



KENAI PENINSULA BOROUGH

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**MIKE NAVARRE
BOROUGH MAYOR**

To: Gary Knopp, Assembly President
Members, Kenai Peninsula Borough Assembly

From: Gary Knopp, Assembly President *GK*

Date: January 3, 2012

Re: Proposed amendment to Ordinance 2011-43, Amending the code regarding scheduling Assembly Meetings

While I agree that the code should be clarified to give the assembly discretion to schedule less than one meeting per month on occasion, I am concerned that the code should still provide a regular baseline schedule of two meetings per month. This is to help ensure consistent reasonably predictable scheduling in the future for the benefit of the public as well as assembly members and staff. I propose the following amendment to accomplish this:

➤ **Amend Section 1 as shown in bold italics follows:**

- A- Unless otherwise approved as provided in this section, [R]regular meetings of the assembly shall be held on the first and third Tuesday of each month at 7:00 p.m. in the assembly room of the Borough Administration Building. The assembly shall by resolution or motion establish the date and place for assembly meetings by approving a calendar for the upcoming year. The assembly shall, at a minimum, schedule at least two meetings per month for 8 months each year. The assembly shall meet at least once each month. [REGULAR MEETINGS OF THE ASSEMBLY SHALL BE HELD ON THE FIRST AND THIRD TUESDAY OF EACH MONTH AT 7:00 P.M. IN THE ASSEMBLY ROOM OF THE BOROUGH ADMINISTRATION BUILDING.]***