MAYOR'S REPORT TO THE ASSEMBLY

TO: Gary Knopp, Assembly President
    Kenai Peninsula Borough Assembly Members

FROM: Mike Navarre, Kenai Peninsula Borough Mayor

DATE: Sept 18, 2012

Assembly Requests/Response
None

Agreements and Contracts
a. Authorization to Award Contract for 100' Heavy Duty Aerial Ladder Fire Apparatus to Pierce Manufacturing, Inc.
b. Authorization to Award Contract for Central Peninsula Hospital Radiology Department Renovation – Professional Design Services to Soderstrom Architecture & Planning.
d. Authorization to Award Contract for ITB 13-005 Type I KKK-1822F Compliant 4x4 Medic Unit to Braun Northwest, Inc. of Chehalis, Washington

Other
a. Certification of the 2012 Personal Property Supplemental Assessment Roll
MEMORANDUM

TO: Mike Navarre, Mayor
THRU: Mark Fowler, Purchasing & Contracting Director
FROM: James Baisden, Chief – Nikiski Fire Service Area
DATE: August 31, 2012
SUBJECT: Authorization to Award Contract for 100’ Heavy Duty Aerial Ladder Fire Apparatus

The Purchasing and Contracting Office formally solicited and received bids for the 100’ Heavy Duty Aerial Ladder Fire Apparatus. Bid packets were released on July 23, 2012 and the Invitation to Bid was advertised in the Peninsula Clarion on July 23, 2012.

On the due date of August 8, 2012 two (2) bids were received and reviewed to ensure that all the specifications and delivery schedules were met. The low responsive bid of $944,246.36 (with prepayment discounts) was submitted by Pierce Manufacturing, Inc.

Your approval for this bid award is hereby requested. Funding for this project is in account number 441.51110.13439.48514.

Mike Navarre, Mayor

9/4/12

FINANCE DEPARTMENT
FUNDS VERIFIED

Acct. No. 441.51110.13439.48514
Amount $944,246.36

By: Date: 8/31/12
KENAI PENINSULA BOROUGH
PURCHASING & CONTRACTING

BID TAB FOR: ITB13-004 100' Heavy Duty Aerial Ladder Fire Apparatus

<table>
<thead>
<tr>
<th>CONTRACTOR</th>
<th>Chassis</th>
<th>Ladder/Tank</th>
<th>Inspection Travel Expense (3 people, 2 trips)</th>
<th>Total Extended Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pierce Manufacturing</td>
<td>$335,077.00</td>
<td>$653,055.00</td>
<td>$11,100.00</td>
<td>$999,232.00</td>
</tr>
<tr>
<td>General Fire</td>
<td></td>
<td></td>
<td>Non-Responsive</td>
<td></td>
</tr>
</tbody>
</table>

DUE DATE: August 8, 2012 @ 2:00 PM

KPB OFFICIAL: Mark Fowler, Purchasing & Contracting Director
MEMORANDUM

TO: Mike Navarre, Mayor
THRU: Craig Chapman, Finance Director
       Mark Fowler, Purchasing & Contracting Director
FROM: Kevin Lyon, Capital Projects Director
       John Hedges, Project Manager
DATE: August 27, 2012
SUBJECT: Authorization to Award Contract for Central Peninsula Hospital Radiology Department Renovation - Professional Design Services

The Purchasing and Contracting Office formally solicited and received proposals for Central Peninsula Hospital Radiology Department Renovation Professional Design Services. Proposal packets were released on July 19, 2012 and the Request for Proposal was advertised in the Anchorage Daily News on July 19, 2012 and the Peninsula Clarion on July 20, 2012.

The scope of work shall consist of the design and construction administration services required for the renovation of the existing CPH radiology department. The project's goal is to improve department functionality and patient satisfaction. This project must take place while the facility is in operation and must accommodate the needs of the day to day needs of the hospital activity.

On the due date of August 14, 2012, four (4) proposals were received and ranked by a review committee as follows:

<table>
<thead>
<tr>
<th>FIRM</th>
<th>TOTAL SCORE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Soderstrom Architecture &amp; Planning</td>
<td>476</td>
</tr>
<tr>
<td>Architects Alaska</td>
<td>369</td>
</tr>
<tr>
<td>Spark Design</td>
<td>331</td>
</tr>
<tr>
<td>Jensen-Yorba-Lott</td>
<td>290</td>
</tr>
</tbody>
</table>
The highest ranking proposal, which includes a cost factor, was submitted by Soderstrom Architecture & Planning with a lump sum cost proposal of $67,900.00. The proposal review committee recommends award of a contract to Soderstrom Architecture & Planning. Your approval for this award is hereby requested.

Funding for this project is in account number 490.81110.12IMG.49311.

