



## KENAI PENINSULA BOROUGH

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MIKE NAVARRE  
BOROUGH MAYOR

### MEMORANDUM

**TO:** Gary Knopp, Assembly President  
Members, Kenai Peninsula Borough Assembly

**THRU:** Mike Navarre, Mayor *P.O. for M.N.*

**FROM:** Max Best, Director of Planning *MB*  
Craig Chapman, Director of Finance *C Chapman*  
Johni Blankenship, Borough Clerk *B*  
Holly Montague, Deputy Borough Attorney *att for HBM*

**DATE:** November 23, 2011

**SUBJECT:** Ordinance 2011-19-01, appropriating \$20,000 for the hearing officer and clerk's expenses to fund the appeal provisions in KPB chapter 21.50 establishing enforcement procedures for violations of Title 21

After enactment of KPB chapter 21.50 which established an enforcement process for Title 21 violations, the administration determined that the most prudent course of action is to seek an appropriation of funds at this time to enable the administration to follow the provisions of KPB chapter 21.50 in the event that an appeal is filed from any enforcement orders.

KPB chapter 21.50 requires that hearing officers be obtained to conduct adjudicative proceedings regarding enforcement of the various provisions in KPB Title 21. If an enforcement notice is issued, the matter would require almost immediate expenditure of funds to hire a hearing officer and provide notices. No funds were appropriated for these expenses in the FY2012 budget. Your favorable support of this ordinance would be appreciated.

FINANCE DEPARTMENT FUNDS VERIFIED	
Acct. No.	<u>100.27910 FB</u>
Amount	<u>\$20,000.00</u>
By:	<u><i>CBW</i></u> Date: <u>11/23/11</u>