



KENAI PENINSULA BOROUGH

Office of Emergency Management

253 Wilson Lane • Soldotna, Alaska 99669-7932
Phone: (907) 262-4910 • 1-800-478-4441 #4910 • Fax: (907) 714-2395
www.borough.kenai.ak.us

MEMORANDUM

MIKE NAVARRE
BOROUGH MAYOR

TO: Gary Knopp, Assembly President
Kenai Peninsula Borough Assembly Members

THRU: Mike Navarre, Mayor *MN*
Craig Chapman, Director of Finance *C Chapman*
Brenda Ahlberg, Community & Fiscal Projects Manager *BA*

FROM: Scott Walden, Emergency Management Director *SW*

DATE: August 7, 2012

SUBJECT: Ordinance 2012-19- 26, accepting and appropriating \$23,693.00 from the Alaska Division of Homeland Security and Emergency Management to support the activities of the Kenai Peninsula Borough Local Emergency Planning Committee.

The State of Alaska Division of Homeland Security and Emergency Management provides annual grants to each Local Emergency Planning Committee (LEPC) in Alaska. For fiscal year 2013 the State Emergency Response Commission approved baseline funding of \$23,693.00 for the Kenai Peninsula Borough LEPC. Funds may be used for LEPC activities such as planning, support services, supplies, and equipment expenditures.

Upon enactment the borough Office of Emergency Management (OEM) will administer the grant on behalf of the LEPC. OEM provides the support staff and supplies needed by LEPC for its operations. LEPC grant funds will be used to offset a portion of OEM operational costs directly associated with LEPC activities.

Scott Walden, Emergency Management Director, will be the project manager for the grant award. The performance period ends June 30, 2013.

Attachments: award notification letter

| | |
|--|-------------------------------|
| FINANCE DEPARTMENT ACCOUNT VERIFIED | |
| Acct. No. | <u>271.91120.LEP13.49999</u> |
| Amount | <u>N/A</u> |
| By: | <u>pc</u> Date: <u>8/9/12</u> |