

144 North Binkley St. Soldotna, Alaska 99669-7520
Toll-Free within the Borough 1-800-478-4441
Phone 907-714-2150 ◆ Fax 907-714-2377
www.borough.kenai.ak.us

MIKE NAVARRE BOROUGH MAYOR

### MAYOR'S REPORT TO THE ASSEMBLY

TO:

Gary Knopp, Assembly President

Kenai Peninsula Borough Assembly Members

FROM:

Mike Navarre, Kenai Peninsula Borough Mayor

DATE:

May 15, 2012

# Assembly Requests/Response

None

# Agreements and Contracts

- a. Authorization to Award Contract for Sterling Elementary Re-Roof to Rain Proof Roofing
- b. Authorization to Award Contract for Nikiski Middle/High School Re-Roof to Earhart Roofing Company
- c. Authorization to Award Contract for Seward Elementary School Re-Roof and Seward High School Re-Roof to Earhart Roofing Company
- d. Authorization to Award Contract for Central Peninsula Landfill and Homer Baler Facility Baler Wire Purchase to Pacific Wire Group
- e. Authorization to Award Contract for Chapman School Re-Roof to G&S Management Services, LLC
- f. Authorization to Award Contract for the Purchase of Engine-Generator Sets to Cummins NW, LLC
- g. Authorization to Award Contract for Homer Transfer Building to Steiners North Star Construction, Inc.
- h. Authorization to Award Contract for Homer Middle School Re-Roof and Paul Banks Elementary School Re-Roof to Rain Proof Roofing
- i. Request for Waiver of Formal Bidding for Purchase of Light Poles and Fixtures for Seward High School Parking Lot Upgrade from Crescent Electric

### Other

a. Spruce Bark Beetle Monthly Status Report April, 2012



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MIKE NAVARRE BOROUGH MAYOR

# **MEMORANDUM**

TO:

Mike Navarre, Mayor

THRU:

Mark Fowler, Purchasing & Contracting Officer

FROM:

Kevin Lyon, Capital Projects Director

DATE:

April 16, 2012

**SUBJECT:** 

Authorization to Award Contract for Sterling Elementary School Re-Roof

The Purchasing and Contracting Office formally solicited and received bids for the Sterling Elementary School Re-Roof. Bid packets were released on March 13, 2012 and the Invitation to Bid was advertised in the Peninsula Clarion and the Anchorage Daily News on March 13, and March 18, 2012.

The project consists of demolition and re-roofing per plans and specifications with Contractor's option BUR System with mineral cap sheet. The existing Sterling Elementary School roof is 18,303 sq. ft.

On the due date of April 5, 2012 five (5) bids were received and reviewed to ensure that all the specifications and delivery schedules were met. The low bid of \$448,000.00 was submitted by Rain Proof Roofing, Anchorage, Alaska.

Your approval for this bid award is hereby requested. Funding for this project is in account number 401.71120.11SCH.49101.

Mike Navarre, Mayor

Date ·

FINANCE DEPARTMENT FUNDS VERIFIED

ACT # 401.71120.11SCH.49101 (\$448,000.00)

BY: CBW

DATE: 4/17/12

RECEIVED

APR 1 6 2012

BID TAB FOR: ITB12-044 Sterling Elementary School Re-Roof

CONTRACTOR	BASE BID
Interior Alaska Roofing	\$518,187.00
Silver Bow Construction	\$922,000.00
G&S Management	\$561,380.00
Rain Proof Roofing	\$448,000.00
AMES 1	\$569,300.00

**Engineers Estimate** 

\$647,000.00

DUE DATE: April 5, 2012 @24:00 PM

KPB OFFICIAL:



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MIKE NAVARRE BOROUGH MAYOR

# **MEMORANDUM**

TO:

Mike Navarre, Mayor

THRU:

Mark Fowler, Purchasing & Contracting Officer

FROM:

Kevin Lyon, Capital Projects Director

DATE:

April 16, 2012

**SUBJECT:** 

Authorization to Award Contract for Nikiski Middle/High School Re-Roof

The Purchasing and Contracting Office formally solicited and received bids for the Nikiski Middle/High School Re-Roof. Bid packets were released on March 9, 2012 and the Invitation to Bid was advertised in the Peninsula Clarion and the Anchorage Daily News on March 9, and March 18, 2012.

