



# KENAI PENINSULA BOROUGH

## Road Service Area

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DAVID R. CAREY  
BOROUGH MAYOR

### MEMORANDUM

**TO:** Gary Knopp, Assembly President  
Members, Kenai Peninsula Borough Assembly

**THRU:** David R. Carey, Kenai Peninsula Borough Mayor *DKC*  
Craig Chapman, Finance Director *CChap*  
Mark Fowler, Purchasing & Contracting Officer *MFW*

**FROM:** Doug Schoessler, Road Service Area Director *DS*

**DATE:** April 15, 2011

**SUBJECT:** Resolution 2011-038, Road Service Area Capital Improvement Project:  
Smith Road #N5SMI Contract Award and Allocation

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KPB Resolution 2011-038 was submitted with blanks for consideration at the April 19, 2011, assembly meeting. This memo and accompanying bid tab includes the information to fill in the blanks.

The Kenai Peninsula Borough Road Service Area solicited bids for Smith Road Capital Improvement Project #N5SMI for completion in summer 2011. The lowest responsive bid was received from Hammond Trucking and Excavation, Inc. in the amount of \$99,750.61 for the Smith Road project. The total cost for this project is \$146,308.15 which includes RSA project management wages, engineering, construction costs, inter-departmental charges, and contingency.

This project is submitted to the assembly for approval because funds for CIP's have only been appropriated by the assembly but not yet allocated. This project has been approved through Road Service Area Resolution 2009-10 Approving the FY2011 Capital Improvement Projects.

Please add the following language to fill in the blanks on resolution 2011-038.

➤ Amend the 5<sup>th</sup> whereas clause as follows:

**WHEREAS**, the RSA has solicited and received four (4) bids for the RSA Capital Improvement Project: Smith Road #N5SMI; and

➤ Amend the 6<sup>th</sup> whereas clause as follows:

**WHEREAS**, the bids have been reviewed by the RSA and the low responsive bid was submitted by Hammond Trucking and Excavation, Inc.;

➤ Amend section 1 of the resolution as follows:

**SECTION 1.** That the mayor is authorized to award a contract to Hammond Trucking and Excavation, Inc. to perform the work for RSA Capital Improvement Project: Smith Road #N5SMI for the bid amount of \$99,750.61.

➤ Amend section 2 of the resolution as follows:

**SECTION 2.** That the mayor is authorized to allocate project cost, \$146,309.00, to account number 434.33950.N5SMI.49999.

**FINANCE DEPARTMENT FUNDS  
VERIFIED**

Acct. # 434.33950.9STIP.49999

Amount \$ 146,309.00

By: CBW Date: 4/18/11

