

Introduced by: Policies &  
Procedures Committee  
Date: 02/01/94  
Action: Adopted  
Vote: Unanimous

**KENAI PENINSULA BOROUGH  
RESOLUTION 94-009**

**A RESOLUTION AUTHORIZING THE PURCHASE OF COMPUTER EQUIPMENT  
IN THE BOROUGH CLERK AND RECORDS MANAGEMENT OFFICES**

**WHEREAS,** a computerized records management system has been developed for the maintenance and preservation of borough records; and

**WHEREAS,** the Kenai Peninsula Borough Records Management system was opened to borough staff following the adoption of the KPB Records Retention Schedule on December 7, 1993 by the Kenai Peninsula Borough Assembly; and

**WHEREAS,** the Records Management personnel, under the direction of the Borough Clerk and Deputy Clerk, will be responsible for maintaining the new computerized system on the mainframe as well as regular review and maintenance of department manuals to be performed on PC-based word processing software; and

**WHEREAS,** the Records Management personnel have one 1984 micro computer and one "dumb" terminal with no word processing and limited printing capabilities; and

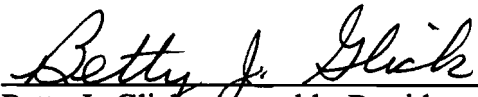
**WHEREAS,** Data Processing staff have strongly recommended that existing computers in the Borough Clerk's Office be transferred to Records Management and the Clerk's Office be upgraded to 486 computers providing them with processors and memory which meet the demands of more sophisticated word processing programs and meet the Borough standard, maintaining compatibility with other borough departments;

**NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE KENAI PENINSULA BOROUGH:**


**SECTION 1.** That \$12,830.00 be transferred from the Assembly Contingency account 100.111010.49999 to 100.111020.48120, Assembly Clerk Office Machines, for the purchase of computers, software, a printer, and the computer accessories such as switch boxes, cabling, and converters which allow the computers to run both independently and on the mainframe.

**SECTION 2.** That this resolution takes effect immediately upon its adoption.

**ADOPTED BY THE KENAI PENINSULA BOROUGH ASSEMBLY THIS 1ST DAY OF  
FEBRUARY, 1994.**

  
Betty J. Glick, Assembly President

ATTEST:

  
Gaye J. Vaughan, Borough Clerk