



KENAI PENINSULA BOROUGH

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**MIKE NAVARRE
BOROUGH MAYOR**

MEMORANDUM

TO: Gary Knopp, Assembly President
Kenai Peninsula Borough Assembly Members

FROM: Mako Haggerty, Assembly Member *B for M. H.*
Brent Johnson, Assembly Member *B for B. J.*

THRU: Mike Navarre, Borough Mayor *MN*

FROM: Mark Dixon, Director of General Services *MD*

DATE: February 29, 2012

SUBJECT: Resolution 2012-021, approving a residency requirement for fire and emergency service area chiefs, deputy chiefs, assistant chiefs and battalion chiefs to be included in their job descriptions

Resolutions 2009-072, 2011-026, and 2011-092 established position descriptions for fire and emergency services employees in the administrative service. This resolution approves adding a residency requirement to all Chief, Deputy Chief, Assistant Chief and Battalion Chief position descriptions to facilitate timely response to emergencies within the respective service areas. The proposed change would require the affected positions to establish residency within the service area or within a 20 minute response time of a service area station within six months of accepting the position. It is understood that all current affected employees meet this requirement. Your consideration is appreciated.