




KENAI PENINSULA BOROUGH


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**MIKE NAVARRE
BOROUGH MAYOR**

MEMORANDUM

TO: Gary Knopp, Assembly President
Members, Kenai Peninsula Borough Assembly

THRU: Mike Navarre, Mayor 

FROM: Kevin Lyon, Capital Projects Director 

DATE: June 7, 2012

SUBJECT: Ordinance 2012-25, amending KPB 16.06.030(A) to extend the deadline for services areas to obtain an energy audit

Following enactment of ordinance 2011-30 on September 6, 2011, which implemented an energy conservation program for the Kenai Peninsula Borough service areas, the administration has taken steps to comply with the requirements. It prepared and submitted the energy policy guide to the assembly which was approved on February 14, 2012. Additionally, the capital projects department has worked on a request for proposals to conduct the required energy audits the estimated funding for which was included in the FY2013 budget. Currently the code requires that these audits be completed by September 6, 2012.

The capital projects department expects to be ready to issue a request for proposals to conduct the required energy audits in July 2012. However, it has been determined that most energy audits include infrared photography which identifies heat loss on the building envelope, and these are best completed in the winter. Also, a significant amount of work is required to conduct the audits, including data gathering, site visits, finding the recommended upgrades, completing a return on investment analysis, and issuing the draft and final reports.

Given this information the administration respectfully requests the assembly authorize an extension of time until January 31, 2013, to complete the energy audits. It anticipates this will result in audits based on more complete data and would contain a more thorough analysis. The January 31, 2013, deadline also provides the service area boards with time to consider the information and decide how much funds to request for the energy conservation measures they choose to request. Shortened hearing is requested as the next assembly meeting is August 7, 2012, and the administration needs to know before then whether the additional time is approved. Your approval of this ordinance is respectfully requested.