



KENAI PENINSULA BOROUGH

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**MIKE NAVARRE
BOROUGH MAYOR**

MEMORANDUM

TO: Gary Knopp, Assembly President
Members, Kenai Peninsula Borough Assembly

FROM: Mike Navarre, Mayor *MN*

DATE: June 21, 2012

SUBJECT: Ordinance 2012-29, amending KPB 3.04.115 deleting the requirement that all administrative position vacancies be advertised for two weeks

It has recently come to my attention that the borough code was changed in 2009 to require that vacancies in administrative positions be advertised for a minimum of two weeks in the borough. Administrative positions include directors, managerial staff and other non-union administrative, professional, sensitive or confidential positions. These positions work directly or through their director with the mayor's office. At times the mayor may decide it is most appropriate to hire from within the work force given the knowledge and qualifications of available personnel, or to hire other known qualified personnel. Deleting this advertising requirement does not preclude the mayor from advertising; it provides more flexibility for the mayor to promptly fill vacancies. I respectfully request that the assembly repeal this provision.