



## KENAI PENINSULA BOROUGH

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JOHN J. WILLIAMS  
MAYOR

### MEMORANDUM

**TO:** Ron Long, Assembly President  
Members of the Kenai Peninsula Borough

**THRU:** John J. Williams, Mayor *J.J.W.*

**FROM:** *CChap* Craig Chapman, Finance Director

**SUBJECT:** Summary of Personnel Changes in the FY2007 Preliminary Budget Document

Ordinance 2006-19 appropriates the money necessary to fund the borough's annual budget for fiscal year 2006-2007. Incorporated, as part of this ordinance is the FY2006-2007 budget document that was submitted to the Assembly on April 18, 2006, which establishes appropriations to the various departments, and accounts and the positions authorized therein. Since the budget document had been presented several changes regarding positions titles have been made. The attached list summarizes those changes. You will note that only one of these changes has a fiscal impact and it is a decrease.

Agenda Item 01A

Committee Finance

Page Number 74

## **FY2007**

### **Summary of personnel changes from the preliminary budget document**

- Page 31 Assembly Clerk – Reclassified 1 Administrative Assistant to 1 Secretary. – Fiscal impact <\$15,900>
- Page 46-47 911 Communications – Correct staffing history to 7.20 (.13 increase in OEM) – No fiscal impact – correction of FTE # only.
- Page 56-57 General Services – GIS: Decrease staffing history to 4. Transferred one GIS technician to Resource Planning and changed title to Addressing Officer – No fiscal impact, department change only.
- Page 82-83 Resource Planning – Increase staffing to 9. Transferred one GIS Technician from General Services – GIS and changed title to Addressing Officer – No fiscal impact, department change only.
- Page 77 Assessing Administration – Reclassified Secretary to Administrative Assistant – No fiscal impact, FY07 budgeted at AA level.
- Page 79 Assessing Appraisal – Reclassified 1 Appraisal Technician to 1 Assessment Reporting Analyst – Fiscal impact +5,878 to be absorbed by the department.
- Page 154 North Peninsula Recreation:
- Title correction from Maintenance Supervisor to Maintenance Mechanic II and ½ time Instructor Guard to ½ time Instructor Lifeguard – No fiscal impact
  - Reclassified 1 Senior Clerk Typist to Secretary – Fiscal impact +\$3,295 to be absorbed by the department.
- Page 189 Land Management – Reclassified Land Management Agent to Land & Resource Coordinator – No fiscal impact, title change only.
- Page 197 Kenai River Center – Title correction from KRC Coordinator to KRC Manager – No fiscal impact.