



KENAI PENINSULA BOROUGH

Road Service Area

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DAVID R. CAREY
BOROUGH MAYOR

MEMORANDUM

TO: Gary Knopp, Assembly President
Members, Kenai Peninsula Borough Assembly

THRU: David R. Carey, Kenai Peninsula Borough Mayor *DR Carey*
Craig Chapman, Finance Director *C Chapman*
Mark Fowler, Purchasing & Contracting Officer *M Fowler*

FROM: Doug Schoessler, Road Service Area Director *D Schoessler*

DATE: April 7, 2011

SUBJECT: Resolution 2011- 038, Road Service Area Capital Improvement Project: Smith Road #N5SMI Contract Award and Allocation

On March 28, 2011, the Kenai Peninsula Borough Road Service Area solicited bids for Smith Road Capital Improvement Project #N5SMI for completion in summer 2011. The invitation to bid was advertised in the Peninsula Clarion on March 28 & 30, 2011 and April 1, 2011.

The project award is submitted to the assembly for approval because the funds for CIPs have only been appropriated by the assembly but not yet allocated. This project has been approved through Road Service Area Resolution 2009-10 Approving the FY2011 Capital Improvement Projects.

This resolution authorizes the project to proceed, allocates funds to the project, and awards the project to the lowest, qualified, responsive, and responsible contractor.

As authorized by KPB 22.40.050(E) this resolution is being submitted in blank because the bids are due April 13, 2011, after packet closure for the April 19, 2011, assembly meeting and the project should be started as soon as possible due to the short construction season. The information to be inserted will be provided to the assembly prior to the April 19, 2011 meeting.

FINANCE DEPARTMENT FUNDS VERIFIED	
<i>Waiting for bid tabs to verify funds</i>	
Amount: \$ _____	Acct. #434.33950.9STIP.49999
By: <i>CBE</i> _____	Date: <i>4/7/11</i> _____