



## **KENAI PENINSULA BOROUGH**

144 North Binkley St. Soldotna, Alaska 99669-7520

Toll-Free within the Borough 1-800-478-4441

Phone 907-714-2150 • Fax 907-714-2377

www.borough.kenai.ak.us

**MIKE NAVARRE  
BOROUGH MAYOR**

### **MAYOR'S REPORT TO THE ASSEMBLY**

**TO:** Linda Murphy, Assembly President  
Kenai Peninsula Borough Assembly Members

**FROM:** Mike Navarre, Kenai Peninsula Borough Mayor *MN*

**DATE:** May 21, 2013

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#### Assembly Requests/ Response

None

#### Agreements and Contracts

- a. Authorization to Award Contract for Cooper Landing – Moose Pass Schools Roof Replacement to Earhart Roofing Company, Inc., Anchorage, Alaska.
- b. Authorization to Award Contract for Sears-Kaleidoscope Elementary and Soldotna Elementary Schools Roof Replacement to Rain Proof Roofing, Anchorage, Alaska.
- c. Authorization to Award Contract for Central Peninsula Hospital Phase V Expansion – Professional Design Services to Soderstrom Architecture & Planning.

#### Other

- a. Habitat Protection- Public Land Policies.



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**MIKE NAVARRE**  
**BOROUGH MAYOR**

**MEMORANDUM**

**TO:** Mike Navarre, Mayor

**THRU:** Mark Fowler, Purchasing & Contracting Director *[Signature]*

**FROM:** Kevin Lyon, Capital Projects Director *[Signature]*

**DATE:** April 29, 2013

**SUBJECT:** Authorization to Award Contract for Cooper Landing – Moose Pass Schools Roof Replacement

The Purchasing and Contracting Office formally solicited and received bids for the Cooper Landing – Moose Pass Schools Roof Replacement. Bid packets were released on March 28, 2013 and the Invitation to Bid was advertised in the Peninsula Clarion, Anchorage Daily News, and the Seward Phoenix Log on March 28, 2013.

The project consists of Removing / replacing built-up roofing at Cooper Landing and Moose Pass Schools. Built-up roofing to be (contractor's choice) Option A – 5-ply Type III BUR or Option B – 4-ply SEBS per plans and specifications including framing, flashing, finishing insulation, mechanical drainage and electrical. Removal and replacement of the architectural shingle roofing at the Cooper Landing School.

On the due date of April 18, 2013 four (4) bids were received and reviewed to ensure that all the specifications and delivery schedules were met. The low bid of \$395,000.00 was submitted by Earhart Roofing Company, Inc., Anchorage, Alaska.

Your approval for this bid award is hereby requested. Funding for this project is in account number 401.71020.11SCH.49101 and 401.71070.11SCH.49101 and 401.71070.11SCH

*Mike Navarre*  
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 Mike Navarre, Mayor

5/2/13  
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 Date

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FINANCE DEPARTMENT FUNDS VERIFIED	
Acct. No.	<u>401.71020.11SCH.49101</u>
Amount	<u>\$214,000.00</u>
Acct. No.	<u>401.71070.11SCH.49101</u>
Amount	<u>\$181,000.00</u>
By:	<u>pc CLAP</u> Date: <u>5/1/13</u>

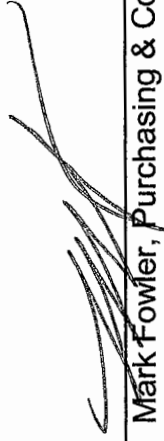
**KENAI PENINSULA BOROUGH  
PURCHASING & CONTRACTING**

**BID TAB FOR: ITB13-042 Cooper Landing - Moose Pass Schools Roof Replacement**

CONTRACTOR	BASE BID
DayNight Construction	\$494,001.69
Earhart Roofing	\$395,000.00
Rain Proof Roofing	\$534,750.00
Wolverine Supply	\$716,000.00

DUE DATE: April 18, 2013 @ 2:00 PM

KPB OFFICIAL:



Mark Fowler, Purchasing & Contracting Director



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**MIKE NAVARRE  
BOROUGH MAYOR**

**MEMORANDUM**

**TO:** Mike Navarre, Mayor  
**THRU:** Mark Fowler, Purchasing & Contracting Director  
**FROM:** Kevin Lyon, Capital Projects Director *[Signature]*  
**DATE:** May 3, 2013  
**SUBJECT:** Authorization to Award Contract for Sears-Kaleidoscope Elementary and Soldotna Elementary Schools Roof Replacement

The Purchasing and Contracting Office formally solicited and received bids for Sears-Kaleidoscope Elementary and Soldotna Elementary Schools Roof Replacement. Bid packets were released on March 29, 2013 and the Invitation to Bid was advertised in the Peninsula Clarion on March 29, 2013, and the Anchorage Daily News on March 29, 2013 and April 3, 2013.

The project consists of removing / replacing built-up roofing at Sears-Kaleidoscope Elementary and Soldotna Elementary schools. Built-up roofing to be (contractor's choice) Option A – 5-ply Type III BUR or Option B – 3-ply SEBS per plans and specifications including framing, flashing, finishing insulation, mechanical drainage and electrical.

On the due date of April 23, 2013 three (3) bids were received and reviewed to ensure that all the specifications and delivery schedules were met. The low bid of \$1,970,000.00 as submitted by Rain Proof Roofing, Anchorage, Alaska.

Your approval for this bid award is hereby requested. Funding for this project is in account number 401.73040.11SCH.49101 and 401.76010.11SCH.49101.

