

KENAI PENINSULA BOROUGH

Office of the Borough Clerk

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Johni Blankenship, MMC
Borough Clerk

MEMORANDUM

TO: Gary Knopp, Assembly President
Kenai Peninsula Borough Assembly Members

THRU: Johni Blankenship, Borough Clerk *B*

FROM: Michele Turner, Borough Clerk Assistant *MT*

DATE: May 15, 2012

RE: Ordinance 2011-19-85: Appropriating \$45,058.74 in Donations for the Nikiski Community Playground Project (Mayor)

Per the attached memo from North Peninsula Recreation Service Area and the Administration, the following amendments are requested:

Amend the Title to read:

AN ORDINANCE APPROPRIATING \$[45,058.74] 89,458.74 IN DONATIONS FOR THE NIKISKI COMMUNITY PLAYGROUND PROJECT

Amend the Second Whereas to read:

WHEREAS, the NPRSA has received donations totaling \$[45,058.74] 89,458.74 for the playground project allowing the NPRSA to increase the scope of the project to include synthetic/engineered surface protection and art work/themed components which will be installed as part of the project; and

Amend Section 1 to read:

SECTION 1. That \$[45,058.74] 89,458.74 in donations is appropriated to the NPRSA Capital Project Fund account 459.61110.12028.49999 for costs associated with the community playground project.

Thank you for your consideration.



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**MIKE NAVARRE
BOROUGH MAYOR**

MEMORANDUM

TO: Gary Knopp, Assembly President
Members, Kenai Peninsula Borough Assembly

THRU: Mike Navarre, KPB Mayor *MD*
Paul Ostrander, KPB Chief of Staff *P.O.*
Craig Chapman, Director of Finance *C Chapman*
Kevin Lyon, Capital Projects Director *KL*

FROM: Rachel M. Parra, NPRSA Recreation Director *RP*

DATE: May 14, 2012

SUBJECT: Ordinance 2011-19-85, appropriating \$45,058.74 in donations for the Nikiski Community Playground project

Since the original submittal of the memo and Ordinance 2011-19-85 on April 5, 2012, the donation amount collected for the Nikiski Community Playground project has since changed, increasing to \$89,458.74.

The North Peninsula Recreation Service Area Board of Directors respectfully requests the KPB Assembly to change the amount on the ordinance to \$89,458.74, and appropriate these donation funds to the playground project fund.

The playground committee continues to seek sponsorships and donations for our wonderful community park and is excited to begin breaking ground in early June.

Your approval of this ordinance would be greatly appreciated.

FINANCE DEPARTMENT FUNDS VERIFIED	
\$ 89,458.74	
ACT #	459.27910 FB
BY: <i>C Chapman</i>	DATE: 5/14/2012

NORTH PENINSULA RECREATION SERVICE AREA
MINUTES FOR FEBRUARY 27, 2012
REGULAR MEETING

- I. CALL THE MEETING TO ORDER
Paul Lorenzo, Board Chair, called the meeting to order at 7:00 p.m.
- II. ROLL CALL
Paul Lorenzo, Michele Carver, Sharon Thompson and Patti Floyd were present. Tim Johnson was present via teleconference. Quorum present.
- III. AGENDA APPROVAL; AGENDA AMENDMENTS
Sharon Thompson moved to approve the agenda as submitted. Michele Carver seconded.
MOTION PASSED UNANIMOUSLY
- IV. APPROVAL OF MINUTES
Michele Carver moved to approve the minutes of the January 23, 2012, North Peninsula Recreation Service Area Board Meeting as submitted. Tim Johnson seconded.
MOTION PASSED UNANIMOUSLY
- V. CORRESPONDENCE:
A. Editorial for Fundraiser
Letter to the Editor from Rachel Parra thanked all sponsors and supporters of the Spaghetti Dinner and Dessert Auction fundraiser to benefit the Nikiski Community Playground.
- VI. PUBLIC COMMENT; QUESTION; PRESENTATION
Wayne Carroll, PO Box 7002, Nikiski, AK 99635
Did not request to speak.
Robyn Sullens, 398-2606
Spoke in favor of the fee waiver application for the Nikiski High School After-Grad Party.
- VII. RECREATION DIRECTOR'S REPORT
A. AOAP Conference Update-Nigel LaRiccia, Pool Supervisor
Nigel LaRiccia, Pool Supervisor, reported on his trip to Austin, TX, for the Association of Aquatic Professionals (AOAP) Conference. He benefited from different courses including zone validation, ARC lifeguarding update, drowning prevention and emergency action plans.
- B. Aquatics—Nigel LaRiccia, Pool Supervisor
- Set 2 swim lessons started February 22 and runs through March 9, 2012.
 - Set 3 swim lessons' registration begins March 19, 2012. Lessons run March 28-April 13, 2012 including Tiny Tots, Beginners and Advanced Beginners.
 - Competitive Swim class started February 22 and runs through March 9, 2012.
 - The Idita-Swim starts March 6-April 29, 2012.
 - Spring Break hours include the waterslide daily at 1:00 p.m. and extended hours to 9:00 p.m. daily.

