



KENAI PENINSULA BOROUGH

144 North Binkley Street • Soldotna, Alaska 99669-7520

Toll-free within the Borough: 1-800-478-4441

PHONE: (907) 262-4441 • **FAX:** (907) 262-1892

www.borough.kenai.ak.us

**DAVE CAREY
BOROUGH MAYOR**

MAYOR'S REPORT TO THE ASSEMBLY

TO: Milli Martin, Assembly President
Kenai Peninsula Borough Assembly Members

FROM: *DK Carey* David R. Carey, Kenai Peninsula Borough Mayor

DATE: April 23, 2009

Assembly Requests/ Responses

- a. none

Agreements and Contracts

- a. Approval of waiver of formal bidding procedures, purchase of landscape fertilizer from Alaska Garden and Pet Supply
- b. Sole Source Authorization for Kenai Watershed Forum to perform work on the riverbank restoration at Crooked Creek
- c. Sole Source Authorization for D & D Welding to manufacture bear resistant solid waste containers
- d. Approval of contract with 2 Bears Trucking to apply CaCl to KPB central region roads
- e. Approval of contract with 2 Bears Trucking to apply CaCl to KPB west region roads
- f. Approval of contract with 2 Bears Trucking to apply CaCl to KPB north region roads
- g. Approval of contract for Metco, Inc to apply CaCl to KPB east region roads
- h. Authorization to award contract for CES Kasilof Fire Station high capacity well and fill port to Dan Sterchi Construction
- i. Authorization to award contract for Central Peninsula Landfill C & D expansion to CIC, Inc
- j. Authorization to award contract for Beluga Landfill operations and maintenance to D & L Construction Company
- k. Approval to award to Marita Sea & Ski for purchase of Nikiski Rescue Boat

Other

- a. Investment Portfolio Report
- b. Update on Kachemak Emergency Services Transition



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Toll-free within the Borough: 1-800-478-4441
www.borough.kenai.ak.us

DAVE CAREY
BOROUGH MAYOR

MEMORANDUM

TO: David R. Carey, Borough Mayor
THRU: Mark Fowler, Purchasing and Contracting Officer *MF*
THRU: Dave Tressler, Director of Maintenance *DT*
FROM: Ryan Marquis, Lead Maintenance Supply Specialist
DATE: 4/2/2009
RE: Request for waiver of formal bidding procedures, purchase of landscape fertilizer

Please consider this memorandum a request to waive the formal bidding procedures described by KPB code 5.28.300. This waiver is for the annual purchase of fertilizer and grass seed used for landscaping our Borough lawns and fields.

Alaska Garden and Pet Supply is the only manufacturer of commercial fertilizer within the State of Alaska and has provided fertilizer, grass seed, and lime to the Borough at a lower cost than any other vendor has been able to meet since we took over landscaping 8 years ago. A standardization/sole source memo was signed by a previous mayor but I'm unable to produce a copy.

Quotes were solicited from 6 suppliers (Home Depot, Lowe's, Trinity Greenhouse, Kenai River Nursery, Cad-Re Feed, Alaska Garden and Pet). Alaska Garden and Pet was the only responsive bidder. The total purchase amount is \$27,151.76.

This waiver will allow the fertilizer to be purchased and delivered to facilities in Soldotna, Homer, and Seward in time for the upcoming landscaping season.

Funds for this expenditure are available in account number: 241.41010.42310

Thank you for your consideration.

Finance Department Funds Verified		Routed From Mayor's Office to:	
By: <u><i>CRW</i></u>	Date: <u>4/7/09</u>	Clerk	<input checked="" type="checkbox"/>
Acct. #: <u>241.41010.42310</u>	<u><i>CRW</i></u>	Assembly	<input checked="" type="checkbox"/>
	<u>9 April 09</u>	Legal	<input checked="" type="checkbox"/>
	Date	Finance	<input checked="" type="checkbox"/>
		Assessing	<input checked="" type="checkbox"/>
		Planning	<input checked="" type="checkbox"/>
		Roads	<input checked="" type="checkbox"/>
		SBB	<input checked="" type="checkbox"/>
		Purchasing	<input checked="" type="checkbox"/>
		Other	<input checked="" type="checkbox"/>
		Date: <u>4/9/09</u>	

David R. Carey
David R. Carey, Borough Mayor

RECEIVED

APR 07 2009

KPB
FINANCE ADMINISTRATION



KENAI RIVER

C E N T E R

514 Funny River Road • Soldotna, Alaska 99669 • (907) 260-4882 • Fax: (907) 260-5992

TO: Dave Carey, Borough Mayor

THRU: *MF* Mark Fowler, Purchasing and Contracting Officer

THRU: *MB* Max Best, Planning Director

THRU: *JM* John Morhorcich, Kenai River Center Manager

FROM: *GW* Gary Williams, Coastal District Coordinator

DATE: April 1, 2009

SUBJECT: Sole Source Approval Request – Kenai Watershed Forum

Routed From Mayor's Office to:

- Clerk *2009*
- Assembly *_____*
- Legal *_____*
- Finance *_____*
- Assessing *_____*
- Planning *_____*
- Roads *_____*
- SBB *_____*
- Purchasing *_____*
- Other *_____*
- Date: *4/9/09*

By this letter we are requesting sole source approval to subaward funds to the Kenai Watershed Forum, Inc. (KWSF) to perform work in connection with an Alaska Department of Fish and Game (ADF&G) riverbank restoration project at Crooked Creek. These funds were awarded to the Kenai Peninsula Borough through the federal Coastal Impact Assistance Program and identified the KWSF as the recipient. The award, in the amount \$15,000.00, will be combined with \$47,000.00 provided by the ADF&G to repair damage within the Crooked Creek Road right-of-way caused by natural forces, to provide habitat for salmon and resident species and protect the stream bank from trampling.

