MEMORANDUM

TO: Gary Knopp, Assembly President
    Members, Kenai Peninsula Borough Assembly

THRU: David R. Carey, Kenai Peninsula Borough Mayor
       Craig Chapman, Finance Director
       Mark Fowler, Purchasing & Contracting Officer

FROM: Doug Schoessler, Road Service Area Director

DATE: August 1, 2011

SUBJECT: Resolution 2011-079, Road Service Area Capital Improvement Project:
          Sheep Drive and Charlie Drive #S5SHE Contract Award and Allocation

KENAI PENINSULA BOROUGH
Road Service Area
47140 E. Poppy Lane • Soldotna, Alaska 99669
Toll-free within the Borough: 1-800-478-4427
PHONE: (907) 262-4427 • FAX: (907) 262-6090
www.borough.kenai.ak.us

DAVID R. CAREY
BOROUGH MAYOR

KPB Resolution 2011-079 was submitted with blanks for consideration at the August 2, 2011
assembly meeting. This memo and accompanying bid tab includes the information to fill in the
blanks.

The Kenai Peninsula Borough Road Service Area solicited bids for Sheep Drive and Charlie
Drive Capital Improvement Project #S5SHE for completion in summer 2011. The lowest
responsive bid was received from East Road Services, Inc. in the amount of $344,219.05 for the
Sheep Drive and Charlie Drive project. The total cost for this project is $413,634.00 which
includes RSA project management wages, engineering, construction costs, inter-departmental
charges and contingency.

This project is submitted to the assembly for approval because funds for CIP’s have only been
appropriated by the assembly but not yet allocated. This project has been approved through
Road Service Area Resolution 2009-10 Approving the FY2011 Capital Improvement Projects.

Please add the following language to fill in the blanks on resolution 2011-079:

➤ Amend the 5th whereas clause as follows:

WHEREAS, the RSA has solicited and received three (3) bids for the RSA Capital
Improvement Project: Sheep Drive and Charlie Drive #S5SHE; and
➢ Amend the 6th whereas clause as follows:

WHEREAS, the bids have been reviewed by the RSA and the low responsive bid was submitted by East Road Services, Inc.;

➢ Amend section 1 of the resolution as follows:

SECTION 1. That the mayor is authorized to award a contract to East Road Services, Inc. to perform the work for RSA Capital Improvement Project: Sheep Drive and Charlie Drive #S5SHE for the bid amount of $344,219.05.

➢ Amend section 2 of the resolution as follows:

SECTION 2. That the mayor is authorized to allocate project cost, $413,634.00, to account number 434.33950.S5SHE.49999.

FINANCE DEPARTMENT FUNDS VERIFIED
Acct. # 434.33950.9STIP.49999
Amount $413,634.00
By: Date: 01/2011
KENAI PENINSULA BOROUGH  
PURCHASING & CONTRACTING

BID TAB FOR: ITB12-008 RSA 2011 CIP Sheep Drive & Charlie Drive #S5SHE

<table>
<thead>
<tr>
<th>CONTRACTOR</th>
<th>BASE BID</th>
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<tr>
<td>East Road Services</td>
<td>$344,219.05</td>
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<tr>
<td>Arno Construction</td>
<td>$395,963.40</td>
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<tr>
<td>J. C. Johnson &amp; Son</td>
<td>$373,734.20</td>
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<td>Engineers Estimate</td>
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DUE DATE: July 28, 2011 @ 2:00 PM

KPB OFFICIAL:  
Mark Fowler, Purchasing & Contracting Officer