The project consists of demolition and re-roofing per plans and specifications with Contractor's option BUR System with mineral cap sheet. The existing Nikiski Middle/High School roof is a 94,300 sq. ft. IRMA-EPDM roofing system.

On the due date of April 4, 2012 two (2) bids were received and reviewed to ensure that all the specifications and delivery schedules were met. The low bid of \$2,109,000.00 was submitted by Earhart Roofing, Anchorage, Alaska.

Your approval for this bid award is hereby requested. Funding for this project is in account number 401.71082.11SCH.49101.

Mike Navarre, Mayor

Date

FINANCE DEPARTMENT FUNDS VERIFIED

ACT # 401.71082.11SCH.49101 (\$2,109,000.00)

BY: UPW

DATE: 4/17/12

KPB
FINANCE ADMINISTRATION

RECEIVED

APR 1 6 2012

BID TAB FOR: ITB12-037 Nikiski High/Middle School Re-Roof

CONTRACTOR	BASE BID
Rain Proof Roofing	\$2,131,000.00
Earhart Roofing	\$2,109,000.00
Engineers Estimate	\$3,500,000.00

)

DUE DATE: April 4, 2012 @ 4:00 PM

KPB OFFICIAL:



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MIKE NAVARRE BOROUGH MAYOR

# **MEMORANDUM**

TO:

Mike Navarre, Mayor

THRU:

Mark Fowler, Purchasing & Contracting Officer

FROM:

Kevin Lyon, Capital Projects Director

DATE:

April 16, 2012

**SUBJECT:** 

Authorization to Award Contract for Seward Elementary School Re-Roof and

Seward High School Re-Roof

The Purchasing and Contracting Office formally solicited and received bids for the Seward Elementary School Re-Roof and Seward High School Re-Roof. Bid packets were released on March 9, 2012 and the Invitation to Bid was advertised in the Peninsula Clarion on March 9, and March 18, 2012, the Anchorage Daily News on March 12, and March 18, 2012, and the Seward Phoenix Log on March 15, 2012.

The project consists of demolition and re-roofing per plans and specifications with Contractor's option BUR System with mineral cap sheet. Existing Seward Elementary School re-roof is a 50,600 sq. ft. IRMA-EPDM roofing system. Existing Seward High School roof is a 56,400 sq. ft. smooth BUR roofing system.

On the due date of April 4, 2012 three (3) bids were received and reviewed to ensure that all the specifications and delivery schedules were met. The low bid of \$2,189,000.00 was submitted by Earhart Roofing Company, Anchorage, Alaska.

Your approval for this bid award is hereby requested. Funding for this project is in account number

401.75010.1/1SCH.49101 and 401.75020.11SCH.49101.

Mike Navarre, Mayor

Date

FINANCE DEPARTMENT FUNDS VERIFIED

ACT # 401,75010.11SCH.49101 (\$1,045,000.00) and 401,75020.11SCH.49101 (\$1,144,000.00)

BY:

DATE: 4/17/12

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APR 1 6 2012

BID TAB FOR: ITB12-036 Seward Elementary School & Seward High School Re-Roof

CONTRACTOR	BASE BID
Rain Proof Roofing	\$3,460,000.00
Earhart Roofing	\$2,189,000.00
E/P Roofing	\$2,471,300.00
Chairen Catimate	00 000 ca

**Engineers Estimate** 

\$3,000,000.00

DUE DATE: April 4, 2012 @ 2:00 PM

KPB OFFICIAL:



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MIKE NAVARRE BOROUGH MAYOR

# MEMORANDUM

TO:

Mike Navarre, Mayor

THRU:

Craig Chapman, Finance Director & M for CCC

Mark Fowler, Purchasing & Contracting Office

FROM:

Jack Maryott, Solid Waste Director

DATE:

April 20, 2012

**SUBJECT:** 

Authorization to Award Contract for CPL & HBF Baler Wire Purchase

The Purchasing and Contracting Office formally solicited and received bids for the CPL & HBF Baler Wire Purchase. Bid packets were released on April 2, 2012 and the Invitation to Bid was advertised in the Peninsula Clarion on April 2, 2012.

The project consists of supplying approximately 20,000 lbs. of bailing wire.