*[Signature: Mike Navarre]*  
Mike Navarre, Mayor

5/7/13  
Date

Submitted From Mayor's Office to:  
Clerk Orig  
Assembly \_\_\_\_\_  
Legal \_\_\_\_\_  
Finance X  
Assessing \_\_\_\_\_  
Planning \_\_\_\_\_  
Bids \_\_\_\_\_  
3B \_\_\_\_\_  
Purchasing X  
Other C.P.  
Date: 5-7-13

FINANCE DEPARTMENT FUNDS VERIFIED	
Acct. No.	<u>401.73040.11SCH.49101</u>
Amount	<u>\$900,000.00</u>
Acct. No.	<u>401.76010.11SCH.49101</u>
Amount	<u>\$1,070,000.00</u>
By:	<u><i>[Signature]</i></u> Date: <u>5/6/13</u>

**KENAI PENINSULA BOROUGH  
PURCHASING & CONTRACTING**

**BID TAB FOR: ITB13-041 Sears-Kaleidoscope Elementary & Soldotna Elementary Schools Roof Replacement**

CONTRACTOR	BASE BID
Earhart Roofing	\$2,314,000.00
Wolverine Supply	\$2,390,000.00
Rain Proof Roofing	\$1,970,000.00

**DUE DATE: April 23, 2013 @ 2:00 PM**

**KPB OFFICIAL:**



Mark Fowler, Purchasing & Contracting Director



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**MIKE NAVARRE**  
**BOROUGH MAYOR**

### **MEMORANDUM**

**TO:** Mike Navarre, Mayor

**THRU:** Craig Chapman, Finance Director *C Chapman*  
Mark Fowler, Purchasing & Contracting Director *M Fowler*

**FROM:** Kevin Lyon, Capital Projects Director *K Lyon*  
John Hedges, Project Manager *J Hedges*

**DATE:** May 3, 2013

**SUBJECT:** Authorization to Award Contract for Central Peninsula Hospital  
Phase V Expansion – Professional Design Services

The Purchasing and Contracting Office formally solicited and received proposals for Central Peninsula Hospital Operating Room #4 Professional Design Services. Proposal packets were released on March 14, 2013 and the Request for Proposal was advertised in the Anchorage Daily News and the Peninsula Clarion on March 14, 2013.

The scope of work shall consist of providing an approximately 72,000 sf three story, Medical Office Building with a basement. The building will be located on the Central Peninsula Hospital Campus in Soldotna, Alaska, on the Kenai Peninsula. It will be connected to the existing 160,000 sf Hospital through an existing lobby. The building will accommodate but not be limited to General Clinic space, Oncology, Imaging, Physical Therapy, Food Services, Endoscopy, and all other necessary support service spaces.

On the due date of April 17, 2013, five (5) proposals were received and ranked by a review committee as follows:

<u>FIRM</u>	<u>TOTAL SCORE</u>
Soderstrom Architecture & Planning	385
Kumin Associates, Inc.	344
Livingston Slone, Inc.	337
Perkins + Will	316
Architects Alaska	Non responsive

The highest ranking proposal, which includes a cost factor, was submitted by Soderstrom Architecture & Planning with a lump sum cost proposal of \$2,324,488.00. The proposal review committee recommends award of a contract to **Soderstrom Architecture & Planning**. Your approval for this award is hereby requested.

Funding for this project is in account number 490.81110.13MOB.49311.

Mike Navarre  
 Mike Navarre, Mayor

5/8/13  
 Date

Routed From  
 Mayor's Office to:  
 Clerk Orig.  
 Assembly \_\_\_\_\_  
 Legal \_\_\_\_\_  
 Finance X  
 Assessing \_\_\_\_\_  
 Planning \_\_\_\_\_  
 Roads \_\_\_\_\_  
 SBB \_\_\_\_\_  
 Purchasing X  
 Other C.P.  
 Date: 5-8-13

FINANCE DEPARTMENT FUNDS VERIFIED	
Acct. No.	490.81110.13MOB.49311
Amount	\$2,324,488.00
By: _____	Date: <u>5/6/13</u>



## **KENAI PENINSULA BOROUGH**

**Planning Department • Land Management Division**  
144 North Binkley Street • Soldotna, Alaska 99669-7520  
**PHONE:** (907) 714-2200 • **FAX:** (907) 714-2378  
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**MIKE NAVARRE**  
**BOROUGH MAYOR**

### **MEMORANDUM**

**TO:** Mike Navarre, Borough Mayor  
Paul Ostrander, Chief of Staff

**THRU:** Max Best, Planning Director *MB*

**FROM:** Marcus A. Mueller, Land Management Officer *MCM*

**DATE:** April 11, 2013

**SUBJECT:** Habitat Protection- Public Land Policies

I want to make you aware of the effectiveness of the 21.18 habitat protection ordinance as a tool for public land management agencies. In particular, the Land Management Division in working with State of Alaska, has relied on 21.18 as the mechanism to ensure a basic measure to guide best management practices along waterbodies. Prior to adopting 21.18 as the mutually agreed upon standard, the State of Alaska withheld lands within 200-feet of anadromous waterbodies from conveyance to the Kenai Peninsula Borough as a habitat protection measure. In this light, we have found that measures of 21.18 and the resulting best management practices have put the borough on better footing when working with state and federal agencies, as it creates a common language. When agencies recognize that their concerns are also local concerns, and that local regulations address the management of those concerns, agencies may give deference to those local regulations when possible. This scenario may aid permitting and scoping processes for public projects as well as support project planning efforts which ensure that best management practices are incorporated into public projects in the Kenai Peninsula Borough.

It is important to further note that Land Management relies on the expertise of the Kenai River Center staff to identify best management practices when working with lands along waterbodies. We appreciate the process of the task force, and hope that these dynamics of the borough's habitat protection ordinance can be considered in that process.