The KWSF has been an integral partner in the function of the borough's Kenai River Center for many years. The KWSF has been the recipient of direct funding from the borough to perform water quality studies and, most recently, the Kenai Peninsula Borough Assembly provided the KWSF with an appropriation of \$100,000 to remove and replace damaged culverts and restore bank habitat in anadromous fish bearing streams within borough rights-of-way.

The KWSF's experience in coordinating and performing fish passage and habitat restoration work on the Kenai Peninsula is well represented in restoration work in more than a dozen rivers and streams on the Kenai Peninsula.

Upon approval this authorization will be forwarded to the U.S. Department of Interior, Minerals Management Service to demonstrate conformance with the Federal Code of Regulations at 43 CFR 12.76(d)(4) and will enable the Service to award the grant for this project. An ordinance asking the Kenai Peninsula Borough to accept the award will follow.

Approved: *David R. Carey*
David R. Carey

Date: *9 April 09*



KENAI PENINSULA BOROUGH

Solid Waste Department

47140 East Poppy Lane • Soldotna, Alaska 99669
Toll-free within the Borough: 1-800-478-4441, Ext. 2004
PHONE: (907) 262-9667 • FAX: (907) 262-6090
www.borough.kenai.ak.us/SolidWaste

DAVE CAREY
BOROUGH MAYOR

MEMORANDUM

TO: David R. Carey, Borough Mayor
THRU: Mark Fowler, Purchasing & Contracting Officer *[Signature]*
FROM: Jack Maryott, Solid Waste Director *J.M.*
DATE: April 3, 2009
SUBJECT: Bear-Proof Solid Waste Container Modifications
Sole Source/Limit Procurement Authorization

Routed From
Mayor's Office to:
Clerk *[initials]*
Assembly *[initials]*
Legal *[initials]*
Finance *[initials]*
Assessing *[initials]*
Planning *[initials]*
Roads *[initials]*
SBB *[initials]*
Purchasing *[initials]*
Other *Solid Waste*
Date: *4/9/09*

The Solid Waste Department (SWD) is requesting authorization for sole source/limit procurement authorization for additional solid waste containers to be modified with bear-proof alterations.

The Borough has a limited number of bear-proof containers currently in use and they are proven to be an effective control measure.

The SWD would like to provide these specialized containers at our most problematic sites this spring, however there are currently a limited number of bear-proof containers available in the Borough fleet. With funds available for additional retrofits, and time constraints that restrict formal bidding, the SWD requests that D&D Welding be awarded a contract to manufacture and install three "bear resistant" latch mechanisms and doors on two (2) roll-off containers at a cost of \$4253.00 per container. Please see the attached quote for information regarding costs associated with this request.

Funds are available in account 290.32570.00000.43011.

Approved: David R. Carey
David R. Carey

Date: 9 April 09

RECEIVED
APR 07 2009
KPB
FINANCE ADMINISTRATION

FINANCE DEPARTMENT
FUNDS VERIFICATION
ACT # 290.32570.00000.43011 (\$8,506.00)
BY: Crow DATE: 4/7/09
[Signature]

Contractor's Printed Name:
2 Bears Trucking

Contractor's Federal Tax Identification Number:
31-1516992

Job/Service Provided:
Apply CaCl to KPB Central Region Roads

PROPOSAL TO CONTRACT FOR SERVICES
KENAI PENINSULA BOROUGH
THIS PROPOSAL BECOMES A CONTRACT WHEN ACCEPTED AND SIGNED BY THE MAYOR OR HIS DESIGNATED OFFICIAL

PURCHASING DEPARTMENT
144 North Binkley Street
Soldotna, AK 99669
907-262-4441

CONTRACTOR WILL PROVIDE THE KENAI PENINSULA BOROUGH THE FOLLOWING SERVICE(S)
Dust Control Summer 2009- Calcium Chloride application as specified in invitation to bid released January 16, 2007 as specified for the KPB roads in the Central Region. Original Contract expired September 1, 2007, with an option to extend for two additional years. 2008 was first of the two optional years contract extension.

This is the second of two optional years to extend the contract. This contract expires September 1, 2009. 2008 Contract included the 2.2% Consumer Price Index increase from original bid to \$.075 per pound. 2009 Contract will include the 2.9% Consumer Price Index increase to \$.077 per pound.

It is mutually agreed upon that additional services may be required, which will allow for the application date to be extended.

ACCOUNT DISTRIBUTION: 236.33950.00000.46911 DEPARTMENT/SERVICE AREA: Road Service Area

Contractor's compensation will be:
\$0.077 per pound based on 386,400 lbs. of calcium chloride to be applied. Not to exceed \$29,752.80

Insurance, if required: Auto \$ 1,000,000.00 CGL \$ 1,000,000.00 E & O \$ N/A

Time schedule for performance will be Anticipated beginning May 22, 2009 - Dates are weather dependent. E & O \$ N/A

The following attachments are incorporated herein by reference:
Invitation to bid released 1/16/07 & Contractor's bid dated 2/11/07

BY SIGNING BELOW, THE CONTRACTOR HEREBY AFFIRMS THAT HE OR SHE HAS READ AND ACCEPTS ALL TERMS AND CONDITIONS OF THIS CONTRACT INCLUDING THE PROVISIONS CONTAINED ON THE REVERSE OF THIS FORM

CONTRACTOR SIGNATURE X Joe W Creamy DATE 4-1-2009

RECOMMENDED BY [Signature] APPROVED AS TO FORM: [Signature] DATE 4/3/09

MARK FOWLER
PURCHASING OFFICER CONTRACTING

ACCEPTANCE BY KENAI PENINSULA BOROUGH:
PURCHASE ORDER NO. David R. Cary DATE 8 April 09

MAYOR OR HIS DESIGNATED OFFICIAL

Routed From
Mayor's Office to:
Clerk DKG
Assembly /
Legal /
Finance /
Assessing /
Planning /
Roads /
SBB /
Purchasing /
Other /
Date: 4/1/09

