



KENAI PENINSULA BOROUGH

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MIKE NAVARRE
BOROUGH MAYOR

MEMORANDUM

TO: Linda Murphy, Assembly President
Members, Kenai Peninsula Borough Assembly

THRU: Mike Navarre, Mayor *MN*

FROM: Craig Chapman, Director of Finance *C Chapman*
James Baisden, NFSA Fire Chief *JCB*

DATE: November 21, 2012

SUBJECT: Resolution 2012-093 authorizing a reduction of the administrative fee on the purchase of the aerial fire apparatus for Nikiski Fire Service Area

Nikiski Fire Service Area (Service Area) received a \$975,000 grant from the State of Alaska for purchase of an aerial fire apparatus (ladder truck). A request for proposal (RFP) was issued, two bids were received, and a contract to Pierce Manufacturing was issued in the amount of \$944,391.

Service Area personnel have identified a number of changes they would like to make to the ladder truck. The borough administration is recommending that the administrative fee be reduced by \$13,131 to \$15,634 which would leave sufficient funds for all the items included on the change order to be awarded.