On the due date of April 17, 2012, two (2) bids were received and reviewed to ensure that all the specifications and delivery schedules were met. The low bid of \$17,200 was submitted by Pacific Wire Group, 2201 R Street NW, Auburn WA, 98001.

Your approval for this bid award is hereby requested. Funding for this project is in account numbers 290.32122.00000.42210 (\$8,600) and 290.32310.00000.42210 (\$8,600).

Mike Navarre, Mayor

Date

FINANCE DEPARTMENT FUNDS VERIFIED

4/23/12

ACCOUNT # 290.32122.42210 (\$8,600.00) \( \nu \) and 290.32310.42210 (\$8,600.00)

BY: 0800 DATE: 4/20/12

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BID TAB FOR: ITB12-052 CPL & HBF Baler Wire Purchase

CONTRACTOR	DELIVERED TO DELIVERED TO CPL HBF	DELIVERED TO HBF	TOTAL EXTENDED PRICE
Pacific Wire	\$8,600.00	\$8,600.00	\$17,200.00
Anchorage Striping	\$12,800.00	\$12,800.00	\$25,600.00

DUE DATE: April 17, 2012 @ 2:00 PM

KPB OFFICIAL:



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MIKE NAVARRE BOROUGH MAYOR

# **MEMORANDUM**

TO:

Mike Navarre, Mayor

THRU:

Mark Fowler, Purchasing & Contracting Officer

FROM:

Kevin Lyon, Capital Projects Director

DATE:

April 23, 2012

SUBJECT:

Authorization to Award Contract for Chapman School Re-Roof

The Purchasing and Contracting Office formally solicited and received bids for the Chapman School Re-Roof. Bid packets were released on March 19, 2012 and the Invitation to Bid was advertised in the Peninsula Clarion and the Anchorage Daily News on March 19, and March 25, 2012 and in the Homer News on March 22, 2012.

The project consists of demolition and re-roofing per plans and specifications with Contractor's option BUR System with mineral cap sheet. The existing Chapman School roof is 22,563 sq. ft.

On the due date of April 10, 2012 four (4) bids were received and reviewed to ensure that all the specifications and delivery schedules were met. The low bid of \$613,177.00 was submitted by G&S Management Services, LLC, Anchorage, Alaska.

Your approval for this bid award is hereby requested. Funding for this project is in account number 401.71010.11SCH.49101.

Mike Navarre, Mayor

Date

FINANCE DEPARTMENT FUNDS VERIFIED

ACT # 401.71010.11SCH.49101 (\$613,177.00)

| 1

BY: pc

DATE: 4/23/12

APR 2 3 2012

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BID TAB FOR: ITB12-045 Chapman School Re-Roof

CONTRACTOR	BASE BID
AMES 1	\$658,711.00
Interior Alaska Roofing	\$697,450.00
G&S Management	\$613,177.00
Rain Proof Roofing	\$674,000.00
Engineers Estimate	\$715.000.00

DUE DATE: April 10, 2012 @ 4:00 PM

KPB OFFICIAL:



144 North Binkley Street • Soldotna, Alaska 99669-7520
Toll free within the Borough (800) 498-4441 • Fax (907) 714-2373
www.borough.kenai.ak.us/purchasing

MIKE NAVARRE BOROUGH MAYOR

## **MEMORANDUM**

TO:

Mike Navarre, Mayor

THRU:

Mark Fowler, Purchasing & Contracting Director

FROM:

Scott Griebel for Dave Tressler, Director – Maintenance Department

Kevin Lyon, Director - Capital Projects

DATE:

April 23, 2012

SUBJECT:

Authorization to Award Contract for the Purchase of Engine-Generator Sets

The Purchasing and Contracting Office formally solicited and received bids for the Engine-Generator Set. Bid packets were released on March 20, 2012 and the Invitation to Bid was advertised in the Peninsula Clarion on March 20, 2012.

The project consists of the purchase of engine-generator sets for Moose Pass School and CES Funny River Firestation.

On the due date of April 19, 2012 two (2) bids were received and reviewed to ensure that all the specifications and delivery schedules were met. The low bid of \$37,295.00 was submitted by Cummins NW, LLC of Anchorage, Alaska.

Your approval for this bid award is hereby requested. Funding for this project is in account number 400.78050.12860.48311 and 443.51610.12GNR.48311.

