



# KENAI PENINSULA BOROUGH

## Grant Management

### MEMORANDUM

**TO:** Gary Knopp, Assembly President  
Members of the Kenai Peninsula Assembly

**THRU:** David R. Carey, Borough Mayor *DR Carey*  
Craig Chapman, Finance Director *C Chapman*

**FROM:** Brenda Ahlberg, Community & Fiscal Projects Manager *B Ahlberg*

**DATE:** July 21, 2011

**SUBJECT:** Ordinance 2011-19- Db accepting and appropriating funding from the State of Alaska in the amount of \$545,400 for community purposes under the State's 2011/2012 Community Revenue Sharing Program

As determined by Resolution 2011-043, the borough assembly recognized 27 unincorporated communities eligible to participate in the FY12 Community Revenue Sharing Program, hereinafter referred to as "program." The assembly's enactment of this ordinance would authorize the borough to accept and appropriate \$545,400 from the Alaska Department of Commerce, Community and Economic Development (DCCED) to distribute funding to nonprofit or tribal entities in each community.

The program shall provide each community \$19,604 to support services and/or projects for a public purpose (\$20,200 less 3.04% administrative costs pursuant to KPB Resolution 2006-036). DCCED has indicated that funds may be used for public purpose at the discretion of the local governing body and as allowed by state law and borough code.

The FY12 program will commence with adequate public notice and scheduled community meetings held in conjunction with representing assembly members and borough staff. Additionally, the borough has determined a distribution process for which a representing entity may apply for and receive funding on behalf of its community. Funding will be provided for qualifying projects once a representing entity has completed an application request and grant agreement with the borough. It should be noted that recipients will be required to submit a report detailing project expenditures and completion *before* they are eligible to apply for and receive future program funds. The Community & Fiscal Projects Manager shall oversee the program.

FINANCE DEPARTMENT FUNDS VERIFIED	
Acct. No.	<u>271.94910.12REV. 43011</u>
Amount	<u>\$545,400.00</u>
By:	<u><i>CBW</i></u>
Date:	<u>7/20/11</u>