



KENAI PENINSULA BOROUGH

Road Service Area

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MIKE NAVARRE
BOROUGH MAYOR

MEMORANDUM

TO: Gary Knopp, Assembly President
Members of the Kenai Peninsula Borough Assembly

THRU: Mike Navarre, Mayor *MD*
Craig Chapman, Finance Director *C Chapman*
Mark Fowler, Purchasing & Contracting Director *M Fowler*

FROM: Doug Schoessler, Road Service Area Director *D Schoessler*

DATE: August 9, 2012

SUBJECT: Resolution 2012- 061, Road Service Area Capital Improvement Project: Starr Lane #E3STA Contract Award and Allocation

On July 27, 2012 the Kenai Peninsula Borough Road Service Area formally solicited bids for the Starr Lane Capital Improvement Project #E3STA for completion in summer 2012. The invitation to bid was advertised in the Peninsula Clarion on July 27, 30, 2012 and August 1, 2012 and Seward Journal on August 2, 2012.

On the due date of August 8, 2012, two (2) bids were received and reviewed to ensure that all the specifications and delivery schedules were met. Attached is a copy of the bid tabulation sheet.

The low responsive bid was received from Kee Construction, Inc. in the amount of \$86,951.25. The total costs for this project are \$121,771.00 which include design services, contract services, inter-departmental charges, and contingencies.

The project award is submitted to the assembly for approval because the funds for CIPs have only been appropriated by the assembly but not yet allocated. This project has been approved through Road Service Area Resolution 2010-10, Approving the FY2011 Capital Improvement Projects.

This resolution authorizes the project to proceed, allocates funds to the project, and awards the projects to the lowest, qualified, responsive, and responsible contractor.

FINANCE DEPARTMENT FUNDS VERIFIED

Amount: \$121,771.00

Acct. 434.33950.9STIP.49999

434.33950.11252.49999

By: *pe* Date: 8/9/12