



KENAI PENINSULA BOROUGH

North Peninsula Recreation Service Area

MEMORANDUM

MIKE NAVARRE
BOROUGH MAYOR

TO: Gary Knopp, Assembly President
Members, Kenai Peninsula Borough Assembly

THRU: Mike Navarre, Mayor *MN*

FROM: Craig Chapman, Director of Finance *C Chapman*
Rachel M. Parra, NPRSA Recreation Director *RP*

DATE: August 21, 2012

SUBJECT: Ordinance 2012-19-*28*, appropriating \$75,000 from the North Peninsula Recreation Service Area's Capital Improvements Fund for the NPRSA Trails Project

As one of its FY13 capital improvements, the North Peninsula Recreation Service Area (NPRSA) is expanding its current trail system that is adjacent to the NPRSA facilities. The NPRSA Board of Directors appointed a trails committee to determine a defined scope of work and provide direction for the project. There are four areas of focus for the project: repair existing trails where necessary, expand the trail system to provide for additional lake access and create more recreational usage of service area land, install a disc golf course within the new trail system, and acquire maintenance equipment needed for upkeep and maintenance of the trails.

Based on the scope of work, the estimated project cost is \$225,000. The service area has been awarded a DCCED State of Alaska legislative grant in the amount \$150,000, leaving a remaining balance of \$75,000 required to complete the project. The service area is requesting \$75,000 be appropriated from its capital improvements fund to the NPRSA Trails Project. The NPRSA Board of Directors unanimously approved this appropriation during its regular meeting on July 23, 2012.

In order to meet the goal of completion by October 31, 2012, and in consideration of the weather and construction season necessary to complete the work, time is essential. A shortened hearing is requested.

Your approval of this ordinance would be greatly appreciated.

FINANCE DEPARTMENT FUNDS VERIFIED	
Acct. No.	<u>459.27910 FB</u>
Amount	<u>\$75,000.00</u>
By:	<u>BH</u> Date: <u>8/22/12</u>