction of the drainage.
9. Vacation of Mosquito Avenue will not vacate the 50-foot public access easement along the Mean High Water of Cook Inlet.
10. Per River Center staff, the creek within Mosquito Avenue is not anadromous.
11. Watsjold Lane, a constructed right-of-way to the beach, is approximately 1600 feet north of Mosquito Avenue.
12. Dunes Road, off Cannery Road, is approximately 3.5 miles north of Mosquito Avenue.
13. Buchanan Road, a constructed right-of-way to the beach is approximately 3.75 miles south of Mosquito Avenue.
14. Kasilof Beach Road, a State maintained travel way to the beach is approximately 6 miles south of Mosquito Road.
15. The parent plat and near shore photography demonstrate constructing Mosquito Avenue as a KPB right-of-way is not practical.

The Assembly has 30 days from August 13, 2012 in which to veto the decision of the Planning Commission. If the Commission receives no veto within the 30-day period, the decision of the Commission will stand.

Draft, unapproved minutes of the pertinent portion of the meeting and other related materials are attached.

cc: petitioners' w/minutes only

AGENDA ITEM F. PUBLIC HEARINGS

1. Vacate that portion of Mosquito Avenue, lying west of Kalifornsky Beach Road, a 60-foot public right-of-way adjacent to Tract 1A & 2A, dedicated by Kalbea Subdivision (Plat KN 75-23), also shown on Kalbea Subdivision No. 2 (Plat KN 84-32); retaining the 50-foot public Access Easement adjacent to Cook Inlet; within Section 31, Township 5 North, Range 11 West, Seward Meridian, Alaska and within the Kenai Peninsula Borough; KPB File 2012-098; Location: West on Kalifornsky Beach Road in Kenai

Note: An existing public beach access, Watsjold Lane to the north, is fully developed and in use nearby.

Staff Report given by Max Best

PC Meeting: 8/13/12

Purpose as stated in petition: (summarized) Mosquito Avenue has never been developed, is brushy, and superimposed on a drainage slump (ravine) that goes down to the beach. Watsjold Lane to the north is developed and provides excellent beach access. Developing Mosquito Avenue would likely exacerbate the already problematic beach erosions to the lots on both sides.

Petitioners: John N. & Gerda A. Trent of Anchorage, Richard L. & Terry L. Davis, Timothy B. Keener and Wayne Schultz all of Kenai, Alaska.

Notification:

Public notice appeared in the August 2 and August 9, 2012 issues of the Peninsula Clarion.

Eight (8) certified mailings were sent to owners of property within 300 feet of the parcels. No receipts had been returned when the staff report was prepared.

Fourteen (14) regular mailings were sent to agencies and interested parties. Six (6) notices were sent to KPB Departments. Notices were mailed to the Kenai Community Library and Kenai Post Office to be posted in public locations. The notice and maps were posted on the Borough web site and bulletin board.

Comments Received:

ENSTAR: ENSTAR reviewed the vacation petition and has no comments, recommendations, or objections.

KPB Floodplain Administrator: No objections.

Staff Discussion: A preliminary plat that would finalize the vacation if it is approved has not yet been submitted for Plat Committee review.

Per KPB 20.28.180 - Waterfront access provisions: A right-of-way which serves to provide access to public waters shall not be vacated unless such a right-of-way is wholly impractical to all modes of transport including pedestrian or the use of such right-of-way causes severe harm and damage to adjacent properties which cannot otherwise be corrected and where such continued damage or harm would be contrary to the public interest.

Findings:

1. Sufficient rights-of-way exist to serve surrounding properties.
2. No surrounding properties will be denied access.
3. Per the submittal, the right-of-way proposed for vacation is not in use for access.
4. The submittal does not indicate if the right-of-way is constructed.
5. The right-of-way does not appear to be in use for utilities.
6. All subdivision plats finalizing vacations are sent to utility companies for review and easement requirements.
7. Per the parent plat (KN 8-32); approximately half of the right-of-way proposed for vacation is in a

- ravine.
8. Nearshore photography supports the parent plat's depiction of the drainage.
 9. Vacation of Mosquito Avenue will not vacate the 50-foot public access easement along the Mean High Water of Cook Inlet.
 10. Per River Center staff, the creek within Mosquito Avenue is not anadromous.
 11. Watsjold Lane, a constructed right-of-way to the beach, is approximately 1600 feet north of Mosquito Avenue.
 12. Dunes Road, off Cannery Road, is approximately 3.5 miles north of Mosquito Avenue.
 13. Buchanan Road, a constructed right-of-way to the beach is approximately 3.75 miles south of Mosquito Avenue.
 14. Kasilof Beach Road, a State maintained travel way to the beach is approximately 6 miles south of Mosquito Road.
 15. The parent plat and nearshore photography demonstrate constructing Mosquito Avenue as a KPB right-of-way is not practical.
 16. Information regarding whether Mosquito Avenue proposed for vacation could be used by pedestrians has not been provided.
 17. Equal or superior access to the bluff is not being offered in lieu of the vacated public right-of-way.

STAFF RECOMMENDATION: Based Findings 1-3 and 5-15, staff recommends approval of the vacation as petitioned, subject to:

1. Submittal of a preliminary plat in accordance with Chapter 20 of the KPB Code.
2. Submittal of a final plat in accordance with Chapter 20 of the KPB Code within one year of vacation approval.

If the vacation is approved, the Kenai Peninsula Borough Assembly has thirty days in which they may veto Planning Commission approval of the vacation.

DENIAL OF A VACATION PETITION IS A FINAL ACT FOR WHICH NO FURTHER CONSIDERATION SHALL BE GIVEN BY THE KENAI PENINSULA BOROUGH. APPEALS TO PLANNING COMMISSION DENIAL OF A VACATION MUST BE TAKEN WITHIN THIRTY (30) DAYS TO SUPERIOR COURT AT KENAI, ALASKA PURSUANT TO PART VI OF THE ALASKA RULES OF APPELLATE PROCEDURES. [20.28.110 AS AMENDED BY KENAI PENINSULA BOROUGH ORDINANCE 99-43].

END OF STAFF REPORT

VERBAL STAFF REPORT ADDENDUM

Verbal Staff Report Addendum given by Max Best

PC Meeting: 8/13/12

Just prior to packet mail out platting staff conducted a site visit and took photos. Approximately 100 feet of the right-of-way fronting the highway appears to be upland and constructible. As the parent plat depicts, the remaining portion of Mosquito Avenue drops into a ravine. A pedestrian pathway is within the ravine and provides access to the beach.

Watsjold Lane is developed for vehicle and pedestrian access with available parking to the north.

END OF STAFF REPORT ADDENDUM

Vice Chairman Martin opened the meeting for public comment. Seeing and hearing no one wishing to speak, Vice Chairman Martin closed the public comment period and opened discussion among the Commission.

MOTION: Commissioner Tauriainen moved, seconded by Commissioner Lockwood to vacate a portion of Mosquito Avenue lying west of Kalifornsky Beach Rd as petitioned per staff recommendations and findings.

Findings

1. Sufficient rights-of-way exist to serve surrounding properties.
2. No surrounding properties will be denied access.

3. Per the submittal, the right-of-way proposed for vacation is not in use for access.
5. The right-of-way does not appear to be in use for utilities.
6. All subdivision plats finalizing vacations are sent to utility companies for review and easement requirements.
7. Per the parent plat (KN 8-32); approximately half of the right-of-way proposed for vacation is in a ravine.
8. Near shore photography supports the parent plat's depiction of the drainage.
9. Vacation of Mosquito Avenue will not vacate the 50-foot public access easement along the Mean High Water of Cook Inlet.
10. Per River Center staff, the creek within Mosquito Avenue is not anadromous.
11. Watsjold Lane, a constructed right-of-way to the beach, is approximately 1600 feet north of Mosquito Avenue.
12. Dunes Road, off Cannery Road, is approximately 3.5 miles north of Mosquito Avenue.
13. Buchanan Road, a constructed right-of-way to the beach is approximately 3.75 miles south of Mosquito Avenue.
14. Kasilof Beach Road, a State maintained travel way to the beach is approximately 6 miles south of Mosquito Road.
15. The parent plat and near shore photography demonstrate constructing Mosquito Avenue as a KPB right-of-way is not practical.

