



KENAI PENINSULA BOROUGH

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MIKE NAVARRE
BOROUGH MAYOR

MEMORANDUM

TO: Gary Knopp, Assembly President
Members, Kenai Peninsula Borough Assembly

THRU: Mike Navarre, Mayor *MN*

FROM: Mark A. Dixson, Director of General Services *MD*

DATE: September 18, 2012

SUBJECT: Amendment of Ordinance 2012-34, amending KPB Chapters 2.33, 2.34, 2.90 and 5.04 renaming the General Services Department to Human Resources Department and eliminating the department's oversight of the risk management office

Mayor Navarre advised the assembly on September 4, 2012, that the administration was uncertain regarding the best department in which to relocate the Office of Risk Management. Upon further evaluation the administration recommends placing it in the Finance Department. Following, in ***bold and italics*** are amendments proposed to accomplish that placement:

1. Amend the title as follows:

AN ORDINANCE AMENDING KPB CHAPTERS 2.28, 2.33, 2.34, 2.90 AND 5.04
RENAMING THE GENERAL SERVICES DEPARTMENT TO HUMAN
RESOURCES DEPARTMENT AND ~~ELIMINATING THAT DEPARTMENT'S~~
PLACING OVERSIGHT OF THE RISK MANAGEMENT OFFICE
IN THE FINANCE DEPARTMENT

2. Amend the eighth whereas clause beginning at line 2 on the second page of the ordinance as follows:

WHEREAS, under KPB 2.34.010 the office of risk management is administered by the risk manager and the risk management committee, ***which consists of the borough director of finance, the borough attorney, and the school district assistant superintendent charged with managing school district finances***; and