



## KENAI PENINSULA BOROUGH

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**MIKE NAVARRE**  
**BOROUGH MAYOR**

### MEMORANDUM

**TO:** Gary Knopp, Assembly President  
Members, Kenai Peninsula Borough Assembly

**THRU:** Mike Navarre, Mayor *MN*

**FROM:** Craig Chapman, Director of Finance *CChapman*

**DATE:** February 2, 2012

**SUBJECT:** Resolution 2012-006 approving a one-year extension to the contract for external audit services

Through Resolution 2008-014, the assembly awarded a contract for external audit services to Mikunda Cottrell & Company. This contract was for a period of three years and included an option to extend for two additional one-year periods. Resolution 2011-052 approved the first one-year extension.

The administration is requesting that the contract with Mikunda Cottrell & Company be extended for the second and final extension as allowed under the contract. This extension would be for the fiscal year ending June 30, 2012.

#### FINANCE DEPARTMENT FUNDS VERIFIED

Acct. No. <u>100.11110.00000.43012</u>	Amount <u>\$80,648</u>
Acct. No. <u>241.94910.00000.43012</u>	Amount <u>\$52,211</u>
Acct. No. <u>600.81110.00000.43012</u>	Amount <u>\$42,017</u>
Acct. No. <u>601.81210.00000.43012</u>	Amount <u>\$36,846.</u>

By: Crow Date: 1/31/12  
Pending Assembly Approval of FY2013 Budget