Commissioner Tauriainen asked if Mosquito Ave could be constructed. Mr. Best replied that the road is not vehicle constructible but could possibly be used for a pedestrian access. It is not likely that access could be obtained through the ravine and not cause damage to the adjoining properties within that short 60 foot wide right of way.

Commissioner Tauriainen asked if a reason to vacate it would be that it could not be developed for access. Mr. Best replied that an able and fit person could access the beach over the edge of the bluff down through the ravine however it may not be practical for an average person. He stated that Watsjold Lane is fully constructed which is a short distance away. No one is being denied access to the beach.

There being no further comments or questions, the commission proceeded to vote.

VOTE: The motion passed by unanimous consent.

BRYSON ABSENT	CARLUCCIO YES	COLLINS YES	ECKLUND ABSENT	FOSTER YES	GROSS YES	HOLSTEN YES
ISHAM YES	LOCKWOOD YES	MARTIN YES	RUFFNER ABSENT	TAURIAINEN YES	WHITNEY YES	10 YES 3 ABSENT

AGENDA ITEM F. PUBLIC HEARINGS

2. Resolution 2012-71; Authorizing the Borough, on Behalf of the South Kenai Peninsula Hospital Service Area, to Enter into a Lease Agreement for Pediatric Clinic Space Located in Homer, Alaska, and Authorizing an Amendment to the Sublease and Operating Agreement with South Peninsula Hospital, Inc. to Include this Lease

Memorandum reviewed by Marcus Mueller

PC Meeting: August 13, 2012

The SPH, Inc. administration has determined that additional space is needed consistent with its strategic plan to provide services that increase utilization of SPHI as a first choice medical facility and service point in the South Kenai Peninsula Hospital Service Area. It has identified 3,225 sq. ft. of office space for lease in close proximity to the South Peninsula Hospital campus. The lease would allow SPH to move some business offices and storage to Suite 101 (the basement area proposed for lease) which would make room in the main hospital for the pediatric clinic. The new lease space is also suitable to be renovated for additional outpatient clinic space for the hospital at a later date. The new lease would also allow for the hospital to move from an off-site storage facility to the newly leased space. The proposed lease is for a total of ten years with two 5-year renewal options and also contains a right of first refusal and option to purchase. These provisions provide



KENAI PENINSULA BOROUGH

PLANNING DEPARTMENT

144 North Binkley Street • Soldotna, Alaska 99669-7520

PHONE: (907) 714-2200 • **FAX:** (907) 714-2378

Toll-free within the Borough: 1-800-478-4441, Ext. 2215

www.borough.kenai.ak.us

MIKE NAVARRE
BOROUGH MAYOR

August 15, 2012

KENAI PENINSULA BOROUGH PLANNING COMMISSION NOTICE OF DECISION

MEETING OF AUGUST 13, 2012

RE: Vacate that portion of Mosquito Avenue, lying west of Kalifornsky Beach Road, a 60-foot public right-of-way adjacent to Tract 1A & 2A, dedicated by Kalbea Subdivision (Plat KN 75-23), also shown on Kalbea Subdivision No. 2 (Plat KN 84-32); retaining the 50-foot public Access Easement adjacent to Cook Inlet; within Section 31, Township 5 North, Range 11 West, Seward Meridian, Alaska and within the Kenai Peninsula Borough; KPB File 2012-098; Location: West on Kalifornsky Beach Road in Kenai. **Note:** An existing public beach access, Watsjold Lane to the north, is fully developed and in use nearby.

During their regularly scheduled meeting of August 13, 2012 the Kenai Peninsula Borough Planning Commission granted approval of the proposed vacation based on the following findings of fact.

Findings

1. Sufficient rights-of-way exist to serve surrounding properties.
2. No surrounding properties will be denied access.
3. Per the submittal, the right-of-way proposed for vacation is not in use for access.
5. The right-of-way does not appear to be in use for utilities.
6. All subdivision plats finalizing vacations are sent to utility companies for review and easement requirements.
7. Per the parent plat (KN 8-32); approximately half of the right-of-way proposed for vacation is in a ravine.
8. Near shore photography supports the parent plat's depiction of the drainage.
9. Vacation of Mosquito Avenue will not vacate the 50-foot public access easement along the Mean High Water of Cook Inlet.
10. Per River Center staff, the creek within Mosquito Avenue is not anadromous.
11. Watsjold Lane, a constructed right-of-way to the beach, is approximately 1600 feet north of Mosquito Avenue.
12. Dunes Road, off Cannery Road, is approximately 3.5 miles north of Mosquito Avenue.
13. Buchanan Road, a constructed right-of-way to the beach is approximately 3.75 miles south of Mosquito Avenue.
14. Kasilof Beach Road, a State maintained travel way to the beach is approximately 6 miles south of Mosquito Road.
15. The parent plat and near shore photography demonstrate constructing Mosquito Avenue as a KPB right-of-way is not practical.

In accordance with AS 29.40.140, no vacation of a Borough right-of-way and/or easement may be made without the consent of the Borough Assembly. The proposed vacation will be forwarded to the Borough Assembly. The Assembly shall have 30 calendar days from the date of approval (August 13, 2012) in which to veto the Planning Commission decision. If the Planning Director receives no veto within the specified period, the Assembly shall be considered to have given consent to the vacation.

Please contact the Borough Clerk's office (907-714-2160 or 1-800-478-4441 toll-free within the borough) to verify the date the subject vacation will be reviewed by the Assembly.

This notice and unapproved minutes of the subject portion of the meeting were sent August 15, 2012 to:

John N. & Gerda Trent
820 Lighthouse Court
Anchorage, AK 99515

Richard Davis
22230 Upper Canyon Rd.
Eagle River, AK 99577

Timothy Keener
PO Box 2833
Kenai, AK 99611

Wayne Schultz
35605 K-Beach Rd.
Kenai, AK 99611

AGENDA ITEM F. PUBLIC HEARINGS

1. Vacate that portion of Mosquito Avenue, lying west of Kalifornsky Beach Road, a 60-foot public right-of-way adjacent to Tract 1A & 2A, dedicated by Kalbea Subdivision (Plat KN 75-23), also shown on Kalbea Subdivision No. 2 (Plat KN 84-32); retaining the 50-foot public Access Easement adjacent to Cook Inlet; within Section 31, Township 5 North, Range 11 West, Seward Meridian, Alaska and within the Kenai Peninsula Borough; KPB File 2012-098; Location: West on Kalifornsky Beach Road in Kenai

Note: An existing public beach access, Watsjold Lane to the north, is fully developed and in use nearby.

STAFF REPORT

PC Meeting: 8/13/12

Purpose as stated in petition: (summarized) Mosquito Avenue has never been developed, is brushy, and superimposed on a drainage slump (ravine) that goes down to the beach. Watsjold Lane to the north is developed and provides excellent beach access. Developing Mosquito Avenue would likely exacerbate the already problematic beach erosions to the lots on both sides.

Petitioners: John N. & Gerda A. Trent of Anchorage, Richard L. & Terry L. Davis, Timothy B. Keener and Wayne Schultz all of Kenai, Alaska.

Notification:

Public notice appeared in the August 2 and August 9, 2012 issues of the Peninsula Clarion.

Eight (8) certified mailings were sent to owners of property within 300 feet of the parcels. No receipts had been returned when the staff report was prepared.

Fourteen (14) regular mailings were sent to agencies and interested parties. Six (6) notices were sent to KPB Departments. Notices were mailed to the Kenai Community Library and Kenai Post Office to be posted in public locations. The notice and maps were posted on the Borough web site and bulletin board.

