

**Exhibit A to Mutual Aid Agreement  
2012 OPERATIONS PLAN**

**Bear Creek Fire Service Area/ Lowell Point Volunteer Fire Department**

This Agreement between Bear Creek Fire Service Area ("BCFSA") and Lowell Point Volunteer Fire Department ("LTVFD") is for the exchange of fire fighting services, equipment, facilities and personnel pursuant to the Mutual Aid Agreement between these services areas dated \_\_\_\_\_. The purpose of this Operations Plan is to outline the day-to-day procedures for carrying out a mutual aid response between the above departments.

**I. AMOUNT AND TYPE OF ASSISTANCE**

Each department may provide equipment, apparatus and personnel as necessary and available to respond. The responding department must retain sufficient equipment, apparatus and personnel to ensure a reasonable level of fire response within its own jurisdictional boundaries.

**II. AREA COVERED**

- a. The jurisdictional boundaries of BCFSA are as described in KPB 16.28.010.
- b. The jurisdictional boundaries of LPVFD are within the boundaries of the community of Lowell Point, Alaska.
- c. The departments shall exchange map books of their jurisdictional areas, and/or other maps as available.

**III. TRAINING**

Joint training exercises shall be carried out at least annually under the direction of the Chief or Training Officers in each department, with a higher frequency of joint training sessions recommended.

**IV. COMMUNICATIONS**

RADIO – Representatives of the responding departments, after notifying their dispatch center they are en route, will switch to the requesting department's command channel, and advise they are en route. In all cases the incoming party will communicate with Incident Command (IC) unless advised otherwise by IC. Radio traffic will be kept to a minimum. Clear text will be used.

**V. INCIDENT COMMAND**

Each department shall use the Incident Command System, ICS, within the National Incident Management System, NIMS.

**VI. INCIDENT REPORTING**

Each department shall be responsible for documenting the incident to satisfy their respective department's needs, state and national requirements.

**VII. REVISIONS**

Annual Operational Plans shall be cooperatively developed and become part of the Mutual Aid Agreement upon execution by the Kenai Peninsula Borough Mayor.

AGREED:

BEAR CREEK FIRE SERVICE AREA

By: \_\_\_\_\_  
Its: Chief  
Date: \_\_\_\_\_

APPROVED:  
KENAI PENINSULA BOROUGH

By: \_\_\_\_\_  
Its: Mayor  
Date: \_\_\_\_\_

Approved by  
KPB Resolution No. 2012-\_\_\_\_

ATTEST:

\_\_\_\_\_  
Johni Blankenship  
Borough Clerk

AGREED:

LOWELL POINT VOLUNTEER  
FIRE DEPARTMENT

By: \_\_\_\_\_  
Its: Chief  
Date: \_\_\_\_\_

APPROVED AS TO FORM and  
LEGAL SUFFICIENCY:

\_\_\_\_\_  
Assistant Borough Attorney