Mike Navarre, Mayor

Date: 8/30/12

FINANCE DEPARTMENT
FUNDS VERIFIED

Acct. No. 490.81110.12IMG.49311
Amount $67,900.00
By: [Signature] Date: 8/28/12
MEMORANDUM

TO: Mike Navarre, Mayor

THRU: Mark Fowler, Purchasing & Contracting Director

FROM: Kevin Lyon, Capital Projects Director

DATE: August 21, 2012

SUBJECT: Authorization to Award Contract for North Peninsula Recreation Service Area Playground Construction

The Purchasing and Contracting Office formally solicited and received bids for the North Peninsula Recreation Service Area Playground Construction. Bid packets were released on July 27, 2012 and the Invitation to Bid was advertised in the Peninsula Clarion and the Anchorage Daily News on July 27, 2012 and July 29, 2012.

The project consists of playground equipment assembly and erection located at North Peninsula Recreation Center.

On the due date of August 9, 2012 two (2) bids were received and reviewed to ensure that all the specifications and delivery schedules were met. The low bid of $24,750.00 was submitted by Youth Restoration Corp, Kenai, Alaska.

Your approval for this bid award is hereby requested. Funding for this project is in account number 459.61110.12028.49101.

Mike Navarre, Mayor

Date 8/21/12

KPB FINANCE ADMINISTRATION

FINANCE DEPARTMENT
FUNDS VERIFIED

Acct. No. 459.61110.12028.49101
Amount $24,750.00

By: 8/31/12
KENAI PENINSULA BOROUGH
PURCHASING & CONTRACTING

BID TAB FOR: ITB13-008 NPRSA Playground Construction

<table>
<thead>
<tr>
<th>CONTRACTOR</th>
<th>BASE BID</th>
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</thead>
<tbody>
<tr>
<td>Holden Company</td>
<td>$69,879.00</td>
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<tr>
<td>Youth Restoration Corps</td>
<td>$24,750.00</td>
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</tbody>
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DUE DATE: August 9, 2012 @ 2:00 PM

KPB OFFICIAL:
Mark Fowler, Purchasing & Contracting Director
MEMORANDUM

TO: Mike Navarre, Mayor
THRU: Mark Fowler, Purchasing & Contracting Director
FROM: Chris Mokracek, Fire Chief
DATE: September 4, 2012
SUBJECT: Authorization to Award Contract for ITB13-005 Type I KKK-1822F Compliant 4x4 Medic Unit

The Purchasing and Contracting Office formally solicited and received bids for the purchase of a type I KKK-1822F compliant 4x4 medic unit. Bid packets were released on July 23, 2012 and the Invitation to Bid was advertised in the Peninsula Clarion on July 23, 2012.

On the due date of August 16, 2012 three (3) bids were received and reviewed to ensure that all the specifications and delivery schedules were met. The low bid of $194,505.00 was submitted by Braun Northwest, Inc. of Chehalis Washington.

Your approval for this bid award is hereby requested. Funding for this project is in account number 443.51610.12463.48514.

Mike Navarre, Mayor

FINANCE DEPARTMENT
FUNDS VERIFIED

Acct. No. 443.51610.12463.48514
Amount 194,505.00

By: pc Date: 9/15/12
KENAI PENINSULA BOROUGH
PURCHASING & CONTRACTING

BID TAB FOR: ITB13-005 Type 1 KKK-1822F Compliant 4x4 Medic Unit

<table>
<thead>
<tr>
<th>CONTRACTOR</th>
<th>Chassis</th>
<th>Inspection Travel Expense (1 person, 2 trips)</th>
<th>Total Extended Price</th>
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<tbody>
<tr>
<td>H&amp;W</td>
<td>$237,924.00</td>
<td>$4,000.00</td>
<td>$241,924.00</td>
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<td>Braun</td>
<td>$186,505.00</td>
<td>$2,500.00</td>
<td>$194,505.00</td>
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<td>Taylor Made</td>
<td>$206,140.00</td>
<td>$2,000.00</td>
<td>$208,140.00</td>
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DUE DATE: August 16, 2012 @ 2:00 PM

KPB OFFICIAL: Mark Fowler, Purchasing & Contracting Director
MEMORANDUM

TO: Mike Navarre, Borough Mayor
FROM: Tom Anderson, Director of Assessing
DATE: August 31, 2012

SUBJECT: Certification of the 2012 Personal Property Supplemental Assessment Roll

The undersigned, duly qualified and appointed Assessor of the Kenai Peninsula Borough, does hereby certify that the following is the total valuation contained in the 2012 Personal Property Supplemental Assessment Roll as of August 31, 2012.

The total assessed value for the Kenai Peninsula Borough, including all properties on the assessment roll is as follows:

TOTAL PERSONAL PROPERTY
$14,254,252

The total taxable amount for the Kenai Peninsula Borough is as follows:

TOTAL PERSONAL PROPERTY
$8,049,430

Tom Anderson, Director of Assessing