Comments Received:

ENSTAR: ENSTAR reviewed the vacation petition and has no comments, recommendations, or objections.

KPB Floodplain Administrator: No objections.

Staff Discussion: A preliminary plat that would finalize the vacation if it is approved has not yet been submitted for Plat Committee review.

Per KPB 20.28.180 - Waterfront access provisions: A right-of-way which serves to provide access to public waters shall not be vacated unless such a right-of-way is wholly impractical to all modes of transport including pedestrian or the use of such right-of-way causes severe harm and damage to adjacent properties which cannot otherwise be corrected and where such continued damage or harm would be contrary to the public interest.

Findings:

1. Sufficient rights-of-way exist to serve surrounding properties.
2. No surrounding properties will be denied access.
3. Per the submittal, the right-of-way proposed for vacation is not in use for access.
4. The submittal does not indicate if the right-of-way is constructed.
5. The right-of-way does not appear to be in use for utilities.
6. All subdivision plats finalizing vacations are sent to utility companies for review and easement requirements.

7. Per the parent plat (KN 8-32); approximately half of the right-of-way proposed for vacation is in a ravine.
8. Nearshore photography supports the parent plat's depiction of the drainage.
9. Vacation of Mosquito Avenue will not vacate the 50-foot public access easement along the Mean High Water of Cook Inlet.
10. Per River Center staff, the creek within Mosquito Avenue is not anadromous.
11. Watsjold Lane, a constructed right-of-way to the beach, is approximately 1600 feet north of Mosquito Avenue.
12. Dunes Road, off Cannery Road, is approximately 3.5 miles north of Mosquito Avenue.
13. Buchanan Road, a constructed right-of-way to the beach is approximately 3.75 miles south of Mosquito Avenue.
14. Kasilof Beach Road, a State maintained travel way to the beach is approximately 6 miles south of Mosquito Road.
15. The parent plat and nearshore photography demonstrate constructing Mosquito Avenue as a KPB right-of-way is not practical.
16. Information regarding whether Mosquito Avenue proposed for vacation could be used by pedestrians has not been provided.
17. Equal or superior access to the bluff is not being offered in lieu of the vacated public right-of-way.

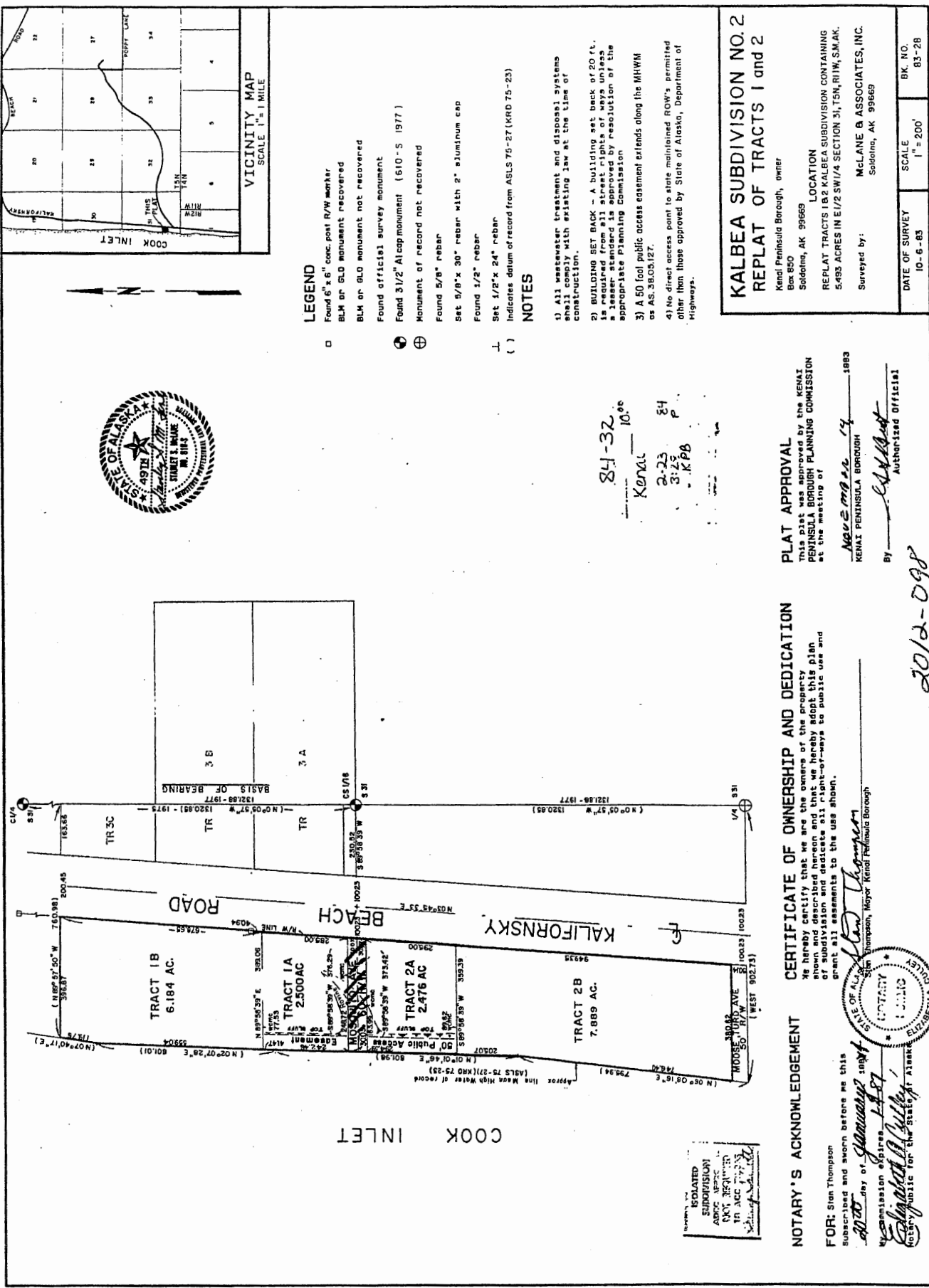
STAFF RECOMMENDATION: Based Findings 1-3 and 5-15, staff recommends approval of the vacation as petitioned, subject to:

1. Submittal of a preliminary plat in accordance with Chapter 20 of the KPB Code.
2. Submittal of a final plat in accordance with Chapter 20 of the KPB Code within one year of vacation approval.

If the vacation is approved, the Kenai Peninsula Borough Assembly has thirty days in which they may veto Planning Commission approval of the vacation.

DENIAL OF A VACATION PETITION IS A FINAL ACT FOR WHICH NO FURTHER CONSIDERATION SHALL BE GIVEN BY THE KENAI PENINSULA BOROUGH. APPEALS TO PLANNING COMMISSION DENIAL OF A VACATION MUST BE TAKEN WITHIN THIRTY (30) DAYS TO SUPERIOR COURT AT KENAI, ALASKA PURSUANT TO PART VI OF THE ALASKA RULES OF APPELLATE PROCEDURES. [20.28.110 AS AMENDED BY KENAI PENINSULA BOROUGH ORDINANCE 99-43].

END OF STAFF REPORT



LEGEND

- Found 6" x 6" conc. post R/W marker
- BLM or BLD monument recovered
- BLM or BLD monument not recovered
- Found official survey monument
- Found 3 1/2" Alcap monument (610-S 1977)
- Monument of record not recovered
- Found 5/8" rebar
- Set 5/8" x 30" rebar with 2" aluminum cap
- Found 1/2" rebar
- Set 1/2" x 24" rebar
- Indicates datum of record from ASLS 75-27 (KRD 75-23)

NOTES

- 1) All wastewater treatment and disposal systems shall comply with existing law at the time of construction.
- 2) BUILDING SET BACK - A building set back of 20 ft. is required from the ROW. This requirement shall be approved by resolution of the appropriate planning Commission.
- 3) A 50 foot public access easement extends along the MHWMM as AS. 38.05.127.
- 4) No direct access point to state maintained ROW's permitted other than those approved by State of Alaska, Department of Highways.

