



KENAI PENINSULA BOROUGH

Road Service Area

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MIKE NAVARRE
BOROUGH MAYOR

MEMORANDUM

TO: Gary Knopp, Assembly President
Members of the Kenai Peninsula Borough Assembly

THRU: Mike Navarre, Mayor *[Signature]*
Craig Chapman, Finance Director *C Chapman*
Mark Fowler, Purchasing & Contracting Officer *[Signature]*

FROM: Doug Schoessler, Road Service Area Director *[Signature]*

DATE: March 21, 2012

SUBJECT: Resolution 2012- 018, Road Service Area Capital Improvement Project:
Greenwood Court #C2GRE Contract Award and Allocation

On February 28, 2012 the Kenai Peninsula Borough Road Service Area formally solicited bids for Greenwood Court Capital Improvement Project #C2GRE for completion in summer 2012. The invitation to bid was advertised in the Peninsula Clarion on February 28 and March 2 and 4, 2012.

On the due date of March 20, 2012 eight (8) bids were received and reviewed to ensure that all the specifications and delivery schedules were met. Attached is a copy of the bid tabulation sheet.

The low responsive bid was received from Hammond Trucking and Excavation, Inc. in the amount of \$93,194.10. The total costs for this project are \$123,070.00 which includes design services, contract services, inter-departmental charges, and contingencies.

The project award is submitted to the assembly for approval because the funds for CIPs have only been appropriated by the assembly but not yet allocated. This project has been approved through Road Service Area Resolution 2010-10 Approving the FY2011 Capital Improvement Projects.

This resolution authorizes the project to proceed, allocates funds to the project, and awards the projects to the lowest, qualified, responsive, and responsible contractor.

FINANCE DEPARTMENT FUNDS VERIFIED

Amount: \$123,070.00

Acct. #434.33950.11252.49999

By: *CBSW* Date: 3/22/12