



KENAI PENINSULA BOROUGH

144 North Binkley Street • Soldotna, Alaska 99669-7520
Toll-free within the Borough: 1-800-478-4441
PHONE: (907) 262-4441 • FAX: (907) 262-1892
www.borough.kenai.ak.us

MIKE NAVARRE
BOROUGH MAYOR

MEMORANDUM

TO: Gary Knopp, Assembly President
Members, Kenai Peninsula Borough Assembly

THRU: Mike Navarre, Mayor *MN*

FROM: Craig Chapman, Director of Finance *C Chapman*

DATE: February 2, 2012

SUBJECT: Ordinance 2011-19-68, appropriating \$29,750 in supplemental funding for limited liability reports

Per Alaska statute 29.45.440, each year prior to the expiration of redemption on foreclosed properties with an assessed value over \$10,000 the borough is required to notify all holders of mortgages or other liens of record on the property. A limited liability report is required to determine all holders of mortgages or other liens of record.

The borough's current contract for these reports expired December 31, 2011. The price of these reports was previously \$150 for the Seward recording district and \$84 for all other recording districts.

The borough issued an Invitation to Bid in November 2011 for these services for the period January 1, 2012 to December 31, 2014. There was only one response received. The only responsive bid price for these reports in all jurisdictions is \$199; an increase of 33 percent in the Seward recording district and approximately 135 percent for all other recording districts.

Due to the substantial increase in the price of these reports there is insufficient funding available to order the reports that will be needed in FY2012. In a normal year, the borough orders approximately 250 reports. With the new rate, this equates to a cost of \$49,750. The amount budgeted for FY2012 was \$20,000, a difference of \$29,750.

A supplemental appropriation is being requested to provide the funding necessary to order these reports.

FINANCE DEPARTMENT FUNDS VERIFIED	
Acct. No.	<u>100.27900 F-B</u>
Amount	<u>\$29,750 -</u>
By:	<u>CBW</u> Date: <u>2/1/12</u>