



## **KENAI PENINSULA BOROUGH**

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**MIKE NAVARRE**  
**BOROUGH MAYOR**

### **MEMORANDUM**

**TO:** Gary Knopp, Assembly President  
Members, Kenai Peninsula Borough Assembly

**THRU:** Mike Navarre, Mayor

**FROM:** Linda Murphy, Assembly Member *LB for L. M.*  
Bill Smith, Assembly Member *Bill Smith*

**DATE:** November 23, 2011

**SUBJECT:** Ordinance 2011-43, amending KPB 22.40.010 regarding scheduling assembly meetings

The code currently provides for regular assembly meetings to be held the first and third Tuesday of each month and authorizes the assembly to change meeting dates or provide for additional meetings by resolution or motion. Since 1978 the assembly has calendared less than two meetings for one to three months each year. This meets statutory standards which require the assembly to meet once per month. This ordinance would amend the code to provide that the assembly shall set the calendar for the full year ahead and allows it the flexibility to provide for one meeting for some of those months. It should also be clarified to enable the assembly to amend that calendar during the year should something arise requiring the preapproved calendar to be revised to either change a meeting date or delete a meeting.

Your favorable consideration of this ordinance would be appreciated.