**KALBEA SUBDIVISION NO. 2
REPLAT OF TRACTS 1 and 2**

Kenai Peninsula Borough, owner
Box 850
Soldotna, AK 99669

LOCATION
REPLAT TRACTS 1&2 KALBEA SUBDIVISION CONTAINING
5.493 ACRES IN E1/2 SW1/4 SECTION 31, T5N, R1W, S.M. AK.

Surveyed by:
McLANE & ASSOCIATES, INC.
Soldotna, AK 99669

DATE OF SURVEY
10-6-83

SCALE
1" = 200'

BK. NO.
83-28

84-32 10.00
Kenai
2-23 84
3:23 P
KPB

PLAT APPROVAL
This plat was approved by the KENAI PENINSULA BOROUGH PLANNING COMMISSION at the meeting of
Nov 2 1983
KENAI PENINSULA BOROUGH
By: *[Signature]*
Authorized Official

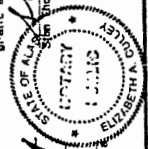
CERTIFICATE OF OWNERSHIP AND DEDICATION
We hereby certify that we are the owners of the property shown and described hereon and that we hereby adopt this plan of subdivision and dedicate all right-of-ways to public use and grant all easements to the use shown.

[Signature]
Thompson, Mayor, Kenai Peninsula Borough

NOTARY'S ACKNOWLEDGEMENT

FOR: Stan Thompson
subscribed and sworn before me this
20th day of January, 1987
Commission Expires: 1-87

[Signature]
Notary Public for the State of Alaska



20/2-098

18	20	21	22
30	29	28	27
31	32	33	34
1	6	5	4
			3

VICINITY MAP 1" = 1 mile

LEGEND
 ○ = A.D.L. Brass Cap Monument
 ⊗ = G.L.O. Monument
 □ = 2 1/2" hub w/tack

NOTE: This plat was prepared in accordance with AS 29:23-170(b), and no field survey has been accomplished this date. All bearings, distances and areas are a compilation of presently available map data, and are subject to field survey.

Date March 12, 1975 Ed Boat
 G.S. Best, 1300-S



NOTE: 20' bug setback line on all streets.

CERTIFICATE OF OWNERSHIP & DEDICATION

I hereby certify that the land shown and described on this plat is the property of the Kenai Peninsula Borough, Alaska, and that this plan of subdivision has been made with the consent of said Borough.

I further certify that the Kenai Peninsula Borough, Alaska, does hereby dedicate all streets and alleys shown for public use, and all easements shown for public utilities.

Stanley F. Thompson
 Mayor

NOTARY'S ACKNOWLEDGEMENT

Sworn and subscribed to before me this 12 day of March, 1975.

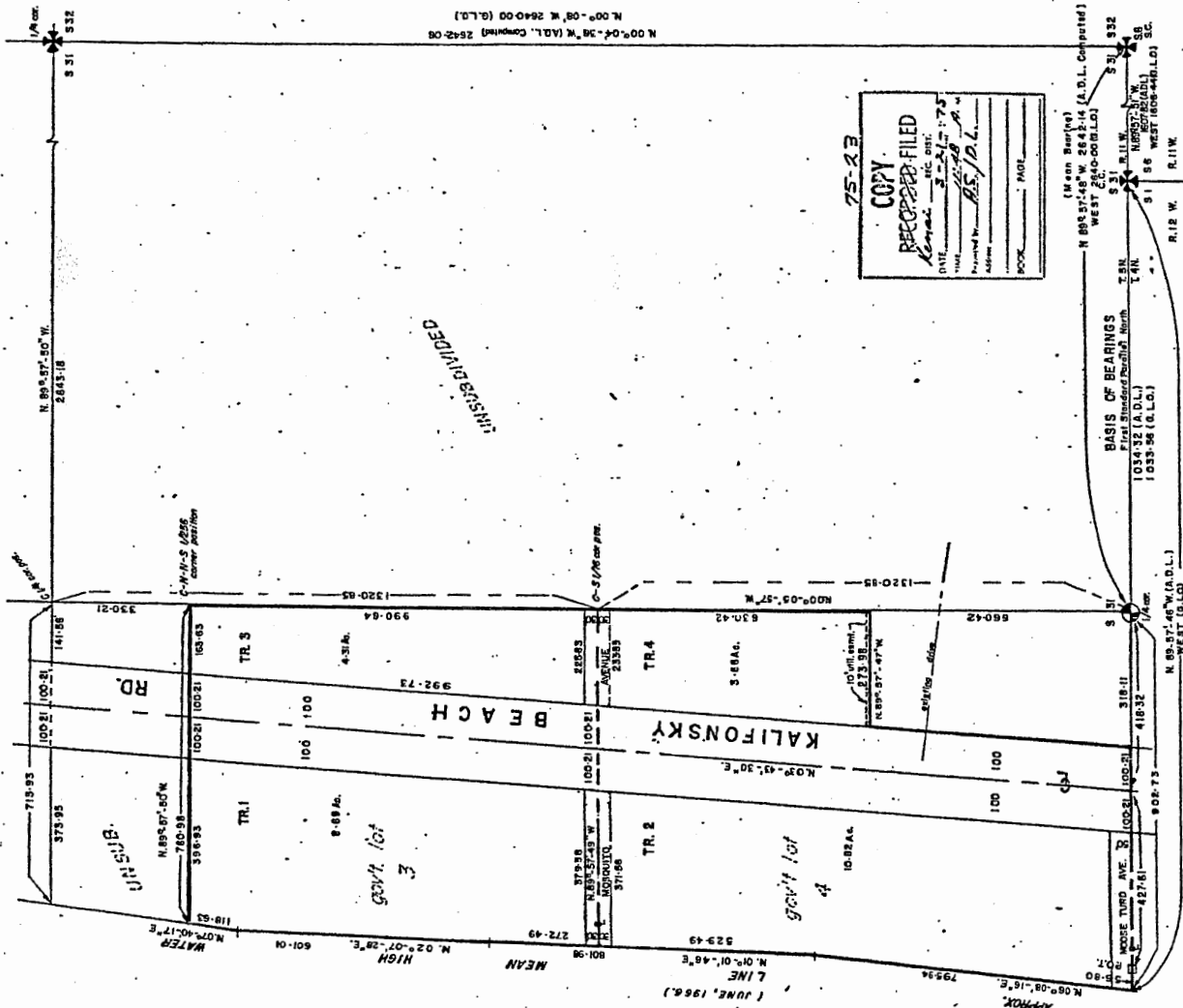
My commission expires July 1, 1976

Ed Boat
 NOTARY FOR ALASKA

Plat approved by the Kenai Peninsula Borough Planning Commission this 13th day of March, 1975

KENAI PENINSULA BOROUGH
 BOX 850, SOLDOTNA, ALASKA
 PLAT OF BOROUGH LAND
 KALBEA SUBDIVISION
 A REPLAT OF GOVERNMENT LOTS 3&4, SEC. 31,
 T.5 N., R.11 W., S.M., CONTAINING
 DATE 3/12/75 NAME OF SURVEYOR
 G.S. BEST
 SCALE: 1" = 200' DRAWN: R.J.M. FILE NO. 75-27

STATE OF ALASKA - DEPT. OF NATURAL RESOURCES
 DIVISION OF LANDS
 ANCHORAGE, ALASKA
 APP. RECOMMENDED: Ed Boat
 APPROVED: Ed Boat
 DATE: 3/12/75
 APPROVED: Ed Boat
 DATE: 3/12/75



75-23
 COPY.
 RECORDED FILED
 Kenai REC. DIST.
 DATE 3-21-75
 Prepared by AS/D.L.
 Address _____
 PHONE _____
 ROOM _____

AS.L.S. 75-27
 A REPLAT OF GOV'T. LOTS 3&4,
 SEC. 31, T.5 N., R.11 W., S.M.