Mike Navarre, Mayor

Date

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APR 2 5 2012

FINANCE ADMINISTRATION

FINANCE DEPARTMENT FUNDS VERIFIED

ACT #400.78050.12860.48311 - \$20,419.00 ACT #443.51610.12GNR.48311 - \$16,876.00

BY: DC

DATE: .4/25/12

BID TAB FOR: ITB12-038 Engine- Generator Set

CONTRACTOR	BASE BID	ADDITIVE ALTERNATE 1	EXTENDED BID PRICE
Collicutt Energy Systems	\$24,830.00	\$17,855.00	\$42,685.00
Cummins NW	\$20,419.00	\$16,876.00	\$37,295.00

DUE DATE: April 19, 2012 @ 2:00 PM

KPB OFFICIAL:



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MIKE NAVARRE BOROUGH MAYOR

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FINANCE DEPT. ACCOUNTING

# **MEMORANDUM**

TO:

Mike Navarre, Mayor

THRU:

Mark Fowler, Purchasing & Contracting Officer

FROM:

Kevin Lyon, Capital Projects Director

DATE:

April 24, 2012

**SUBJECT:** 

Authorization to Award Contract for Homer Transfer Building

The Purchasing and Contracting Office formally solicited and received bids for the Homer Transfer Building. Bid packets were released on March 8, 2012 and the Invitation to Bid was advertised in the Peninsula Clarion, the Anchorage Daily News, and the Homer News on March 8, 2012.

The project will be a Solid Waste Transfer Building consisting of approximately 9,000 square foot, including but not limited to a loading tunnel, truck scales, solid waste staff support facilities, fire suppression system, and other site improvements.

On the due date of April 18, 2012 four (4) bids were received and reviewed to ensure that all the specifications and delivery schedules were met. The low bid of \$5,637,617.00 was submitted by Steiners North Star Construction, Inc.

Your approval for this bid award is hereby requested. Funding for this project is in account number 411.32310.12380.49101.

Mike Navarre, Mayor

Date

FINANCE DEPARTMENT FUNDS VERIFIED

ACT # 411.32310.12380.49101 (\$5,637,617.00)

BY: PC

DATE: 4/25/12

BID TAB FOR: ITB12-035 Homer Transfer Building

CONTRACTOR	BASE BID
Yukon Construction/Wolverine Supply	\$6,896,750.00
Blazy Construction	\$6,247,500.00
Steiner's North Star Construction	\$5,637,617.00
Jav-Brant General Contractors	\$5,971,197.00
t	

\$6,300,000.00

DUE DATE: April 18, 2012 @ 4:00 PM

KPB OFFICIAL:



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MIKE NAVARRE BOROUGH MAYOR

# **MEMORANDUM**

TO:

Mike Navarre, Mayor

THRU:

Mark Fowler, Purchasing & Contracting Officer

FROM:

Kevin Lyon, Capital Projects Director

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APR 2 7 2012

KPB

FINANCE DEPT ACCOUNTING

DATE:

April 27, 2012

**SUBJECT:** 

Authorization to Award Contract for Homer Middle School Re-Roof and

Paul Banks Elementary School Re-Roof

The Purchasing and Contracting Office formally solicited and received bids for the Homer Middle School Re-Roof and Paul Banks Elementary School Re-Roof. Bid packets were released on March 19, 2012 and the Invitation to Bid was advertised in the Peninsula Clarion and the Anchorage Daily News on March 18, and March 25, 2012, and the Homer News on March 22, 2012.

The project consists of demolition and re-roofing per plans and specifications with Contractor's option BUR System with mineral cap sheet. The existing Homer Middle School roof is 18,275 sq. ft. and the existing Paul Banks Elementary School roof is 22,189 sq. ft.

On the due date of April 10, 2012 five (5) bids were received and reviewed to ensure that all the specifications and delivery schedules were met. The low bid of \$1,233,000.00 was submitted by Rain Proof Roofing, Anchorage, AK.

Your approval for this bid award is hereby requested. Funding for this project is in account number 401.72030.11SCH.49101 and 401.72040.11SCH.49101.

