



KENAI PENINSULA BOROUGH

Planning Department • Land Management Division
144 North Binkley Street • Soldotna, Alaska 99669-7520
PHONE: (907) 714-2200 • **FAX:** (907) 714-2378
Toll-free within the Borough: 1-800-478-4441, Ext. 2200
www.borough.kenai.ak.us

DAVID R. CAREY
BOROUGH MAYOR

MEMORANDUM

TO: Kenai Peninsula Borough Assembly Members

THRU: *Willow* David R. Carey, Mayor
MB Max Best, Planning Director
Marcus A. Mueller, Land Management Officer *MA*

FROM: *J* Julie Denison, Land Management Technician

DATE: May 16, 2011

SUBJECT: Proposed Amendment to Resolution 2011-049, Authorizing the Lease of 440 Square Feet of Office Space in the SeaView Community Plaza Building, Seward, Alaska, for the Seward Bear Creek Flood Service Area for Up to Five Years

KPB Resolution 2011-049 would authorize the Borough, on behalf of the Seward Bear Creek Flood Service Area, to enter into a 1-year lease agreement with four 1-year renewal options with SeaView Community Services for office space located at 302 Railway Avenue, Suite 123, Seward and was submitted with blanks for consideration at the May 17, 2011 Assembly meeting. This memo includes the information to fill in the blanks.

Please add the following language to fill in the blanks on KPB Resolution 2011-049:

Amend the 5th Whereas as follows:

WHEREAS, the SBCFSA Board at its regularly scheduled meeting of May 2, 2011, recommended approving the lease.

**SEWARD / BEAR CREEK FLOOD SERVICE AREA
REGULAR BOARD MEETING
SEAVIEW PLAZA BUILDING, SUITE 122**

Bill Williamson asked Dan if the site being planned for bag installation is on Forest Service land.

Dan Mahalak replied that it was not, it was borough land.

Bill Williamson said that all we would need then would be borough permission to put those bags up there. We would not need anything from Forest Service or anyone else. We could store them on site or very close to on site so they can be transported and put in place when needed. Bill asked if Dan could, by the next meeting, get the board price information on the bags.

Dan Mahalak stated that he could do this but that the real question is what kind of equipment would be needed to move a filled bag when placed.

Bill Williamson asked for the board's wishes.

Bob White said he thinks the board should wait and let Dan find out about the cost of filling and moving bags.

K. NEW BUSINESS

- **Seaview Plaza Lease**

Bill Williamson introduced this topic by reminding the board of the report at the previous meeting about the borough sending out an RFQ for office space in the Seward area and requiring a response on their findings from the board. The borough has accepted the Seaview Lease and just need board approval.

Christina Stauffer explained that the lease would be going up before the assembly as a resolution and they needed to be able to add board approval to the resolution.

Bob White moved to approve the Seaview Plaza lease as negotiated by the KPB.

The motion was seconded and unanimously approved.

L. INFORMATIONAL ITEMS AND REPORTS (No action required)

- **ASFPM Alluvial Fan Recommendation**

Christina Stauffer pointed out this paper in the packet which is a recommendation by the ASFPM that FEMA reconsider their risk hazard determination on alluvial fans