



KENAI PENINSULA BOROUGH GRANTS MANAGEMENT

MEMORANDUM

MIKE NAVARRE
BOROUGH MAYOR

TO: Gary Knopp, Assembly President
Members of the Kenai Peninsula Borough Assembly

THRU: Mike Navarre, Mayor *MN*
Craig Chapman, Director of Finance *CChapman*

FROM: Brenda Ahlberg, Community & Fiscal Projects Manager *B.Ahlberg*

DATE: November 23, 2011

SUBJECT: Resolution 2011-106, authorizing Community Revenue Sharing Program expenditures for unincorporated communities

The State Legislature has approved funding to municipalities and unincorporated communities through the Community Revenue Sharing Program; hereinafter referred to as "Program." The Program requires that the assembly identify communities within the borough that are eligible for funds. By way of resolution 2011-043, the assembly approved a list of 27 unincorporated communities that are eligible to receive Program funds for fiscal year 2011/2012. Program funds in the amount of \$545,400 were accepted and appropriated by way of ordinance 2011-19-06. This proposed resolution recognizes the projects and expenditures per the non-profit or tribal entities representing their unincorporated community. Each community will receive \$19,604 for FY12 public projects.

The entities will be required to execute a simple grant agreement with the borough prior to receiving any funds. The agreement identifies the grant recipient, the amount allocated and the narrative/fiscal reporting requirements. Upon execution of the grant agreement, the entities will be reimbursed for eligible project costs. Please note that tribal entities will be required to complete a "Waiver of Sovereign Immunity," as required by the State of Alaska in addition to the grant agreement. At the time of this draft, Nanwalek, Razdolna and Voznesenka have not provided a FY12 application.

Lastly, the assembly will be considering ordinance 2011-19-56, which will approve and appropriate a one-time proportional payment to each unincorporated community. The draft ordinance lists the communities and the entities to receive the additional funds. The additional funds will be awarded through an amendment to individual grant agreements that have been executed between the borough and nonprofit or tribal entities.