C. Recreation

- Boys and Girls Club, Nikiski Clubhouse, has open swim scheduled Thursdays at Nikiski Pool and are renting space Monday through Thursday at the NCRC.
- Women's Basketball League tournament is March 9, 2012, 6 p.m. at the NCRC.
- Youth Volleyball league ends March 8, 2012 with a jamboree at 6:00 p.m. at the NCRC.
- Adult Dodgeball Tournament registration deadline is March 23, 2012, and the tournament will be held on March 30, 2012.
- Adult Coed Volleyball league registration deadline is March 9, 2012, with the season starting March 19, 2012.
- Teen Night, ice cream sundaes night, is Friday, March 23, 2012, 7-10 p.m.
- Recreational Hockey ends March 4, 2012. There will be a potluck and barbecue to celebrate the end of the season.
- The ice rink will continue to be maintained as weather allows.
- Spring Break Camp for 1st-6th grade boys and girls is scheduled for March 13-15, 2012, from 10:00 a.m.-2:00 p.m.
- Craft Fair is scheduled for April 20-21, 2012, at the NCRC. Booth spaces are available.

D. Playground Update & Fundraisers

Rachel Parra reported the playground donations are up to nearly \$42,000. She thanked Robyn Sullens and KSRM for their fundraiser advertising. Rachel Parra reported on the public construction/DOL regulations for the playground project. The SA Board requested Rachel to pursue all avenues for a community build. Rachel discussed the timeline for the project.

E. Mayor Budget Review Meeting-Tuesday, March 20, 2012

The Budget Review meeting with Mayor Navarre has been scheduled for Tuesday, March 20, 2012, 1:00 p.m. Rachel invited board members to participate if their schedule allows.

VIII. OLD BUSINESS

A. NPRSA—Five Year Plan

Michele Carver moved to adopt the North Peninsula Recreation Service Area Five Year Plan as submitted. Tim Johnson seconded. Discussion followed.

MOTION PASSED UNANIMOUSLY

IX. NEW BUSINESS

A. NHS After-Grad Party—NCRC Fee Waiver Application

Michele Carver moved to approve the fee waiver in the amount of \$400.00. Patti Floyd seconded. Discussion followed.

MOTION PASSED UNANIMOUSLY

B. Public Purpose Foreclosure Auction

Rachel Parra stated she had reviewed the Public Purpose Foreclosure list and did not see any parcels that would benefit the service area. No action required from SA Board.

- C. Proposed Service Area Fee Changes for FY13
Patti Floyd moved to approve the proposed fee changes for NPRSA for FY13.
Michele Carver seconded. Rachel reviewed the fee changes. Discussion followed.
MOTION PASSED UNANIMOUSLY
- D. Adopt FY13 Mill Rate & Budget
Tim Johnson moved to approve adoption of the proposed mill rate (1 mill) and the proposed budget for FY13 as submitted. Sharon Thompson seconded. Discussion followed.
MOTION PASSED UNANIMOUSLY
- E. Trail Development/Disc Golf
Rachel reviewed the Probable Cost Statement for the Trails Development Project from the Capital Projects Department. Timeline was discussed. Tim Johnson requested that a project timeline be prepared by the capital projects department, as he would like to see the project started and completed by summer's end if possible. Rachel will pursue a timeline for the project.
- F. Letter to Mayor Navarre-waiver of administrative fees for donation funds
Sharon Thompson moved to send the drafted letter to Mayor Navarre to waive the administration fees of 3.04% for all donations and sponsorship funding received for the playground project. Michele Carver seconded. Discussion followed.
MOTION PASSED UNANIMOUSLY
- G. Appropriation of donations for the Nikiski Community Playground Project
Tim Johnson moved to appropriate donation funds (and future funds) from the playground donation account 225.00000.PLAYG.37922 to the Nikiski Community Playground project account. Sharon Thompson seconded. Discussion followed.
MOTION PASSED UNANIMOUSLY
- X. ANNOUNCEMENT
Next Regular Meeting is Monday, March 26, 2012, 7:00 p.m. at Nikiski Pool.
- XI. PUBLIC COMMENT/QUESTION/PRESENTATION
Robyn Sullens mentioned selling raffle tickets for a donated car as a fundraiser for the playground project.
- XII. BOARD COMMENT; QUESTION; PRESENTATION
Patti Floyd requested excused absences for the April and May, 2012, regular board meetings.
- XIII. EXECUTIVE SESSION
None
- XIV. ADJOURN
Meeting adjourned at 8:10 p.m.

KAREN EVANS
ACTING BOARD SECRETARY

PAUL LORENZO, BOARD CHAIR

Minutes Approved: 03/26/2012