Contractor's Printed Name:
2 Bears Trucking
Contractor's Federal Tax Identification Number:
31-1460997
Job/Service Provided:
Apply CaCl to KPB West Region Roads

PROPOSAL TO CONTRACT FOR SERVICES
KENAI PENINSULA BOROUGH
THIS PROPOSAL BECOMES A CONTRACT WHEN ACCEPTED AND
SIGNED BY THE MAYOR OR HIS DESIGNATED OFFICIAL

PURCHASING DEPARTMENT
144 North Binkley Street
Soldotna, AK 99669
907-262-4441

CONTRACTOR WILL PROVIDE THE KENAI PENINSULA BOROUGH THE FOLLOWING SERVICE(S)

Dust Control Summer 2009- Calcium Chloride application as specified in invitation to bid released January 16, 2007 as specified for the KPB roads in the West Region. Original Contract expired September 1, 2007, with an option to extend for two additional years. 2008 was first of the two optional years contract extension.

This is the second of two optional years to extend the contract. This contract expires September 1, 2009. 2008 Contract included the 2.2% Consumer Price Index increased from original bid to \$.087 per pound. 2009 Contract will include the 2.9% Consumer Price Index increase to .090 per pound.

It is mutually agreed upon that additional services may be required, which will allow for the application date to be extended.

ACCOUNT DISTRIBUTION: 236.33950.00000.46911

DEPARTMENT/SERVICE AREA: Road Service Area

Routed From
Mayor's Office to:
Clerk ORG
Assembly _____
Legal _____
Finance _____
Assessing _____
Planning _____
Roads _____
SBB _____
Purchasing _____
Other _____
Date: 4/1/09

Contractor's compensation will be:
\$0.090 per pound based on 199,200 lbs. of calcium chloride to be applied.

Not to exceed \$17,928.00

Insurance, if required: Auto \$ 1,000,000.00

CGL \$ 1,000,000.00

E & O \$ N/A

Time schedule for performance will be Anticipated beginning May 22, 2009 - Dates are weather dependent.

The following attachments are incorporated herein by reference:

Invitation to bid released 1/16/07 & Contractor's bid dated 2/1/07

BY SIGNING BELOW, THE CONTRACTOR HEREBY AFFIRMS THAT HE OR SHE HAS READ AND ACCEPTS ALL TERMS AND CONDITIONS OF THIS CONTRACT INCLUDING THE PROVISIONS CONTAINED ON THE REVERSE OF THIS FORM

CONTRACTOR SIGNATURE X Joe W Curry DATE 4-1-2009

CONTRACTOR ADDRESS & PHONE NUMBER:
2 Bears Trucking
PO Box 1976
Soldotna, AK 99669 262-5211 260-5755 (fax)

RECOMMENDED BY:
[Signature]

APPROVED AS TO FORM:
[Signature]

ACCEPTANCE BY KENAI PENINSULA BOROUGH:
PURCHASE ORDER NO. _____

David R. Curry 8 April 09

DEPARTMENT DIRECTOR OR DESIGNEE [Signature] DATE 4/1/09

MARK FOWLER
PURCHASING & CONTRACTING

DATE

MAYOR OR DESIGNATED OFFICIAL

DATE

Contractor's Printed Name:
 2 Bears Trucking
 Contractor's Federal Tax Identification Number:
31-1416992
 Job/Service Provided:
 Apply CaCl to KPB North Region Roads

PROPOSAL TO CONTRACT FOR SERVICES
KENAI PENINSULA BOROUGH
 THIS PROPOSAL BECOMES A CONTRACT WHEN ACCEPTED AND
 SIGNED BY THE MAYOR OR HIS DESIGNATED OFFICIAL

PURCHASING DEPARTMENT
 144 North Binkley Street
 Soldotna, AK 99669
 907-262-4441

CONTRACTOR WILL PROVIDE THE KENAI PENINSULA BOROUGH THE FOLLOWING SERVICE(S)

Dust Control Summer 2009- Calcium Chloride application as specified in invitation to bid released January 16, 2007 as specified for the KPBRoads in the North Region. Original Contract expired September 1, 2007, with an option to extend for two additional years. 2008 was first of the two optional years contract extension.

This is the second of two optional years to extend the contract. This contract expires September 1, 2009. 2008 Contract included the 2.2% Consumer Price Index increase from original bid to \$.077 per pound. 2009 Contract will include the 2.9% Consumer Price Index increase to .079 per pound.

It is mutually agreed upon that additional services may be required, which will allow for the application date to be extended.

Routed From
 Mayor's Office to:
 Clerk DRL
 Assembly ---
 Legal ---
 Finance ---
 Assessing ---
 Planning ---
 Roads ---
 S&B ---
 Purchasing ---
 Other ---
 Bette: 4/1/09

ACCOUNT DISTRIBUTION: 236.33950.00000.46911 DEPARTMENT/SERVICE AREA: Road Service Area

Contractor's compensation will be:
 \$0.079 per pound based on 168,000 lbs. of calcium chloride to be applied. Not to exceed \$13,272.00
 Insurance, if required: Auto \$ 1,000,000.00 E & O \$ N/A
 CGL \$ 1,000,000.00

Time schedule for performance will be Anticipated beginning May 22, 2009 - Dates are weather dependent.

