



KENAI PENINSULA BOROUGH

Mayor's Office

144 N. Binkley • Soldotna, Alaska 99669

Toll-free within the Borough: 1-800-478-4441

PHONE: (907) 714-2150 • FAX: (907) 714-2377

www.borough.kenai.ak.us

DAVID R. CAREY
BOROUGH MAYOR

MEMORANDUM

TO: Gary Knopp, Assembly President
Members of the Kenai Peninsula Borough Assembly

THRU: David R. Carey, Borough Mayor *DR Carey*

FROM: Susan L. Wilcox, Chief of Staff *Wilcox*

DATE: March 24, 2011

SUBJECT: Resolution 2011-027 authorizing two new classified positions to replace two temporary positions

The collective bargaining agreement requires that if the borough employs temporary employees to perform the same duties for 18 consecutive months except for positions at the North Peninsula Recreation Service Area Pool management must submit to the assembly a request to create a new classified position to perform those duties. The Anchor Point Fire and Emergency Medical Service Area and the Nikiski Fire Service Area have both employed a temporary clerk who has performed roughly the same duties for at least 18 months. In accordance with the requirement of the collective bargaining agreement this resolution is submitted to request that the assembly create two new classified permanent positions to replace the temporary positions. If the assembly does not create the classified positions then the contract authorizes the administration to continue with these positions as temporary positions, provided that if the positions continue to perform approximately the same duties for the next 18 months the assembly again be requested to create new classified positions to replace the temporary positions.

The administration respectfully recommends that the assembly defeat this resolution because it anticipates that the duties for the Anchor Point Fire and Emergency Medical Service Area position will significantly change within the next few months as the service area and fire department are revising their operations. Additionally, the future needs of the Nikiski Fire Service Area clerk position are not currently known and are also expected to change as hours vary and workload shifts to respond to needs of the overall operations. Your consideration of this matter is appreciated.