BASIS OF BEARINGS
 First Standard Meridian North
 1034.32 (A.D.L.)
 1033.96 (G.L.O.)

MEAN HIGH LINE (JUNE, 1966.)

COOK



Location of ROW Vacation



Date: 7/19/2012

Vacate that portion of Mosquito Ave, lying west of Kalifornsky Beach Rd, a 60 foot right of way adjacent to Tract 1A & 2A.

The information depicted hereon is for a graphical representation only of best available sources. The user assumes no responsibility for any errors on this map.





The information depicted hereon is for a graphical representation only of best available sources. The Kaitiaki Peninsula through the Kaitiaki Peninsula for any errors on this map.



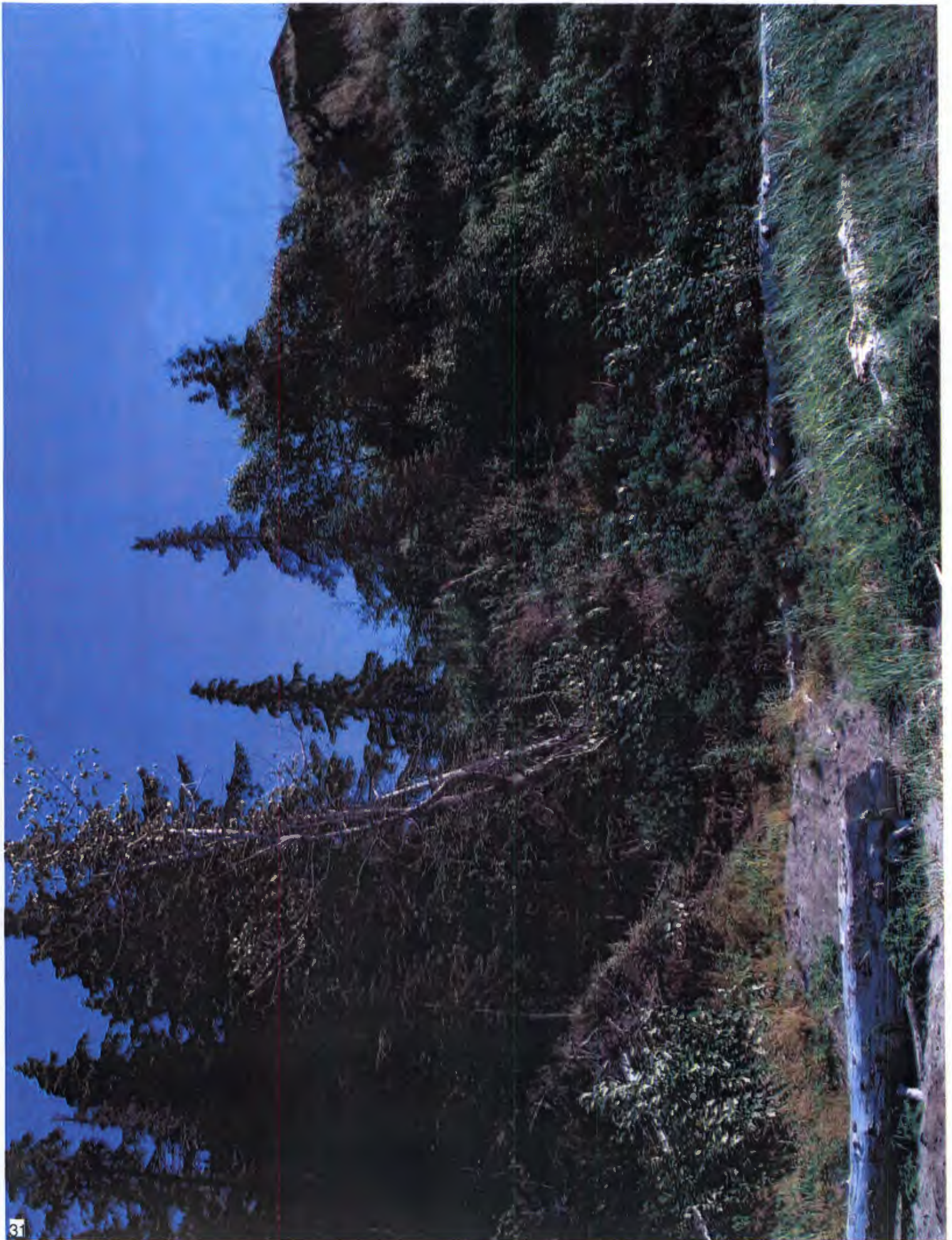
Vicinity Map



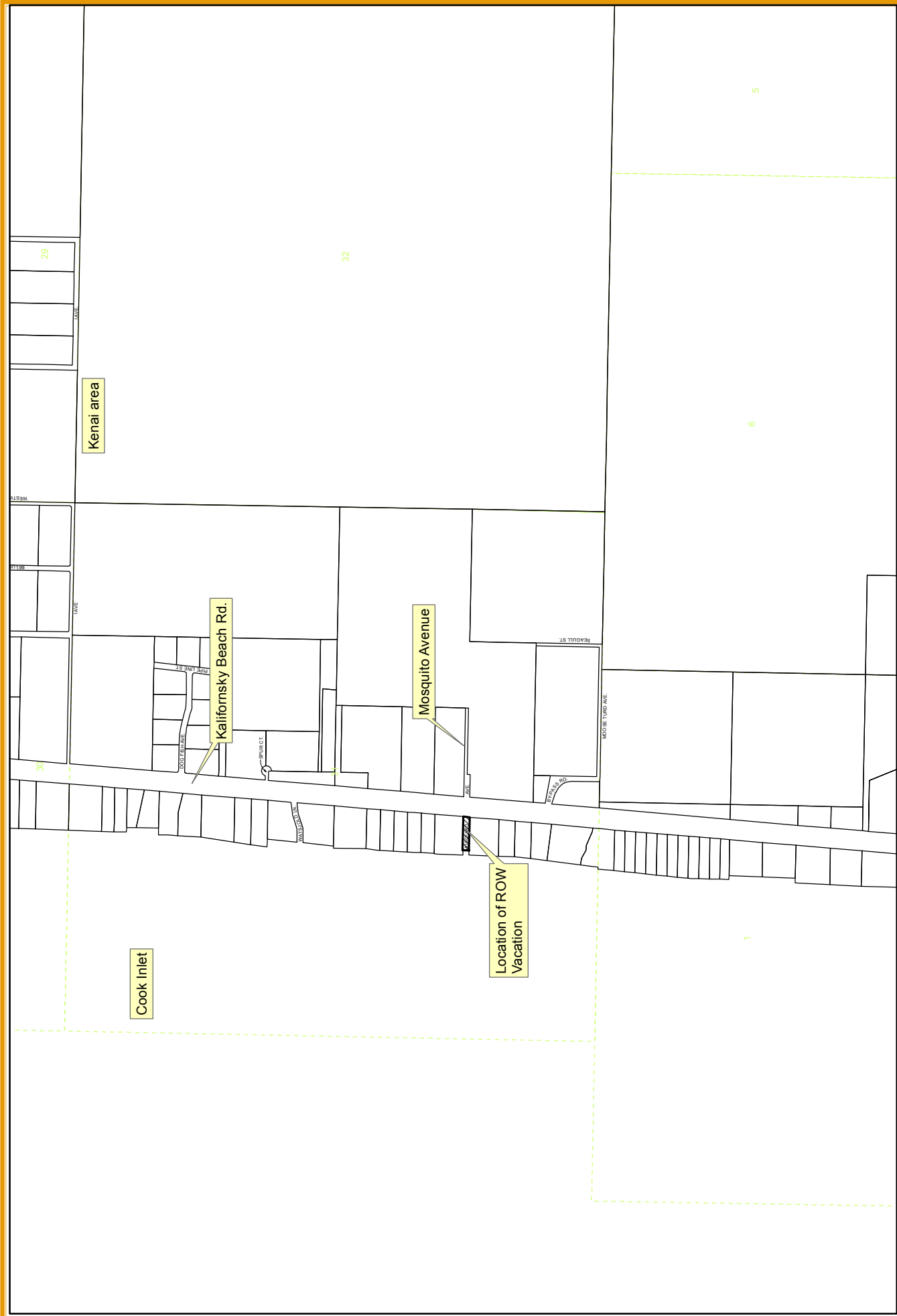
Date: 7/24/2012



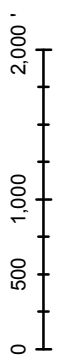








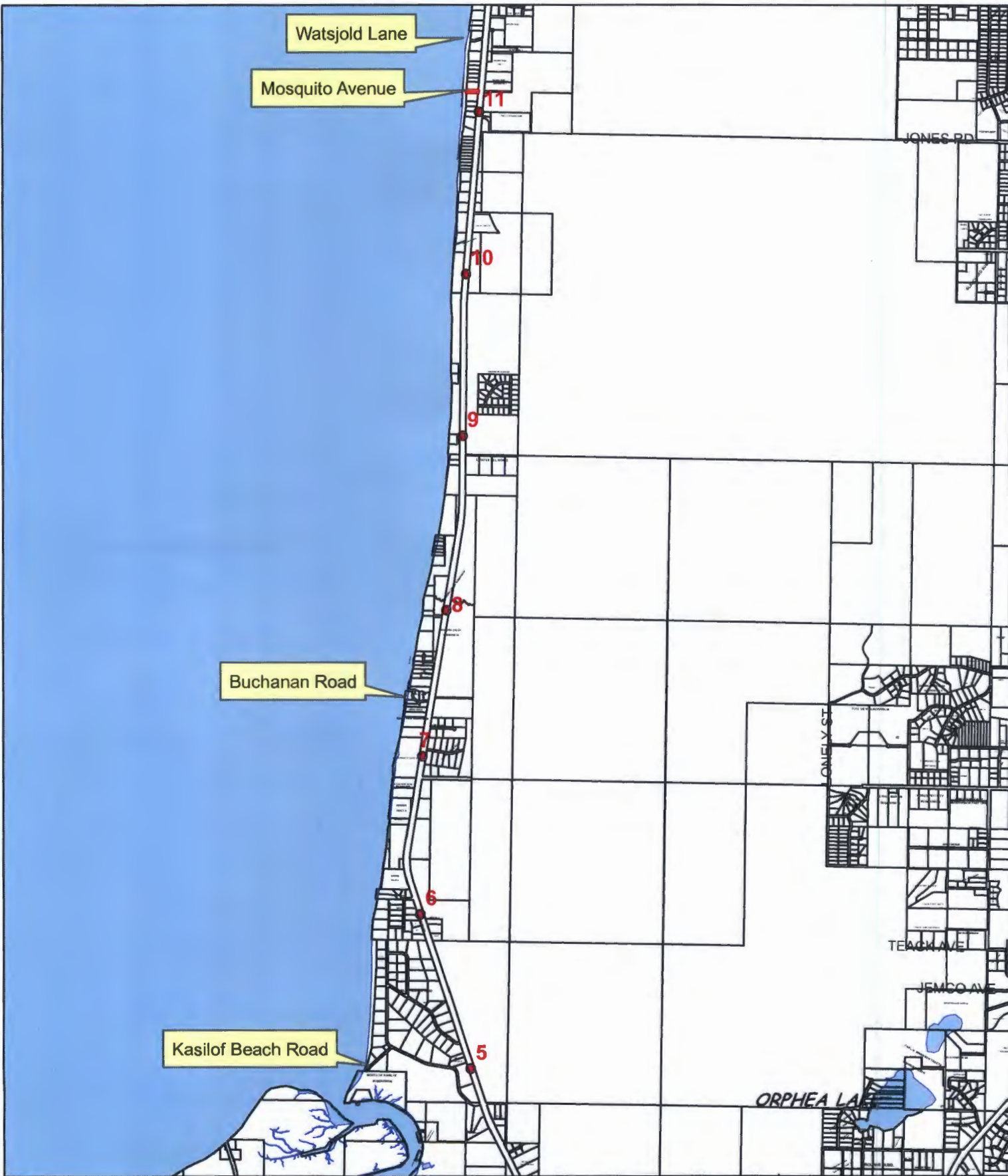
Date: 7/10/2012



Vicinity Map

The information depicted hereon is for a graphical representation only of best available sources. The Kenai Peninsula Borough assumes no responsibility for any errors on this map.





The information depicted hereon is for a graphical representation only of best available sources. The Kenai Peninsula Borough assumes no responsibility for any errors on this map.



Kenai Peninsula Borough Planning Department
Vicinity Map



Date: 7/24/2012

