



KENAI PENINSULA BOROUGH

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**MIKE NAVARRE
BOROUGH MAYOR**

MEMORANDUM

TO: Gary Knopp, Assembly President
Members, Kenai Peninsula Borough Assembly

FROM: Mike Navarre, Mayor *MN*

DATE: January 17, 2012

SUBJECT: Resolution 2011-108 Approving a New Senior Clerk Typist Classified Position in the River Center Department

The administration would respectfully request that the Assembly table this resolution. To evaluate the need for this position and to determine if this position is needed on a full time basis the administration would like to hire this position on a temporary basis through the end of FY 2012. Ordinance 2011-19-57 provided the funding necessary to accomplish this.

As a part of the FY 2013 budget process we will ask the Assembly to appropriate the funds necessary to support this position on a temporary basis for an additional 5 months. This will give the borough 10 months to assess the need to create a full time position. If it is determined that the need exists, the administration will ask for a supplemental appropriation at that time to fund the position.

Ten months is necessary because the enforcement of the additional provisions of 21.18 will be phased in with the last phase of implementation planned to be May 1, 2012.