

Introduced by: Knopp at the Request of  
the Borough Clerk  
Date: 04/05/11  
Action: Adopted  
Vote: 9 Yes, 0 No, 0 Absent

**KENAI PENINSULA BOROUGH  
RESOLUTION 2011-030**

**A RESOLUTION AMENDING THE BOROUGH'S RISK MANAGEMENT  
RECORDS RETENTION SCHEDULE**

**WHEREAS**, the Records Management Division provides the Borough with a comprehensive system for the creation, maintenance, preservation, retention and disposal of information; and

**WHEREAS**, state and federal guidelines prescribe specific time periods for the retention of certain records; and

**WHEREAS**, Resolution 2005-038 provided for the current records retention schedule; and

**WHEREAS**, the current retention schedule should be amended in accordance with state and federal regulations;

**NOW, THEREFORE, BE IT RESOLVED BY THE ASSEMBLY OF THE KENAI PENINSULA BOROUGH:**

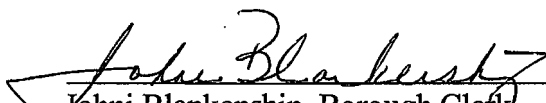
**SECTION 1.** That the attached amended Kenai Peninsula Borough Risk Management Retention Schedule, is hereby adopted.

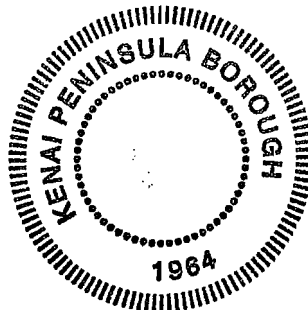
**SECTION 2.** That this resolution becomes effective immediately upon its adoption.

**ADOPTED BY THE ASSEMBLY OF THE KENAI PENINSULA BOROUGH THIS 5TH DAY OF APRIL, 2011.**

  
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Gary Knopp, Assembly President

ATTEST:

  
\_\_\_\_\_  
Johni Blankenship, Borough Clerk



Yes: Haggerty, Johnson, McClure, Murphy, Pierce, Smalley, Smith, Tauriainen, Knopp  
No: None  
Absent: None