Mike Navarre, Mayor

Date

FINANCE DEPARTMENT FUNDS VERIFIED

ACT # 401.72030.11SCH.49101 (\$521,600.00) and 401.72040.11SCH.49101 (\$711,400.00)

BY: ρc

DATE: 4/30/12

BID TAB FOR: ITB12-047 Homer Middle School & Paul Banks Elementary School Re-Roof

CONTRACTOR	BASE BID
Rain Proof Roofing	\$1,233,000.00
G&S Management	\$1,238,800.00
E/P Roofing	Non-Responsive
Interior Alaska Roofing	\$1,235,316.00
AMES 1	Withdrawn
Engineers Estimate	\$1,479,874.00

DUE DATE: April 10, 2012 @ 2:00 PM

KPB OFFICIAL:



144 North Binkley Street • Soldotna, Alaska 99669-7520
Toll-free within the Borough: 1-800-478-4441
PHONE: (907) 262-4441 • FAX: (907) 262-1892

www.borough.kenai.ak.us

MIKE NAVARRE BOROUGH MAYOR

# **MEMORANDUM**

TO:

Mike Navarre, Borough Mayor

THRU:

Mark Fowler, Purchasing & Contracting Director/

Dave Tressler, Maintenance Department Director

FROM:

Ryan Marquis, Supply Specialist RAN

DATE:

April 26, 2012

SUBJECT:

Request for Waiver of Formal Bidding - Light Poles and Fixtures for Seward High

School Parking Lot Upgrade

This memo is to request that the waiving of formal bidding procedures, per KPB Code 5.28.300, be considered for the following reasons:

A request for quotes was issued April 16, 2012 to electrical supply vendors within Alaska. The marketplace for this request was easily identifiable and a total purchase price of approximately \$15,000 was expected. Five quotes were received, as follows:

Crescent	\$16,310.00
North Coast Electric	\$17,326.50
Brown's Electric	\$17,668.00
Stusser	\$18,850.00
Grainger	\$21,009.90

We request that the purchase of these materials be awarded to Crescent Electric, of Kenai, for a not-to-exceed amount of \$16,310.00.

All expenditures for this project will be charged to account 400.75020.07716.42310.

Mike Navarre, Mayor

Date

FINANCE DEPARTMENT FUNDS VERIFIED

ACT #\_400-75020-07716-42310 \$16,310.00

BY:

DATE: 5/2/12

MAY 0 2 2012

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May 4, 2012

To: Mayor Mike Navarre

From: Max Best, KPB Planning Director

Re: SBB Program Monthly Status Report April 2012

This Spruce Bark Beetle Mitigation Program monthly status report covers the period from April 1, 2012 to April 30, 2012.

### I. Fund Balances Remaining

	Current Month Funds	Previous Month Funds
1. Hazardous Tree Removal	\$168,979.58	\$100,735.18
a. ARRA Funds	\$0.00	\$0.00
b. Ordinance 2011-19-66	\$158,418.98	\$188,120.09
2. Reforestation	\$0.00	\$678.92
3. Technical Assistance	\$0.00	\$11,853.59
a. ARRA Funds	\$1,034.67	\$1,034.67
4. Land / Vegetation Mapping	\$109,520.64	\$133,310.35
5. Seasonal Fire Personnel	\$0.00	\$22,668.24
6. Education	\$0.00	\$16,971.44
7. Total Remaining Funds	\$437,953.87	\$475,372.48

## **II. SBB Program Contracts Status**

# **Open Contracts**

- 2008 Western State WUI Coop Agreement Alaska DOF Defensible Space Stewardship Program open until funds expended
- Grant Performance Contract with the State of Alaska DOF For American Recovery and Reinvestment Act Funding for Hazardous Fuels Mitigation – ends 12/31/2013

## Contracts suspended during reporting period

Cohoe Corner Fuel Reduction Project – suspended until May due to spring breakup

### **Upcoming Contracts**

- Diamond Creek State Recreation Area Survey and Fuel Reduction Projects
- Johnson Lake Fuel Reduction Project
- Kenai FireWise Slash Disposal Project
- Widgeon Woods Fuel Reduction Project

