MAYOR’S REPORT TO THE ASSEMBLY

TO: Linda Murphy, Assembly President
    Kenai Peninsula Borough Assembly Members

FROM: Mike Navarre, Kenai Peninsula Borough Mayor

DATE: May 21, 2013

Assembly Requests/Response
None

Agreements and Contracts

b. Authorization to Award Contract for Sears-Kaleidoscope Elementary and Soldotna Elementary Schools Roof Replacement to Rain Proof Roofing, Anchorage, Alaska.
c. Authorization to Award Contract for Central Peninsula Hospital Phase V Expansion – Professional Design Services to Soderstrom Architecture & Planning.

Other

MEMORANDUM

TO: Mike Navarre, Mayor
THRU: Mark Fowler, Purchasing & Contracting Director
FROM: Kevin Lyon, Capital Projects Director
DATE: April 29, 2013
SUBJECT: Authorization to Award Contract for Cooper Landing – Moose Pass Schools Roof Replacement

The Purchasing and Contracting Office formally solicited and received bids for the Cooper Landing – Moose Pass Schools Roof Replacement. Bid packets were released on March 28, 2013 and the Invitation to Bid was advertised in the Peninsula Clarion, Anchorage Daily News, and the Seward Phoenix Log on March 28, 2013.

The project consists of Removing / replacing built-up roofing at Cooper Landing and Moose Pass Schools. Built-up roofing to be (contractor’s choice) Option A – 5-ply Type III BUR or Option B – 4-ply SEBS per plans and specifications including framing, flashing, finishing insulation, mechanical drainage and electrical. Removal and replacement of the architectural shingle roofing at the Cooper Landing School.

On the due date of April 18, 2013 four (4) bids were received and reviewed to ensure that all the specifications and delivery schedules were met. The low bid of $395,000.00 was submitted by Earhart Roofing Company, Inc., Anchorage, Alaska.

Your approval for this bid award is hereby requested. Funding for this project is in account number 401.71020.11SCH.49101 and 401.71070.11SCH.49101 and 401.71070.11SCH.

Mike Navarre, Mayor

FINANCE DEPARTMENT FUNDS VERIFIED

Acct. No. 401.71020.11SCH.49101
Amount $214,000.00

Acct. No. 401.71070.11SCH.49101
Amount $181,000.00

By: Date: 5/1/13

Mike Navarre, Mayor
**KENAI PENINSULA BOROUGH**  
PURCHASING & CONTRACTING

**BID TAB FOR: ITB13-042 Cooper Landing - Moose Pass Schools Roof Replacement**

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<td>Wolverine Supply</td>
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**DUE DATE:** April 18, 2013 @ 2:00 PM

**KPB OFFICIAL:**
Mark Fowler, Purchasing & Contracting Director
MEMORANDUM

TO: Mike Navarre, Mayor
THRU: Mark Fowler, Purchasing & Contracting Director
FROM: Kevin Lyon, Capital Projects Director
DATE: May 3, 2013

SUBJECT: Authorization to Award Contract for Sears-Kaleidoscope Elementary and Soldotna Elementary Schools Roof Replacement

The Purchasing and Contracting Office formally solicited and received bids for Sears-Kaleidoscope Elementary and Soldotna Elementary Schools Roof Replacement. Bid packets were released on March 29, 2013 and the Invitation to Bid was advertised in the Peninsula Clarion on March 29, 2013, and the Anchorage Daily News on March 29, 2013 and April 3, 2013.

The project consists of removing / replacing built-up roofing at Sears-Kaleidoscope Elementary and Soldotna Elementary schools. Built-up roofing to be (contractor's choice) Option A – 5-ply Type III BUR or Option B – 3-ply SEBS per plans and specifications including framing, flashing, finishing insulation, mechanical drainage and electrical.

On the due date of April 23, 2013 three (3) bids were received and reviewed to ensure that all the specifications and delivery schedules were met. The low bid of $1,970,000.00 as submitted by Rain Proof Roofing, Anchorage, Alaska.

Your approval for this bid award is hereby requested. Funding for this project is in account number 401.73040.11SCH.49101 and 401.76010.11SCH.49101.

[Signature]
Mike Navarre, Mayor

[Signature]
Date: 5/7/13

FINANCE DEPARTMENT
FUNDS VERIFIED

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By: [Signature] Date: 5/6/13
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DUE DATE: April 23, 2013 @ 2:00 PM

KENAI PENINSULA BOROUGH
PURCHASING & CONTRACTING

BID TAB FOR: ITB13-041 Sears-Kaleidoscope Elementary & Soldotna Elementary Schools Roof Replacement

KPB OFFICIAL: Mark Fowler, Purchasing & Contracting Director
MEMORANDUM

TO: Mike Navarre, Mayor
THRU: Craig Chapman, Finance Director
       Mark Fowler, Purchasing & Contracting Director
FROM: Kevin Lyon, Capital Projects Director
       John Hedges, Project Manager
DATE: May 3, 2013
SUBJECT: Authorization to Award Contract for Central Peninsula Hospital
         Phase V Expansion – Professional Design Services

The Purchasing and Contracting Office formally solicited and received proposals for Central Peninsula Hospital Operating Room #4 Professional Design Services. Proposal packets were released on March 14, 2013 and the Request for Proposal was advertised in the Anchorage Daily News and the Peninsula Clarion on March 14, 2013.

The scope of work shall consist of providing an approximately 72,000 sf three story, Medical Office Building with a basement. The building will be located on the Central Peninsula Hospital Campus in Soldotna, Alaska, on the Kenai Peninsula. It will be connected to the existing 160,000 sf Hospital through an existing lobby. The building will accommodate but not be limited to General Clinic space, Oncology, Imaging, Physical Therapy, Food Services, Endoscopy, and all other necessary support service spaces.

On the due date of April 17, 2013, five (5) proposals were received and ranked by a review committee as follows:
The highest ranking proposal, which includes a cost factor, was submitted by Soderstrom Architecture & Planning with a lump sum cost proposal of $2,324,488.00. The proposal review committee recommends award of a contract to Soderstrom Architecture & Planning. Your approval for this award is hereby requested.

Funding for this project is in account number 490.81110.13MOB.49311.
MEMORANDUM

TO: Mike Navarre, Borough Mayor
    Paul Ostrander, Chief of Staff

THRU: Max Best, Planning Director

FROM: Marcus A. Mueller, Land Management Officer

DATE: April 11, 2013

SUBJECT: Habitat Protection - Public Land Policies

I want to make you aware of the effectiveness of the 21.18 habitat protection ordinance as a tool for public land management agencies. In particular, the Land Management Division in working with the State of Alaska, has relied on 21.18 as the mechanism to ensure a basic measure to guide best management practices along waterbodies. Prior to adopting 21.18 as the mutually agreed upon standard, the State of Alaska withheld lands within 200-feet of anadromous waterbodies from conveyance to the Kenai Peninsula Borough as a habitat protection measure. In this light, we have found that measures of 21.18 and the resulting best management practices have put the borough on better footing when working with state and federal agencies, as it creates a common language. When agencies recognize that their concerns are also local concerns, and that local regulations address the management of those concerns, agencies may give deference to those local regulations when possible. This scenario may aid permitting and scoping processes for public projects as well as support project planning efforts which ensure that best management practices are incorporated into public projects in the Kenai Peninsula Borough.

It is important to further note that Land Management relies on the expertise of the Kenai River Center staff to identify best management practices when working with lands along waterbodies. We appreciate the process of the task force, and hope that these dynamics of the borough's habitat protection ordinance can be considered in that process.