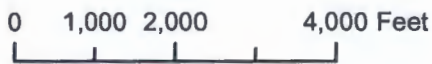


Dunes Road

Watsjold Lane

Mosquito Avenue

Kenai Peninsula Borough Planning Department
Vicinity Map



The information depicted hereon is for a graphical representation only of best available sources. The Kenai Peninsula Borough assumes no responsibility for any errors on this map.



Date: 7/24/2012

Sweppy, Maria

From: Czarnecki, John
Sent: Tuesday, July 24, 2012 1:23 PM
To: Sweppy, Maria
Cc: Mohorcich, John
Subject: RE: one more creek check

Hi Maria,

The creek is not listed in the ADF&G catalogue of anadromous streams.

This ROW might have some info on it from an access/easement study that was done some time ago. John M may be able to copy you any relevant info from the study. I've copied him...

John

From: Sweppy, Maria
Sent: Tuesday, July 24, 2012 1:17 PM
To: Czarnecki, John
Subject: one more creek check

Hi John,

We received a petition to vacate Mosquito Avenue on the bluff side of Kalifornsky Beach Road. The right-of-way is between 055-290-49 and 055-290-50.

Nearshore photography shows a fairly large creek within Mosquito Avenue. Arc Map doesn't show a stream in this area, but it does show a lakebed across the highway. I don't see a lake on satellite imagery so I'm guessing it's a low wet area. I wonder if the creek is actually a drainage from the low wet area.

