



KENAI PENINSULA BOROUGH OFFICE OF EMERGENCY MANAGEMENT

MEMORANDUM

TO: Gary Knopp, Assembly President
Kenai Peninsula Borough Assembly Members

**DAVID R. CAREY
BOROUGH MAYOR**

THRU: David Carey, Borough Mayor *David Carey*
Craig Chapman, Finance Director *Craig Chapman*
Brenda Ahlberg, Community & Fiscal Projects Manager *Brenda Ahlberg*

FROM: Eric Mohrmann, Emergency Management Coordinator *Eric Mohrmann*

DATE: July 21, 2011

SUBJECT: Ordinance 2011-19- *08*, Accepting and appropriating \$23,693.00 from the Alaska Division of Homeland Security and Emergency Management to support the activities of the Kenai Peninsula Borough Local Emergency Planning Committee.

The Alaska Division of Homeland Security and Emergency Management (ADHS&EM) provides annual grants to each Local Emergency Planning Committee (LEPC) in Alaska. For fiscal year 2012, the State Emergency Response Commission approved baseline funding of \$23,693.00 for the Kenai Peninsula Borough LEPC. Funds may be used for LEPC activities such as planning, travel, support services, supplies, contractual services and capital equipment expenditures.

Upon enactment, the Office of Emergency Management (OEM) will administer the grant on behalf of the LEPC. OEM provides the support staff and supplies needed by LEPC for its operations. LEPC grant funds will be used to offset a portion of OEM operational costs directly associated with LEPC activities.

Attachments: award notification letter

FINANCE DEPARTMENT	
ACCOUNT FUNDS VERIFIED	
Acct. No.	<u>263,91120. LEP12.49999</u>
Amount	<u><i>Q</i></u>
By:	<u><i>CRW</i></u> Date: <u>7/20/11</u>