



# **KENAI PENINSULA BOROUGH**

## **Assessing Department**

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DAVID R. CAREY  
BOROUGH MAYOR

### **MEMORANDUM**

**TO:** Gary Knopp, Assembly President  
Kenai Peninsula Borough Assembly Members

**THRU:** David R. Carey, Borough Mayor *DRC by SLW*

**FROM:** Mark Dixon, General Services Director *MD*

**DATE:** September 6, 2011

**SUBJECT:** Amendment to Resolution 2011-092, Approving the Anchor Point Fire and Emergency Service Area Deputy Chief

The borough code provides that administrative positions include certain positions which have been classified "administrative" by assembly resolution. The term "Appendix A" should be replaced by "administrative service" in resolution 2011-092 to clearly meet this requirement.

Please amend this resolution as follows:

▶ Amend the title as follows:

**A RESOLUTION AUTHORIZING AN ~~APPENDIX A~~ ADMINISTRATIVE SERVICE JOB DESCRIPTION FOR THE ANCHOR POINT FIRE AND EMERGENCY SERVICE AREA DEPUTY CHIEF**

▶ Amend the third whereas clause as follows:

**WHEREAS,** the administration is recommending that it be an appointed position and be classified as an ~~Appendix A~~ administrative service position, Level 2; and

▶ Amend section 1 as follows:

**SECTION 1.** That the Kenai Peninsula Borough Assembly authorizes the establishment of the Anchor Point Fire and Emergency Service Area Deputy Chief position as an ~~Appendix A~~ administrative service position.