## **III. Ongoing Program Projects and Monthly Accomplishments**

### **Hazard Tree Removal**

- A final contract was developed for expending remaining funds (\$1,034.67) accepted and appropriated by KPB from the 2009
   American Recovery and Reinvestment Act ("ARRA"). These funds were dedicated to the creation of jobs by implementing
   hazardous fuel mitigation and FireWise education projects on the Kenai Peninsula. All ARRA funds will be encumbered or
   expended by the end of June 2012.
- Project work began on the 25 acre Cohoe Corner Fuel Reduction Project located at Mile 8.0 Cohoe Loop Road in Kasilof.
  This project was bid mid March 2012 and project work started the first week of April 2012. Approximately 200 cords of
  firewood is planned to be distributed at a later date through the KPB Firewood Permit process. This project was suspended
  in mid April due to spring breakup and will resume May 2012.
- Project plans continue to be developed for the 90 acre Alaska State Park Diamond Creek Recreation Area Fuel Reduction
  Project with fuel reduction project work scheduled to begin June 2012. A survey Request For Quotes for this project was
  bid late April with survey work scheduled for the second week of May.
- Project plans were completed for the 30 acre Alaska Johnson Lake State Park Fuel Reduction Project with project work bids scheduled to be released May/June 2012 as ground conditions permit.
- Project plans began to be developed for the 50 acre Widgeon Woods Fuel Reduction Project with project work bids scheduled to be released June 2012 as ground conditions permit.
- SBB staff continues to coordinate with contractors that have purchased KPB timber sales (Stariski Southeast, Stariski South, Four Mile, and Belnap timber sales). Project work on these timber sales is expected to begin summer/winter 2012.
- SBB staff administered Land Use Permits in Kasilof and Hope. These Permits are designed to remove 75 acres of beetle-kill near Centennial Lake and 35 acres of beetle kill and recent windthrow near Deville Road between Soldotna and Sterling,

### Reforestation

- Project plans were developed to inventory the KPB Larch/Pine provenance trials this spring when ground conditions permit.
   These trials were established on three sites by KPB in 2002 to identify for landowners fast growing tree provenances suitable for planting on the Kenai Peninsula.
- Project plans were developed to sample the KPB <u>Calamagrostis canadensis</u> control trials this spring when ground conditions
  permit. The <u>Calamagrostis</u> control trials were established at three sites across the Peninsula to test the efficacy of different
  treatment methods for reducing grass fuels. This collaborative project involves the Alaska Division of Forestry, the US Fish
  & Wildlife Service, the US Forest Service, and Chugachmiut. Sampling of the research plots will begin early May2012.

### **Technical Assistance**

- SBB staff continues to assist the US Forest Service Forest Health Protection Program in creating a systematic inventory of
  economic and societal costs/losses on the Kenai Peninsula resulting from the spruce bark beetle outbreak of the past
  twenty years. This effort is part of a national US Forest Service project to documents the costs/effects of forest mortality
  throughout the western US from bark beetles and associated pathogens.
- SBB staff assisted the Alaska Division of Forestry develop fire behavior material for use by out-of –area firefighters deployed on Kenai Peninsula wildfires.
- SBB staff began assisting the KPB Land Management Department develop an updated KPB Comprehensive Forest Plan.
- SBB staff began assisting the Alaska Division of Forestry with updates to the 17 Community Wildfire Protection Plans developed by Kenai Peninsula communities.

### **Land/Vegetation Mapping**

- GIS specialist completed update of anadramous streams data in cooperation with the Kenai River Center.
- GIS specialist has begun planned work with the Kenai National Wildlife Refuge to create an updated comprehensive
  vegetation dataset for the Kenai Peninsula Borough. This information has numerous applications for several agencies and
  will be used to develop more spatially accurate and precise fire and fuels information that will be used by incident
  management personnel.

SBB Hazard Tree Removal Projects: April 2012

Rights-of-Way Projects	Proposed Date	Survey Bid Award	Survey Completion	Cutting Bid Award	Cutting Start Date	Projected Cutting End Date	Contract Completion
Current							
Proposed							
Public Firewood Projects	Location						
Greer Rd Middle	Fritz Creek	2/28/12	3/14/12	3/13/12	3/17/12	4/11/12	3/29/12
Cohoe Corner	Kasilof	3/9/12	3/22/12	3/23/12	3/29/12	4/26/12	
Diamond Creek St. Park	Homer						
Johnson Lake St. Park	Kasilof	11/15/10	12/13/10				
Commercial / Other Projects	Location	Bid Award	Project End Date				
Calamagrostis Field Trials	Kenai, Homer, Happy Valley	Sites Established 4/2010			·		