



# KENAI PENINSULA BOROUGH

## Road Service Area

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DAVID R. CAREY  
BOROUGH MAYOR

### MEMORANDUM

**TO:** Gary Knopp, Assembly President  
Members, Kenai Peninsula Borough Assembly

**THRU:** David R. Carey, Kenai Peninsula Borough Mayor *DR Carey*  
Craig Chapman, Finance Director *C Chapman*  
Mark Fowler, Purchasing & Contracting Officer *M Fowler*

**FROM:** Doug Schoessler, Road Service Area Director *D Schoessler*

**DATE:** April 7, 2011

**SUBJECT:** Resolution 2011- 035, Road Service Area Capital Improvement Project:  
Virginia Drive and Gary Avenue #W7VIR

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On March 10, 2011, the Kenai Peninsula Borough Road Service Area solicited bids for Virginia Drive and Gary Avenue Capital Improvement Project #W7VIR for completion in summer 2011. The invitation to bid was advertised in the Peninsula Clarion on March 10, 13 & 17, 2011 and Homer News March 10, 2011.

On the due date of March 30, 2011, five (5) bids were received. All bids were deemed responsive and were carefully reviewed to ensure that minimum specifications were met. Attached is a copy of the bid tabulation sheet.

The project award is submitted to the assembly for approval because the funds for CIPs have only been appropriated by the assembly but not yet allocated. This project has been approved through Road Service Area Resolution 2009-10 Approving the FY2011 Capital Improvement Projects.

The low responsive bid was received from Ross Services in the amount of \$205,320.45. The total costs for this project are \$254,771.45 which includes design services, contract services, inter-departmental charges, and contingencies.

This resolution authorizes the project to proceed, allocates funds to the project, and awards the project to the lowest, qualified, responsive, and responsible contractor.

**FINANCE DEPARTMENT FUNDS VERIFIED**

Amount: \$254,771.45 Acct. #434.33950.9STIP.49999

By: *CBW* Date: *4/7/11*