



KENAI PENINSULA BOROUGH

Road Service Area

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DAVID R. CAREY
BOROUGH MAYOR

MEMORANDUM

TO: Gary Knopp, Assembly President
Members, Kenai Peninsula Borough Assembly

THRU: David R. Carey, Kenai Peninsula Borough Mayor *DR Carey*
Craig Chapman, Finance Director *CBW for CCC*
Mark Fowler, Purchasing & Contracting Officer *MF*

FROM: Doug Schoessler, Road Service Area Director *DS*

DATE: May 26, 2011

SUBJECT: Resolution 2011- 058, Road Service Area Capital Improvement Project: Karen Circle #S3KAR Contract Award and Allocation

On March 10, 2011, the Kenai Peninsula Borough Road Service Area solicited bids for Karen Circle Capital Improvement Project #S3KAR for completion in summer 2011. The invitation to bid was advertised in the Peninsula Clarion March 10, 13 & 17, 2011.

On the due date of May 19, 2011, four (4) bids were received. All bids were deemed responsive and were carefully reviewed to ensure that minimum specifications were met. Attached is a copy of the bid tabulation sheet.

The project award is submitted to the assembly for approval because the funds for CIPs have only been appropriated by the assembly but not yet allocated. This project has been approved through Road Service Area Resolution 2009-10 Approving the FY2011 Capital Improvement Projects.

The low responsive bid was received from Paul's Services in the amount of \$68,995.50. The total costs for this project are \$96,769.00 which includes design services, contract services, inter-departmental charges, and contingencies.

This resolution authorizes the project to proceed, allocates funds to the project, and awards the projects to the lowest, qualified, responsive, and responsible contractor.

FINANCE DEPARTMENT FUNDS VERIFIED

Amount: \$96,769.00 Acct. #434.33950.9STIP.49999

By: *CBW* Date: *5/26/11*