



KENAI PENINSULA BOROUGH

Grant Management

MEMORANDUM

TO: Linda Murphy, Assembly President
Members of the Kenai Peninsula Borough Assembly

THRU: Mike Navarre, Mayor *MP*
Dr. Steve Atwater, KPBSD Superintendent
Craig Chapman, Finance Director *C Chapman*
Kevin Lyon, Capital Projects Director *KL*

FROM: Brenda Ahlberg, Community & Fiscal Projects Manager *B Ahlberg*

DATE: November 7, 2012

SUBJECT: Resolution 2012-087, authorizing participation in the Community Development Block Grant Program provided by the State of Alaska Department of Commerce, Community and Economic Development, Division of Community and Regional Affairs

The overall mission of the State of Alaska Community Development Block Grant Program (CDBG) is to enhance the quality of life for low and moderate income residents, particularly in rural Alaska. The CDBG Program fulfills this mission by acting upon its defined goals and objectives such as providing financial resources to communities for public facilities, planning, and special economic development activities which encourage community self-sufficiency, reduce or eliminate conditions which are detrimental to the health and safety of local residents, and reduce the costs of essential community services.

Borough and school district staff have met with residents of Kachemak Selo, Fox River Census District Precinct, who have expressed the need for a public school for their children. Currently, classes are taught in three converted homes, which are leased to the school district. The process for constructing a new school includes community involvement and input from the initial public meeting that describe possible funding sources to the multi-year process to complete the project.

The borough and the school district wish to apply for CDBG funds to complete the required educational specification document, a process that documents community and educators' input for the purpose of guiding project feasibility. Additionally, this process is an essential support document needed for the grant application to the Alaska Department of Education, which may fund design, engineering and construction.

In order to apply for CDBG funds, the grant program requires: a resolution of support from the governing body; Kachemak Selo, Fox River Census District Precinct, residents qualify for low to moderate income level at 62.9 percent; documentation that the project and potential funding have

been presented to the residents in a public forum; and 25 percent cash or in-kind services are provided as a matching contribution to the project.

Upon award, the school district and borough staff assigned to the project will document time and effort to a project number to be calculated for in-kind services. The school district will contribute the cash balance to meet the 25 percent match requirement.