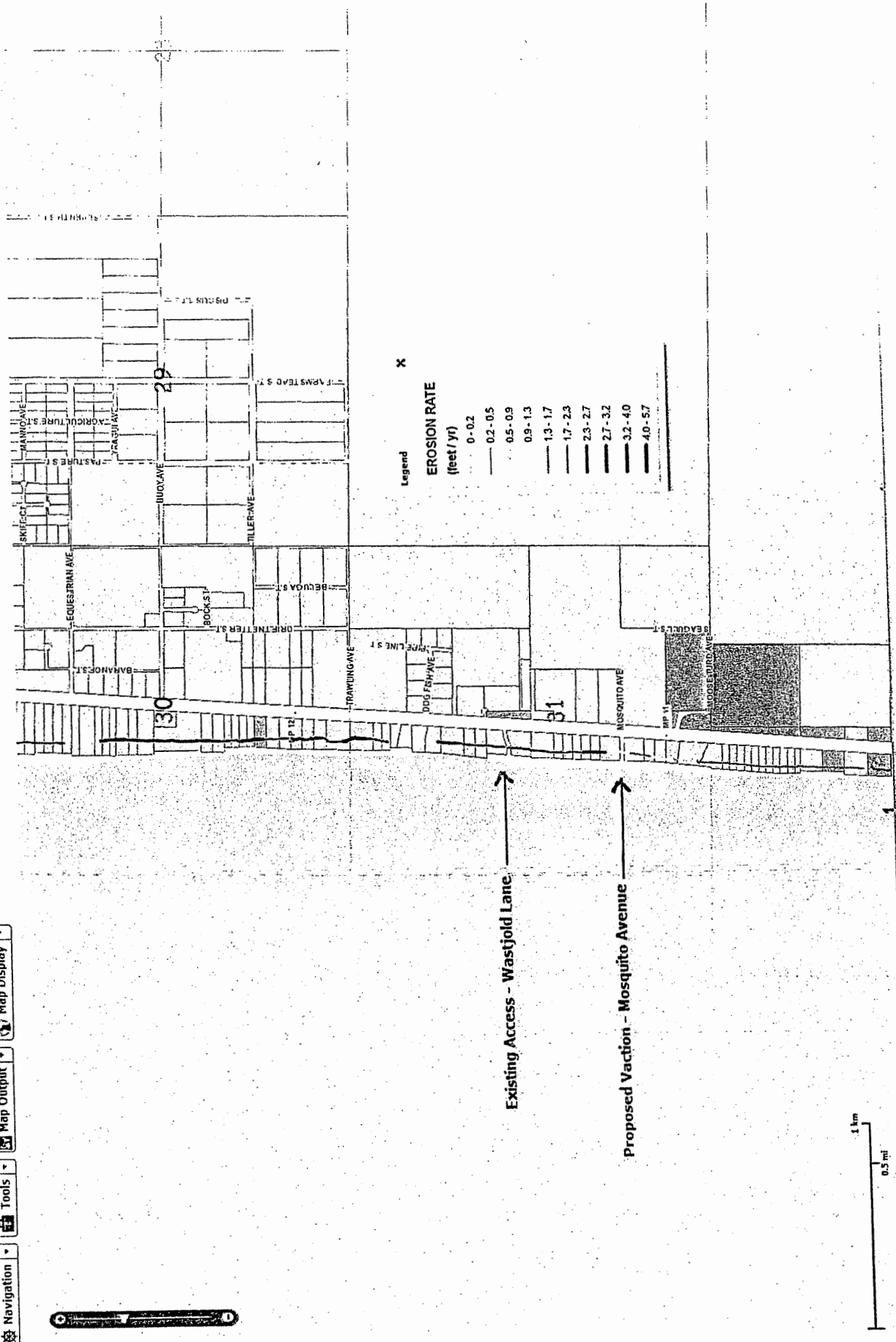
Would you please confirm this creek is not anadromous?

Thank you very much!

maria

Find | Identify | Clear | Street View | Zoom To: | Help

Navigation | Tools | Map Output | Map Display



July 21, 2012

KPB

JUL 29 2012

Planning Dept.

Paul Voeller, Platting Officer
Kenai Peninsula Borough
144 North Binkley Street
Soldotna, Alaska 99669

Dear Mr. Voeller:

Please consider this request for approval to vacate the right-of-way easement of Mosquito Avenue in Kalbea Subdivision in the Kenai Recording District.

Mosquito Avenue is a 60 foot wide easement parallel to the property line between Tract 2-A and Tract 1-A in Kalbea Subdivision No. 2. These tracts are owned respectively by Richard L. & Terry L. Davis and John N. & Gerda Trent.

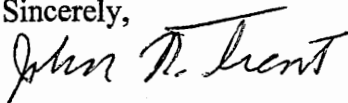
This easement to the Cook Inlet Beach from Kalifornsky Beach Road has never been developed, is brushy and is superimposed on a drainage slump (ravine) that goes down to the beach. We believe it is no longer necessary to continue this easement primarily because a similar easement Watsjold Lane exists just eight lots to the north, has been developed and provides excellent beach access that the public is accustomed to using.

Secondary reasons for not developing Mosquito Avenue are development costs to the Borough and likely exacerbation of the already problematic beach erosion occurring to the lots on both sides of this strip of land. Of course vacating the easement would also be in our best interests as landowners by reducing long-term property management uncertainty.

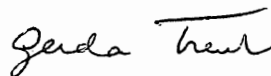
Finally, there currently is unanimous agreement by all neighbors within 300 feet that continuing the easement for Mosquito Avenue is neither necessary nor desirable since Watsjold Lane is nearby and already in use.

Thank you for considering this petition.

Sincerely,



John N. Trent
820 Lighthouse Court
Anchorage, Alaska 99515
907-345-2725



Gerda Trent

June 25, 2012

RECEIVED

JUL 9 2012

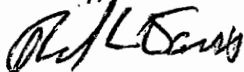
**KENAI PENINSULA BOROUGH
PLANNING DEPARTMENT**

Mr. Paul Voeller, Platting Officer
Kenai Peninsula Borough
144 N. Binkley St.
Soldotna, Alaska 99669

Dear Mr. Voeller,

Please consider this request for approval to Vacate the Right-of-Way Easement of Mosquito Avenue in Kalbea Subdivision, Plat 2 in the Kenai Recording District. Mosquito Avenue is a 60 foot wide easement that cuts between the property owned by Richard L. and Terry L Davis (Kalbea sub no 2, Tract 2-A), and John N. Trent (Kalbea sub no 2, Tract 1-A). The easement has never have been used as an access to the beach due to the steepness of the land, the encroaching erosion, and thick brush that covers the area. This easement is not necessary and has never been used because there is a very good beach access road, Wastjold Lane, just eight lots to the north. Additionally, cutting a road or trail into the creek bed of Mosquito Avenue would contribute to acceleration of the already problematic bluff erosion occurring to the lots on both sides of this strip of land. There is unanimous agreement of all the neighbors in the area that having these two access easements within an eighth of a mile of each other is not necessary or desirable. Please consider recommending the vacation of this easement.

Sincerely,



Richard L. Davis
35467 Kalifornski Beach Road
Kenai, Alaska 99611
(907)252-6400



Petition to Vacate Public Right-of-Way / Section Line Easement
Public Hearing Required

**KENAI PENINSULA BOROUGH
 PLANNING DEPARTMENT**

Upon receipt of complete application with fees and all required attachments; a public hearing before the Planning Commission will be scheduled. The petition with all required information and attachments must be in the Planning Department at least 30 days prior to the preferred hearing date. By State Statute and Borough Code, the public hearing must be scheduled within 60 days of receipt of complete application.

- Fees - \$500 non-refundable fees to help defray costs of advertising public hearing. Plat fees will be in addition to vacation fees.
 - City Advisory Planning Commission. Copy of minutes at which this item was acted on, along with a copy of City Staff Report.
 - Name of public right-of-way proposed to be vacated is Mosquito Ave; dedicated by plat of KALBEA Subdivision, filed as Plat No. 5432 in Kenai Recording District.
 - Are there associated utility easements to be vacated? Yes No
 - Are easements in use by any utility company, if so which? _____
 - Easement for public road or right-of-way as set out in (specify type of document) _____ as recorded in Book _____ Page _____ of the _____ Recording District. (Copy of recorded document must be submitted with petition.)
 - Section Line Easement. Width of easement must be shown on sketch.
 - Submit three copies of plat or map showing area proposed to be vacated. Must not exceed 11x17 inches in size. In the case of public right-of-way the submittal must include a sketch showing which parcels the vacated area will be attached to. Proposed alternative dedication is to be shown and labeled on the sketch.
- Has right-of-way been fully or partially constructed? Yes No
 Is right-of-way used by vehicles / pedestrians / other? Yes No
 Has section line easement been constructed? Yes No
 Is section line easement being used? Yes No
 Is alternative right-of-way being provided? Yes No

The petitioner must provide reasonable justification for the vacation. Reason for vacating:
Easement is unused and not necessary due to existing access nearby
Development would accelerate bluff erosion
Detailed letter and map attached

The petition must be signed (written signature) by owners of majority of the front feet of land fronting part of the right-of-way or section line easement proposed to be vacated. Each must include address and legal description of his / her property.