The following attachments are incorporated herein by reference:
 Invitations to bid released 1/16/07 & contractor's bid dated 2/11/07

BY SIGNING BELOW, THE CONTRACTOR HEREBY AFFIRMS THAT HE OR SHE HAS READ AND ACCEPTS ALL TERMS AND CONDITIONS OF THIS CONTRACT INCLUDING THE PROVISIONS CONTAINED ON THE REVERSE OF THIS FORM

CONTRACTOR SIGNATURE X Jewell Creamy DATE 4-1-2009
 RECOMMENDED BY: [Signature] APPROVED AS TO FORM: [Signature] DATE 4/8/09
 DEPARTMENT DIRECTOR OR DESIGNEE DATE 4/16/09
 MARK FOWLER PURCHASING & CONTRACTING DATE

CONTRACTOR ADDRESS & PHONE NUMBER:
 2 Bears Trucking
 PO Box 1976
 Soldotna, AK 99669 262-5211 260-5755 (fax)
 ACCEPTANCE BY KENAI PENINSULA BOROUGH:
 PURCHASE ORDER NO. David R. Conry 8 April 09
 MAYOR OR DESIGNATED OFFICIAL DATE

Contractor's Printed Name: Metco, Inc.
 Contractor's Federal Tax Identification Number: 92-057647
 Job/Service Provided: Apply CaCl to KPB East Region Roads

PROPOSAL TO CONTRACT FOR SERVICES
KENAI PENINSULA BOROUGH
 THIS PROPOSAL BECOMES A CONTRACT WHEN ACCEPTED AND
 SIGNED BY THE MAYOR OR HIS DESIGNATED OFFICIAL

PURCHASING DEPARTMENT
 144 North Binkley Street
 Soldotna, AK 99669
 907-262-4441

CONTRACTOR WILL PROVIDE THE KENAI PENINSULA BOROUGH THE FOLLOWING SERVICE(S)
 Dust Control Summer 2009- Calcium Chloride application as specified in invitation to bid released January 16, 2007 as specified for the KPB roads in the East Region. Original contract expired September 1, 2007 with an option to extend for two additional years.
 This is the second of two optional years to extend the contract. This contract expires September 1, 2009. 2008 contract included the 2.2% Consumer Price Index increase from original bid to \$0.123 per pound. 2009 Contract will include the 2.9% Consumer Price Index increase to .127 per pound.
 It is mutually agreed upon that additional services may be required, which will allow for the application date be extended.

ACCOUNT DISTRIBUTION: 236.33950.00000.46911 DEPARTMENT/SERVICE AREA: Road Service Area
 Contractor's compensation will be:
 \$0.127 per pound based on 30,855 lbs. of calcium chloride to be applied
 Insurance, if required: Auto \$ 1,000,000.00 CGL \$ 1,000,000.00 E & O \$ N/A
 Not to exceed \$3,918.59
 Time schedule for performance will be Anticipated beginning May 26, 2009 - Dates are weather dependent.

The following attachments are incorporated herein by reference:
Invitation to bid released 1/16/07 & Contractor's bid dated 1/29/07

BY SIGNING BELOW, THE CONTRACTOR HEREBY AFFIRMS THAT HE OR SHE HAS READ AND ACCEPTS ALL TERMS AND CONDITIONS OF THIS CONTRACT INCLUDING THE PROVISIONS CONTAINED ON THE REVERSE OF THIS FORM

CONTRACTOR SIGNATURE X Paul Furbush DATE 4/14/09
 RECOMMENDED BY: [Signature] APPROVED AS TO FORM: [Signature] DATE 4/8/09
 DEPARTMENT DIRECTOR OR DESIGNEE DATE 4/16/09
 MARK FOWLER
 PURCHASING & CONTRACTING

CONTRACTOR ADDRESS & PHONE NUMBER:
 Metco, Inc.
 2701 Seward Hwy.
 Seward, AK 99664 224-3151 224-3514 (fax)

ACCEPTANCE BY KENAI PENINSULA BOROUGH:
 PURCHASE ORDER NO. _____
David R. Carey 8 April 09
 MAYOR OR DESIGNATED OFFICIAL DATE

Routed From Mayor's Office to:
 Clerk [initials]
 Assembly [initials]
 Legal [initials]
 Finance [initials]
 Assessing [initials]
 Planning [initials]
 Roads [initials]
 SBB [initials]
 Purchasing [initials]
 Other [initials]
 Date: 4/17/09



KENAI PENINSULA BOROUGH

Public Works Department

47140 East Poppy Lane • Soldotna, Alaska 99669

Toll-free within the Borough: 1-800-478-4441

PHONE: (907) 262-9657 • FAX: (907) 262-6090

www.borough.kenai.ak.us

DAVID R. CAREY
BOROUGH MAYOR

MEMORANDUM

TO: David R. Carey, Mayor

THRU: Mark Fowler, Purchasing/Contracting Officer
Kevin Lyon, Public Works Director

FROM: John Hedges, Project Manager

DATE: April 8, 2009

SUBJECT: Authorizing Award of Contract for the CES Kasilof Fire Station
High Capacity Well and Fill Port

Routed From
Mayor's Office to:

Clerk	<u>orig</u>
Assembly	_____
Legal	_____
Finance	_____
Assessing	_____
Planning	_____
Roads	_____
SBB	_____
Purchasing	_____
Other	<u>pub. works</u>
Date:	<u>4/14/09</u>

The Purchasing Department solicited and opened bids for this project on March 12, 2009. The Invitation to Bid was advertised in the Peninsula Clarion and Anchorage Daily News on March 12, 2009 and March 19, 2009, and in the Homer News on March 19, 2009. Six bids were received and are recorded on the attached bid tabulation.

The project consists of furnishing all labor, materials and equipment for a 30,000 gallon Cistern, a minimum of 50 gpm supply water source, a 1000 gpm mobile pump storage building and supply port, and an emergency back-up generator.

