



KENAI PENINSULA BOROUGH

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DAVID R. CAREY
BOROUGH MAYOR

MEMORANDUM

TO: Gary Knopp, Assembly President
Members, Kenai Peninsula Borough Assembly

THRU: David R. Carey, Mayor *DR Carey*
Mark Fowler, Purchasing and Contracting Officer *M Fowler*

FROM: Craig Chapman, Finance Director *C Chapman*

DATE: May 5, 2011

SUBJECT: Resolution 2011-052 Approving Extending the Contract for External Audit Services

Through Resolution 2008-014, the assembly awarded a contract for external audit services to Mikunda Cottrell & Company. This contract was for a period of three years and included an option to extend for two additional one-year periods.

The administration is requesting that the contract with Mikunda Cottrell & Company be extended for the first extension as allowed under the contract. This extension would be for the fiscal year ending June 30, 2011.

FINANCE DEPARTMENT FUNDS VERIFIED

Acct. No. <u>100.11110.00000.43012</u>	<u>\$72,000</u>
Acct. No. <u>241.94910.00000.43012</u>	<u>\$42,000</u>
Acct. No. <u>600.81110.00000.43012</u>	<u>\$35,000</u>
Acct. No. <u>601.81210.00000.43012</u>	<u>\$30,000</u>

A portion to be paid with FY2011 funds. A portion to be paid by FY2012 funds subject to assembly approval of FY2012 budget.

By: *C Chapman* Date: *5/5/2011*