Submitted by: Signature [Signature] As Petitioner Representative
 Name Richard L. Davis
 Address 35467 Kalifornsky Beach Rd
Kenai, AK 99611
 Phone h. 907-335-6965 c. 907-252-6400

Petitioners:

Signature <u>[Signature]</u> Name <u>John N. Trent</u> Address <u>820 Lighthouse Ct</u> <u>Anchorage AK</u> <u>907-345-2725</u> <u>99515</u> Owner of <u>Kalbea No 2: 2A</u>	Signature <u>[Signature]</u> Name <u>Timothy B. Keener</u> Address <u>35600 K-Beach</u> <u>Rd. Kenai AK</u> <u>99611</u> Owner of <u>Kalbea Sub. 3A + 3B</u>
Signature <u>[Signature]</u> Name <u>Wayne Schultz</u> Address <u>35605 K-Beach Rd,</u> <u>Kenai, AK 99611</u> Owner of <u>Kalbea 1B 4</u>	Signature _____ Name _____ Address _____ Owner of _____

KENAI PENINSULA BOROUGH

Office of the Borough Clerk

144 North Binkley Street
Soldotna, AK 99669
Phone 907-714-2160
Fax 907-714-2388

Johni Blankenship, CMC
Borough Clerk

MEMORANDUM

To: Gary Knopp Assembly President
KPB Assembly Members

Thru: Johni Blankenship, Borough Clerk *(JB)*

From: Shellie Saner, Deputy Borough Clerk *(SS)*

Date: September 4, 2012

Re: Approval of the Precinct Boards, Canvass Board and Absentee Voting Officials for the October 2, 2012 Regular Election

Pursuant to KPB 4.50.010, approval of those people who have consented to serve as election officials for the upcoming October 2, 2012 Regular Election is respectfully requested. The following is a current list of Precinct Board Members, the Canvass Board and Absentee Voting Officials.

2012 Election Board for Assembly

Precinct Name

Last Name

First Name

Anchor Point

Baker

Qurratulayn

Dress

Sandra

Picard

Mary June

Tangman

Starlet

Tennison

Linda

Bear Creek

Daniel

Mary C

Huss

Mary

Stevens-Ganser

Sharon

Stolle

Sandra

Turnbull

Catherine

Central

Baker-Price

Michelle

Gattenby

Christine

Hensler

Marilyn

Newby

Cynthia A

Nikolas

Patricia

Veatch-Bates

Bonnie

Diamond Ridge

Behen

Coleen M

Johnson

Kathy

Kaatz

Carol

McKee

Veda A

Wheat

Scot

Funny River No 1

Cousins

Phyllis

Hafer

Kathryn

Price

Raymond

Sandoval

Sandra

Funny River No 2

**Burton
Stringham
Stringham**

**Kathryn
Stephen
Jacqueline**

Homer No 1

**Bitterman
Carroll
Greenmun
Spilsbury
Tietjen
Tietjen**

**Jody Ann
Diana
Scott
Linda
Christine
Linda**

Homer No 2

**Farrell
Faulkner
Schade
Schade
Sheldon
Wolf**

**Vicki
Eillen
Roxie
Faith
Darlene
Elizabeth A**

Kachemak / Fritz Creek

**Forquer
Neubauer
Port
Walker**

**Shirley
Bob
Joyce
Rieta**

Kasilof

**Hann
Toombs
Winter
Wright**

**Audrey
Jolaine
Jessie M.
Linda**

K-Beach

Hudson	Ellen
Liuska	Darlene
Lockwood	Susan
Merlo	Darlene
Pearce	Loretta

Kenai No 1

Bryson	Eileen
Harris	June
Iselman-Bookey	Jessica
Smagge	Rita

Kenai No 2

Armstrong	Dallas
Barton	Lucy
Fullinck	Deborah A
Glick	Carl S
Glick	Betty

Kenai No 3

Castimore	Dean J
Castimore	Mary Troy
Cobus	Ruby
Frates	Marlene
Phillips	Sheila
Sheldon	Rosanna

Mackey Lake

Boots	Elizabeth
Hilbish	Stacey
McKenney	Valerie
Minnich	Teressa
Procter	Courtney J

Nikiski

**Groleske
Idleman
Leighton
Simon
Wik**

**Linda
Elizabeth
Mae
Margaret
Dolores**

Ninilchik

**Bauman
Bauman
Fryrear
Lambert
Teed
Thompson
Treat**

**Ruthie
Willard
Judith L
Anita K.
Margaret
Madeline
Ila L**

Salamatof

**Clifford
Dominguez
Nickelson
Titus
Wilsack**

**Patricia
Pamela
Marian L
Jodie
Janice**

Seward / Lowell Point

**Casey
Herbert
Kansteiner
MacSwain
Williamson**

**Betty
James
Mark
Rose
Mary E**

Soldotna

**Cox
Diamond
Hinshaw
Jewell
Obendorf
Prince**

**Joyce
Dorothy L
Elizabeth
Barbara
Betty
Carolyn H**

Sterling No 1

Garske	Diane
Hammarstrom	Cheryl
Oakes	Charlene
Spotts	Mary J.

Sterling No 2

Brumley	Briana
Merkes	Anita
Waller	Jennifer

Absentee Voting Officials

Anahonak	Joshua
Bernhardt	Lenna C
Casselman	Mona
Douthit	Nita
Malchoff	Mary
Mitchell	Janet
Pike	Susan
Russell	Mary Jane
Seymour	Lori
Smith	Sally A
Stanley	Mary Jo
Stephan	Jenny

Canvass Board

Jackson	Dawn C.
Freas	Carol
Wallace	Catherine
Cusack	Linda
Montgomery	Nancy
Birchfield	Teri

Kenai Peninsula Borough Assembly Committees 2011 – 2012

ASSEMBLY COMMITTEES

- **Finance Committee**
Bill Smith, Chair
Ray Tauriainen, Vice Chair
Gary Knopp
- **Lands Committee**
Sue McClure, Chair
Brent Johnson, Vice Chair
Ray Tauriainen
- **Policies & Procedures Committee**
Mako Haggerty, Chair
Charlie Pierce, Vice Chair
Linda Murphy
- **Legislative Committee**
Hal Smalley, Chair
Linda Murphy, Vice Chair
All Assembly Members
- **President Pro Tem**
Bill Smith

OTHER BOROUGH & SCHOOL DISTRICT COMMITTEES

- **KPB Emergency Planning**
[VACANT]
Gary Knopp, Alternate
- **Planning Commission Representative**
Ray Tauriainen
Bill Smith, Alternate
- **School Board**
Charlie Pierce
Brent Johnson, Alternate
Ray Tauriainen, Alternate

SERVICE AREA BOARD LIAISONS

- **Anchor Point Fire & EMS** - Mako Haggerty
- **Bear Creek Fire** - Sue McClure
- **CES/CPEMS** - Brent Johnson
- **Central Peninsula General Hospital**
Gary Knopp, Charlie Pierce, Linda Murphy
- **Kachemak Emergency Service Area**
Mako Haggerty
- **KPB Roads**
Gary Knopp, Charlie Pierce
- **Lowell Point Emergency SA** - Sue McClure
- **Nikiski Seniors** - Ray Tauriainen
- **Nikiski Fire** - Ray Tauriainen
- **North Peninsula Recreation** - Ray Tauriainen
- **Seward/Bear Creek Flood SA** - Sue McClure
- **South Peninsula Hospital** - Mako Haggerty,
Bill Smith

NON-BOROUGH COMMITTEES

- **Cook Inlet Aquaculture**
Brent Johnson
[VACANT], Alternate
- **Cook Inlet R.C.A.C.**
Grace Merkes, Term Expires March, 2014
- **Economic Development District**
Linda Murphy, Term Expires 12/31/13
Hal Smalley, Term Expires 12/31/14
- **Kenai Peninsula College Council**
Hal Smalley, Term Expires 06/30/14
- **Kenai River Special Management Area
Advisory Board**
Brent Johnson
[VACANT], Alternate
- **Prince William Sound R.C.A.C.**
Blake Johnson, Term Expires May, 2013