We ask that the Mayor award the contract to the lowest bidder, Dan Sterchi Construction, for the amount of \$307,513.00.

All expenditures for this project will be charged to available funds in account number 443.51611.09463.49101.

Approved:

David R. Carey
Mayor David R. Carey

14 April 09
Date

RECEIVED
APR 09 2009
KPB
FINANCE ADMINISTRATION

FINANCE DEPARTMENT FUNDS 1229
VERIFIED


Acct. # 443.51611.09463.49101(\$307,513.00)
By: C. Chop Date: 4/9/09

**KENAI PENINSULA BOROUGH
PURCHASING & CONTRACTING**

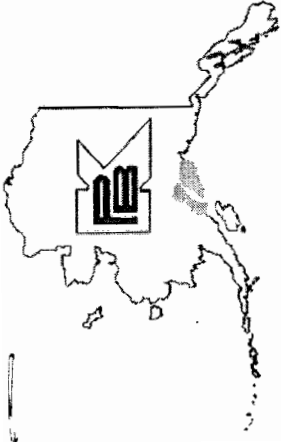
BID TAB FOR: CES Kasilof Fire Station High Capacity Well and Fill Port

CONTRACTOR	BASE BID	ADDITIVE ALTERNATE 1	EXTENDED BID PRICE
Dan Sterchi Construction	\$257,513.00	\$50,000.00	\$307,513.00
Holden Company	\$272,045.00	\$66,117.00	\$338,162.00
Peninsula Construction	\$455,000.00	\$70,000.00	\$525,000.00
Blazy Construction	\$274,989.00	\$69,100.00	\$344,089.00
Endries Company	\$285,000.00	\$60,000.00	\$345,000.00
Dawson Construction	\$375,000.00	\$63,250.00	\$438,250.00

DUE DATE: April 2, 2009 @ 2:00 PM

KPB OFFICIAL: 

Mark Fowler, Purchasing & Contracting Officer



KENAI PENINSULA BOROUGH

Public Works Department

47140 East Poppy Lane • Soldotna, Alaska 99669

Toll-free within the Borough: 1-800-478-4441

PHONE: (907) 262-9657 • FAX: (907) 262-6090

www.borough.kenai.ak.us

DAVID R. CAREY
BOROUGH MAYOR

MEMORANDUM

TO: David R. Carey, Mayor

THRU: Mark Fowler, Purchasing/Contracting Officer
Kevin Lyon, Public Works Director

FROM: John Hedges, Project Manager

DATE: April 8, 2009

SUBJECT: Authorizing Award of Contract for Central Peninsula Landfill C&D Cell Expansion

Routed From
Mayor's Office to:

Clerk *ML*

Assembly

Legal

Finance

Assessing

Planning

Roads

SBB

Purchasing

Other

Date: 4/14/09

The Purchasing Department solicited and opened bids for this project on March 19, 2009. The Invitation to Bid was advertised in the Peninsula Clarion on March 19, 2009. Six bids were received and are recorded on the attached bid tabulation.

The project will involve, but is not limited to, clearing and grubbing, 8,250 cubic yards of excavation, access road construction, ditching and storm water control development.

We ask that the Mayor award the contract to the lowest bidder, CIC, Inc., for the amount of \$97,982.50.

All expenditures for this project will be charged to available funds in account number 290.32122.00000.43011.

Approved:

David R. Carey
Mayor David R. Carey

14 April 09
Date

RECEIVED
APR 09 2009

KPB
FINANCE ADMINISTRATION

FINANCE DEPARTMENT FUNDS 1229
VERIFIED

Acct. # 290.32122.00000.43011 (\$97,982.50)
By: ML Date: 4/9/09
C. Chapman

**KENAI PENINSULA BOROUGH
PURCHASING & CONTRACTING**

BID TAB FOR: CPL C&D Cell Expansion

CONTRACTOR	BASE BID
D&L Construction	\$185,380.00
CIC Inc.	\$97,982.50
Twin Peaks	\$173,220.00
Peninsula Construction	\$106,995.00
Wolverine Supply	\$149,756.00
Foster Construction	\$104,860.00

DUE DATE: April 2, 2009 @ 2:00 PM

KPB OFFICIAL:



Mark Fowler, Purchasing & Contracting Officer



KENAI PENINSULA BOROUGH

Solid Waste Department

47140 East Poppy Lane • Soldotna, Alaska 99669
Toll-free within the Borough: 1-800-478-4441, Ext. 2004
PHONE: (907) 262-9667 • FAX: (907) 262-6090
www.borough.kenai.ak.us/SolidWaste

DAVE CAREY
BOROUGH MAYOR

MEMORANDUM

TO: David R. Carey, Mayor

THRU: Lanie Hughes, Acting Solid Waste Director *LH*
Mark Fowler, Purchasing & Contracting Officer *MFW*

FROM: Ewin Frothingham, Contract Administrator *EF*

DATE: April 9, 2009

SUBJECT: Authorizing Award of Contract for Operations and Maintenance – Beluga Landfill

Routed From
Mayor's Office to:

Clerk	<i>OK</i>
Assembly	<i>---</i>
Legal	<i>---</i>
Finance	<i>---</i>
Assessing	<i>---</i>
Planning	<i>---</i>
Roads	<i>---</i>
SBB	<i>---</i>
Purchasing	<i>---</i>
Other	<i>Solid Waste / Mby</i>
Date:	<i>4/14/09</i>

The Purchasing and Contracting Office formally solicited and opened bids for this project on April 1, 2009. The Invitation to bid was advertised in the Anchorage Daily News and the Peninsula Clarion. Two bids were received and are recorded on the attached bid tabulation.

