KENAI PENINSULA BOROUGH

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DAVID R. CAREY
BOROUGH MAYOR

MEMORANDUM

TO: Gary Knopp, Assembly President
                Members, Kenai Peninsula Borough Assembly

FROM: David R. Carey, Mayor

DATE: May 5, 2011

SUBJECT: Ordinance 2011-17, amending KPB Title 2 by enacting a new chapter
                establishing the Management Information Systems Department

As the borough has developed changes have occurred in various departments. Provisions in the borough code regarding the organizational structure need to be updated to reflect current practices and clarify ambiguities. This ordinance addresses changes and current practice that need to be updated in Title 2. Alaska Statutes require that the assembly approve the creation of a new department by ordinance.

This ordinance would establish Management Information System Division (MIS) as a separate department. Currently, the KPB code has MIS as reporting to the General Services Director. With the responsibility for implementing and performing all duties necessary for the operations of the borough's management information system, it is appropriate for the MIS director to report directly to the mayor.

Additionally, this ordinance would transfer the oversight of the Geographic Information Systems Division (GIS) from the General Services Department to the Planning Department to reflect the integral work they do to support the planning department and other functions of the borough.