



KENAI PENINSULA BOROUGH

Road Service Area

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MIKE NAVARRE
BOROUGH MAYOR

MEMORANDUM

TO: Gary Knopp, Assembly President
Members of the Kenai Peninsula Borough Assembly

THRU: Mike Navarre, Mayor *MN*
Craig Chapman, Director of Finance *C Chapman*
Mark Fowler, Purchasing & Contracting Director *Mark Fowler*

FROM: Doug Schoessler, Road Service Area Director *Doug Schoessler*

DATE: May 24, 2012

SUBJECT: Resolution 2012- 046, Road Service Area Capital Improvement Project:
Territorial Road, Swan Drive and Chena Drive #W1TER Contract Award and
Allocation

On May 7, 2012, the Kenai Peninsula Borough Road Service Area formally solicited bids for Territorial Road, Swan Drive and Chena Drive Capital Improvement Project #W1TER for completion in summer 2012. The invitation to bid was advertised in the Peninsula Clarion on May 7, 9 & 13, 2012 and Homer News on May 10 & 17, 2012.

On the due date of May 23, 2012, five (5) bids were received and reviewed to ensure that all the specifications and delivery schedules were met. Attached is a copy of the bid tabulation sheet.

The low responsive bid was received from CIC, Inc. in the amount of \$155,084.00. The total costs for this project are \$202,636.00 which include design services, contract services, inter-departmental charges, and contingencies.

The project award is submitted to the assembly for approval because the funds for CIPs have only been appropriated by the assembly but not yet allocated. This project has been approved through Road Service Area Resolution 2010-10, Approving the FY2011 Capital Improvement Projects.

This resolution authorizes the project to proceed, allocates funds to the project, and awards the project to the lowest, qualified, responsive, and responsible contractor.

FINANCE DEPARTMENT FUNDS VERIFIED

Amount: \$202,636.00

Acct. #434.33950.11252.49999

By: pe

Date: 5/24/12