



KENAI PENINSULA BOROUGH

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**MIKE NAVARRE
BOROUGH MAYOR**

MEMORANDUM

TO: Gary Knopp, Assembly President
Members, Kenai Peninsula Borough Assembly

THRU: Mike Navarre, Mayor *MN*

FROM: Colette Thompson, Borough Attorney *CT*

COPY: Tim Peterson, Chair, CKPHSA

DATE: September 18, 2012

SUBJECT: Amendment of Ordinance 2012-19-29, appropriating \$776,228 from the Central Peninsula Hospital Plant Replacement and Expansion Fund for remodeling the obstetrics area and relocating other departments

Following, are proposed amendments to the above ordinance for your consideration:

- Amend the fifth whereas clause beginning at line 13 on the first page of the ordinance as follows:

WHEREAS, the Central Kenai Peninsula [GENERAL] Hospital Service Area board did not consider this ordinance due to the lack of a quorum at its meeting of September 10, 2012, [RECOMMENDED _____] and waiver of the requirement for service area board comment is appropriate because of the need to proceed expeditiously with the project;

- Add a new section 2 and renumber the existing section 2 to section 3.

SECTION 2. That Central Kenai Peninsula Hospital Service Area board's consideration of this ordinance as required in paragraph 12(b)(iii) of the Lease and Operating Agreement is hereby waived due to the lack of a quorum for the service area board meeting scheduled for September 10, 2012, and the need to proceed expeditiously with this project.

3. Amend the tenth whereas clause beginning at line 6 on the second page of the ordinance as follows:

WHEREAS, it would be appropriate for the office of risk management to report to the ~~mayor~~ **director of finance** and the risk management committee and be budgeted in the ~~office of the mayor~~ **finance department**; and

4. Amend the final whereas clause beginning at line 2 as follows:

WHEREAS, amendments to KPB chapters **2.28, 2.33, 2.34**, 2.90, and 5.04 are necessary to reflect the change in the name of the department director from Director of General Services to Director of Human Resources **and the transfer of risk management to the finance department**;

5. Insert a new Section 1 and renumber the remaining sections accordingly:

SECTION 1. That KPB 2.28.020 be amended as follows:

2.28.020. – Director—Powers and duties.

The director of finance shall:

- A. Administer the financial department;
- B. Record in usable manner the amount of money the borough has received and expended, or expects to receive and expend and become obligated for, in a given period;
- C. Supply the type of information that will assist to formulate and implement programs of public service;
- D. Supply timely and sufficient information in a classified form that will assist the executive and legislative branches of the government and the people in general in appraising the adequacy of borough programs and the efficiency of their administration;
- E. Oversee the Office of Risk Management in accordance with KPB Chapter 2.34.**
- F[E].** Perform such other duties as may be required by the borough mayor.

6. In renumbered Section 3 reinstate the first sentence of KPB 2.34.010 on lines 10 and 11 of the third page of the ordinance and amend it instead of deleting it as follows:

2.34.010 Risk Management Office established – Administrator.

~~[THERE IS IN THE GENERAL SERVICES DEPARTMENT, THE OFFICE OF RISK MANAGEMENT.]~~ There is in the ~~[GENERAL SERVICES]~~ **finance** department the office of risk management. The office of risk management shall be administered by the risk manager and a risk management committee consisting of the Kenai Peninsula Borough attorney, the Kenai Peninsula Borough finance officer and an

employee of the Kenai Peninsula Borough School District who has significant responsibility for managing school district finances and is appointed by the Superintendent. The members of the risk management committee may each designate a person to act as a committee member in the event of absence of that committee member. Meetings of the risk management committee shall be held on a regular monthly basis, and are exempt from the Open Meetings Act as now enacted or as may be hereinafter amended.