The project consists of the Operations and Maintenance of the Beluga Landfill in accordance with the contract requirements. The contract term is July 1, 2009 through June 30, 2012 and may be extended for up to two additional years.

This memo requests award of the contract to the lowest bidder, D&L Construction Company, Inc., for the amount of \$68,760.00.

Funding for this project is in account number 290.32570.00000.43011.

Approved:

David R. Carey

David R. Carey, Mayor

14 April 09

Date

FINANCE DEPARTMENT
FUNDS VERIFIED

ACT #290.32570.00000.43011 (\$68,760.00)

BY: *CBW* DATE: *4/9/09*

RECEIVED
APR 09 2009

KPB
FINANCE ADMINISTRATION

C Chapman
FY 2010 budget

**KENAI PENINSULA BOROUGH
PURCHASING & CONTRACTING**

BID TAB FOR: Operations and Maintenance - Beluga Landfill

CONTRACTOR	BASE BID
D&L Construction	\$68,760.00
ER Services	\$79,320.00

DUE DATE: April 1, 2009 @ 2:00 PM

KPB OFFICIAL: 
Mark Fowler, Purchasing & Contracting Officer



Nikiski Fire Department

P.O. Box 8508

Nikiski, Alaska 99635

907-776-6401 - Phone

907-283-8404 - Fax

jbaisden@borough.kenai.ak.us

MEMORANDUM

TO: Dave Carey, Borough Mayor

THRU: Mark Fowler, Contracting Director *[Signature]*

FROM: James Baisden, Fire Chief *[Signature]*

DATE: April 20, 2009

SUBJECT: Nikiski Rescue Boat Proposed Purchase Request

The Nikiski Fire Service Area has budgeted \$30,000 in FY2009 to replace its aging 1985 Lucas Hurricane 17' Rescue Boat and trailer. This boat will be used for dive and surface rescue operations on the peninsula to include the waters of the Cook Inlet.

The Nikiski Dive Team members located a 17" Zodiac Rigid Hull Inflatable with 115 HP motor, and trailer at the Anchorage Boat Show at a price of \$28,599.00. I contacted Marita Sea & Ski today and the boat is still available.

We provided the basic specifications of the boat to five local vendors;

1. Ron's Honda (No Response)
2. A-1 Enterprise (No Response)
3. River & Sea Marine (No Response)
4. Arctic Motor Sports (Faxed a quote for \$35,360)
5. Peninsula Power Sports (E-mail Response was they do not sale boats, only motors)

Marita Sea and Ski has only one boat at this price. I would like to request to waive the formal bid requirements and allow NFSA to purchase the above mentioned boat for a not to exceed amount of \$28,599.00. The funds are available in account # 441.51111.09411.48514.

Approval: David R. Carey
Mayor David Carey

JB

Attachments (8)

RECEIVED

APR 20 2009

KPB
FINANCE ADMINISTRATION

FINANCE DEPARTMENT 415	
FUNDS VERIFIED	
ACT #	<u>441.5111.09411.48514</u>
BY:	<u>CBW</u> DATE: <u>4/20/09</u>



KENAI PENINSULA BOROUGH - FINANCE DEPARTMENT

TO: Milli Martin, President
Kenai Peninsula Borough Assembly Members

THRU: David R. Carey, Mayor *DR Carey*

FROM: Craig C. Chapman, Finance Director *BA for CCC*

DATE: 4/14/2009

SUBJECT: Investment Portfolio Report

Attached is a report on the Borough's investment portfolio as of March 31, 2009. The report shows the type of securities owned, percentage of each type, maturity of the securities, and average yield.

Investment Portfolio

Securities

Agencies	\$	65,144,391	43.99%
Corporate Bonds		23,163,234	15.64%
U.S. Treasury		7,196,113	4.86%
Total Securities		<u>95,503,737</u>	<u>64.49%</u>

Cash and Cash Equivalents

Repurchase Account		4,733,303	3.20%
Money Market Sweep		2,968,822	2.00%
AMLIP		27,343,488	18.46%
2006 CES Bonds		39,431	0.03%
2004 CPGH Bonds		577,473	0.39%
2007 School Bonds		707,469	0.48%
2008 SPH Bonds		11,446,162	7.73%
Total Cash and Cash Equivalents		<u>51,816,149</u>	<u>34.99%</u>

USAD's / RIAD's

Moose Range Meadows	557	0.0004%	<u>11.50%</u>
Timberland Terrace	632	0.0004%	11.50%
K-Beach Subdivision	40,302	0.0272%	6.25%
Inglebrook	3,202	0.0022%	7.00%
Otter Trail	5,777	0.0039%	7.00%
Tote Road and Echo Lake Road	53,731	0.0363%	6.25%
Char Subdivision	34,126	0.0230%	6.75%
Tustamena Subdivision	60,615	0.0409%	7.75%
Westbrook Subdivision	48,719	0.0329%	9.25%
Pollard Loop	47,081	0.0318%	9.25%
Scooter Landing	33,802	0.0228%	9.25%
Moose Range Subdivision	29,036	0.0196%	10.25%
Chinula Drive	57,357	0.0387%	7.00%
Moose Range Meadows South	350,848	0.2369%	5.25%
Total USAD's / RIAD's	<u>765,787</u>	<u>0.52%</u>	<u>3.74%</u>

Total Investment Portfolio

\$	<u>148,085,673</u>	<u>100.00%</u>
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Maturity

Less than one year	74,427,589	50.26%	1.29%
One to five years	72,892,298	49.22%	3.34%
USAD's	<u>765,787</u>	<u>0.52%</u>	<u>3.74%</u>

