

Kachemak Emergency Service Area
Approved Board Meeting Minutes
Thursday, June 21, 2012
53048 Ashwood Ave. Station 1

A. Call to Order

The meeting was called to order at 7pm by Jeff Middleton

B. Roll Call

Present: Jeff Middleton, Doug Schade, Milli Martin by conference call at 7:30 pm
Matt Schneyer & Mike Peterson.

Others present: Mayor Mike Navarre, Assemblyman Mako Haggerty and other members of the public.

C. Pledge of Allegiance

D. Public Comments (on matters both on and off the agenda)

1. Tim Murnane of 38375 Greer Rd. spoke on his concerns for spotty cell phone service with AT&T especially for emergencies calling 9-1-1.
2. Mako Haggerty spoke on hiring a mechanic full time for KESA.

E. Correspondences

1. Chief Ciccicarella received a letter from ISO stating that our probation period is coming to an end and wanted a status on the remedies to maintain an 8B rating. They advised if we had not performed the needed fixes we would revert to a 9 for the entire area by August 30, 2012.
2. August 16, 2012 ISO will be coming to do a re-evaluation after Tanker 3 is moved to the West side.

F. Approval of Agenda

Motion: Moved by Mike Peterson and seconded by Matt Schneyer to approve the agenda as presented.

4 – Yes 0 – No 1 Absent Motion Carried.

G. Approval of Minutes – Thursday June 7, 2012 Regular Meeting

Motion: Moved by Doug Schade and seconded by Matt Schneyer to approve the minutes of June 7, 2012.

4 – Yes 0 – No 1- Absent Motion Carried

H. Chief's Report

1. **Calls** – call volume is still high. One rollover accident required several hours of volunteers time due to scene safety issues etc. Their training came into play in defusing the situation.
2. **Building Rental** – Risk Management came down and inspected the area. They had some concerns about the site being in the city and not the borough. We are awaiting word on moving forward.
3. **Razdolna School** – Chief did an inspection of a building at the school for fire access and he required a fire lane in front. He sent a letter off to the Fire Marshal on his inspection.

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4. **Life Med** – They came down and held a helicopter operations training session. The presentation went well and we will hold more training with them in the future.
5. **Apparatus** – Engine 2 had a bad valve and was replaced. Our radio in brush truck 1 shorted out due to ongoing electrical problems due to the age of the truck so the radio had to be sent out for repair and cost over \$500.
6. **Code Blue Grants** – The Phillips monitors from the code blue grant should arrive any day now. We may be notified next month about going ahead with the ambulance. The board at that time will need to vote to appropriate funds to come up with the 15% match.
7. **Engine 11** – this engine will be going back to CES and the tanker we were going to use will be going to Anchor Point instead. When we receive our new tanker pumper we will take Tanker 2 out of service and repair the transmission and drive shaft and hopefully can keep Engine 11 long enough to cover.
8. **Water Tank** – The water tank pump system has been repaired but we were told by Water Solutions that we need a new well. They moved the pump up higher in the well and for now it seems to be working better than ever. They told us a new well would cost an estimated \$10,000.

I. Unfinished Business

1. **Diamond Ridge Station (On Hold) – Status Update** - Mayor Navarre spoke on getting funding for the new station and his efforts to support getting it built. We will know by September 2012 if it made it into the governor's budget. If not he will try for the Senate Budget. By March 2013 we will know if we are getting the full station or not.
2. **Apparatus** – The new tanker pumper has a problem with the paint on the chassis. It does not match the box so they need to repaint the chassis. The problem was at International's factory. They hope to get it out of South Dakota by August 1. Then it takes two weeks to get it here. It had a July 13th delivery date in the contract. It needs to arrive before ISO gets here on August 16.
3. **Temporary Quarters West Side** – We are waiting on the lease and we will be saving about \$1100 a month if we rent one building instead of two. The building is getting a door hung, the electric and water line are being moved and the insulation is going in. They will be putting in a gravel pad. The Mayor said the assembly must approve the lease. The borough land manager and risk management will be involved in obtaining leases.
4. **Full-Time Mechanic** – **Approximately \$40,000** extra would be needed to fund a full time mechanic position. Chief would need to get exact numbers from finance when the time comes to move forward.

Motion: Moved by Milli Martin and seconded by Doug Schade to hire Harlon as a full time mechanic at approximately an extra \$40,000 per year.

Discussion: Mako commented on the funding after this year for the mechanic. His concern was that the mill rate may have to increase if we hire a

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mechanic full time. Chief discussed how the funding could be worked out. He spoke on lease-purchases for getting trucks and making use of Capital Funds. Mike Petersen spoke on monies coming from assessed values increasing. The Mayor expressed his concerns but stated he was unaware the mechanic was falling behind on the work due to only working 20 hours a week.

4 – YES 1 – NO cast by Doug Schade Motion Carried

- 5. Grants** – Even though the Board approved accepting the fund in the June 7, 2012 meeting there needs to be an official vote.

Motion: Moved by Mike Petersen and seconded by Matt Schneyer to accept the VFA Grant for \$19,816 and the State of Alaska Capital Priorities Project Grant for \$100,000 for the Diamond Ridge Station Project. **5- Yes 0 – No Motion Carried**

J. New Business

1. **Phone Service Issues/effects on 9-1-1** – Cell phone service does not work all the time in the East End area. GCI came out inquiring about the service in this area yesterday. GCI uses the ACS towers for roaming. ACS was contacted in the past by the KPB about expanding the service but ACS never has due to the cost. AT&T service is even worse for coverage.
2. **Customer Satisfaction Survey** – Chief Cicciarella is going to go ahead with putting a survey together and bring it to the next meeting. We can get a professionally made card done and send it out to the community on how well our service is doing.
3. **Future Direction – Five Year Comprehensive Plan** – Chief Cicciarella passed out a rough draft outline of the plan and is looking for comments or suggestions from the board for the next meeting.
4. **Open Forum** – The Chief opened it up to discussion for any topic. Mako likes the idea of a BBQ open to the community for public relations. Jeff suggested putting it on the next meeting agenda.

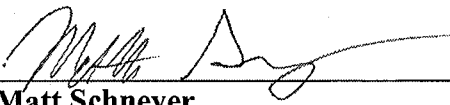
K. Comments of the Audience – Jason Miller commented on how he depends on cell phone service while on calls to communicate with the hospital. It is the only link to the hospital when out on calls with the ambulance so increased service would help. He mentioned talking to poison control on one call was very helpful.


L. Board Comments, Announcement & Future Agenda Items – Mike Petersen suggested putting the customer satisfaction questionnaire on the KESA web site. Milli Martin thanked all for letting her call in.

M. Date & Time of Next Meeting – Next meeting will be July 12, 2012 at 7 pm at the Ruth Way Station. Mako suggested having someone from the insurance company come and explain the ISO ratings to the public and board.

N. Adjournment – Jeff Middleton adjourned the meeting at 8:35 pm.

Minutes Approved
Secretary


Matt Schneyer


Date