TOTAL

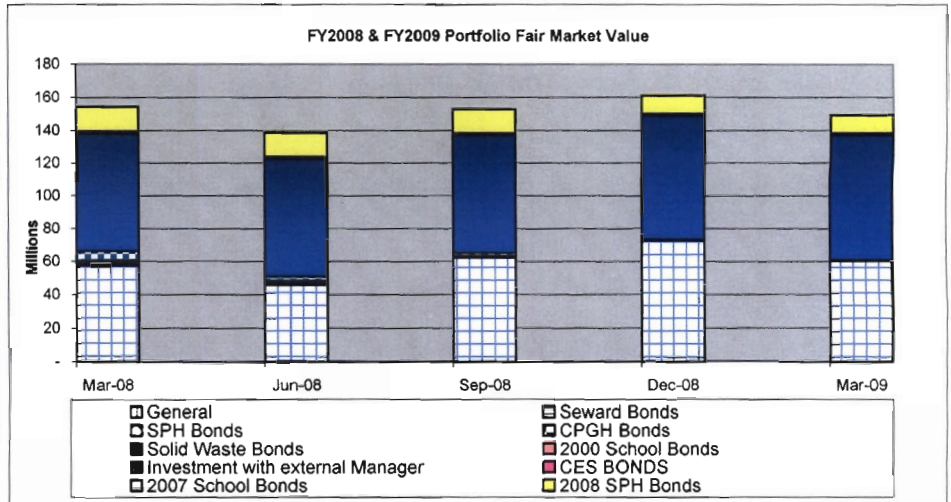
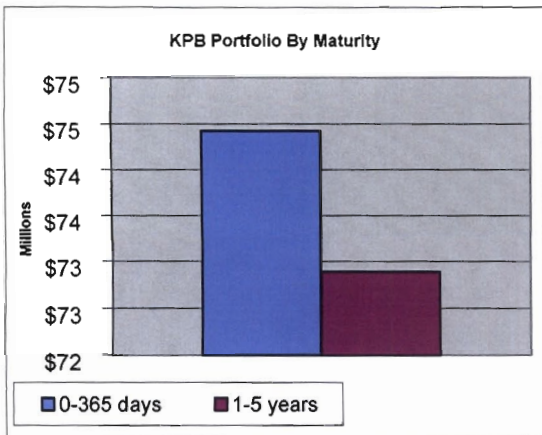
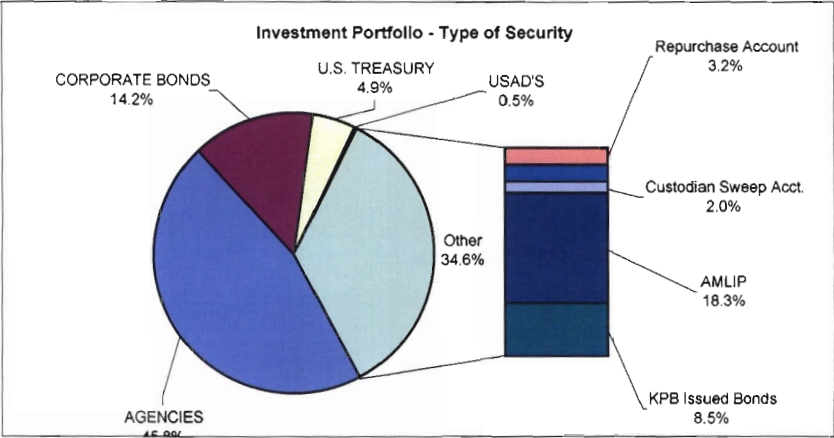
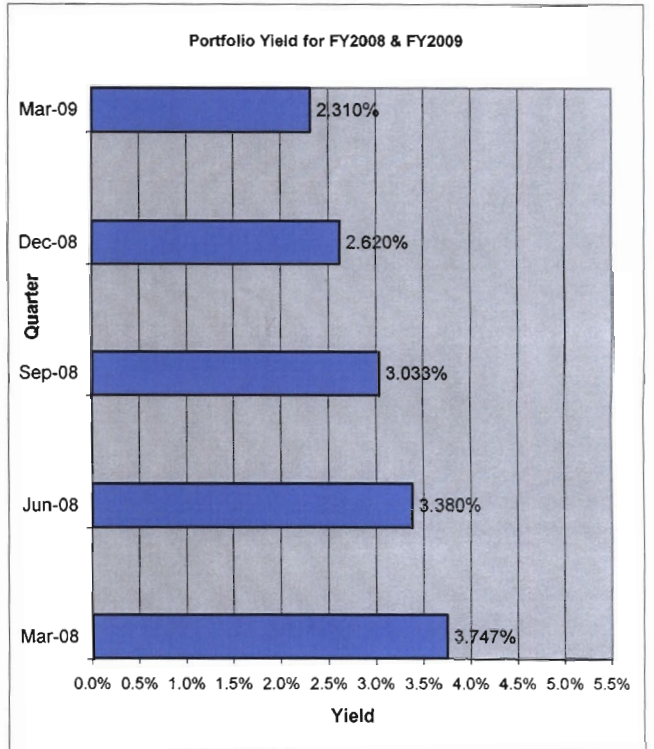
\$	<u>148,085,673</u>	<u>100.00%</u>	<u>2.310%</u>
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INVESTMENT PORTFOLIO

March 31, 2009

Purchase Date	Maturity Date	Security Description	Par Value	Coupon Rate	Yield	Purchase Price	Fair Value 3/31/09
11/21/08	04/29/09	FNMA	1,000,000.00	4.125%	1.59%	1,011,040.00	1,002,810.00
08/07/08	05/15/09	FNMA	2,000,000.00	4.250%	2.76%	2,022,540.00	2,008,760.00
05/14/08	05/31/09	US TREASURY	2,000,000.00	4.870%	2.15%	2,056,093.75	2,015,240.00
06/19/08	06/15/09	FNMA	3,000,000.00	6.375%	2.98%	3,098,235.49	3,035,640.00
08/07/08	07/24/09	FHLB	2,000,000.00	3.750%	2.92%	2,018,080.00	2,020,620.00
11/21/08	09/11/09	FHLB	3,000,000.00	5.250%	1.64%	3,086,190.00	3,059,070.00
08/15/08	09/15/09	GE ELECTRIC CAP CORP	2,000,000.00	4.625%	3.00%	2,034,340.00	1,994,380.00
11/21/08	09/22/09	FHLMC	2,000,000.00	4.000%	1.70%	2,038,042.00	2,029,340.00
03/24/09	08/26/10	FHLMC	2,000,000.00	1.500%	1.39%	2,002,996.00	2,003,460.00
03/24/09	09/29/10	FHLB	2,000,000.00	5.125%	1.33%	2,113,380.00	2,111,880.00
Total Investment with External manager:			72,969,675.16		3.5254	74,642,474.89	76,442,985.41
Breakdown of Investments with External Manager:							
CORPORATE - less than 1 year			4,500,000.00			4,546,335.00	4,531,830.00
CORPORATE - 1 to 5 years			16,350,000.00			16,582,558.55	16,719,576.50
AGENCY - less than 1 year			700,000.00			700,543.20	715,092.00
AGENCY - 1 to 5 years			46,550,000.00			47,053,344.00	48,536,810.50
US TREASURY - less than 1 year			0.00			.00	.00
US TREASURY - 1 to 5 years			4,250,000.00			5,140,018.98	5,320,001.25
MONEY MARKET less than 1 year			619,675.16			619,675.16	619,675.16
TOTAL ALL INVESTMENTS			93,969,675.16		3.12%	96,123,412.13	97,724,185.41

Investment Portfolio - Purchase Price	\$ 96,123,412.13
Investment Portfolio - Fair Value 3/31/09	97,724,185.41
Fair Value Adjustment - 3/31/09	1,600,773.28
Fair Value Adjustment - 07/01/2008	(89,545.22)
Change in Fair Value FY2009	\$ 1,690,318.50





KENAI PENINSULA BOROUGH

Mayor's Office

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PHONE: (907) 714-2150 • **FAX:** (907) 714-2377
www.borough.kenai.ak.us

MEMORANDUM

TO: Millie Martin, Assembly President
Members of the Kenai Peninsula Borough Assembly

THROUGH: David R. Carey, Borough Mayor *DR Carey*

FROM: Susan Wilcox, Special Assistant to the Mayor *SW*

DATE: April 23, 2009

SUBJECT: Kachemak Emergency Services– Update on Transition

On April 22, 2009, a meeting with the City of Homer was held regarding the transition plan for Kachemak Emergency Services (KESA). KPB Staff, Senator Paul Seaton, Assembly Members Martin and Smith, along with City of Homer City Manager and staff were in attendance.

The City of Homer staff was very supportive of this meeting and is willing to assist KESA in all aspects for them to transition successfully.

There were several items covered and action items were established. Items discussed included:

1. **Radio/Dispatch Communications:** The purchase order for KESA's equipment has been created and is processing. The timeline for installation of the repeater and the configuration of the radios anticipated completion by July 2th, 2009. It was noted that paging capabilities would be part of this program. Also, a cost for programming Homer's radios to the new frequency will be identified.
2. ProComm will be installing a VHF/UHF system so that KESA can communicate with Soldotna and Homer Dispatch. (KESA will be utilizing the old FCC Tsunami warning system license.) OEM will be assisting with the completion of the transfer documentation. This transfer will be completed within 6-8 weeks. It was noted that since Soldotna Dispatch has a shortage of dispatchers, the Mayor's office has requested a possible amendment to the current agreement to extend dispatch services until October 1, 2009, with additional 30 day increments as needed.
3. Also discussed with the Homer City Manager was an offer to extend the July 1, 2009 transition date for EMS and Fire services to KESA for 30 day

increments, should KESA find that that cannot make the July 1, 2009 expected transition date for taking over the Fire and EMS services. Legal counsel will be working on the amendments to the agreement.

4. A resolution for hiring of two new E911 Dispatchers immediately will be presented to the Assembly for consideration, to ensure dispatcher training can be completed before the October 1, 2009 date identified for full coverage by Soldotna Dispatch for KESA.
5. The 9-1-1 demarcation plan has been established and will be ready to activate when the firm date for transition has been agreed upon with the City of Homer. (This is a computer action that will occur within the E911 Dispatch Center.)
6. Standard Operating Procedures and Guidelines are currently being established using the National Fire Protection Agency standards and will be approved by the Kachemak Emergency Service Area Board.
7. There was discussion of training and volunteers and the availability of those volunteers and how they would be manning the stations.
8. The lease agreement for the Ruth Way station was discussed and the equipment and facility was discussed in detail.
9. It was verified that Dr. Bell has agreed to be the Sponsoring Physician for Kachemak Emergency Services. An agreement for these services will be created and forwarded to the Assembly in the appropriate manner.
10. There was discussion on how the public would be notified. Sue Wilcox and Bob Ciccarella will work on a Joint Press Release, with the City of Homer, to make sure residents in the affected areas are properly notified and the possibility of Community Meetings at each Station, with staff available to answer any questions by the public.
11. A draft mutual aid agreement was provided and discussed. The City of Homer has agreed to provide an initial response to this draft.
12. There was discussion of criminal background checks for all volunteers.
13. A "check-off list" will be created by Chief Ciccarella and will be updated weekly and provided to the Assembly and the City of Homer for their information.
14. The next meeting date for this transition will be Wednesday, May 20, 2009 at 1:00 p.m. at KESA's McNeil Canyon Station.

cc: Colette Thompson, KPB Attorney
KPB Clerk's Office